**APPENDIX 1.**

**Minutes of Newbury’s Neighbourhood Development Plan (NDP) Steering Group**

**meeting, held on Zoom at 6.30 pm on 19/09/2023.**

**Present:**

**Newbury’s NDP Steering Group:**

1. Newbury Town Council (NTC): Councillors Nigel Foot (Chairman), David Harman, Vaughan Miller, Andy Moore, Gary Norman and Martha Vickers .
2. Lay Members: Ian Blake, Paul Millard, Burnie Owens, Anthony Pick, Louise Sturgess and Kim Whysall-Hammond

**Other Attendees:**

Hugh Peacocke (NDP Secretary, Newbury Town Council

1. **Welcome and Introductions**

The SG welcomed Mr. Burnie Owens, who gave a short resume of his experience, qualifications and why he was happy to join the SG.

1. **Minutes of meeting held on 19 July 2023.**

Agreed by the meeting.

1. **Topic Subgroups**

Members reported on activities within the various Topic Subgroups(TSG):

1. Heritage and Design (Anthony Pick, Ian Blake)

Draft presented. AP pointed out that H1 and H2 are already in the Local area Plan. It was noted that Dr. David Peacock had been co-opted onto this TSG

1. Sustainability and Climate Change (Cllr. Martha Vickers, Louise Sturgess)

 LS said that they were focussing on objectives and the policies required to meet them. Some overlap with TSG A and discussion around challenges of making listed buildings more sustainable. It was agreed that we take a pragmatic approach.

1. Biodiversity and Wildlife (Cllr. David Harman and Kim Whysall- Hammond)

Policies accepted. Gathering evidence and mapping.

1. Transport and Access (Cllr. Nigel Foot, Cllr. Andy Moore)

To be progressed.

1. Community Facilities (Cllr. Vaughan Miller, Paul Millard)

Logging facilities and ownerships. Including schools and places of worship.

Will look at policy regarding responsibilities for additional public open spaces/ community facilities being provided in new developments.

1. Economy and Enterprise (Cllr. Gary Norman, Burnie Owens)

To be progressed. 2 members from Newbury BID invited to join.

It was agreed that each TSG should state their objectives and requirements as they wish to see them in the knowledge that the Planning Authority and Bluestone Planning Consultants would be reviewing and advising if they are suitable or necessary for inclusion.

It was noted that any policies or objectives which were outside the Planning framework or current legislation would require evidence to support them.

1. **Review of Project plan and Forward Work Programme**

Bluestone asked to update the project plan.

Secretary to request update from the Planning Authority re LAP review.

1. **Any other business**

The meeting heard that the Locality funding for NDP’s had resumed. The Secretary had applied for funding for admin work, but this is not eligible. The secretary will discuss funding opportunities with Bluestone.

1. **To fix the date of the next meeting**

The next meeting will be at 6.30 pm, 26 October 2023, on Zoom.

**There being no other business, the Chairperson declared the meeting**

**closed at 7.40 pm.**