# Appendix 1

# MINUTES OF A MEETING OF NEWBURY TOWN COUNCIL

**HELD IN THE COUNCIL CHAMBER, TOWN HALL, MARKET PLACE, NEWBURY**

**ON MONDAY 18 March 2024 AT 7.30 PM.**

## PRESENT

Councillors Phil Barnett, Vera Barnett, Alistair Bounds, Sam Dibas, Billy Drummond, Nigel Foot (Town Mayor), David Harman, Roger Hunneman, Chris Hood, David Marsh, Steve Masters, Vaughan Miller, Andy Moore, Gary Norman, Elizabeth O’Keeffe, Pam Lusby Taylor, Meg Thomas, Martha Vickers, and Tony Vickers.

**OFFICERS PRESENT**Tracy Predeth, Locum Chief Executive Officer

Kym Heasman, Corporate Services Officer

**67. APOLOGIES OF ABSENCE**

Councillors Jo Day, Ian Jee, Sarah Slack (virtually attended via Zoom) and Graham Storey

**68. DECLARATIONS OF INTEREST**

The Corporate Services Officer declared that Councillors Phil Barnett, Billy Drummond, Nigel Foot, David Marsh, Tony Vickers & Martha Vickers are also Members of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

**69. MINUTES  
  
PROPOSED:** Councillor Vaughan Miller

**SECONDED:** Councillor Andy Moore

**RESOLVED:** That the minutes of a meeting of Newbury Town Council held on Monday 22nd January 2024, be approved as a correct record, and signed by the Town Mayor.

1. **QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC**

There were no questions or petitions received from members of the public.

1. **PRESENTATION**

Two presentations were received from Community United and Citizens Advise. The Town Mayor thanked both organizations for the hard work they carry out for the communities of Newbury.

1. **MEMBERS’ QUESTIONS AND PETITIONS**

There were no questions or petitions from members of the Council.

1. **TOWN MAYOR’S REPORT**

The Town Mayor’s report was received and noted by the Council.

Councillor Phill Barnett complimented the Town Mayor & Mayoress for going above and beyond with the time they have given.

1. **LEADER’S REPORT**

The Leader’s report was received and noted by the Council.

The Leader of the Council gave thanks to Tracy Predeth for her time with the Council as Locum Chief Executive Officer.

1. **COMMITTEES**

The Minutes of the following meetings were received and noted:

Planning & Highways Committee 29th January 2024

Planning & Highways Committee 26th February 2024

Civic Pride, Arts & Leisure Committee 11th December 2023

Policy & Resources Committee 15th January 2024

1. **Standing Orders**

Members received a short presentation from Councillor Elizabth O’Keeffe.

**PROPOSED:** Councillor Elizabeth O’Keeffe

**SECONDED:** Councillor Andy Moore

**RESOLVED:** That the interim Audit Report and the NALC Model STO policy are noted by the Council. And a working group be set up to review the Standing Orders with recommendations to be received by the Policy and Resources Committee.

1. **Civility & Respect**

**PROPOSED:** Councillor Nigel Foot

**SECONDED:** Councillor David Harman

**RESOLVED:** To sign up to the Civility & Respect Pledge. To adopt an updated Dignity at Work Policy and to adopt an updated Equality, Diversity & Inclusion Policy.

1. **Forward Work Programme for Full Council meetings**

The Council noted the Forward Work Programme, with no additions.

**THERE BEING NO FURTHER BUSINESS, THE TOWN MAYOR DECLARED THE MEETING CLOSED AT 21.19 PM**

**TOWN MAYOR: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**