MINUTES OF A MEETING OF THE COMMUNITY SERVICES COMMITTEE

**HELD IN THE COUNCIL CHAMBER, TOWN HALL, MARKET PLACE, NEWBURY**

**ON MONDAY 14 MARCH 2022 AT 7.30PM**

# PRESENT

Councillors Jeff Beck; Nigel Foot; Chris Foster; Jon Gage; Roger Hunneman; Oliver Lewis; David Marsh; Vaughan Miller(sub); Sarah Slack (Chair); and Martha Vickers (Vice Chair).

**In Attendance**

David Ingram, Community Services Manager

Jo Lempriere, Community Services Officer

## APOLOGIES FOR ABSENCE

Cllr Martin Closton, Cllr Vaughan Miller was his substitue

1. **DECLARATIONS OF INTEREST AND DISPENSATIONS**

The Community Services Manager declared that Councillors Jeff Beck, David Marsh, and Martha Vickers are also Members of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business. Cllr Chris Foster declared an interest in Agenda item 12 as he is part of the St George the Martyr Church PCC Group, who rent an allotment plot at Wash Common,

1. **APPROVAL OF PREVIOUS MEETING MINUTES**

**PROPOSED:** Cllr Jeff Beck

**SECONDED:** Cllr Chris Foster

**RESOLVED:** That the minutes of the meeting of the Community Services Committee held on 13 December 2021, be approved, and signed by the Chairperson.

Cllr’s Oliver Lewis and Vaughan Miller abstained as they were not present at the meeting.

1. **QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC**

There were none

1. **MEMBERS’S QUESTIONS AND PETITIONS**

There were none.

1. **GREEN SPACES WORKING GROUP -NEWBURY IN BLOOM**

**6.1** The minutes of the Meetings of the GSWG of 13/12/2022, 22/02/2022 and draft minutes of 02/03/2022 were noted.

1. **GROUNDS MAINTENANCE WORKING GROUP**

**7.1** The minutes of the 01/03/2022 meeting was noted.

**7.2** The recommendations of the working to support the ongoing monitoring works being carried out in the documentation production until the close of Tender returns.

**7.3 PROPOSED:** Cllr Chris Foster

**SECONDED:** Cllr Jeff Beck

**RESOLVED:** that the Draft Documents listed as GM 001 to GM 011 as agreed suite of Contract to be issued to respondents to the Prior Information Notice for the issue of Tenders for the new GM Contract January 2023 are approved.

1. **COMMUNITY SERVICES MANAGERS REPORT**

Members noted the report presented by the Community Services Manager about the progress made by the Community Services Team on various Newbury Town projects.

**8.1** **PROPOSED:** Cllr Martha Vickers

**SECONDED:** Cllr Jon Gage

**RESOLVED:** That the signing of the SLA Agreement with Dinton Adventure Golf as set out in Appendix 4.1 of the Agenda be approved.

**8.2** **PROPOSED:** Cllr Nigel Foot

 **SECONDED:** Cllr Roger Hunneman

**RESOLVED:** That the Agreement with National Tennis Association, as set out in Appendix 4.2 of the Agenda be approved.

**8.3** **PROPOSED:** Cllr Jon Gage

 **SECONDED:** Cllr Nigel Foot

**RESOLVED:** That the Heads of Terms for the Lock Island Lease with the Canal & River Trust be approved and for the Community Services Manager to prepare a suitable Lease for Sealing by this Council.

1. **FORWARD WORK PROGRAMME FOR COMMUNITY SERVICES COMMITTEE 2021/22**

**9.1** The Forward Work programme was noted, subject to amendment following the outcome of the Council’s new Strategy being adopted.

**9.2** Councilors were invited to submit items for future meetings of this committee.

1. **NEW COMMUNITY CAFÉ FACILITY – VICTORIA PARK**

The Committee thanked David Ingram for his continued hard work to date on this project.

An update was received from the Community Services Manager.

1. **PART 2 – EXCLUSION OF THE PRESS AND PUBLIC**

**PROPOSED:** Cllr Olivia Lewis

**SECONDED:** Cllr Jeff Beck

## RESOLVED: That under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings) Act 1960 the press and public be excluded from the meeting for the following items of business (agenda item 14) because publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

1. **COMPLAINT BY A COUNCIL ALLOTMENT TENANT REGARDING ALLOTMENTS**

**PROPOSED:** Cllr Martha Vickers

**SECONDED:** Cllr Jon Gage

**RESOLVED:** That the Members comfirmed that:

a) The Allotments are being managed in accordance with the Committee approved Regulations and Strategy & Policy requirements as published by the Council.

b) That the complainants requests for more allotment space are being handled in a fair and reasonable manner,

and

c) The complaint raised by the Councils allotment tenant be dismissed.

**THERE BEING NO OTHER BUSINESS, THE CHAIRPERSON THANKED ALL THOSE IN ATTENDANCE AND DECLARED THE MEETING CLOSED AT 9.42pm**

**CHAIRPERSON**