

**Newbury Town Council**

**Minutes of the Staff Sub-Committee held on Zoom at 10.30 am on Friday 14 August 2020.**

**Present:**

Councillors Martin Colston (Chairman), Jeff Beck, Billy Drummond and Vaughan Miller.

**In Attendance:**

Hugh Peacocke, Chief Executive Officer (CEO)

**Apologies for absence**

Councillors Olivia Lewis (Councillor Billy Drummond, substitute), Elizabeth O’Keeffe and Andy Moore.

**14. Declarations of interest and dispensations**

None declared.

**15. Minutes of the Staff Sub- Committee meeting held on 4 March 2020**

**Proposed:** Councillor Elizabeth O’Keeffe

**Seconded:** Councillor Jeff Beck

**Resolved** that the Chairman sign the minutes of the Staff Sub- Committee meeting held on 4 March as a true record.

**16. Exclusion of the press and public**

**Proposed:** Councillor Jeff Beck

**Seconded:** Councillor Billy Drummond

**Resolved** that the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential personal nature of the business to be transacted.

**17. Disciplinary Investigation**

The CEO Informed the subcommittee that a member of staff had been suspended, pending disciplinary investigation.

The meeting noted the terms of the Council’s disciplinary policy and

**Proposed:** Councillor Martin Colston

**Seconded:** Councillor Billy Drummond

**Resolved** that the Subcommittee appoints an investigator to examine the facts of this case and make a recommendation to a future Disciplinary Panel.

The following Councillors, in order of preference to be requested to complete the investigation:

1, Sue Farrant, 2, Roger Hunneman, 3 David Marsh and 4, Jeff Cant.

The meeting closed at 11.15 am.

Signed: \_\_\_\_\_  
Chairman

Date: \_\_\_\_\_