



Minutes of the Staff Sub-Committee held on 24 March 2026 in the Elsie Kimber Room.

Present:

Councillors: Ian Jee (sub) Pam Lusby Taylor, David Marsh, Gary Norman (Chair), Elizabeth O'Keeffe

In Attendance:

Toby Miles-Mallowan, Chief Executive Officer (CEO)

27. Apologies for absence

Cllrs Jo Day, Vaughan Miller

28. Declarations of interest and dispensations

It is declared that Cllr David Marsh is also a member of West Berkshire Council which is declared as a general interest and dispensation is given to discuss any matters relating to west Berks.

29. To approve the minutes of Staff Sub-Committee 26 November 2025.

Proposed: Cllr Elizabeth O'Keeffe

Seconded: Cllr Pam Lusby Taylor

Minutes were **approved**.

30. Review of Staff Consultation on Staff Pay Scales

Proposed: Cllr Gary Norman

Seconded: Cllr David Marsh

Resolved to implement pay scales as outlined in the Confidential and Privileged report on Pay Scales (appendix 1).

It was **noted** that the chair gave his thanks to officers for an excellent report and work on this matter.

31. Staff Appraisals

Proposed: Cllr Elizabeth O'Keeffe

Seconded: Cllr Ian Jee

Resolved to implement the recommendation as outlined by in the confidential and privileged report (appendix 2).

32. Staffing Updates

The retirement of the Services Delivery Manager was **noted**.

Proposed: Cllr Gary Norman

Seconded: Cllr Elizabeth O'Keeffe

Resolved to approve the recommendations in the confidential and privileged report (appendix 2)

There being no other matters the meeting finished at 15:13

Signed: _____
Chairman

Date: _____