



10 May 2022

To: All Members of Newbury Town Council

Dear Councillor

You are required to attend the **Annual Meeting of Newbury Town Council** to be held in the **Corn Exchange**, Market Place, Newbury at **10.00 am** on **Sunday 15 May 2022**.

Please assemble at the Town Hall, from **9:00 am**, ready for the procession to Corn Exchange at 9:50 am.

Yours sincerely,

Hugh Peacocke
Chief Executive Officer

PRE-MEETING ITEMS

- A. Retiring Mayor's Report**
Retiring Mayor
To receive the retiring Mayor's report on her year of office.
- B. Vote of thanks**
Councillor
To receive a vote of thanks for the retiring Mayor.

Town Hall, Market Place, Newbury, RG14 5AA

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ANNUAL MEETING AGENDA

1. **Election of Mayor for the Municipal Year 2022/2023**
Retiring Mayor
2. **Declaration of acceptance of office and Mayor's announcements**
Elected Mayor
To receive the Mayor's declaration of acceptance of office and announcements.
3. **Election of Deputy Mayor for the Municipal Year 2022/2023**
Mayor
4. **Declaration of acceptance of office and Deputy Mayor's announcements**
Deputy Mayor
To receive the Deputy Mayor's declaration of acceptance of office and announcements.
5. **Apologies for absence**
Mayor / Chief Executive Officer
To receive any apologies for absence for the meeting.
6. **Council Committees and sub-committees for Municipal Year 2022/2023 (Appendix 1)**
Mayor
To resolve that the Committee and Sub-Committee structure for the Municipal Year 2022/2023 will be as that agreed at the Council meeting of 11 May 2022.

