

**MINUTES OF A MEETING OF NEWBURY TOWN COUNCIL
HELD IN THE COUNCIL CHAMBER, TOWN HALL, MARKET PLACE, NEWBURY
ON MONDAY 13 MAY 2019 AT 7.30 PM.**

PRESENT

Councillors Jeff Beck; Jeff Cant; Martin Colston; Jo Day; Nigel Foot; Chris Foster; Jon Gage; Roger Hunneman; Olivia Lewis; Pam Lusby Taylor; David Marsh; Stephen Masters; Vaughan Miller; Andy Moore; Gary Norman; Elizabeth O’Keeffe; Margo Payne (Town Mayor); Sarah Slack; Martha Vickers and Tony Vickers.

OFFICERS PRESENT

Hugh Peacocke – CEO
Gillian Durrant – Finance and Corporate Services Manager

56. APOLOGIES FOR ABSENCE

Councillors: Phil Barnett, Billy Drummond, Sue Farrant and Erik Pattenden.

57. DECLARATIONS OF ACCEPTANCE OF OFFICE

There were some outstanding declarations for members who were not present.

PROPOSED: Councillor Martin Colston
SECONDED: Councillor Martha Vickers

RESOLVED: To give any remaining Councillors until the 10 June to sign their declarations of acceptance of office.

58. DECLARATIONS OF INTEREST AND DISPENSATIONS

The Chief Executive Officer declared that Councillors Jeff Beck, Jeff Cant, Stephen Masters, David Marsh, Andy Moore, Martha Vickers and Tony Vickers are also Members of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

59. MINUTES

PROPOSED: Councillor Jeff Beck
SECONDED: Councillor Elizabeth O’Keeffe

RESOLVED: That the minutes of a meeting of Newbury Town Council held on Monday 28 January 2019, be approved as a correct record and signed by the Town Mayor, with the exception of removing the word ‘voted’ from minute 55 regarding Julian Swift-Hook.

60. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC

There were no questions or petitions from members of the public.

61. MEMBERS' QUESTIONS AND PETITIONS

There were no questions or petitions from members of the Council.

62. TOWN MAYOR'S REPORT (Appendix 1.1)

The Town Mayor Councillor Margo Payne presented her report to the Council.

63. CHIEF EXECUTIVE OFFICER'S REPORT (Appendix 1.2)

The Chief Executive Officer's report was received and noted by the Council. Councillor Martha Vickers enquired about the number of entries received to date for Newbury in Bloom, and it was noted that there would be a push for entries before the closing date on 23 June. Councillor Elizabeth O'Keeffe commended the Council staff and the police for efficiently dealing with travellers in Victoria Park and the Mayor agreed that the Council owed a debt of gratitude to the staff that dealt with this situation so well.

64. COMMITTEES

The Minutes of the following meetings were received:

Civic Pride, Arts & Leisure	4 February 2019
Planning & Highways	11 February 2019
Community Services	25 February 2019
Planning & Highways	4 March 2019
Planning & Highways	25 March 2019
Planning & Highways	15 April 2019
Policy & Resources (Draft)	29 April 2019

65. NOMINATION OF MAYOR ELECT AND DEPUTY MAYOR ELECT FOR THE 2019/20 MUNICIPAL YEAR

PROPOSED: Councillor Martha Vickers

SECONDED: Councillor Jo Day

RESOLVED: That Councillor Elizabeth O'Keeffe is confirmed as Mayor Elect for the municipal year 2019/2020.

PROPOSED: Councillor Martin Colston

SECONDED: Councillor Olivia Lewis

RESOLVED: That Councillor Billy Drummond is confirmed as Deputy Mayor Elect for the municipal year 2019/2020.

66. THE MAYOR'S CHARITY

PROPOSED: Councillor Elizabeth O'Keeffe

SECONDED: Councillor Vaughan Miller

RESOLVED: That the Council supports Time to Talk as the Mayor's Charity for 2019-2020.

67. ELECTION OF LEADER AND DEPUTY LEADER OF THE COUNCIL FOR THE 2019/2020 MUNICIPAL YEAR

PROPOSED: Councillor Martha Vickers

SECONDED: Councillor Gary Norman

RESOLVED: That Councillor Martin Colston is elected Leader of the Council for the municipal year 2019/2020.

Councillors Jeff Beck and Jeff Cant abstained

PROPOSED: Councillor Martin Colston

SECONDED: Councillor Tony Vickers

RESOLVED: That Councillor Olivia Lewis is elected Deputy Leader of the Council for the municipal year 2019/2020.

Councillors Jeff Beck and Jeff Cant abstained.

68. LEADER'S STATEMENT TO THE COUNCIL (Appendix 1.3)

The Leader of the Council, Councillor Martin Colston, thanked the members for their vote of confidence in him and presented a statement to the Council. He listed the former Councillors from the last Council and thanked them for their work on behalf of the Council and the Community.

He then introduced the main strategic objectives of the new Council for its four years in office, as set out in the attached appendix.

69. VOTE OF THANKS TO FORMER MEMBERS OF THE COUNCIL

PROPOSED: Councillor Martin Colston

SECONDED: Councillor Jo Day

RESOLVED: That this Council thanks the former Members for their service to the Council and the people of Newbury and that the Council sends a letter of thanks with the seal of the Council to each former member.

70. COMMITTEE / SUB-COMMITTEE SEAT ALLOCATION AND APPOINTMENTS TO COMMITTEES / SUB-COMMITTEES FOR 2019/2020 MUNICIPAL YEAR (Appendix 1.4)

The Council agreed that the seat allocations and membership of Committees and Sub-committees of the Council as shown on the appendix, be approved at the Annual meeting on 19 May 2019.

71. LINK COUNCILLORS FOR SCHOOLS FOR 2019/20 (Appendix 1.5)

The Council agreed the Link Councillors for schools, as shown on the appendix.

72. REPRESENTATION ON OUTSIDE BODIES FOR 2019/2020 (Appendix 1.6)

The Council agreed the representation on outside bodies, as shown on the appendix.

73. AMENDMENTS TO STANDING ORDERS

PROPOSED: Councillor Jeff Beck
SECONDED: Councillor Martin Colston

RESOLVED: To add a section to item 4 of Standing Orders regarding the role of the committee/sub-committee chairperson.

PROPOSED: Councillor Martin Colston
SECONDED: Councillor Andy Moore

RESOLVED: To amend item 16 of Standing Orders to accept written questions at meetings from members of the public as set out in the agenda papers.

74. CODE OF CONDUCT

The meeting considered a report which included proposals to make the Town Council's Code of conduct more in line with the West Berkshire District Council Code of Conduct. This was a recommendation from a recent report from the Committee on Standards in Public Life.

PROPOSED: Councillor Chris Foster
SECONDED: Councillor Elizabeth O'Keeffe

RESOLVED: To amend the Council's Code of Conduct.

75. COUNCILLOR SURGERY

PROPOSED: Councillor Martin Colston
SECONDED: Councillor Jo Day

RESOLVED: To distribute the Councillor Surgery rota for the municipal year 2019/20 as drawn up by Councillor Martin Colston to Members for comment and action.

76. WEST BERKSHIRE COUNCIL STANDARDS COMMITTEE

PROPOSED: Councillor Martin Colston
SECONDED: Councillor Martha Vickers

RESOLVED: That Councillors Elizabeth O'Keeffe and Roger Hunneman serve on the West Berkshire Council Governance and Ethics Committee and on the Advisory Panel.

77. FORWARD WORK PROGRAMME FOR FULL COUNCIL MEETINGS

The Council noted the Forward Work Programme.

**THERE BEING NO FURTHER BUSINESS, THE TOWN MAYOR DECLARED THE MEETING
CLOSED AT 20.21 PM**

TOWN MAYOR: _____

DATE: _____

Mayor's Report Full Council 13th May 2019

Councillors,

Since the last Full Council on 28th January I have had 63 engagements in my diary.

These have been extremely varied, from meeting HRH the Duchess of Gloucester at West Berkshire Community Hospital to judging the Easter Paintings at Tesco whilst wearing Bunny ears! With so many I have chosen just a few to highlight.

I was delighted to 'unveil' the Blue Plaque marking the involvement the railway line through Newbury to Southampton had during the preparation for D Day and continuing the theme of D Day I recently attended the launch of the plans to re-enact the drive Gen. Eisenhower made to Newbury on the 5th June 1944.

I was delighted to present the Civic Awards at the Annual Town meeting, celebrating the achievements of those who go the extra mile for others both in personal circumstances and through charitable organisations and business.

I have attended a conference on Isolation and Loneliness and a conference on Dementia at which I was honoured to be a guest speaker sharing my own experiences in having a close relative with Alzheimer's.

I attended the Rotary Club dinner where I was invited to speak on the history of the Lady Mayors of Newbury and gave a talk at the Macular Society on the joy of being Mayor sharing several amusing incidents including posing with the Dulux Dog!

I have supported several local schools at both the Get Berkshire Active Winter Games at Bisham Abbey and the Crown Court Mock Trials in Reading. I also attended the very enjoyable production of Beauty and the Beast at Trinity School where my Granddaughter Evie had the joy of meeting 'Belle' afterwards declaring Belle was now her best friend for ever!

At the beginning of March I was fortunate to be able to represent the Town in Carcaixent Spain as we formalised the Twinning Agreement. Making my speech in Spanish was a challenge as it is not first in my foreign language abilities! Writing it out phonetically was a great help!

Before Easter I met a group of Students from our Twin Town in Eeklo and was delighted to manage a very short speech in Flemish welcoming them to Newbury.

Leading up to Easter I also had the fun of judging Easter Bonnets at St John's Pre School and joining the Willows school when they had a visit from musicians performing in this year's Spring Festival. I also had the honour to present an award to a volunteer from Fair Close Day Centre at the High Sheriff's Reception at Shaw House.

On Easter Saturday I started the Junior races on the Newbury stage of the Devizes Westminster it was a glorious morning and great fun to keep sounding the klaxon!

I have attended several AGM's for local Charities and enjoyed coffee and cake at numerous Charity Coffee mornings both in the Town Hall and around the town.

I had the pleasure of visiting Art exhibitions at Arlington Arts Greenham Control Tower and City Arts Attending the opening concert of the Newbury Spring Festival this weekend will be a wonderful experience and I still have a further 4 engagements after Full Council to fulfil before Mayor Making on the 19th May.

I wish my successor every joy in becoming Newbury's First Citizen and again say what an honour and a privilege it has been to serve the Town and Council over the last 4 years and particularly the wonderful 12 months as Mayor.

Margo Payne

Mayor of Newbury.

Meeting of Newbury Town Council, Monday 13 May 2019

Agenda Item 8: Chief Executive Officer's Report.

It has been a very busy period since the last meeting of the Council on 28 January, and we had a number of significant events on which I would like to report:

1. The Council's new Community Services Manager

Mr. David Ingram took up the post on Monday 4 February and has settled quickly into the role. David is a qualified surveyor, with extensive asset management experience in the public and private sectors and is bringing a fresh perspective to forward planning and strategy for the council. Since joining us, he has worked hard with our consultants to progress the Victoria Park development proposals (the Community Café and the sports changing rooms) and a planning application is now imminent.

2. End of the financial year 18/19

The end of the financial year is a busy time for our Finance and Corporate Services Manager, Gillian Durrant. The accounts have now been completed and the end of year report presented to the policy and resources Committee on 29 April. The Council is in a sound financial position, with consistently "clean bills of health", from both our internal and external auditors.

3. "Purdah"- the pre-election period

Since the District council gave notice of the Town Council elections on 15 March, we have been operating under restricted publicity during the pre-election period. This is now extended until the European Parliament elections on 23 March.

4. Travellers in Victoria Park

We experienced an unauthorised encampment of travellers in Victoria Park on the evening of 18 March. The Park was accessed from St. Mary's Road and about 20 caravans parked on the land. Officers called the police and we were quickly on the scene that night. The police did a fantastic job for us and the park was cleared by midday on 19 March. There was some damage to the football pitch and the expense of cleaning up after the travellers left. We have since installed a stronger padlock on the barrier at the St. Mary's end of the Park.

5. Newbury/ Britain in Bloom

We held a well-attended information evening for Newbury/ Britain in Bloom on 13 February. The judging route for Britain in Bloom is now fixed and our entry has been submitted. We expect to be assessed in July.

Newbury in Bloom is now underway and this year the campaign has 9 categories, as follows:

- School Garden
- Place of Worship Garden
- Public House/Restaurant/Small Business
- Allotment
- Almshouses
- Community Projects
- Public Buildings
- Street
- Canal Boat Floral Display

Closing date for entries is 23 June 2019 and the judging for the competition will take place week commencing 1 July 2019.

We are looking for volunteers for both campaigns and judges for Newbury in Bloom. If you would like to know more and/or get involved, please contact our Community Services Manager, David Ingram.

6. The Annual Civic Awards

The 2019 Newbury Town Civic Award, the Newbury Town Young Persons Civic Award and the Newbury Town Business Civic Award were presented at the Annual Town Meeting of Newbury Town Council on Monday 18 March 2019 by the Mayor of Newbury, Cllr Margo Payne. The awards recognise the town's unsung heroes, those people who have made an exceptional contribution to our community on a voluntary basis.

Terry & Maureen Dummett were presented with the Black Horse trophy as the winner of The Newbury Town Civic Award 2019 in recognition of their contribution to the community in Wash Common over the past 30 years.

The Newbury Weekly News received the Business Civic Award and the winner of the Newbury Town Young Persons Civic Award, was Lily-May Fisher who is a young carer for her mum.

7. The Annual Town Meeting

All local councils are required to hold an annual parish meeting between March and June. The meeting is called by the Town Mayor and all Town Council electors may propose matters for consideration. There is no set agenda- this meeting should not be confused with the Annual meeting of the Council (Mayor Making).

This year we had a presentation from Great Western Rail on the proposed upgrades to the railway stations in the Town Centre and at the Racecourse, which was very interesting and attracted a reasonable attendance.

8. The Annual Community Clean

Newbury residents joined Newbury Town Councillors and Officers for our Annual Community Clean Litter Pick on Saturday 23 March. The Clean-up took place at 5 locations: the Riverside Community Centre, Northcroft, City Playground, Falkland Memorial and a section of the footpath next to the A339 at the Retail Park. We had a good turnout and filled 100 rubbish bags with discarded waste or recycling items.

McDonalds in Northbrook Street supplied litter picks and along with McDonalds in the Retail Park disposed of most of the litter collected on the day. We are grateful to the volunteers - the real civic heroes - who donned gloves and wielded litter pickers, and worked very hard for the benefit of the Community.

Other event and news which I would like to bring to your notice:

Ongoing Town Hall refurbishments

The Town Hall is one of the Council's most important assets and is a Grade 2 listed building strategically located in the town centre. The Council is rightfully proud of the building and the role it plays in the life of our town. It is an objective in the Council's Strategy that we work to *promote the use and enjoyment of the Town Hall for all of the people of Newbury, including as a venue for meetings, conferences, receptions, the celebration of weddings, etc.*

Since the last meeting we have fitted new carpet on the civic staircase and landings, which has been well received by all.

Visitor Information Point in Newbury Library

A new Visitor Information Point has been installed at Newbury Library. This easy to use device has a large touch-screen with information about places to stay and eat locally, together with links to travel websites for bus, coach and train companies and local events. The screen also includes a map of the Town Centre and a weather forecast.

The Town Council funded the information point, as part of its wider commitment to provide a helpful service for visitors to the town. The information point has been placed in the Library, with support from West Berkshire Council, given its proximity to the new bus station and its Saturday opening hours.

Victoria Park Family Day

We will be holding our Victoria Park Family Day on Sunday 23 June 2019.

The family Day is now an annual event in the Council's calendar, following the success of the 2 previous years.

We use it to showcase all that we have to offer in the Park and the event includes:

- Free tennis coaching sessions with our coaches National Tennis Association
- Bowls Club 'look around'
- Face Painting
- Falconry Displays
- Punch & Judy shows
- Music & entertainment on the Bandstand
- Fire engine display

The event is from 12 noon – p.m. and we need as many volunteers as possible to help, between around 11:30 and p.m.

If you would like to help out, even if it's just an hour that would help a lot, please contact Caroline Edmunds in Community Services.

“Welcome to Victoria Park” signs

As part of the continued investment in Victoria Park, new 'welcome' signs have been installed at the three main entrances outlining all the facilities on offer to the community.

Hugh Peacocke
Chief Executive Officer
10 May 2019.

Leader's Statement to Council, 13 May 2019

- Thank you Madam Mayor, and good evening everyone
- Thank you to my fellow councillors for your vote of confidence in me and Councillor Lewis. In common with almost half the council, we are first-time councillors, and so have a lot to learn. But what we lack in experience as councillors we will more than make up for in commitment and enthusiasm; and we are fortunate to have several returning councillors in our number who will be sharing their expertise and providing support. So we hope you will forgive any short term inadvertent errors in protocol or current lack of detailed knowledge in some areas. And in this spirit, I want to clarify that the apologies for absence for tonight's meeting from some of my colleagues are not a reflection of lack of commitment, rather they are as a result of holidays or work commitments booked well before the election, or clashes with WBDC training.
- I know the Mayor will shortly be proposing a vote of thanks for the outgoing members of Newbury Town Council, but before she does I would like to run through them all individually: (see attached list)
- The Liberal Democrats are very proud to win back control of Newbury Town Council, and we thank the voters for putting their trust in us. We see our large majority as a mandate to pursue the core themes of the manifesto we all campaigned on:
 - A greener West Berkshire,
 - Protecting the most vulnerable,
 - Investing in you and your families, and
 - Supporting our communities
- Over the coming weeks we will expand on the details of our plans for the next 4 years so I can't give you firm commitments today. Instead I would like to give you a flavour of the intentions and aspirations that will inform our detailed planning.
- We will look to work constructively with our colleagues from the Conservative and Green parties, and other suitable partners to deliver on the plans.
- On sustainability, will aim to deliver a greener Newbury.
 - We as Lib Dems are very aware of the climate emergency. We will be putting together a working group to recommend the evidence-based steps that Newbury Town Council can and should be taking in order to combat climate change and support biodiversity in our area; and how these should best be incorporated into the Newbury Town Council Strategy and the Newbury Town Design Statement.
 - We are proud that it was the Lib Dems who installed solar panels on the roof of this town hall back in 2006/7, and we will look at options to increase the number of panels and potentially upgrade the existing ones to be more efficient. And we will investigate other renewable energy options for other council land and buildings.

- We will examine ways of making the Council carbon neutral by 2030, and look for inspiration and advice to bodies such as the EU Covenant of Mayors for Climate and Energy, and other local councils.
- We will look at ways we can actively encourage and support local recycling and refillables groups, and what we can do to accelerate other initiatives in Newbury to refuse, reduce, re-use and recycle.
- In order to protect the most vulnerable we will look to establish
 - A detached youth worker scheme
 - A Handyman service for the elderly and vulnerable, and
 - We will develop a plan to become Dementia Friendly
- We will invest in our local council assets for the families of Newbury by
 - Delivering the planned Café and changing rooms in Victoria Park, and
 - Looking to fund a Park warden

And we will be supporting Newbury and Britain in Bloom

- To better support our local communities, we aim to
 - actively seek the views of our constituents through local surgeries or area forums, possibly in conjunction with WBDC, and to
 - develop closer links with the Newbury BID team
- Looking to the future of this Council, we plan to re-invigorate the Newbury Youth Council which was originally set up by Councillor Martha Vickers, and promote getting more young women involved in politics, which is a subject close to Councillor Lewis' heart.
- We are fully aware that the outgoing council has recently approved the budget and plan for the coming year, and that there is only limited scope within the budget to immediately fund some of our plans. There is however one area of potential funding over and above the current budget, and that is from Section 106 and the Community Infrastructure Levy.
 - WBDC have levied £1.4 million on the Racecourse development, and NTC has already applied for grants totalling almost £300K for the Victoria Park café and changing room project. We will be pushing for a rapid response from WBDC on this application.
 - WBDC have issued CIL liability notices totalling £4.4 million on developments in our parish, and, once collected, 15% of those funds are payable to NTC. £3.75 million of these CIL liabilities are still to be collected; and that would deliver around £ ½ mio to NTC. We will be pushing for WBDC to collect these CIL liabilities urgently so that we can put those funds to good use to deliver on the Town Council vision of making Newbury a better place to live, work and visit.
- We are looking forward to fleshing out our plans, working hard and demanding better for the people of Newbury.
- Thank you very much.

Councillor Martin Colston, Leader, Newbury Town Council.

NEWBURY TOWN COUNCIL

COMMITTEE AND SUBCOMMITTEE COMPOSITION 2019/20

Total number of members: 23

Lib-Dems: 19 Conservatives: 2 Greens: 2

Total Committee places to be filled: 60

Proportional allocation: Lib-Dems: 82% (50 Places), Conservatives: 9% (5 Places),
Greens: 9% (5 Places)

	POLICY & RESOURCES	PLANNING & HIGHWAYS	COMMUNITY SERVICES	CIVIC PRIDE, ARTS & LEISURE	STAFF	GRANTS	Totals														
	12 Members 6 Subs	12 Members 6 Subs	12 Members 6 Subs	12 Members 6 Subs	6 Members 4 Subs	6 Members 4 Subs															
Political balance	10/1/1	10/1/1	10/1/1	10/1/1	5/1	5/1	50/5/5														
1.	Martin Colston (C)	Tony Vickers	Olivia Lewis	Jo Day	Martin Colston (C)	Gary Norman															
2.	Olivia Lewis (V-C)	Gary Norman	Martha Vickers	Sarah Slack	Olivia Lewis	David Marsh															
3.	Sue Farrant	Pam Lusby Taylor	Martin Colston	Martin Colston	Elizabeth O'Keeffe	Martha Vickers															
4.	Elizabeth O'Keeffe	Phil Barnett	Chris Foster	Olivia Lewis (DL)	Andy Moore	Billy Drummond															
5.	Tony Vickers	Vaughan Miller	Jo Day	Nigel Foot	Vaughan Miller	Olivia Lewis															
6.	Vaughan Miller	Chris Foster	Jon Gage	Sue Farrant	Jeff Beck	Martin Colston															
7.	Pam Lusby-Taylor	Nigel Foot	Billy Drummond	Gary Norman																	
8.	Jo Day	Jon Gage	Nigel Foot	Billy Drummond																	
9.	Erik Pattenden	Roger Hunnemann	Sarah Slack	Erik Pattenden																	
10.	Jon Gage	Andy Moore	Roger Hunnemann	Phil Barnett																	
11.	Jeff Cant	Jeff Beck	Jeff Beck	Jeff Cant																	
12.	Stephen Masters	Stephen Masters	David Marsh	David Marsh																	
	12	12	12	12	6	6	60														
NAMED SUBS	Martha Vickers	Martha Vickers	Sue Farrant	Martha Vickers	Billy Drummond	Jon Gage															
	Sarah Slack	Billy Drummond	Vaughan Miller	Chris Foster	Nigel Foot	Andy Moore															
	Gary Norman	Martin Colston	Erik Pattenden	Elizabeth O'Keeffe	Sarah Slack	Stephen Masters															
	Roger Hunnemann	Jo Day	Tony Vickers	Pam Lusby Taylor	Jeff Cant	Jeff Cant															
	David Marsh	David Marsh	Stephen Masters	Stephen Masters																	
	Jeff Beck	Jeff Cant	Jeff Cant	Jeff Beck																	
Group	LD	C	G	LD	C	G	LD	C	G	LD	C	G	LD	C	G	LD	C	G	LD	C	G
%	82	9	9	82	9	9	82	9	9	82	9	9	83	17	0	83	0	17	83	8	8

Town Council Link Councillors for Schools 2019-20

School	Link Councillor/Representative
Falkland Primary School	Chris Foster
Fir Tree Primary School and Nursery	Pam Lusby Taylor *
John Rankin Infant and Nursery / Junior Schools	Sarah Slack
Park House School	Tony Vickers
Robert Sandilands Primary School and Nursery	Erik Pattenden
St Bartholomew's School Foundation Trust	Sarah Slack
St John The Evangelist Infant and Nursery School	Martin Colston
St Joseph's Catholic Primary School	Elizabeth O'Keeffe
St Nicolas Church of England School	Nigel Foot
Speenhamland Primary School	Jo Day
Trinity School	Jeff beck
Victoria Park Nursery School	Martha Vickers
The Willows	Billy Drummond
The Winchcombe School	Stephen Masters

**NEWBURY TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES
FOR MUNICIPAL YEAR 2019-2020**

Ref	Outside Body	Representative
1.	Newbury Twin Town Association	Town Mayor and Deputy Town Mayor or a nominated substitute: Elizabeth O'Keeffe, Billy Drummond
2.	Carnival Committee	Billy Drummond
3.	NYC Link Councillors	Elizabeth O'Keeffe, Olivia Lewis, Martha Vickers, Chris Foster, Vaughan Miller, Jo Day & Sarah Slack
4.	Wash Common Community Association	Tony Vickers
5.	Time to Talk Management Committee	Billy Drummond
6.	West Berks Citizens' Advice- Trustee	Sarah Slack
7.	Age UK, Newbury	Vera Barnett
8.	Volunteer Centre West Berkshire	Andy Moore
9.	St Bartholomew's School Foundation	Nigel Foot
10.	Newbury Almshouse Trust	Martha Vickers / Sue Farrant
11.	Greenham & Crookham Commons Commission	Roger Hunnemann / Billy Drummond
12.	Berkshire Association of Local Councils (and NALC / WBDALC)	Leader of the Council: Martin Colston
13.	Spring Festival Committee	Chairperson of Civic Pride, Arts & Leisure Committee: Jo Day
14.	Community Youth Project (Greenham Community Centre)	Olivia Lewis, Jon Gage.
15.	River Lambourn HLF Project	Chris Foster
16.	West Berkshire Heritage Forum	Gary Norman
17.	Disability External Scrutiny Board Observers	1
18.	Clay Hill Residents Association	Pam Lusby Taylor
19.	BID Board	Hugh Peacocke
20.	BID Sub-Groups: Finance Operations Marketing Christmas & Events Car Parking	Martin Colston <i>Check with BID</i> Community Services Officer (+ 1 from each pool) 2 (Never meets) Community Services Officer (+ 1 from each pool) 1 from each pool (Never meets)
21.	Friends of West Berkshire Museum	Nigel Foot
22.	Newbury Library	Olivia Lewis, Erik Pattenden, Martha Vickers <i>Other members: Paul James, Felicity Harrison, (WBC), Hugh Peacocke/ David Ingram (NTC)</i>
23.	Wash Common Community Library	Roger Hunnemann

In each and every case, the relationship between the Council and the Outside Body is different. It is up to each representative (working with other representatives if relevant) to decide the importance and relevance of a report to the Council and act accordingly.