

26th September 2025

**To Cllrs: David Harman, Roger Hunneman, Stephen Masters, Sarah Slack, & Martha Vickers**  
**And: Nikki Coome** (Lay member)

You are summoned to attend a meeting of the **Climate Emergency Sub Committee** to be held in the Council Chamber, Town Hall, Market Place, Newbury RG14 5AA, on **Monday 6th October 2025 at 7.30pm**. This meeting is open to the Press and Public and will be streamed and recorded via Zoom:

Join Zoom Meeting

<https://us02web.zoom.us/j/81721883280?pwd=SMhSM33XhhebuXPykCyJalpJbFYNQI.1>

Meeting ID: 817 2188 3280

Passcode: 992012

**Martin Kavanagh**  
**Services Delivery Manager**

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## AGENDA

1. **Apologies**  
*Services Delivery Manager*
2. **Declarations of Interest and Dispensations**  
*Services Delivery Manager*  
**To receive** any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
3. **Minutes (Appendix 1)**  
**To Approve** the meeting minutes for the previously Climate Emergency Sub Committee of 21<sup>st</sup> May 2025.  
*Chair*
4. **Questions and Petitions from Members of the Public**  
Questions, in writing, must be with the Services Delivery Manager by 2pm Friday 3<sup>rd</sup> October 2025.  
*Services Delivery Manager*
5. **Members' Questions and Petitions**  
Questions, in writing, must be with the Services Delivery Manager by 2pm Friday 3<sup>rd</sup> October 2025.  
*Services Delivery Manager*

**6. Environmental Grant Applications (Appendix 2)**

**To Consider** grant applications received, update on previous approved grants and this year's grants (£) total and rolling FY 25/26 Budget available.

*Chair*

**7. Carbon Footprint Reduction Update (Appendix 3)**

**To note** Current targets, and performance monitoring.

*Services Delivery Manager*

**8. Forward Work Programme (Appendix 4)**

**To review** the forward work programme.

*Services Delivery Manager*

**9. Next Meeting date**

The next meeting date is Monday 7<sup>th</sup> January 2026 at 7:30 pm.

If you would like a paper copy or large print copy of this agenda, please request this from the Reception Desk at Newbury Town Hall.

Town Hall, Market Place, Newbury, RG14 5AA

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**Grants Budget Monitoring**

Grant Budget FY25/6 is £10,000

Grants issued FYTD is £2805

Grant funding still available this FY is £7195 ( or 72%)

**New Applications**

There are no new grant applications received, however MENCAP on my follow up have advised they will have their application with us for the next sitting of this committee if not before.

**PR**

We are issuing another press release to ensure this initiative stays front of mind with right potential audience. This is being prepared by the Civic Team (which now includes part of the old Community Services team). i.e. Caroline and Tina.

## Carbon Footprint Reduction Interim Report for FY 2024/25\*

### Mission

Our target is to reduce CO2 emissions by > 7 tonnes / annum year on year to 2030. This year's target was to reduce to 26.1 tonnes of CO2 by FYE 24/25.

**We are awaiting the external audit to confirm the figures below by December 25**

### Progress To Date

The interim figures for FY24/25 will be close to the figures below:

- **Site Electricity** is now from green energy suppliers, significant saving of up to **circa 23.5 tonnes of Co2** (based on FY22/23 Electrical Consumption figures from last formal audit report)
- **Grey Fleet**, NTC since 1<sup>st</sup> November 2024 have an electric vehicle for the ground's maintenance teams use, saving **0.75 tonnes of Co2 this FY. This equates to 1.782 tonnes per annum**. Recharging is now from green energy also.
- **Non controlled site electricity**, we have reduced our electricity consumption by a minimum of 69.5% for the light units we replaced during FY 23/24 **saving 0.4 tonnes of Co2**. Figures for 24/25 are not available at the time of writing. However, during FY 24/25 the electricity supplies are now from green energy sources **saving up to 3 tonnes of Co2 per annum**. The review of the potential for cost savings from quiet time switch off options has not yet been assessed
- **Trees**, our policy of 2 new for every 1 removed continues with a positive contribution of at least 16 trees above this years target replacement- more work required to identify Co2 carbon capture - see later carbon credits bullet point
- **Perennial planting**, continues across our flower beds and FY 25/26 year we will move a 40% target of perennial plants in our flowerbeds – see later carbon credits bullet point
- Community led bulb planting to improve the environment also continues

### \*Note

The external auditor will determine the final figures, this is an interim assessment.

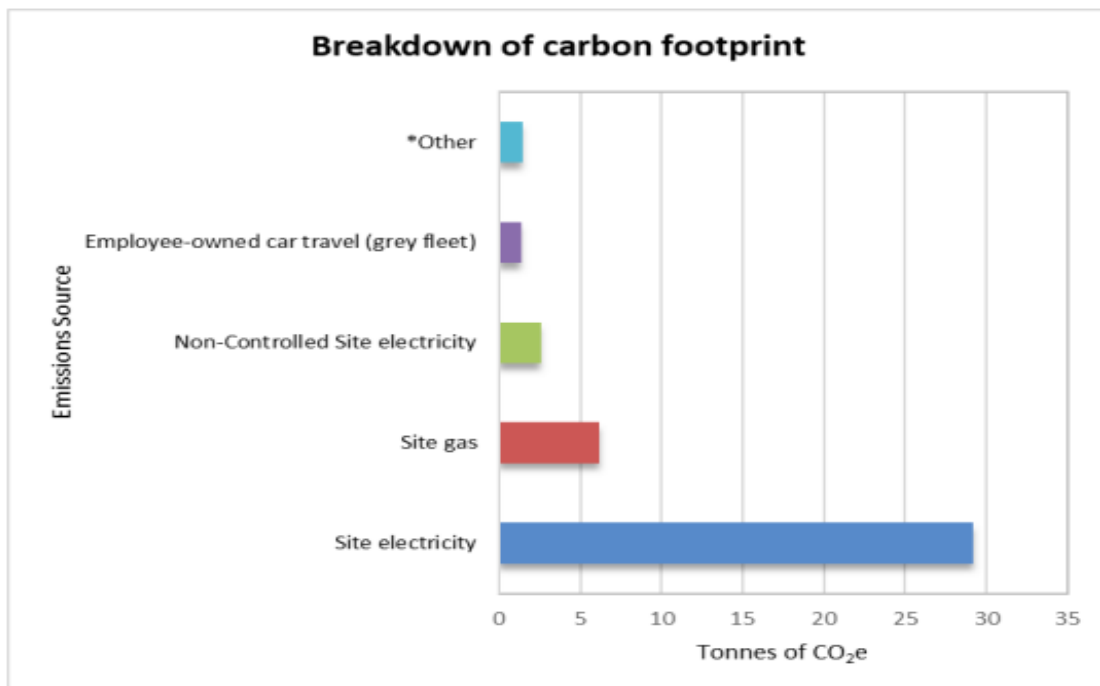
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Projects needing further work beyond FY 24/25 are:

- **Existing Town Hall Solar panels replacement** (£14`000 to be scheduled once the roof repairs are completed – subject to funding for additional panels however costing £3500

## APPENDIX 3

- **Site Gas** feasibility study to eliminate gas usage from the Town Hall completely the cost is between £11000 – 12,000 for two electric boilers to replace existing gas boilers. The financial case is being prepared by the SDM, target carbon savings here of an estimated **6 tonnes of Co2 per annum**
- **Heating review** to reduce electrical consumption of the Town Hall (replace inefficient heaters with more efficient heaters such as UV or Rointe type heaters)
- **Non controlled site electricity**, continue LED lamp upgrades to footway lighting to further reduce our energy consumption and costs. Next update due in time for Jan 26 meeting from Enerveo
- **New Solar Sites** Work on Café, tennis courts and potentially the Bowls Club on hold until planning permission granted for Victoria Park Café – ready for budget consideration FY 26/27 (planning received late Apl 25)
- On completion of the Victoria Park Café Project, we will recover the Carbon Credits as the project is a refurb/remodeling project
- Relaunch of the grants scheme to encourage greater community awareness and involvement – ongoing promotion with web site links and physical promotion at events
- Revisit Kennet & Avon Canal hydro electricity generation feasibility Q4 FY 25/26
- Replace fire extinguishers with Eco friendly options across all assets Q3 FY 25/26
- Carbon credits from sponsored clients and historic claw back of carbon capture values from ecological activities we have completed (Via MS R Street) Q4 FY 25/26



**Figure 2: Contribution in tonnes of CO<sub>2</sub>e of each element of NTC's carbon footprint**

### Waste and Recycling Figures

**We continue to maintain our already high recycling rate** These figures equate to an exceptionally high **90%+** of our recyclable materials being processed. The residual is mainly dog waste which cannot be recycled. It is however incinerated, and the heat (energy) is recycled in a waste power production unit.

MK 29.09.25

## Forward Work Programme for FY's 25/26

### Quarterly Climate Emergency Sub Committee Meetings

## Forward Work Programme for FY's 25/26

### 26<sup>th</sup> March 2025 Meeting, Suggested Forward Plan

Environmental grants – ongoing process  
 (New) Instruct annual external audit and report of our progress  
 Identify sites and cost estimates for new solar PV on NTC Assets  
 (New) Investigate more efficient heating system in the Town Hall and then extend across other NTC assets where feasible.  
 The above are covered in the Carbon Reduction Report Appendix 3

**Recommendation: To note and agree** any other items that Members resolve to add to the Forward Work Programme

### 25<sup>th</sup> May 2025 Meeting, Suggested Forward Plan

Grants application further promotion required.  
 GM Contract update – Recycling rates  
 Green Fest Feedback  
 Hutton Close, next steps following flower beds and tree planting Biodiversity listing and carbon reduction calculation – linked to Ms R Street  
 (New) Consider and report the opportunity to replace gas to electricity at the Town hall  
 New) Quantify the carbon reduction from the last three years lighting upgrades made  
 (New) Investigate power supply source for our street / footway lighting and encourage a switch to green energy if possible

**Recommendation: To note and agree** any other items that Members resolve to add to the Forward Work Programme

**6<sup>th</sup> October 2025 Meeting, Suggested Forward Plan**

**Consider what projects you would like to be considered in the budget year 26/27 Please bring these to this meeting. Please note this does not include existing known and approved projects, but new projects you would like to put forward for consideration**

**Summary of Newbury Business Food Waste (large food resellers) interim verbal report of progress (SDM)**

**Carbon credits recovery interim verbal report of progress (SDM)**

**NTC Plastic Audit date to be confirmed on or before this meeting date.**

**Recommendation: To note and agree** any other items that Members resolve to add to the Forward

**07 January 2026 Meeting, Suggested Forward Plan**

**Refer to the Carbon Capture report for projects to complete, however timings of projects will need careful consideration following full councils budget approvals process later in January 2026.**

**Summary of Newbury Business Food Waste (large food resellers)**

**Recommendation: To note and agree** any other items that Members resolve to add to the Forward Work Programme