

20 November 2025.

To: Councillors Gary Norman, Jo Day, Pam Lusby-Taylor, Elizabeth O’Keeffe, Steve Masters and Vaughan Miller.

Substitutes: Councillors Billy Drummond, Nigel Foot, Ian Jee, Chris Hood and David Marsh

Dear Councillors

You are required to attend a meeting of the Staff Sub-Committee to be held in the Elsie Kimber Room, Town Hall at 5pm, Wednesday 26 November 2025.

Yours sincerely,

Toby Miles-Mallowan
Chief Executive Officer

AGENDA

- 1. Apologies for absence**
- 2. Declarations of interest and dispensations**
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Minutes of the Staff Sub- Committee meeting held on 18 September 2025 (Appendix 1)**
To agree the minutes of the Staff Sub-Committee meeting held on 18 September 2025
- 4. Staff Pay (Appendix 2)**
To review and **agree** the Staffing Budget for 2026/2027.
- 5. Staffing Update**
To review and **agree** recommendations in the confidential staffing report from the CEO.