

The Subcommittee noted that this was the first time in the history of the Town Council's 25 years that this had happened. Accordingly, the Council needed to approve terms and conditions to be offered to the employee.

Members considered the Maternity Leave and Maternity Pay arrangements offered by the District Council. It was noted that the pay offer was considerably in excess of the statutory entitlements.

Proposed: Councillor Jeff Beck

Seconded: Councillor Martin Colston

Resolved that Newbury Town Council offer the same terms and conditions for Maternity Pay and Leave as offered by the West Berkshire District Council and that current and future contracts of employment be amended to include this.

5. Redundancy

The meeting heard that the Council had completed the restructure approved in August 2021 and that the post of Town Hall caretaker was now redundant.

Members received a letter from the post holder thanking the Council for the guidance, training and support he had been given since starting employment with the Council.

6. Staff update

The CEO updated Members on the new appointments, Facilities Officer and Town Hall Officer, as well as an employee's phased return to work.

The meeting finished at 3.35 pm.

Signed: _____
Chairman

Date: _____