

**MINUTES OF THE CLIMATE EMERGENCY SUB COMMITTEE (CESC)  
ON TUESDAY 4th DECEMBER 2024**

**PRESENT**

**Councillors:** David Harman (Chair), Roger Hunneman, Sarah Slack, Meg Thomas, Martha Vickers (by Zoom) and Graham Storey (sub)

**Officers:** Martin Kavanagh, Services Delivery Manager (SDM)

**Attending:** Lay member Nikki Coombe

**1. APOLOGIES FOR ABSENCE**

Cllr: Steve masters – sub provided

**2. ELECTION OF CHAIRPERSON**

Cllr Harman was elected to the position of Chairperson

**Proposed:** Cllr Hunneman

**Seconded:** Cllr Slack

**3. ELECTION OF VICE CHAIRPERSON**

Cllr Slack was elected to the position of Vice Chairperson

**Proposed:** Cllr Harman

**Seconded:** Cllr Hunneman

**4. DECLARATIONS OF INTEREST AND DISPENSATIONS**

The Services Delivery Manager declared that Councillor Martha Vickers is also a Member of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

**5. APPROVAL OF PREVIOUS MEETING MINUTES**

Minutes of the CEWG held on 10<sup>th</sup> Sept 2024 were approved and signed by the Chairperson.

**6. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC**

One question received regarding the use of single use plastics and their recycling rates / destruction by the large retailer's unit across the town. SDM to write to the retailers requesting the data and report to next scheduled CESC Meeting.

**7. MEMBERS QUESTIONS AND PETITIONS**

Cllr Slack agreed to take this question on water safety forward to the next CS Committee meeting as an agenda item.

**8. ELECTION OF SUB COMMITTEE LAY MEMBERSHIP**

Ms Nikki Coome was elected to the sub committee with her nominated substitute being Sarah Kirby. The SDM to contact Chris Foster and establish his appetite to continue in a lay capacity supporting this sub committee.

**Proposed:** Cllr Harman

**Seconded:** Cllr Slack

**9. COMMITTEE SUBSTITUTE MEMBERS**

**Resolved:** as any other Councillors

**10. TERMS OF REFERENCE (Appendix 2)**

**Resolved:** the Climate Emergency Sub Committee terms of reference were adopted.

**11. ENVIRONMENTAL GRANT APPLICATIONS (Appendix 3)**

**Resolved:** Lockdown Woods, and Greenfest/Green Exchange were approved, however the Newbury Flood Forum was unsuccessful.

**12. CARBON FOOTPRINT REDUCTION UPDATE (Appendix 4)**

**Noted:** the Service Delivery Managers report with SDM requested to update the progress graphs and undertake a costing exercise for a replacement of the existing (at end of useful lifecycle) PV Solar with the existing planned and budgeted additional PV Panels.

**13. ENVIRONMENTAL ISSUES**

**Noted:** the recent WBC & EA Meridian 6pm news broadcast regarding flood risks and mitigations must now extend to the individual property occupiers/owner and to not wholly rely on WBC & EA.

**14. PRESENTATION OF EVENTS CHARTER (Appendix 5 & 6)**

**Resolved:** the NTC edition of the Events Charter was approved and will now be distributed to our event partners as a voluntary code of practice.

**15. PR**

**Concern:** was expressed once again regarding the accessibility and navigation to the Grants application page. Further promotions required across all our marketing channels but in particular, Kennet radio, NWN, niche social media channels and our website, with a further request to implement reciprocal links with key stakeholders.

**16. MEETING FREQUENCY & NEXT MEETING**

**Resolved:** meetings to be planned on a three-month frequency until further notice. The next meeting date is Monday 23rd March 2025 starting at 7:30pm

THERE BEING NO OTHER BUSINESS THE CHAIR THANKED THE GROUP FOR THEIR CONTRIBUTION TO THE MEETING AND CLOSED THE MEETING AT 21.30 HRS.