

**MINUTES OF A MEETING OF THE CLIMATE EMERGENCY SUB-COMMITTEE HELD IN THE ELSIE KIMBER ROOM,  
NEWBURY TOWN COUNCIL, MARKET PLACE, NEWBURY ON  
MONDAY 6<sup>TH</sup> OCTOBER 2025 AT 7.30PM**

**PRESENT**

**Councillors**, David Harman (Chair), Meg Thomas, Nigel Foot

**IN ATTENDANCE**, Martin Kavanagh, Services Delivery Manager (SDM)

Ms Nikki Coome was called away and joined by Zoom

Dr Patrica Glover

**13. APOLOGIES*****Services Delivery Manager***

Apologies received. Cllr Slack (+Sub Cllr Foot), Cllr Roger Hunneman (+Sub Cllr Meg Thomas)

Absent: Councillor Steve Masters & Martha Vickers

**14. DECLARATIONS OF INTEREST*****Services Delivery Manager***

It was declared that Councillor Nigel Foot who is also a Member of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow him to partake in discussions relating to West Berkshire Council business.

**STANDING ORDERS SUSPENDED**

**PROPOSED: Cllr Harman**

**SECONDED: Cllr Thomas**

**ELECTION OF NEW LAY MEMBER TO THE COMMITTEE**

**PROPOSED: Cllr Harman**

**SECONDED: Cllr Foot**

**RESOLVED:** Dr Patrica Glover is appointed to the role of Lay Member of this committee with immediate effect.

**STANDING ORDERS REINSTATED**

**PROPOSED: Cllr Foot**

**SECONDED: Cllr Thomas**

Signed ..... Dated.....

(Chair)

**15. MINUTES (Appendix 1)***Chair***PROPOSED: Cllr Harman****SECONDED: Cllr Thomas**

**RESOLVED:** The meeting minutes of the Climate Emergency Sub Committee of 21<sup>st</sup> May 2025 **were not approved** (no members present from the meeting outside of the Chair). It is re-scheduled for the next committee meeting of Wednesday 7th January 2026.

**16. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC***Services Delivery Manager***RESOLVED:** There were no questions or petitions**17. MEMBERS' QUESTIONS AND PETITIONS***Services Delivery Manager***RESOLVED:** There were no questions or petitions**18. ENVIRONMENTAL GRANT APPLICATIONS (Appendix 2)***Services Delivery Manager*

**MEMBERS NOTED:** No new grant applications received, however Mencap have indicated they are very interested and anticipate their interest by the next CESC meeting of Wed 7th January 2026. The Eco Code (previous) applicant to attend the next meeting to further support the application and provide clarity to the aims and objectives of the initiative with particular focus on the impact on the parish of Newbury.

Publicity and promotion of the Grant scheme to be increased to attract good causes and raise awareness of the grant funding opportunity. Service Delivery Manager confirmed this is already underway.

SDM noted that £2805 of the budgeted £10,000 has currently been committed for CESC grants.

Signed ..... Dated.....

(Chair)

**19. CARBON FOOTPRINT REDUCTION UPDATE (Appendix 3)**  
*Services Delivery Manager*

**MEMBERS NOTED:** the Service Delivery Managers report and feedback to Dr Glover for more information around our carbon footprint journey and future projects. The SDM agreed to explore additional marketing channels with Dr Glover and provide addition information outside of the meeting. The Chair requested the re-circulation of the Grant Aid Criteria to all members of the committee.

SDM to follow up again with Carbon Footprint to ensure audit is conducted in the next couple of months.

Hydro -Electric generation on NTC assets review with the WBC Portfolio Holder Cllr Gourley by Cllr Hunneman and report to be carried forward to the next meeting.

**20. FORWARD WORK PROGRAMME**  
*Services Delivery Manager (SDM)*

The forward work programme was noted by the committee and the following works added, SDM to provide Costing for a Thermal Imaging Camera by next meeting and consider engaging with the WBC Climate Emergency Forum.

Dr Patricia Glover volunteered to attend West Berks Climate Forum going forward as a representative of Newbury Town Council’s CESC.

**Members Actions:** All members to bring two or three special events to be promoted to raise awareness e.g. climate emergency week and discuss how to promote these complementary events. Cllr Hunneman to also provide Hydro Electricity Feedback to the meeting as noted in item 7.

Timely reminder

Its budget planning time once again, so please bring forward any works/project you would like to see considered in next years budget, there has been no work content raised in the last two months for budget yr 26/27 please bring forward you requests in the next four weeks, to be co-ordinated through the Chair.

Agenda item for January meeting, grant recipients to be invited and / or provide feedback to the committee.

Signed ..... Dated.....

(Chair)

**21. NEXT MEETING DATE**

*Chair*

**MEMBERS NOTED:** the next meeting date as Wednesday 7<sup>th</sup> January 2026 at 7:30 pm. However please note with effect from today, due to the relatively small number of attendees to the CESC meetings, the forum will be held in the Elsie Kimber Room, not the Council Chamber.

*The standing consideration "that if 3 or more grant applications are received the committee will consider sitting earlier" still applies.*

**THERE BEING NO OTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 20:50 HRS**

If you would like a paper copy or large print copy of these minutes, please request this from the Reception Desk at Newbury Town Hall.

Signed ..... Dated.....

(Chair)