

25 June 2019

**To:** The Leader and Deputy Leader of the Council; Councillors Phil Barnett; Jeff Cant; Jo Day; Billy Drummond; Sue Farrant; Nigel Foot; David Marsh; Gary Norman; Erik Pattenden; Sarah Slack.

**Substitutes:** Councillors Jeff Beck; Chris Foster; Pam Lusby Taylor; Steve Masters; Elizabeth O'Keeffe; Martha Vickers.

**Also to:** All Members of the Council for information.

Dear Councillor

You are required to attend a meeting of the **Civic Pride, Arts & Leisure Committee** to be held in the Council Chamber, Town Hall, Market Place, Newbury on **Monday 1 July 2019 at 7.30pm**. The meeting is open to the Press and Public.

Yours sincerely,

**Joyce Lewis**  
**Civic Manager**

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## AGENDA

1. **Election of Chairperson and Vice-Chairperson**  
*Civic Manager*  
**To elect** the Chairperson and Vice-Chairperson of the Civic Pride, Arts & Leisure Committee for 2019/2020 Municipal Year.
2. **Apologies**  
*Civic Manager*
3. **Declarations of interest and dispensations**  
*Chairperson*  
**To receive** any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
4. **Minutes (Appendix 1)**  
*Chairperson*  
**To approve** the minutes of the meetings of the Civic Pride, Arts & Leisure Committee held on Monday 19 November 2018 and Monday 25 February 2019 (previously circulated).

Town Hall, Market Place, Newbury, RG14 5AA

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📘 NewburyTC

Newbury Town Council is committed to continuing to make Newbury a better place to live, work and visit

**5. Questions and petitions from members of the public**

*Chairperson*

**6. Members' questions and petitions**

*Chairperson*

**7. Music in the Market Place Planning**

*Chairperson*

**To note** that this event has been organised by a former Councillor for a number of years. It is suggested that this item be removed from the Work Programme if there is no one else to lead on it.

**8. Newbury Arts Trail (Appendix 2)**

*Chairperson*

**To agree** the wording and photographs for a new information panel for Lock Island's Ebb & Flow work of art, suggested wording and photographs are included in Appendix 2.

**9. Newbury & District Arts Association (previously Forum) (Appendix 3)**

*Chairperson/Civic Manager*

**To note** that this organisation is now operating without support from Newbury Town Council. A report on its progress is expected at the meeting of this committee in November. It is suggested that this item be added to the CPA&L Work Programme for November.

**10. Newbury Town Civic Awards 2019 (Appendix 4)**

*Chairperson/Civic Manager*

**To receive** a report on the 2019 Newbury Town Civic Awards.

**11. Community Clean 2019 (Appendix 5)**

*Chairperson/Civic Manager*

**To receive** a report on the 2019 Community Clean Event held in conjunction with Newbury/Britain in Bloom Working Group which took place on the afternoon of Saturday 23 March 2019.

**12. Jack of Newbury Statue Project**

*Chairperson*

**To receive** a presentation from the Artist, Luke Webb, and Garry Poulson who is Chairperson of the fundraising committee for this project.

**13. Heritage Open Day**

*Chairperson*

**To note** that the Town Hall will welcome the public for Heritage Open Day, in conjunction with the National Heritage Open Day events and in line with the West Berkshire Council's opening dates of Shaw House and the Museum on Saturday 14 September 2019.

**14. The Twinning of Newbury with Carcaixent, Spain**

*Chairperson*

**To note** that a twinning ceremony will take place on Saturday 13 July 2019 in the Corn Exchange, Newbury when the second stage of the twinning agreement between Newbury and Carcaixent will take place.

**15. Mayoral Honours Boards (Appendix 6)**

*Chairperson*

**To consider** investigations into the preservation of the Mayoral Honours Boards in the Council Chamber.

**16. 75<sup>th</sup> Anniversary of VE Day 8-10 May 2020 (Appendix 7)**

*Chairperson*

**To note** that national and local celebrations and commemorations will take place to recognise the 75<sup>th</sup> Anniversary of VE Day.

**17. Raising the Profile of the Council in the Community (Appendix 8)**

*Chairperson*

**To note** the letters of congratulations that the Mayor of Newbury has sent to residents and organisations in the community since the last meeting of this committee.

**18. Forward Work Programme for Civic Pride, Arts & Leisure Committee meetings 2018/19 (Appendix 9)**

*Chairperson*

**To note** and agree any other items that Members resolve to add to the Forward Work Programme

**19. Civic Events**

*Chairperson/Civic Manager*

a) **To review** civic events since the last meeting of the Committee

- Civic Carol Service in St John's Church, 3 pm 16.12.18
- Civic Awards 18 03 19
- N&D Arts Forum meeting 28 02 19
- Annual Town Meeting & Civic Award Presentations 18 03 19
- Community Clean 23 03 19
- Mayor's Coffee Morning 13 04 19
- Mayor Making and Civic Service 19 05 19
- Annual Bowls Match 16 06 19

b) **To note** the programme of civic events until the next meeting

03 07 19 – Mayor's Drive & Tea Party

13 07 19 – Twinning Ceremony: Newbury & Carcaixent, Spain

c) **To receive** ideas for suggested or potential future events or activities.

**If you would like a paper copy or large print copy of this agenda please request this from the Reception Desk at the Town Hall.**

**NEWBURY TOWN COUNCIL****CIVIC PRIDE, ARTS & LEISURE**

**MINUTES OF A MEETING OF THE CIVIC PRIDE, ARTS & LEISURE COMMITTEE HELD IN  
THE COUNCIL CHAMBER, TOWN HALL, MARKET PLACE, NEWBURY ON  
MONDAY 19 NOVEMBER 2018 AT 7.30PM**

**PRESENT**

Councillors Howard Bairstow; Jeanette Clifford (Chairperson); Jo Day; Miles Evans; Sarah Greenall; Arthur Johnson; Kuldip Singh Kang.

**OFFICERS PRESENT:**

Joyce Lewis, Civic Manager  
Margaret Gore, Corporate Services Officer.

**41. APOLOGIES FOR ABSENCE**

Councillors David Fish, Adrian Edwards; Margo Payne.  
Absent: Councillor Mike Johnston, Julian Swift-Hook.

**42. DECLARATIONS OF INTEREST AND DISPENSATIONS**

The Civic Manager declared that Councillors Howard Bairstow and Jeanette Clifford declared that they are also Members of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

**33. MINUTES**

**PROPOSED:** Councillor Howard Bairstow  
**SECONDED:** Councillor Jo Day

**RESOLVED:** That the Minutes of the meeting of the Civic Pride, Arts & Leisure Committee held on Monday 3 September 2018 be approved and signed by the Chairperson.

**34. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC**

There were none.

**35. MEMBERS' QUESTIONS AND PETITIONS**

There were none.

**36. NEWBURY & DISTRICT ART FORUM**

The Committee heard that an inaugural meeting to establish an Arts Forum was held on 13<sup>th</sup> November 2018 and very well attended. The matter was being progressed and a further meeting is planned.

**37. WORLD WARS WORKING GROUP**

**NEWBURY TOWN COUNCIL****CIVIC PRIDE, ARTS & LEISURE**

The minutes of the World Wars Working Group meeting held on 24 September 2018 were received and noted by the Committee.

Councillor Jo Day gave a verbal report regarding the WW1 Exhibitions & talks, reference was given to the list of events that had been organised over the last 5 years, as at Appendix 1 of these minutes.

Councillor Day formally thanked Phil Woods and Jane Burrell for all their hard work done throughout the whole event, from their research to the manning of the exhibition. Councillor Day went on to thank all those involved.

The Civic Manager, Joyce Lewis reiterated Councillor Jo Day's words of thanks and went on to say that these events would not have happened without the help of all volunteers, Newbury Lions, Newbury Rotary and Councillors

The report regarding the WW1 Battles Over Beacon Event was received and noted by the Committee.

The Chairperson, Councillor Jeanette Clifford thanked Councillor Jo Day and The Civic Manager, Mrs Joyce Lewis and all the volunteers for everything they have done to make these event so successful

#### **48. TOWN HALL OPEN DAY IN CONJUNCTION WITH THE NATIONAL HERITAGE WEEK**

Members received a report on the Town Hall Open Day held on Saturday 15 September 2018 in conjunction with the National Heritage Week.

Members agreed to open again next year in conjunction with the National Heritage Open Days and, if the Mayor of the time was agreeable, to consolidate this event with a Mayor's Coffee Morning and to open the same weekend as West Berkshire facilities.

#### **49. REMEMBRANCE SUNDAY 11 NOVEMBER 2018**

The Civic Manager, Joyce Lewis informed members that she had received lots of positive feedback and again could not have managed the event without the help of The Police, The Royal British Legion, The Scouts, The Rotary Club, and Rotoract.

The Chairperson, Councillor Jeanette Clifford stated that this year's event was the best ever in scale and content, a very moving event and very fitting for this significant year.

#### **50. Civic Pride Arts & Leisure Budget 2018-19**

The information regarding amount spent against the current financial year 2017/18 was received and noted by the Committee.

The Vice-Chairperson, Kuldip Singh Kang asked that the Policy and Resources Committee consider that any funds left from this year's budget be ring fenced for events during 2019/2020.

It was also requested that cost centres 4600 – CPA&L Committee Fund and 4605 – CPA&L Small Projects be combined for 2019/2020 financial year.

**51. TWINNING WITH CARCAIXENT, SPAIN**

The information regarding a formal acceptance letter received from the Mayor of Carcaixent agreeing to the proposed twinning arrangement between Carcaixent and Newbury, was received and noted by the Committee.

**52. NEWBURY TOWN CIVIC AWARDS 2019**

It was agreed that Civic Awards take place in 2019 in the same format as 2018.

**53. ANNUAL TOWN MEETING - 18 MARCH 2019**

It was agreed that this be run in conjunction with the Civic Awards Ceremony as in previous years.

**54. COMMUNITY CLEAN 2019**

It was agreed that a Community Clean Event be held during 2019. Councillor Sarah Greenall asked that this be organised in conjunction with the Newbury in Bloom / Newbury, Britain in Bloom working group for 2019. A date is yet to be arranged.

**55. RAISING THE PROFILE OF THE COUNCIL IN THE COMMUNITY**

The information regarding the letters of congratulations that the Mayor of Newbury has sent to residents and organisations in this community since the last meeting of this committee was received and noted.

**56. CYCLO-CROSS TROPHY EVENT**

**PROPOSED:** Councillor Kuldip Singh Kang

**SECONDED:** Councillor Sarah Greenall

**RESOLVED:** That this Council provide non-financial support to the Cyclo-Cross Trophy Event being organised by Newbury Road Club working alongside British Cycling in conjunction with local bike shop Banjo Cycles. It was noted that volunteers will probably be required to help with this event.

**57. FORWARD WORK PROGRAMME FOR CIVIC PRIDE, ARTS & LEISURE COMMITTEE MEETINGS 2018/19**

It was agreed that the following amendment be made to the Forward Work Programme:

- Change "Newbury & District Arts Council" to "Newbury & District Arts Forum".

**58. CIVIC EVENTS**

- a) The information regarding Civic events held since the last meeting of this Committee was received and noted.
- b) The information relating to future Civic Events as detailed on the agenda was received and noted by the Committee.
- c) Councillor Sarah Greenall asked that the Bulb Planting Event in Victoria Park on Sunday 2 December 2018 at 11am be added to the list of future events.

**THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 8.05PM.**

**CHAIRPERSON**

### Evaluation Report - World Wars 2018 Exhibition

The official opening of the exhibition took place on Thursday 8 November including a talk by Philip Wood on 'Newbury 1918'. The exhibition was set up that morning and opened on Friday 9th to the public, it then ran to Sunday 18th November 2018 from 10 am to 2 pm during the week and 10 am - 4 pm at weekends. Two school visits of one hour duration each led by Cllrs Jo Day and Margo Payne took place and a visit from a Brownies group took place in the evening. During opening hours, the exhibition was manned by a minimum of 3 stewards to whom I extend sincere thanks for giving so generously of their time.

Three further talks took place enhancing the exhibition experience, all receiving a good size audience.

Overall, the exhibition received 940 visitors, compared to 837 visitors in 2017. Some of the visitors recorded their comments in the visitor's book or on the review sheets.

Comments received in the visitor's book included:-

- Very, very impressive
- Very interesting
- Great amount of information
- Good to see that we all remember our fallen
- Beautifully put together
- Very interesting and a fitting reward to a great tragedy
- Brilliant but sad exhibition
- Well-presented and very thought provoking
- Excellent, brings the war and casualties into perspective
- We must never forget the lessons from our history.
- Just outstanding
- Fascinating display and very interesting to learn more about the town's history and all those who fought for us, 100 years on.
- What an achievement and a monumental task- a wonderful commemoration for the people of Newbury who served and died.
- Amazing amount of information. I hope this is all made available for years to come - maybe in the Museum?
- Very interesting exhibition with lots of local information - fantastic!
- Thank you to everyone involved in creating a very interesting exhibition, have also attended 2 talks this week - Well done Newbury
- Impressive - thanks for keeping up the memory.
- Most revealing and informative, very well laid out. A fitting memory to those who served and those who paid the final price.

Sincere thanks are extended to Phillip Wood and Jane Burrell for their outstanding contributions to each of the exhibitions, the World Wars Working Group and all the events that have taken place over the last five years. Huge thanks must also be expressed to all members of the World Wars Working Group who have worked tirelessly, all those that have contributed in so many different ways over the years by providing items for display, help at events and stewarding the exhibition. Also the contributions from Newtown Road Cemetery Friends, the Royal Berkshire County Show exhibition on the Countryside at War, Sandham Memorial, St Bartholomew's School Exhibition and so many items loaned for display by the Royal British Legion and people in our community.

Jrl 19 11 2018



**NEWBURY TOWN COUNCIL****CIVIC PRIDE, ARTS & LEISURE****MINUTES OF A MEETING OF THE CIVIC PRIDE, ARTS & LEISURE COMMITTEE HELD IN  
THE COUNCIL CHAMBER, TOWN HALL, MARKET PLACE, NEWBURY ON  
MONDAY 25 FEBRUARY 2019 AT 7.30PM****PRESENT**

Councillors Howard Bairstow; Jeanette Clifford (Chairperson); Jo Day; Miles Evans; Kuldip Singh Kang.

**OFFICERS PRESENT:**

Joyce Lewis, Civic Manager  
Margaret Gore, Corporate Services Officer.

**59. APOLOGIES FOR ABSENCE**

Councillors, Adrian Edwards; Margo Payne; Sarah Greenall; Julian Swift-Hook.  
Absent: Councillors David Fish; Arthur Johnson; Mike Johnston.

As there were insufficient Committee members present, the Chairman declared the meeting inquorate.

The members present received a presentation from Zita Lang, Chairman of the Newbury Twin Town Association on their activities over the past year together with forthcoming activities, including the forthcoming twinning arrangements with Carcaixent.

The Chairperson, Councillor Jeanette Clifford thanked Zita for her presentation.

# Ebb and Flow



A water sculpture by Peter Randall-Page

In 1998, Newbury Town Council embarked on an ambitious, long term project to create a trail of public art with the theme of 'Flow', reflecting the town's pride in its heritage and ambitions for the future.

Peter Randall-Page's 'Ebb and Flow', the handsome granite bowl you see in front of you, was the first piece installed in our trail. Lifted into place in 2003 across the river by a crane positioned in Northcroft Lane, 'Ebb and Flow' fills and empties in parallel\* with the water in Newbury Lock. Look closely and you'll appreciate the curves and spirals that shape the movement of the water: stand back and notice how the setting enhances its beauty.

The theme of 'Flow' encapsulates Newbury. The town has long flourished as a hub of movement: goods trading in the market, boats passing along the waterways, vehicles travelling far and wide by road and rail, and most recently, electronic data flowing constantly and invisibly all around us.

In the flow of time, Civil War soldiers, generals, merchants and princes, travellers by coach between London and Bath, women from the Greenham Common Peace Camps, protestors during the 'Battle of the By-pass', pioneers of the digital age are among those who have flowed into Newbury - and while many have stayed, others have gone, leaving behind only memories.

Now, as we look to a future where people, goods, information and ideas will continue to flow through our town from all over the world, we welcome residents and visitors alike to enjoy our trail and everything else our historic town has to offer.



**Follow the spiral granite path. What can you see?**

Ebb and Flow is an enormous silver-grey granite bowl, 2.4 metres in diameter and weighing seven tonnes. That is the weight of two elephants!

**Look inside the bowl, is there any water in there?**

If you see water, there must be a boat going through the lock!

**Why?**

The bowl is connected to the lock by underground piping. When the lock fills, the Ebb and Flow bowl fills: when the lock empties, the bowl empties too. This is caused by natural water pressure.

**What is water pressure?**

Water Pressure is the force that pushes water through pipes. It can be high or low depending on factors such as the relative height of the water source.

**Look inside the bowl closely can you see spirals carved in the rock?**

The pattern of opposing spirals shapes the water as it rises and falls.

**How was it made?**

The granite for the bowl was quarried and turned.

**What does turning mean**

It is a form of machining, used to create round shapes by cutting away unwanted material. The turning process requires a turning machine or lathe and cutting tool.

**Who made it and where was it made?**

Sculptor Peter Randall-Page was commissioned to create the artwork for Newbury Town Council in 2003. He was selected to develop designs for an artwork for Newbury Lock, to respond to the Town Trail's theme of 'Flow'.

After the granite was quarried and turned in Germany, Ebb and Flow was carved in Devon.

If there are no boats, why not have a look at this video of Ebb and Flow in action

<https://www.facebook.com/NewburyTC/videos/4038349490842/>

**Public Report to Civic Pride, Arts & Leisure Committee 1 July 2019**

**Agenda Item No 9**

**Background**

In accordance with the Newbury Town Council Strategy, O2MTP1 “To work with partners and stakeholders to establish a Newbury Arts Council, to support and encourage co-ordination and co-operation between the many different bodies promoting the arts in Newbury/West Berkshire”

**Objective**

To bring together Arts Organisations in the Newbury/West Berkshire area to create a stand-alone organisation aiming encourage pooling resources, sharing expertise and raise the profile of all the arts activities that take place in our area.

**Newbury & District Arts Association**

Councillors Jeanette Clifford and Margo Payne took the lead at an inaugural meeting of a large number of representatives from arts organisations in the area on 8 October 2019. Lengthy discussions took place regarding what the various organisations would like the N&DAA to be able to achieve, this included sharing resources and knowledge/skills, increasing advertising potential and to set up a small group of ‘movers & shakers’ to enable this umbrella association to start-up. Two meetings of the ‘movers & shakers’ took place where it was agreed that social media accounts needed to be opened and a ‘closed’ facebook was created which would go public as soon as information from the member organisations could be publicised.

A second ‘whole’ group meeting then took place on 28 February 2019 where two administrators were appointed, Jane Shillam of Newbury Symphony Orchestra and Ashley Morris of Newbury Spring Festival.

The name of Newbury & District Arts Association was chosen to replace an organisation that doesn’t exist anymore, however the name appears on the arts noticeboard in Northbrook Street, their website still exists and and is used to advertise arts events in the area, Jane Shillam had been an active member of this former group.

N&DAA agreed that they could continue, independent of Newbury Town Council, however they may request the use of the Council Chamber if a further meeting or two is required (NTC had indicated free use of the Chamber for up to 3 further occasions). The Civic Manager wrote to all member organisations confirming that N&DAA is up and running and providing contact details of the administrators.

It is proposed that N&DAA will report to CPA&L on their progress at the December 2019 meeting.

Joyce Lewis  
Civic Manager  
03 04 2019

**Public Report to Civic Pride, Arts & Leisure Committee 1 July 2019**

**Agenda Item No. 10**

**Newbury Town Civic Awards 2019**

The 2019 Awards were launched at the end of January 2019. Swift Couriers decided not to sponsor the Young Persons Award and therefore Newbury Town Council decided to sponsor all three awards ourselves.

A press release launched the awards and the Newbury Town Council website allowed nominators to complete the forms on line. In addition, traditional methods of advertising the awards were also used including letters to charities, support groups, etc. notices on the bus stops and other notice boards.

We received the following nominations:-

Civic Award	8
Young Persons Award	7
Business Award	3

Judges this year included the Mayor and Mrs Janine Westropp, Chairman of RBL Newbury. Again, it was an extremely difficult task for the Judges, however they managed to select winners for each award. For the Civic Award the winners, Mr & Mrs Terry & Maureen Dummett, and highly commended was Grahame Farquhar. For the Young Persons award, the winner was Lily-May Fisher and Highly Commended was Daniel Parnell, current Junior Mayor. And finally, for the Business Award winner was the Newbury Weekly News.

Presentations took place at the Annual Town Meeting on Monday 18<sup>th</sup> March 2019 where nominees and nominators were invited together with previous award winners and other guests.

The evening was well attended with a good amount of media coverage.

Joyce Lewis

Civic Manager  
18 04 2017

**Newbury Town Council**

**Public Report to Civic Pride, Arts & Leisure Committee 1 July 2019**

**Agenda Item No 11:**

Annual Community Clean – 23 March 2019

**Background**

The Civic Pride, Arts & Leisure Committee added this event to the Councils calendar of events in 2017 following the huge success of the 'Clean for the Queen' event held the previous year. This has now become an annual community litter picking event.

**Objective**

To provide an opportunity to raise awareness in the community of the problems caused by litter.

**Event: Annual Community Clean**

The annual community clean is organised in conjunction with the Keep Britain Tidy Campaign and our events were advertised on their website and we followed their guidelines on safe litter picking.

Our events were also advertised on our website, in the bus-stops, on our notice boards and Newbury Weekly News 'What's On Guide'. Youth groups and other organisations were also contacted.

McDonald's in Northbrook Street sponsored our events providing all litter picking equipment disposable gloves and fluorescent vests. They also offered a free meal to be enjoyed by each volunteer, thanks must go to Mr Ross Drake the Manager of McDonald's Northbrook Street for his support, guidance and sponsorship.

Litter was collected in the following areas

Clayhill	12 volunteers
Northcroft	14 volunteers
Falkland	26 volunteers
St Johns	12 volunteers
Victoria	11 volunteers

Total of **75 Volunteers**

During the 2 hour litter pick, a total of 70 bags of rubbish/recycling was collected which were taken to McDonald's either at the Retail Park or Northbrook Street for disposal when the litter picking equipment was returned. Certificates were issued to young people who took part and volunteers indicated that they enjoyed their participation and would be interested in participating again next year.

Joyce Lewis  
Civic Manager  
26 03 19

## Newbury Town Council

### Public Report to the Civic Pride, Arts & leisure Committee Agenda Item No 15

#### To consider investigations into the preservation of the Mayoral Honours Boards in the Council Chamber.

#### Background:

The Mayoral Boards in the Council Chamber hold the history of appointed Mayors in the Town dating back to 1596. This is a unique historical record for the Town.

The original panel, 1599 to 1890 contains Mayoral names which were hand painted directly onto the backing wall plaster.

Over time, with the changes in the use and management of the Chamber, particularly the central heating and added insulation and draught proofing have resulted in less moisture being in the room, this in turn drying out the base layers of the plaster, allowing this to crack.

The result is that the painted lettering is itself beginning to lift and come away from the wall, see Pic 1-2

#### Objective

To consider the cost of the investigation works and alternative solutions to preserve the heritage of Newbury Town Council & outcomes and the Report format to be referred to full Council as directed

#### Proposal

A number of special firms have been contacted following CSM discussions with Historic England & office of the Church Commissioners.

Following site visits and due consideration, **The Perry Lithgow Partnership** have submitted a proposal for investigation, as below:

The on-site survey works will be completed by one conservator in half a day. A further day will be required to compile the survey report. The report will be provided in PDF format and high resolution jpegs of all photographs taken during the survey will be up loaded to Dropbox or sent via WeTransfer. A selection of the photographs will be used to illustrate the report.

#### Quotation:

Condition survey inspection (1 conservator for ½ day)	£ 225.00
Travel (c. 110 miles @ 48p per mile)	£ 52.80
Off-site documentation (½ conservator day)	£ 225.00

<b>TOTAL (ex VAT)</b>	<b>£ 502.80</b>
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We would ask that an appropriate ladder giving access to the full height of the Name boards is available for use in the Council Chamber on the day of the survey. Also a parking space nearby as we shall bring equipment for use during the survey.

In addition NTC would require some attendance by the current sign writer to assist the investigations.

**Financial and Legal Implications**

Currently there is no Budget provision for this work the initial cost would be in the region of £600 plus Vat which the report indicating options and budget costs.

**Reference to Council Strategy, where relevant**

Mission Statement: Newbury Town Council is committed to continuing to make Newbury a better place to live, work and visit.

O2 17 ..to enhance the protection of character buildings in the Town

O2.20 To promote heritage and conservation of Newbury....

**Equality and Diversity impacts**

No direct impact

**Recommendation(s)**

**Members to agree the expenditure of up to £600 plus VAT to investigate the deterioration of the Mayoral Boards and provide Options for preservation / Conservation.**

**Signed:** David Ingram  
Community Services Manager



## Mayoral Boards, Plaster shrinkage



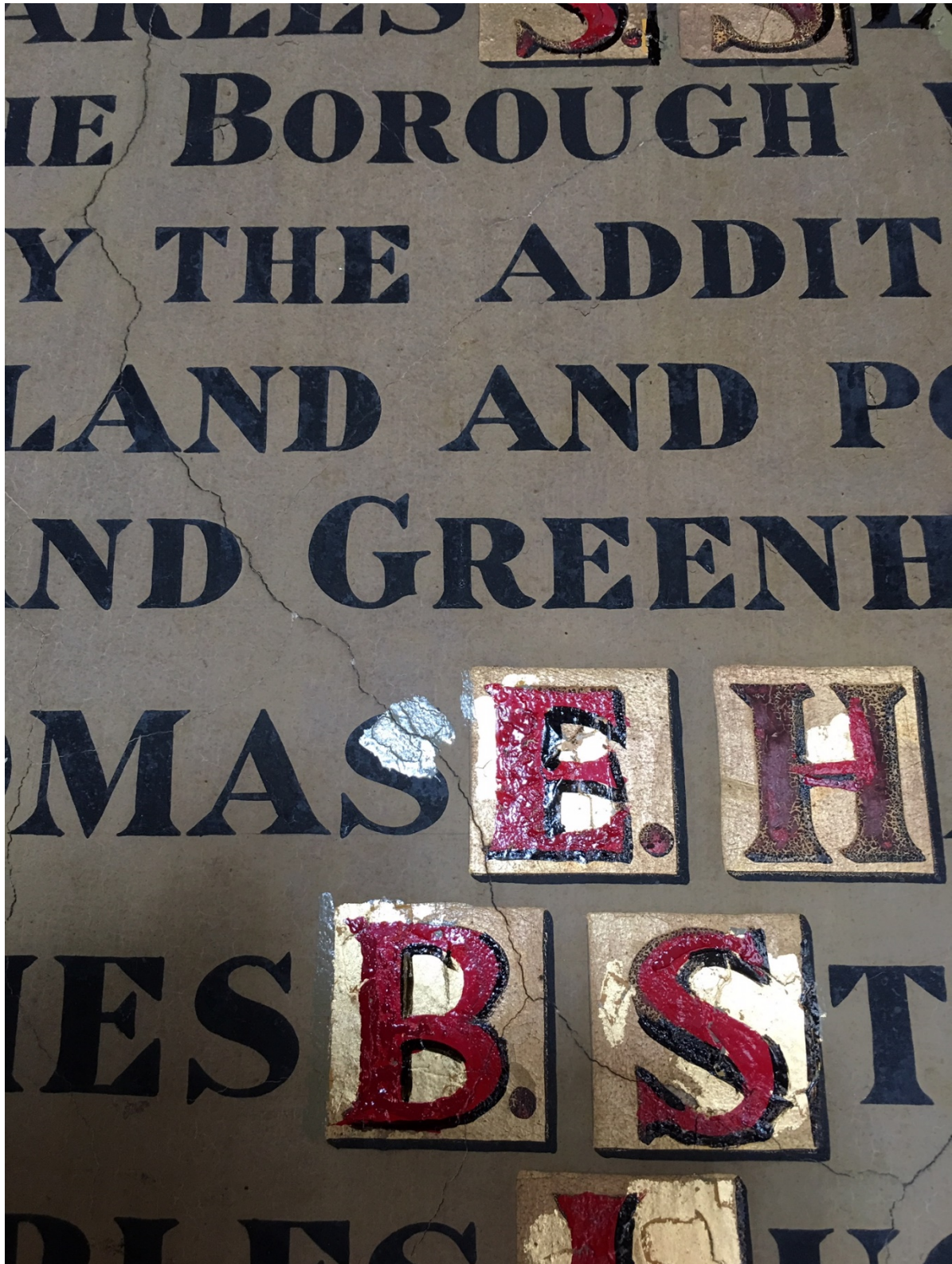


## Mayoral Boards historic repairs





## Mayoral Boards Lettering delamination





**VE DAY**  
75<sup>TH</sup> ANNIVERSARY  
A SHARED MOMENT OF CELEBRATION  
8 - 10 MAY 2020

**ssafa** | the  
Armed Forces  
charity

Dear Town and Parish Clerk,

#### **TOWN & PARISH COUNCILS - VE DAY 75**

I have pleasure in outlining plans for **VE Day 75**, being organised to celebrate and commemorate the 75<sup>th</sup> Anniversary of VE Day as mentioned in my last communication to you last year.

The 8<sup>th</sup> May 1945 was the day peace emerged after nearly six years of war, so the 75<sup>th</sup> anniversary on 8<sup>th</sup> May 2020 represents an important milestone in our history. I am sure you will agree that we cannot let this day pass without reflecting on the enormous sacrifice, courage and determination of people from all walks of life who saw us through this dark period. Our celebration, **VE Day 75**, will cover the weekend of 8<sup>th</sup> - 10<sup>th</sup> May 2020, and will be an international celebration of peace – a time to remember, reflect and pay tribute to the millions who played such a vital part in achieving it.

This includes the Armed Forces personnel from many countries who gave their lives, and those who returned home injured in body and mind; the hard-working women and men who kept the factories, mines, shipyards and farms operating throughout the years of turmoil; the ARP wardens, police officers, doctors, nurses, firemen, local defence volunteers and many others who put their lives on hold to safeguard the home front.

The official, exclusive charity for **VE Day 75** is SSAFA, the Armed Forces Charity, which also supports the Merchant Navy.

The planned activities over the weekend are as follows:

- The Playing of Battle's O'er & VE 75 Years
- The Nation's Toast to the Heroes of WW2
- The Cry for Peace, around the World
- Churches & cathedrals Ringing out for Peace
- Street parties and parties in pubs, clubs, Hotels, on town and village greens and in halls etc
- Services of commemoration and celebration in churches, including the reading of the Tribute to the Millions and the playing of the Last Post

Registration for all participants will be solely through [www.veday75.org](http://www.veday75.org). As well as adding your details you will also be able to download important documents, including a commemorative certificate, and view messages of support from individuals and organisations.

#### **FRIDAY 8TH MAY 2020**

##### **3pm – Battle's O'er & VE 75 Years**

3pm is the time Winston Churchill officially announced the end of WW2 from the Cabinet Office at 10 Downing Street, London.

Pipers from around the world will open **VE Day 75** by playing Battle's O'er and VE 75 Years at 3pm local time in the country they are in, paying tribute to the millions who gave so much to earn our freedom today. Battle's O'er is the traditional tune played by pipers at the end of a battle, and VE 75 Years has been specially written for this occasion by Pipe Major Roger Bayes of the City of Norwich Pipe Band.

Battle's O'er will be played by pipers from the top of the four highest Peaks in the UK - Ben Nevis, Scotland; Scafell Pike, England; Mount Snowdon, Wales, and Slieve Donard, Northern Ireland – and also at the five furthest points in the UK. This has never been undertaken before.

We are encouraging pipers working that day to pause at 3pm to play the tune in their workplace. It will provide pipers throughout the world the opportunity to participate without having to take time off work. We are already aware that a nurse will be playing the pipes on her hospital ward, and that others will be playing at a railway company, in a field and outside a bakery. Those pipers taking part can register their involvement at the VE Day 75 website – [www.veday75.org](http://www.veday75.org).

### **3pm – The Nation's Toast to the Heroes of WW2**

To coincide with the playing of Battle's O'er thousands of pubs throughout the UK, Channel Islands and the Isle of Man will encourage customers to raise a glass at 3pm and take part in The Nation's Toast to the Heroes of WW2. All pubs taking part can register their involvement on the VE Day 75 website – [www.veday75.org](http://www.veday75.org).

### **6.55pm – A Cry for Peace Around the World**

Town Criers around the world will be undertaking A Cry for Peace Around the World, kindly written for this occasion by Crier Peter Taunton. The 'Cry', which can be downloaded from the website, will be performed at 7pm local time in locations around the world, starting in New Zealand. Those Town Criers and others undertaking this 'Cry' can register their involvement on the VE Day 75 website – [www.veday75.org](http://www.veday75.org).

### **7pm – Ringing out for Peace**

Bells in churches and cathedrals will ring out at 7pm in a collective celebration of VE Day 75. The sound of church bells is deeply rooted in British culture. They provide the grand soundtrack to our historic moments, calling us to wake, to pray, to work, to arms, to feast, to celebrate and, in times of crisis, to come together. This aspect of VE Day 75 could not be more appropriate, ringing out around the world to celebrate the peace we share today. Those churches taking part can register their involvement on the VE day website – [www.veday75.org](http://www.veday75.org).

### **7pm onwards – Parties and Celebration**

Parties and celebrations will take place in pubs, clubs and hotels, on town and village greens and in our streets, bringing the communities of the nation together in common friendship. Those town and cities twinned with others around the world will be encouraged invite them to join in this joyous occasion. We know that many of those taking part will be organising firework displays over the weekend too. Those taking part in this celebratory element of the event can register their involvement on the VE day 75 website – [www.veday75.org](http://www.veday75.org).

## **SATURDAY 9TH MAY 2020**

Parties and celebrations continue.

## **SUNDAY 10TH MAY 2020**

### **10.30am – Church Services of Celebration and Commemoration**

Services will take place in cathedrals and churches throughout the UK, Channel Islands and the Isle of Man to celebrate the peace we share today and remember those who lost their lives or returned home dreadfully wounded. The services will also recognise the sacrifices of those who kept the nation fed and the factories, mines and hospitals working during the most challenging of times. Churches wishing to take part should register their involvement on the VE Day 75 website – [www.veday75.org](http://www.veday75.org).

### **Tribute to the Millions & the Last Post**

Those planning services will be encouraged to ask a representative from their local community to read out the Tribute to the Millions, which can be downloaded at [www.veday75.org](http://www.veday75.org), and involve a local bugler or trumpeter to play the Last Post and Reveille. Their participation can also be registered on the VE DAY 75 website – [www.veday75.org](http://www.veday75.org).

We do hope that you will take part in **VE Day 75** especially as many of those that served at home and abroad came from the Towns and Parishes of England, so your involvement will be a perfect 'tribute' to the sacrifices made by so many of them.

Please be kind enough to register your involvement in one or more of the events by going to the VE Day 75 Website - [www.veday75.org](http://www.veday75.org) as soon as possible to enable us to keep in touch with you and update you on progress.

My warmest regards,



Bruno Peek LVO OBE OPR



## Public Report to Civic Pride, Arts & Leisure Committee 1 July 2019

### Agenda Item No 17 – Raising the Profile of the Council in the Community

#### Background

In accordance with the Newbury Town Council Strategy, Other Objectives No. 5  
“Acknowledge the contributions made by those who improve Newbury life”

#### Objective

To raise the profile of all the positive things that happen in this community and, wherever possible, acknowledge them.

#### Raising the Profile of the Council in the Community

Letters of congratulations sent since the last meeting of this committee

15 11 18	Newbury Weekly News for creating the Best in Business Awards
19 12 18	Ely Williams on receiving an accolade for courage at the Wave Projects Annual Awards
28 01 19	Vodafone for committing its future to Newbury
28 01 19	Newbury Racecourse on successfully securing high quality major events.
08 02 19	Luke Humphries on reaching the last eight in the World Championship in Darts
08 02 19	West Berkshire Homeless Charity on opening a new shelter in West Street.
14 02 19	Park House School 6 <sup>th</sup> Form Students for helping Drivers at the scene of a traffic accident outside the school.
2019 04 18	St Barts pupils charity triathalon
2019.02.21	Doug Cook - Lifetime Achievement Award Winner
2019 02 21	Ben East, Young Sports Personality of the Year
2019 02 21	Charlotte Payne, Nominated for Young Sports Personality of the Year
2019 02 21	Landlord, Newbury Pub, National award
2019 04 18	Vodafone 5G first
2019.03.08	Vodafone Great Place to Work
2019.03.15	Newbury Rugby Club
2019.03.15	Gamma Telecommunications Ltd Great Place to Work
2019.03.28	British Heart Foundation charity Shop
2019.03.28	Falkland Veterinary Practice
2019.04.05	Falkland Sch - Cross Country
2019.04.05	Newbury Rugby Club 90th anniversary
2019.04.05	Speenhamland Sch - Cross Country
2019.04.05	St Nicolas Sch - Cross Country
2019.05.03	Andy Woodman - London Marathon

2019.05.03 Anna Harvey - London Marathon  
 2019.05.03 David Fish - London Marathon  
 2019.05.03 Edwina Gudgeon - London Marathon  
 2019.05.03 Mike York, fundraising for Newbury Samaritans  
 2019.05.03 Newbury Canoe Club, Won Team event DWCR  
 2019.05.03 The Newbury Pub  
 2019.05.03 Tom Silk - London Marathon  
 2019 05 21 Newbury Weekly News  
 2019 06 03 Matt Franklin, breaking 2 world records  
 2019 06 03 Roc 10 k  
 2019.05.28 Newbury Football Club under 14s  
 2019.05.28 The Snooty Fox  
 2019.06.03 Charlotte Payne - Selected to represent GB in Germany  
 2019.06.03 Matt Rossiter - Selected to represent GB in Switzerland  
 2019.06.10 Louise Funnell - sky drive for Cancer Centre  
 2019.06.10 Ollie Hassell-Collins - selected to play for England  
 2019.06.18 5 Judo youngsters selected for England  
 2019.06.18 A Houghton & G & M Rossiter selected for GB rowing team  
 2019.06.18 David Lloyds Centre - 24 hr tennis charity marathon  
 2019.06.18 Wash Common Scouts - completion of 1,000 mile challenge  
 2019 06 24 Amberjack – on winning two recruitment awards

Joyce Lewis  
 Civic Manager  
 24 06 19

**Newbury Town Council**

## Work Programme for Civic Pride, Arts &amp; Leisure Committee Meetings

**Standing Items on each (ordinary meeting) agenda:**

1. Apologies
2. Declarations and Dispensation
3. Approval of Minutes of previous meeting
4. Questions/ Petitions from members of the Public
5. Questions/ Petitions from Members of the Council
6. Work programme and future business
7. Newbury Art Trail
8. Newbury & District Arts Association
9. Past Civic Events
10. Future Civic Events
11. Discussion on Potential Future Civic Events

Meeting Date	Item
<b>June</b>	Election of Chairperson Music in the Market Place planning Report on Mayor Making Report and Review Civic Award Presentation Evening Town Hall Heritage Open Day Report on Civic Awards Charity Coffee Mornings To discuss and review the number of members for each working group
<b>September</b>	Remembrance Sunday Planning Music in the Market Place report Strategy: TL8. Encourage residents' participation in social, recreational and sporting activities: Take to CPA & L for discussion/to develop
<b>November</b>	Report on Heritage Open Day Remembrance Sunday Report Budget and future projects Civic Award Planning
<b>Feb/March</b>	NTTA Report