

26th May 2026

To Councillors: Chris Hood, Roger Hunneman, Vaughan Miller, Graham Storey, Meg Thomas and Martha Vickers.

Dear Councillors,

You are summoned to attend a meeting of the **Victoria Park Projects Sub Committee** on **Monday 1st June at 7:30pm**. The meeting will be held in the Elsie Kimber Room, Newbury Town Hall, Market Place, Newbury, RG14 5AA.

The meeting is open to the press and public and will be streamed via Zoom: Link to join meeting is below.

<https://us02web.zoom.us/j/84243612107?pwd=lsWgansAI7BPEI4KrIV008bZeerDVl.1#success>

Meeting ID: 842 4361 2107 Passcode: 575139



Toby Miles-Mallowan
Chief Executive Officer

AGENDA

- 1. Apologies**
- 2. Declarations of Interest and Dispensations**
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Minutes (Appendix 1 – To Follow)**
To approve the Victoria Park Projects Sub-Committee meeting minutes of Thursday 30th May 2026.
- 4. Questions and Petitions from Members of the Public**
Questions, in writing, must be with the Services Delivery Manger by 2pm on Friday 29th May 2026.
- 5. Members' Questions and Petitions**
Questions, in writing, must be with the Services Delivery Manager by 2pm on Friday 29th May 2026.
- 6. Café Project Update**
To receive an update.


7. VP Public Toilets


To **receive** an update on the public toilets in Victoria Park.

8. Forward Work Programme for the Sub-Committee (Appendix 2)

To **propose** any new items for consideration that Members wish to add to the Forward Work Programme


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we can all be proud of.

Forward Work Programme for Victoria Park Projects Sub-Committee: 1st June 2026

Standing Items on each (ordinary meeting) agenda:

1. Apologies
2. Declarations of Interests and Dispensations
- 3.1 Approval of Minutes of previous meeting
- 3.2 Officer's report on actions from previous meeting
4. Questions/Petitions from members of the Public
5. Questions/Petitions from Members of the Council
6. Agenda item (s)
7. Forward Work Programme (last item on agenda)

At the first Committee meeting after the May annual meeting of the Council	Election of Chair/ Deputy
	Approval of ToRs and memberships of Working Groups
June/September/December/March (Quarterly)	Annual Budget, Quarterly Monitoring, Summary Report.
Each November	Review of KPI's for Committee / sub committee
	Send Budget and Strategy proposals to RFO
FY 2025/26	
2 nd June 2025	<ul style="list-style-type: none"> - Change of Sub Committee Name - ToR's Approval - Café Update
9 th July 2025	<ul style="list-style-type: none"> - Café Update
11 th August 2025	<ul style="list-style-type: none"> - Café Update
27 th August 2025	<ul style="list-style-type: none"> - Café Update - Football Options Victoria Park
22 nd Sept 2025	<ul style="list-style-type: none"> - Café Update
October – No meeting	<ul style="list-style-type: none"> - Café Update - Budget Proposals and Priorities inc Boules Project VP & Training Bike Track Project – City Rec is outside this committee brief but will be captured in the CS Committee work content
November 3 rd & 10 th 2025	<ul style="list-style-type: none"> - KPI's (no metrics in place a present) - Budget Proposals / additional EO meeting booked
December 03.12.25	<ul style="list-style-type: none"> - Café Update - Park Run Update
January 5 th 2026.	<ul style="list-style-type: none"> - Café Update and Promotional strategy for the Café launch - Park Run update
February 4 th 2026	<ul style="list-style-type: none"> - Café Update & Handover to Client NTC
March 4 th 2026	<ul style="list-style-type: none"> - Café Update, Soft opening until April - Agenda item , "Wed 4th Mar 26 (Review here should further meetings be required for this project)."
April 30 th 2026	<ul style="list-style-type: none"> - Café Update - Park Run

June 2026

- VP Toilets