

**MINUTES OF A MEETING OF VICTORIA PARK PROJECTS SUB-COMMITTEE (VPPSC) HELD IN THE COUNCIL CHAMBER, NEWBURY TOWN COUNCIL, MARKET PLACE, NEWBURY ON MONDAY 11<sup>th</sup> AUGUST 2025 AT 7.30PM.**

**PRESENT**

Councillors, Chris Hood, Roger Hunneman (Chairperson), Graham Storey, Gary Norman and Meg Thomas

**IN ATTENDANCE**

Liz Manship, Finance & Corporate Services Manager (FCSM)

**10. APOLOGIES FOR ABSENCE**

Councillor Martha Vickers  
Martin Kavanagh, Services Delivery Manager (SDM).

**11. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**12. MINUTES**

**PROPOSED:** Councillor Miller

**SECONDED:** Councillor Thomas

**RESOLVED:** That the minutes of the meeting of the Victoria Park Projects Sub-Committee held on Monday 2<sup>nd</sup> June 2025, be approved, and signed by the Chairperson.

**13. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC**

There were no questions or petitions received from Members of the Public.

**14. MEMBERS' QUESTIONS AND PETITIONS**

There were no questions or petitions received from Members.

**15. PROJECTS TO ADD TO THE FORWARD WORK PROGRAMME FOR FUTURE DISCUSSION**

**PROPOSED:** Councillor Hunneman

**SECONDED:** Councillor Storey

**RESOLVED:** That the following projects be added to the Forward Work Programme for future discussion:

- a) Football Pitches Project, Victoria Park:** To build a compound for the 9-side football pitch goals, using funds set aside in the 2025/26 budget for 9-side football. A progress report to be brought to the next meeting.
- b) Boules Project, Victoria Park:** For consideration as part of the 2026/27 financial year's budget.
- c) Training Bike Track Project – City Park:** For consideration as part of the 2026/27 financial year's budget.

**16. EXCLUSION OF THE PRESS AND PUBLIC**

**RESOLVED:** Councillor Hunneman

**SECONDED:** Councillor Storey

**RESOLVED:** That under Section 1, Paragraph 2 of the Public Bodies (Admission to Meetings Act 1960) the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential financial business to be transacted.

**17. CAFÉ PROJECT UPDATE ([24/02510/FUL](#)) (Appendix 2)**

**PROPOSED:** Councillor Hunneman

**SECONDED:** Councillor Thomas

**RESOLVED:** That the Director of Aero Property Consultants, appointed by the Council as Project Manager for the café project, participate in discussions as the Council's "Independent Expert" to support next steps.

**TO NOTE:** The Café Project Report.

The Contract for the Victoria Park Café Refurbishment was awarded by Council, 30<sup>th</sup> July 2025, to the sum of £360,730.55 ex. VAT to Maspace Ltd. The Contract Award Notice is published on 'Find-a-Tender' and 'Contracts Finder'.

Provided no challenge, the Standstill Period ends 20<sup>th</sup> August 2025. The earliest date the contract will be signed is 29<sup>th</sup> August 2025. The estimated Contract dates are 29<sup>th</sup> September 2025 to 13<sup>th</sup> February 2026.

The following actions were resolved:

**a) New mast and replacement CCTV Camera:**

**PROPOSED:** Councillor Miller

**SECONDED:** Councillor Storey

**RESOLVED:** Maspace to install a new mast as per specification, with the existing camera, ensuring all in working order. A replacement camera to be installed later when town centre CCTV plans have progressed.

**b) Gantt Chart:**

**PROPOSED:** Councillor Miller

**SECONDED:** Councillor Storey

Likely availability for the Gantt chart is between contract signing and start date.

**RESOLVED:** The Council's Project Manager will request a Gantt chart from Maspace for discussion at a meeting of the VPPSS. He will also discuss the feasibility of an earlier contract finish date.

**c) Budget Management:**

**PROPOSED:** Councillor Storey

**SECONDED:** Councillor Hunneman

It was noted that due to the Contract Award being slightly higher than initially hoped, minor adjustments are required to maintain the project within budget.

**RESOLVED:**

- a. **Pegoda:** The Project Manager to investigate different models and obtain quotations for VPPSC consideration at its next meeting.
- b. **Grant Funding:** Cllr Miller to speak informally with West Berkshire Councillors to ascertain the availability of Members Matched Funding. Any formal application required to be undertaken by Officers.
- c. **CIL:** The VPPSC requests the RFO, CEO and SDM discuss the availability of additional CIL. From receipts from West Berkshire and/or existing budgeted projects that could potentially be postponed, subject to the agreement of the Community Services and Policy & Resources Committees.

**7. NEXT MEETING**

**PROPOSED:** Councillor Hunneman

**SECONDED:** Councillor Thomas

**RESOLVED:** That the next meeting of the VPPSC be Wednesday 27<sup>th</sup> August 2025 at 7.30pm

THERE BEING NO OTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 9.00 pm.

**CHAIRPERSON**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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