

**Minutes of Newbury's Neighbourhood Development Plan (NDP) Steering Group meeting, held on Zoom at 6.30 pm on 04/07/2023.**

**Present:**

**Newbury's NDP Steering Group:**

- A) Newbury Town Council (NTC): Councillors Nigel Foot (Chairman), David Harman, Vaughan Miller and Martha Vickers
- B) Lay Members: Ian Blake, Paul Millard, Anthony Pick, Louise Sturgess and Kim Whysall-Hammond

**Other Attendees:**

Jeremy Flawn, Bluestone planning consultants  
Hugh Peacocke (NDP Secretary, Newbury Town Council)

**121. Apologies**

Councillors Andy Moore and Gary Norman.

**122. Election of Chairperson and Deputy Chairperson**

Councillor Nigel Foot was elected Chairperson of the Steering group.  
Ms. Louise Sturgess was elected Deputy Chairperson.

**123. Declarations of Interest**

Councillor Antony Pick declared that he was the chairman of West Berkshire Heritage Forum.

**124. Minutes of meeting held on 20 March 2023.**

Agreed by the meeting.

**125. Vacancy for Lay Member**

The Secretary advised that 3 expressions of interests, with CV's, had been received.

The Steering group agreed to offer the post to Carl Pearce as it was felt that his skills and experience would best complement and expand the range of the Steering Group.

**126. To set up Topic Subgroups**

JF, Bluestone Planning, referred to his helpful table which gave information on how the policy options related to the LAP review, together with evidence sources and evidence gaps. The task, he said, was to turn the objectives into meaningful Land Use policies. He also referred to guidance and publications which would assist the subgroups and steering group in drafting policy for the NDP.

The meeting proposed the following members on Subgroups:

- Heritage and Design: Anthony Pick, Ian Blake
- Sustainability and Climate Change Cllr. Martha Vickers, Louise Sturgess
- Biodiversity and Wildlife Cllr. David Harman and Kim Whysall-Hammond
- Transport and Access Cllr. Nigel Foot, Paul Millard
- Community Facilities Cllr. Vaughan Miller, Paul Millard
- Economy and Enterprise Cllr. Gary Norman

The Secretary was requested to ask Carl Pearce which topic subgroup he might like to join.

**127. To fix the date of the next meeting**

The next meeting: 6.30 pm, 19 July 2023, on Zoom

To welcome Carl Pearce, to finalise subgroups.

Following meeting, 6.30 pm, 19 September 2023, on Zoom

**There being no other business, the Chairperson declared the meeting closed at 8.05 pm.**