

16<sup>th</sup> April 2024.

**To:** Councillors Phil Barnett, Vera Barnett, Jo Day, Sam Dibas, Nigel Foot, David Harman, Roger Hunneman, Ian Jee, David Marsh, Vaughan Miller, Andy Moore and Tony Vickers

**Substitutes:** All remaining Members of the Council

Dear Councillor,

You are summoned to attend a meeting of the **Planning & Highways Committee** on **Monday 22<sup>nd</sup> April 2024 at 7:30 pm.**

The meeting will be held in the Council Chamber, Town Hall, Market Place, Newbury, RG14 5AA. The meeting is open to the press and public and will be streamed via Zoom:

<https://us02web.zoom.us/j/84207702408?pwd=d1R6U1pEdXR5MjNKN2lYNUE0SndEUT09>

Meeting ID: 842 0770 2408      Passcode: 958103

**Kym Heasman**  
**Corporate Services Officer**

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### **AGENDA.**

- 1. Apologies**
- 2. Declarations of Interest and Dispensations**  
**To receive** any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Minutes (Appendix 1)**
  - 3.1 To approve** the minutes of a meeting of the Planning & Highways Committee held on Monday 25<sup>th</sup> March 2024.
  - 3.2 Officer's report** on actions from previous meeting.
- 4. Questions and Petitions from Members of the Public**  
Questions, in writing, must be with the Corporate Services Officer by 2pm on Friday 19<sup>th</sup> April 2024.

Town Hall, Market Place, Newbury, RG14 5AA

 (01635) 35486       [towncouncil@newbury.gov.uk](mailto:towncouncil@newbury.gov.uk)  
 (01635) 40484       [www.newbury.gov.uk](http://www.newbury.gov.uk)  
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Making Newbury a Town  
we can all be proud of.

**5. Members' Questions and Petitions**

Questions, in writing, must be with the Corporate Service Officer by 2pm on Friday 19<sup>th</sup> April 2024

**6. Motion from Councillor Meg Thomas. (Appendix 2)**

*Chairperson*

**To Adopt** the speed Indication Protocol.

**7. Cala Homes Chiltern Presentation.**

**To Receive** presentation from cala Homes in relation to application 24/00348/FUL previously considered by the committee.

**8. Schedule of Planning Applications (Appendix 3)**

**To Comment** on the planning applications listed at the attached schedule.

**9. Licensing Application (Appendix 4)**

**To Comment** on the licensing application received.

**10. Appeal under Section 78 of the Town and Country Planning Act 1990**

**Application No: 23/00989/FULMAJ for Hambridge Lake, Hambridge Road, Newbury for Construction of 9 holiday chalets and clubhouse with access from Hambridge Road, parking areas, new pedestrian links and ancillary works.**

**Newbury Town Council's Comments:** Objection on the following grounds: Visual impact, light pollution, flood risk due to tree removal, impacts on ecology, including protected species, dark sky area, water quality and the neighbouring SSSI watercourses downstream, design and access, impact on the green gap between Newbury and Thatcham.

*Chairperson*

**To note** that the above-mentioned Appeal is to be determined on the basis of written representations.

Should the Council wish to withdraw, modify or add to any earlier comments the Council might have made, or request a copy of the decision letter, the Council should write to the Planning Inspectorate by Wednesday 8<sup>th</sup> May 2024.

**To consider** next steps.

**11. Public Rights of Way**

**To identify** potential and existing public rights of way and actions which might be taken to enhance these.

**12. Update from the Flood and Drainage Forum**

*Councillor Nigel Foot*

**To Receive** an update.

**13. Update from NDP Steering Group**

*Councillor Nigel Foot*

**To Receive** an update.

**14. Update from The Western Area Planning Committee**

*Councillor Tony Vickers*

**To Receive** an update on any relevant business from the Western Area Planning Committee.

**15. Forward Work Programme for Planning & Highways Committee (Appendix 5)**

**To Note** and to agree any other items that Members resolve to add to the Forward Work Programme.

**MINUTES OF A MEETING OF THE PLANNING AND HIGHWAYS COMMITTEE HELD IN THE COUNCIL CHAMBER, NEWBURY TOWN COUNCIL, MARKET PLACE, NEWBURY ON MONDAY 26<sup>th</sup> FEBRUARY AT 7.30PM.**

**PRESENT**

Councillors, Vera Barnett, Nigel Foot, David Harman, Roger Hunneman, Ian Jee, David Marsh Vaughan Miller, Andy Moore (Chairperson) and Sarah Slack (substitute)

**In Attendance**

Kym Heasman, Corporate Services Officer  
Toby Miles-Mallowan, Chief Executive Officer

**125. APOLOGIES**

Councillor Phil Barnet (Sarah Slack - substitute), Jo Day, Sam Dibas, and Tony Vickers (virtually attended).

**126. DECLARATIONS OF INTEREST**

The Corporate Services Officer declared that Councillors, Nigel Foot and David Marsh are also Members of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

The Corporate Services Officer made the following statement on behalf of Councillor Nigel Foot and David Marsh who are also Members of West Berkshire Council's Licensing Committee "I wish to make it clear that any comments I may make tonight are only being made in relation to the formulation of the Town Council's view and is not in any way prejudging the way that I may vote when any application is considered by West Berkshire Council. At that time, I will weigh up all the evidence."

**127. MINUTES**

**PROPOSED:** Councillor Nigel Foot

**SECONDED:** Councillor Ian Jee

**RESOLVED:** That the minutes of the meeting of the Planning & Highways Committee held on Monday 25<sup>th</sup> March 2024, be approved, and signed by the Chairperson.

**128. ACTIONS FROM THE PREVIOUS MEETING:**

The Corporate Services Officer reported that there had been no responses received from The questions submitted at the previous meeting.

**129. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC**

There were no questions or petitions from members of the public.

**130. MEMBERS' QUESTIONS AND PETITIONS**

There were no questions or petitions from members of the committee.

**131. SANDLEFORD PARK EAST**

Members received a presentation from Bloor Homes updating the committee on the current phases and status of Sandlesford Park East.

**132. SCHEDULE OF PLANNING APPLICATIONS**

Resolved that the observations recorded at Appendix 1 to these minutes be submitted to the planning authority.

Councillor Nigel Foot abstained on the vote in relation to case no. 2, ref no. 23/01100/REMAJ, History 3 Newbury Racecourse, Racecourse Road Newbury for David Wilson Homes.

Councillor Nigel Foot abstained on the vote in relation to case no. 2, ref no. 23/02667/REMAJ, History 2 Newbury Racecourse, Racecourse Road Newbury for David Wilson Homes (Southern).

Councillor Nigel Foot abstained on the vote in relation to case no. 1, ref no. 24/00348/FUL, Coley Farm Stoney Lane Ashmore Green Thatcham for CALA Homes Chiltern Ltd.

Councillors David Marsh & Nigel Foot abstained on the vote in relation to case no. 6, ref no. 24/00069/LBC, Festival House 39 Oxford Street Newbury for Quintons (Newbury) Limited.

**133. SCHEDULE OF PRIOR APPROVAL APPLICATIONS**

Resolved that the observations recorded at Appendix 2 to these minutes be submitted to the planning authority.

**134. SCHEDULE OF LICENSING APPLICATIONS**

It was agreed that the following observation be submitted:

- **Premises Licence ref:** Case reference 24039 (New) Le Otto Campana, 1-2 Eight Bells Arcade, Bartholomew Street, Newbury, Berkshire, RG14 5DY

Applicant: West W Holding Ltd

**No objection.**

**135. CONSULTATION ON THE DRAFT HUNGERFORD NEIGHBOURHOOD DEVELOPMENT PLAN (REGULATION 14)**

**PROPOSED:** Councillor Nigel Foot

**SECONDED:** Councillor David Harman

**RESOLVED:** Newbury Town Councils Planning & Highways Committee Members Response:

Members would like to make a comment in relation to the sustainable building practices, which are mentioned in the Climate Change and Biodiversity section (Objectives R, S & T). However, members felt that it might also be useful to mention sustainable building practices in the section on Building (Objectives A, B & C) as well. Additionally, members commented on how well the document was done overall.

**136. UPDATE FROM THE FLOOD AND DRAINAGE FORUM**

Members received an update from Councillor Nigel Foot on the flood and drainage forum and noted that the next meeting is scheduled for 4<sup>th</sup> April.

**137. UPDATE FROM THE WESTERN AREA PLANNING COMMITTEE**

Member received an update on the Western Area Planning Committee meeting, regarding one application within the Newbury Parish.

It was also noted that the West Berkshire Councils, Lead Officer of Western area Planning Committee is going to change as of the next scheduled meeting.

**128. FORWARD WORK PROGRAMME FOR PLANNING AND HIGHWAYS COMMITTEE MEETINGS 2023/24**

The Forward work programme was received and noted by the committee with the additional amendments.

**THERE BEING NO OTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 21.55 HRS**

**CHAIRPERSON**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PLANNING AND HIGHWAYS COMMITTEE MEETING  
SCHEDULE OF PLANNING APPLICATIONS – RESOLUTIONS**

RUNNING ORDER	RESOLUTION	APPLICATION NUMBER	LOCATION AND APPLICANT	PROPOSAL
1	Objection	<a href="#">24/00348/FUL</a>	Coley Farm, Stoney Lane, Ashmore Green, Thatcham for CALA Homes Chiltern Ltd	Erection of 6 dwellings with associated access, car parking and landscaping.
2	No objection	<a href="#">23/01100/RESMAJ</a>	History 3 Newbury Racecourse, Racecourse Road, Newbury for David Wilson Homes (Southern)	Application for Approval of Reserved Matters following Outline Approval 09/00971/OUTMAJ - Redevelopment of Newbury Racecourse to provide new and enhanced leisure, racing, administrative, and visitors facilities; new hotel and hostel; replacement children's nursery; the permanent retention of the Mill Reef Stand; replacement maintenance buildings, yard and workshops; replacement golf club house and apartment, floodlit driving range and remodelling of the golf course; up to 1,500 dwellings; local centre; combined heat and power district heating system; new and improved accesses; parking for visitors, staff and residents; open space and landscaping, signage, service infrastructure, and associated uses (minor changes to application 08/02201/OUTMAJ). Matters to be considered: Appearance, Landscaping, Layout and scale.
3	No objection	<a href="#">23/02667/RESMAJ</a>	History 2 Newbury Racecourse, Racecourse Road, Newbury for David Wilson Homes (Southern)	23/02667/RESMAJ   Application for Approval of Reserved Matters following Outline Approval 14/03109/OUTMAJ - Section 73: To vary condition 32: No more than 250 dwellings shall be completed prior to the completion and opening to traffic of a new bridge, to 421 dwellings. Of approved reference 09/00971/OUTMAJ for redevelopment of Newbury Racecourse to provide new and enhanced leisure, racing, administrative and visitors facilities; new hotel and hostel; replacement children's nursery;

				permanent retention of the Mill Reef Stand; replacement maintenance buildings, yard and workshops; replacement golf club house and apartment, floodlit driving range and remodelling of golf course; up to 1,500 dwellings. Matters to be considered: Appearance, Landscaping, Layout And Scale.
4	Support / comment: Members stated that they would like to see the removal of communal bathrooms. Request for a tree survey to be carried out.	<a href="#">24/00313/LBC</a>	Wessex House, 22 Oxford Road, Newbury for Greenham Trust	Change of use of original building at Wessex House to HMO with 7 bedrooms, communal kitchen/dining area and communal bathrooms, and 7 flatlets in annexe with ancillary meeting room and laundry area.
5	Support / comment: Members stated that they would like to see the removal of communal bathrooms. Request for a tree survey to be carried out.	<a href="#">24/00312/FUL</a>	Wessex House, 22 Oxford Road, Newbury for Greenham Trust	Change of use of original building at Wessex House to HMO with 7 bedrooms, communal kitchen/dining area and communal bathrooms, and 7 flatlets in annexe with ancillary meeting room and laundry area.
6	No objection.	<a href="#">24/00069/LBC</a>	Festival House, 39 Oxford Street, Newbury for Quintons (Newbury) Limited	Internal Alterations to regularise the changes to the fabric of building and to facilitate the Change of Use permitted under 23/01031/FUL (B1 office use to C3 residential use (single residential dwelling))
7	Objection/comment: The changes in the resubmission are minor and do not override out previous objection.	<a href="#">23/02094/FULMAJ</a>	The Mall, The Kennet Centre, Newbury for Lochailort Newbury Ltd	Full planning permission for the redevelopment of the Kennet Centre comprising the partial demolition of the existing building on site and the development of new residential dwellings (Use Class C3) and residents ancillary facilities; commercial, business and service floorspace including office (Class E (a, b, c, d, e, f, and g)); access, parking, and cycle parking; landscaping and open space; sustainable energy installations; associated works, and alterations to the retained Vue Cinema and multi storey car park.
8	No objection	<a href="#">24/00428/FUL</a>	Radnor House, 28 Bartholomew Street, Newbury for Heartwood Group	S73: Variation of Conditions 2 (Approved Plans), 3 (CMS) and 4 (Cycle Parking) of previously approved application 21/02176/FUL: Change of



				use of 28 and 28A from office use (Class E) to hotel use (Class C1) and use of 26 as a restaurant with ancillary flexible work space (as permitted under the current use of the building under Class E)
9	No objection	<a href="#">24/00429/LBC</a>	Radnor House, 28 Bartholomew Street, Newbury for Heartwood Group	S73: Variation of Conditions 2 (Approved Plans), 3 (CMS) and 4 (Cycle Parking) of previously approved application 21/02176/FUL: Change of use of 28 and 28A from office use (Class E) to hotel use (Class C1) and use of 26 as a restaurant with ancillary flexible work space (as permitted under the current use of the building under Class E)
10	Objection/ Comment: Over development of site.	<a href="#">24/00398/FUL</a>	The Old Farmhouse, 3 Kennet Road, Newbury for Four Acre	Erection of a replacement dwelling (consented under planning reference: 23/00870/FUL for the change of use of outbuilding to one dwelling at The Old Farmhouse 3 Kennet Road Newbury RG14 5JA) together with associated cycle, refuse, EV charging, and landscape works.
11	No objection / comment: - Members would like to see a contribution to the car club, - Subject to comments submitted by environment officer being taken into consideration.	<a href="#">24/00376/FUL</a>	81 - 82 Northbrook Street, Newbury for Rosedale Property Holdings Limited	Change of use of part (rear) ground-floor, first and second floors (Use Class E) to 7no. self-contained (2no. one-bedroom and 5no. two-bedroom) residential units (Use Class C3); together with provision of balconies, alterations to elevations, bicycle parking, and residential and commercial refuse facilities

## APPLICATION FOR PRIOR APPROVAL

RUNNING ORDER	RESOLUTION	APPLICATION NUMBER	LOCATION AND APPLICANT	PROPOSAL
1	Objection / comment: This is within flood zone 3 and concerns over residential being on ground floor. A full application is required.	<a href="#">24/00315/PACOU</a>	West Street House West Street Newbury for BMR Edgware Ltd	Application to determine if prior approval is required for a proposed: The proposal comprises the change of use of all four floors of the existing building (ground-third) from office floorspace (Class E) to provide 2,810 sqm of residential floor space (Class C3). This proposal seeks to deliver 49 self-contained units.



## **SPEED IDENTIFICATION PROTOCOL**

### **Introduction**

As we all know, there are speeding hotspots in all wards.

[This PDF](#) outlines the system of identifying speeding hotspots and the action which can be taken by Newbury Town Council (NTC)

[This video](#) provides interesting background

Evidence of speeding on roads with up to 40 mph limits is collected by use of the SID (Speed Identification Device). Within West Berkshire, this is done at Parish Council level using volunteers, including councillors.

Once trained, volunteers contact the Speed Coordinator Officer, West Berkshire Council (WBC) about areas they wish to study.

The Officer will tell them if there is already data on that area and loan the equipment if not. This includes High Viz attire and a Risk Assessment. Volunteers acting as single agents, put the equipment in place, chain it down and collect in an hour or so. They can move on to another site but need to wait 15 minutes. The data is analysed by WBC and fed back to Newbury Town Council (NTC). The next steps in terms of what action is needed are outlined (see Speed Management PDF above).

### **Role of Community and Council Leads**

The Community Lead, acting in a voluntary capacity, invites volunteers in the community to access the SID training and book the equipment. They add new users, including their contact details and evidence of training to the Register on the SID portal. (see below)(link needed here?)

The Lead Councillor is responsible for recruiting councillors and referring them to the Community Lead to access training and registration.

### **Insurance**

Insurance cover is provided by NTC for all volunteers using the equipment in the council wards. The volunteers themselves do not need to live in Newbury.

A volunteer / councillor needs to be assigned to a specific Parish or Town council (although they can volunteer for multiple Parish and Town Councils) and can only operate where a valid insurance policy is in place.

Therefore, if a volunteer/ councillor is assigned to Newbury Town council they would only operate the equipment to collect data in the areas covered by Newbury Town Council. The insurance document is uploaded to the register on the SID portal(see below)

### **Training**

Instruction on how to use the device is provided on line via the West Berkshire SID portal. Introduction to the SID Portal is available [here](#) To register for the WBC SID Portal follow [this](#) link.

Volunteers receive a notification that they have been registered as a user on the SID portal and need to login to complete their account registration.

Volunteers need to use Chrome or Edge platforms.

Once registered they can access a 30 minute online training session.

They will then be able to book a suitable date to use the Speed Indicator Device in your area by contacting the Speed Coordinator Officer

### **Troubleshooting registration issues**

Volunteers should paste the verification password into word or other text software before pasting into the portal to avoid glitches. Volunteers should verify their account within the 48hrs of receiving a request. If the 'verify your email' request is not received it may be necessary to check spam and release the email

## **Collecting Equipment**

A practical check and questions can be done on collection of the equipment. In the booking process it outlines the collection point (Ampere Road) and times for pick up/drop off on a Tuesday from 9.30 am.

## **Current Team**

Community Lead

Angela Money (Newbury South West Neighbourhood Action Group/Community Forum) [ajmy5m7@gmail.com](mailto:ajmy5m7@gmail.com) 07774962641

Lead Councillor NTC

Meg Thomas [meg.thomas@newbury.gov.uk](mailto:meg.thomas@newbury.gov.uk) 07973315062

Senior Road Safety Officer WBC

Cheryl Evans [cheryl.evans@westberks.gov.uk](mailto:cheryl.evans@westberks.gov.uk) 07919165369

Speed Coordinator Officer [graham.markham1@westberks.gov.uk](mailto:graham.markham1@westberks.gov.uk)

MT 11.4.24

**Planning and Highways Committee Meeting  
Schedule of Planning Applications to be considered.**

**Monday 22nd April 2024**

<b>Running Order</b>	<b>Ward</b>	<b>Application Number</b>	<b>Location and Applicant</b>	<b>Proposal</b>
1.	CLAY HILL	<a href="#">24/00339/CERTE</a>	39 Cresswell Road, Newbury for Mrs C Czajkowski	The property has an existing HMO license in place for 6 bed HMO. Since obtaining planning permission to create a 7th bedroom, confirmation is required of the change of use
2.	EAST FIELDS	<a href="#">23/02791/FULMAJ</a> <b>Amended plans</b>	Sandleford Parade, Newtown Road, Newbury for Miracle Properties Ltd	Phased planning application for the erection of two buildings comprising 18 no. flats and associated infrastructure and landscaping following the demolition of existing buildings.  <b>Amended:</b> further documents: planning responses statement; highways transport notes parts 1 & 2; amended block plan; amended floor plans; amended elevation plans
3.	WASH COMMON	<a href="#">24/00674/FUL</a>	Battery End Hall, Battery End, Newbury for Prudential Properties Ltd	New two storey dwelling house with parking, cycle and refuse storage
4.	WASH COMMON	<a href="#">24/00550/FUL</a>	Apartment C Jubilee House, 50A Bartholomew Street, Newbury for Bullfinch Homes	Part Retrospective: Conversion of a 2 bedroom / 4 person apartment into 2no 1 bedroom 2 person apartments with no additional floor area or changes to the previously approved elevations
5.	WASH COMMON	<a href="#">24/00439/HOUSE</a>	134 Andover Road, Newbury for Mr & Mrs Brooke Taylor	Side extension with internal alterations, removal of shed and erection of home office
6.	WASH COMMON	<a href="#">24/00704/HOUSE</a>	71 Kingsbridge Road, Newbury for Mr & Mrs Clark	Single storey rear extension, loft conversion with second floor dormer addition.
7.	WASH COMMON	<a href="#">24/00660/HOUSE</a>	Rhossili, Bartlemy Road Newbury for Mr Mark Russell	Demolition of existing garage, utility, pantry, sunroom and front porch. Proposed new two storey extension and new living room extension. Removal of existing porch to be replaced with lean to roof at entrance to the house
8.	WEST FIELDS	<a href="#">24/00418/FUL</a>	18 Berkley Road, Newbury for Habitat Land Ltd	De-conversion of Number 18 & 18a to form one four-bedroom family house.
9.	WEST FIELDS	<a href="#">24/00456/FUL</a>	8 Bartholomew Street, Newbury for Mr Tri Van Vu	Change of Use to Vietnamese Restaurant, installation of kitchen extractor system

10.	WEST FIELDS	<a href="#">24/00457/ADV</a>	8 Bartholomew Street, Newbury for Mr Tri Van Vu	Erection of Signage
11.	WEST FIELDS	<a href="#">24/00434/FUL</a>	Buckingham House, 10 - 24 West Street, Newbury for H Young Holdings Plc	Replacement of existing roof covering, replacement windows and rooflights, replacement rainwater goods and installation of solar (PV) panel
12.	WEST FIELDS	<a href="#">24/00510/LBC</a>	63A Bartholomew Street, Newbury for Mrs Rita Fry	Replacement of hidden beam in shop due to rot
13.	WEST FIELDS	<a href="#">24/00424/FUL</a>	1 To 3 Bartholomew Close; 14 To 26 Hampton Road & 12 To 26, 30 to 40 Argyle Road, Newbury for NFC Holdings Ltd	Development of four new single storey bungalows with associated landscaping and parking
14.	WEST FIELDS	<a href="#">24/00554/FUL</a>	152 Bartholomew Street, Newbury for KAS (Newbury) Ltd	Section 73: Re wording of Condition 4 (External Noise) of previously approved application 21/02558/FULD: Change of use of first and second floors, to create a two-bedroom flat with alterations to the ground floor layout and new entrance
15.	WEST FIELDS	<a href="#">24/00600/FUL</a>	62 Cheap Street, Newbury for Mr James Sumsion	Conversion of existing ground floor retail unit to a 1 x bedroom residential flat
16.	WEST FIELDS	<a href="#">24/00670/LBC</a>	33 Cheap Street, Newbury for Mr R Sellathurai	New shopfront window and entrance.
17.	WEST FIELDS	<a href="#">24/00669/ADV</a>	33 Cheap Street, Newbury for Mr R Sellathurai	New shopfront window and entrance.

**Planning and Highways Committee Meeting  
Schedule of Licensing Applications**

**Monday 22<sup>nd</sup> April 2024**

<b>Licence</b>	<b>Applicant(S)</b>	<b>Premises</b>
Licensing Act 2003 (Premises Licences & Club Premises Certificates) Regulations 2005 Premises Licence – <b>New</b>  Ref: 24140	<b>Applicant:</b> Pachangas Limited	<b>Location:</b> Pachangas, 17 Market Place, Newbury, Berkshire, RG14 5AA  <b>Proposal:</b>  Live Music: Sunday to Wednesday 12:00 – 22:00, Thursday to Saturday 12:00 – 22:30 Recorded Music: Sunday to Wednesday 10:00 – 23:00, Thursday to Saturday 10:00 – 23:15 Late Night Refreshment: Monday to Sunday 23:00 – 24:00 Supply of Alcohol: Monday to Sunday 10:00 – 23:00

<b>Licence</b>	<b>Applicant(S)</b>	<b>Premises</b>
Licensing Act 2003 (Premises Licences & Club Premises Certificates) Regulations 2005 Premises Licence – <b>New</b>  Ref: 24145	<b>Applicant:</b> Gourmet Pasta Co. Ltd	<b>Location:</b> Gourmet Pasta Co, 34 Market Place, Newbury, Berkshire, RG14 5AG  <b>Proposal:</b>  Exhibition of Films: Monday to Sunday 09:00 – 23:00 Supply of Alcohol: Monday to Sunday 12:00 – 23:00



Licence	Applicant(S)	Premises
<p>Licensing Act 2003 (Premises Licences &amp; Club Premises Certificates) Regulations 2005 Premises Licence – <b>New</b></p> <p>Ref: 24218</p>	<p><b>Applicant:</b> Pizza on the Square Ltd</p>	<p><b>Location:</b> Pizza on the Square, 5 Market Place, Newbury, Berkshire, RG14 5AA</p> <p><b>Proposal:</b> Exhibition of Films and Supply of Alcohol Monday to Friday 11:00 – 23:00 Saturday and Sunday 09:00 – 23:00</p>

## Newbury Town Council

Forward Work Programme for Planning and Highways Committee: 25 March 2023.

**Standing Items on each (ordinary meeting) agenda:**

1. Apologies
2. Declarations of Interests and Dispensations
- 3.1 Approval of Minutes of previous meeting
- 3.2 Officer's report on actions from previous meeting
4. Questions/Petitions from members of the Public
5. Questions/Petitions from Members of the Council
6. Schedule of Planning Applications
7. Schedule of Prior Approval Applications (if any)
8. Schedule of Licensing Applications (if any)
9. Schedule of Appeal Notifications (if any)
10. Schedule of Appeal Decisions (if any)
11. Neighbourhood Development Plan – Update (if any)
12. The Western Area Planning Committee – Update

At the first Committee meeting after the annual meeting of the Council	Election of Chair/ Deputy
	Approval of ToRs and memberships of Working Groups
June/September/December/March (Quarterly)	Updates on Section 215 of the Town and Country Planning Acts.
Each November	Review of KPI's for Planning and Highways Committee
	Send Budget and Strategy proposals to RFO
<b>2024</b>	
25 <sup>th</sup> March	<ul style="list-style-type: none"> <li>- Flood and Drainage Forum</li> <li>- Sandleford West Presentation</li> </ul>
22 <sup>nd</sup> April	<ul style="list-style-type: none"> <li>- To identify potential and existing public rights of way and actions which might be taken to enhance these (see minutes 06.11.2023)</li> </ul>
20 <sup>th</sup> May	<ul style="list-style-type: none"> <li>- Section 215 Updates</li> </ul>