

22 January 2021.

**To:** Councillors Martin Colston, Billy Drummond, Olivia Lewis, David Marsh, Gary Norman, and Martha Vickers.

**Substitutes:** Councillors Jon Gage, Stephen Masters and Andy Moore

**Also:** All Members for information

Dear Councillor

You are required to attend a virtual meeting of the **Grants Sub-Committee** to be held at **7.00 pm on Thursday 28 January 2021 at 7.00 pm.**

The meeting is open to the press and public.

Join Zoom Meeting

<https://us02web.zoom.us/j/84036453053?pwd=dkZ6L1N1QmtTcEMzVUFwd29lNEJRdz09>

Meeting ID: 840 3645 3053

Passcode: 529683

Yours sincerely,

**Hugh Peacocke**  
**Chief Executive Officer**

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## AGENDA

1. **Apologies for absence**
2. **Declarations of interest and dispensations**  
**To receive** any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
3. **Minutes (Appendix 1)**  
**To formally approve** the minutes of a meeting of the Grants Sub-Committee held on 1 September 2020 (appendix 1).

Town Hall, Market Place, Newbury, RG14 5AA

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**4. Questions and petitions from members of the public**

**5. Members' questions and petitions**

**6. To Award of Grant Aid**

**To consider** the applications for Grant Aid from projects registered on The Good Exchange (Appendix 2) from 20 August 2020 to 16 January 2021 that fulfil the Council's Grant Criteria (Appendix 3)

**To award** Grant Aid to the successful applications in line with the Council's criteria for Grant Aid.

**7. Climate Change Grants**

**To consider** the recommendations from the Climate Change Working Group on applications for projects which meet their criteria for Grant Aid.

**To award** Grant Aid to the successful applications.

**8. Any other Grants**

**To consider** how to allocate any unspent funds.

**To award** grant aid to any other projects which might meet the Council's criteria for Grant Aid.

**Minutes of a remote meeting of the Grants Sub-Committee of Newbury Town Council held at 7.00 pm on Tuesday 1 September 2020**

**Present:** Councillors Gary Norman (Chairperson); David Marsh; Martha Vickers; Olivia Lewis; Martin Colston and Billy Drummond.

In Attendance: Hugh Peacocke, Chief Executive Officer

**1. Election of Chairperson and Vice-Chairperson**

Nominations for the Chairman of the Grants Sub-Committee for the 2020/21 municipal year were invited.

**Proposed:** Councillor Martha Vickers

**Seconded:** Councillor Billy Drummond

**To elect** Councillor Gary Norman as the Chairperson of the Grants Sub-Committee for the 2020/21 municipal year.

Nominations for the Vice- Chairman of the Grants Sub-Committee for the 2020/21 municipal year were invited.

**Proposed:** Councillor Gary Norman

**Seconded:** Councillor Martin Colston

**To elect** Councillor David Marsh as the Vice- Chairperson of the Grants Sub-Committee for the 2020/21 municipal year.

**2. Apologies for absence**

None

**3. Declarations of interest and dispensations**

The following declarations of interest were noted:

- Councillor Martha Vickers declared an interest in application ID no. 18315 (Newbury Lockdown Wood) as an active member of Newbury Friends of the Earth.
- Councillor David Marsh declared that he is a Trustee of the Friends of Wash Common Library (Application ID No. 17945)
- Councillor Martin Colston declared his membership of Newbury Velo Cycling Club ( Applications ID. No. 17939 and 17772)
- Councillor Gary Norman declared that he was a volunteer at Eight Bells (Application ID No. 18278)
- Councillor Martin Colston declared that he is a member of Newbury Velo Cycling Club ( Applications ID No.s 17939 and 17772.)

**4. Minutes**

**Proposed:** Councillor Martin Colston

**Seconded:** Councillor Billy Drummond

**Resolved:** That the minutes of the meeting of the Grants Sub-Committee held on 14 April 2020 be approved as a correct record and signed by the Chairperson.

**5. Questions and petitions from members of the public**

There were none.

**6. Members' questions and petitions**

There were none.

**7. Award of Grant Aid**

The meeting reviewed the amount of grant aid available for distribution:

Total provided in this year's Budget: £24,500

Less amount paid to date in Covid-19 grants: £ 4,264

Remaining amount: £ 20,236

Members reviewed the applications registered on the Good Exchange since the last normal Grants Subcommittee meeting, November, 2019.

**Proposed:** Councillor Gary Norman

**Seconded:** Councillor Martin Colston

**Resolved:** That the Council makes the following grants awards, payable through The Good Exchange:

Application ID No.	Organisation	Project	Amount of Grant (£)
18315	Newbury Friends of the Earth	Newbury Lockdown Wood	1,300
18278	Eight bells for mental Health	Revive and reconnect after Lockdown	1,250
18296	Fair Close centre	Covid-secure restaurant appeal	1,250
17909	Community Youth Project	Youth work at the Nightingales Estate	1,000
18210	Berkshire Women's Aid	Local frontline support for victims of domestic abuse	900
18217	Home-Start West Berkshire	Maternal mental health project	900
18179	The Engine Shed	Branching out with The Engine Shed	900
18178	Free Legal Advice Group for domestic violence	Supporting those experiencing domestic abuse through COVID-19	900
18167	iCollege	Music Live!	900
18142	Dingley's Promise	Emergency COVID-19 fund to enable additional support for children with SEND and their families during the current pandemic	900
18016	Newbury Soup Kitchen	Moving costs and running costs of new operations centre	900
17781	Speenhamland Primary School PTA	Artificial grass running track	900
17939	Newbury Velo Cycling Club	Tandem bikes for cycling for visually impaired, hearing impaired, injured or disabled people	900
17897	Recovery in Mind	Recovery in Mind course costs 2020-21	900
17649	Young People and Children First	Providing a home and support for young people	900
18251	The Corn Exchange Newbury	West Berkshire Youth Theatre 2020 unlocked and unbolted	650
17527	Kennet & Avon Canal Trust	Newbury waterways Festival 2021	110
18222	Mary Hare Foundation	Equipment for deaf children required due to the impact of Covid-19	75
		<b>Total:</b>	<b>15,535</b>

The Subcommittee noted that there remained a total of £4,701 available from this year's budget and agreed to meet again in January 2021 to consider applications for grants from the remaining funds.

**8. Grant Sub-Committee Budget 2021/22**

The Subcommittee agreed to recommend that the Policy and Resources Committee should provide grant aid up to the limit to be paid through the Good Exchange for the financial year 2021-22.

**There being no further business the Chairperson declared the meeting closed at 8.32 pm.**

**Chairperson**



### **CRITERIA FOR GRANT AID**

Priority will be given to organisations which:

- Are based within the boundary of Newbury Town Council or which serve wholly or mainly the residents of Newbury.
- Would give benefit to the greatest number and range of Newbury town residents.
- Provide a benefit for the wider community beyond progressing the interest of its members.
- Have made an effort to raise funds themselves and are not reliant on donations to fund the total project
- Show a commitment to sustainability.
- Show a commitment to equality and diversity

In addition

- Grants will not be awarded to bodies for activities which are statutorily funded.
- Priority will be given to those organisations whose objectives meet the priorities and targets laid down in the Council's Strategy.
- Preference will be given to organisations seeking capital or one-off funding, rather than ongoing revenue support

### **CRITERIA FOR SHORT-LISTING**

- Application to the Good Exchange is complete and all required documentation received by the deadline
- Application assessed against the above criteria
- Short-listed applicants **MAY BE** invited to attend the scheduled Grant Sub-Committee meeting to make a short presentation and answer questions from Members of the Grant Sub-Committee.

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**From:** [David Ingram](#)  
**To:** [Hugh Peacocke](#)  
**Cc:** [Gary Norman](#)  
**Subject:** Climate Change Grant Application  
**Date:** 13 January 2021 19:39:55  
**Attachments:** [NTC presentation.pdf](#)  
[Climate emergency.pdf](#)  
[Grant Application CCWG 001 - Scouts.docx](#)  
[Grant Application CCWG 002 - Ladybird.docx](#)  
[image118427.png](#)  
[image045954.png](#)  
[image192080.png](#)  
[image707017.png](#)

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Hugh / Chair,

The Climate Change Working Group(CCWG) last evening considered 2 applications for Grant assistance from the Climate Change Fund set aside by this Council.

The CCWG invited both applicants to a Zoom meeting to present their case and to take questions.

Following the debate by Members, the following Recommendations are made to the Grants Committee:

### **1<sup>st</sup> Wash Common Scouts Group.**

The presentation (copy attached) outlined the overall project being undertaken by the Scout Group in providing a new state of the art Scouting facility to provide for the over 120 Young people who are registered with the Group.

The provision on the land, the design Planning & build are now catered for by various Fund raising activities & Grants.

The final stage for the Group is to establish a Scouting woodland activity area around the new building to allow both Scouting activities and the ability to share the woodland with other parties, it was indicated that approaches from Woodland Teaching Organisations had already taken place.

This application of a sum of £2200, as set out in the Application attached, is to facilitate the clearing of the area, removal of dead diseased & decaying woodland, making provision for usable outside space for Scouting & other activity. The removal of dead & diseased trees, retention when possible of decay for ecological benefit & the planting on new trees were all consider to meet the requirements set out for this Grant.

The CCWG were very impressed with the Presentation, the thought behind this project, the understanding of the ecological as well as health & social benefit of this new woodland area and commended the effort made by the Applicant.

**The CCWG recommend that the sum of £2,200 be granted by Newbury Town Council to support this project subject to :**

- 1. As much of the woodland as is possible in the provision of this facility should be retained & reused – potential woodcraft activity use**
- 2. A much as the decaying woodland as can be retained should be used to provide an ecological habitat in part of this area- encourage insects & use for ecological teaching**

3. **That the Group agree to report back to the CCWG at a forthcoming Workshop & outline the outcome of the project & the benefit archived.**

### **Ladybird Pre-school**

The Applicant outlined the project which was to improve the current facility for the Playgroup in the provision of better thermal insulation to the existing building. The journey to seek Grant assistance has only just started and has been interrupted by Covid 19. This Application ( copy attached) for the support of a new thermally efficient roof. The Applicant indicated they were totally reliant of fund raising & Grant assistance.

The CCWG has concerns about the overall understanding of the project and the lack of data available for the project as a whole. It is understood that the building in question id some form of Leasehold, potentially the land being owned by West Berkshire Council or Newbury Town Council. The current building has over the years been added to and the Grant Committee of the Town Council has previously provided funding assistance to the Group.

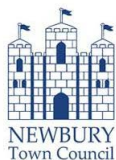
The CCWG are very sympathetic to the project outcome, improved thermal capacity, possible Solar generation would provide carbon efficiency and be in line with the Grant purpose. The CCWG recommend that the Applicant should establish a base line for this project by seeking funding of full Structural & Energy survey to establish a base line for this project. This is likely to be in the region of £2,500. Once a base line was established, work to design improvement & show the resultant benefit in carbon reduction & energy saving could take place. At that point, the CCWG would be prepared to consider an appropriate submission of additional assistance for improvement funding. In the interim, Newbury Town Council would assist in establishing the Legal position of the building and the freehold ownership of the land.

**At this time the CCWG could not support the Application for Grant assistance from the Climate Emergency fund.**





**There are a number of uncertain element to this Application which the CCWG would need satisfying including evidence of the carbon reduction benefit of the investment.**

**The Grants Committee may wish to consider any assistance it could provide toward the funding of the base line Surveys required in order for this Application to move forward at some future time.**

Kind regards



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**Mayor's Charities 2020/21 - Time to Talk & Berkshire Womens Aid**

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Good evening everyone and thank you for the opportunity to come and talk about our project.

1<sup>st</sup> Wash Common Scout Group, a registered charity, is currently based in a 100-year-old wood and tin shed. It has been our home for over 60 years and is coming to the end of its life.

As you can see from these photos, the building has no thermal efficiency. Although the building is watertight, those leaves blow in underneath the skylights. We've had piles of snow in the building previously too.

To heat the building we have 8 1500watt infrared heaters - which provide more light than heat. This contributes to an electricity bill around £1300 per year causing an estimated 2.25 tons of Co2.

As a Scout Group, on a "Normal year" We estimate our total annual Co2 usage from our current building, day trips, food and camps to be around 6 tons per year. The same as a flight to Australia and back.

Having been told that the building is at the end of its life, we have embarked on a project to replace it. On hearing about our project from the wonderful Greenham Trust, Falkland Cricket Club offered to sell us a corner of their beautiful cricket ground. Benefiting both the cricket club financially for their new pavilion; giving us a more appropriate home, and creating a community hub for the people of Wash Common.

One of the very first considerations for the new building was environmental. We wanted it to last 100 years - as the current building has - and to be as green as possible within our budget.

We will encourage walking and cycling to the new facility – and have included a dozen bicycle parking bays in our planning application.

We will also be sharing the Cricket Clubs Anaerobic digester to deal with all waste from the site.

Budget allowing, we will also have solar panels on the roof to generate as much of our own electricity as we can, and an air source heat pump heating system.

As to the woodland itself and the grant request:

We have already had a generous donation of 120 hedge saplings from the Woodland Trust which we will use around the edge of the site. We estimate this will be the carbon equivalent of 6 trees .

The woodland itself has had zero management and our Arboricultural survey reveals that it is in not good health. There is Dutch elm disease and Ash Dieback present which will need to be dealt with. New disease and climate resistant trees will be planted in place of the dead and dying trees. The woodland will also need to be made safe for children to use, explore and learn.

As you can see from this photo taken last July, the Canopy is so dense in places, no light is getting to the floor. So where there should be an array of wildflowers and colour there is just dead leaf litter. These tools requested will be used to improve the health and biodiversity of the woodland and ultimately significantly increase total leaf surface area to capture more carbon.

We believe we have a great opportunity here to significantly reduce our carbon footprint and feel we can bring the Scout Groups carbon footprint to near Net Zero over the next 5 years.

Please let us know if you have any questions. Thank you for listening.

# Newbury Town Council Climate Emergency Grant Presentation

Tuesday 12<sup>th</sup> January 2021





Current building uses electricity only = 2.2 tons of CO2 per year

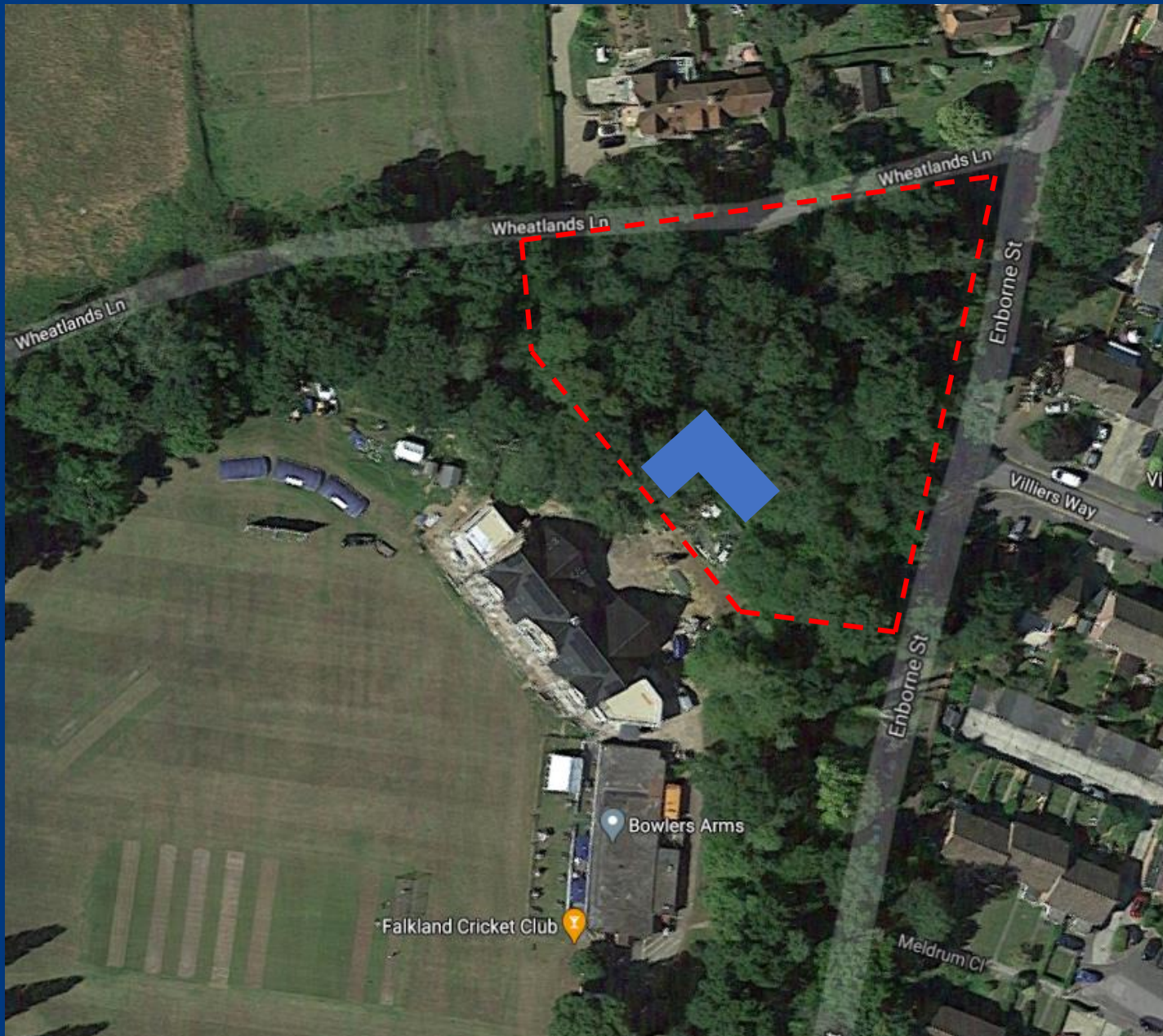




Artists impression of our new HQ







Site plan, Approx.





Photo taken in July 2020,  
note leaf litter

# Thank you



## Climate Emergency Grant - 1st Wash Common Scout Group

### Application CCWG 001

#### Answers to the preselected questions

1. Accepted

Person/Organisation Information

2. 1st Wash Common Scout Group

3. Eugene Futcher

4. 7 Penwood Heights

Highclere

Newbury

Berkshire

RG20 9EY

5. 01635 253173

6. 0777 185 7684

7. [efutcher@gmail.com](mailto:efutcher@gmail.com)

8. Headquarters: Battery End Hall, Battery End, Wash Common, Newbury, RG14 6NX Charity  
Registration No.: 1033820

9. The Scout Group is buying a tract of unused woodland from the Falkland Cricket Club to build a new Scout Hall. The Scout Group will become responsible for the maintenance of the woodland. We plan to improve the wood by removing dead and diseased trees and planting 120 saplings provided by the Woodland Trust. The saplings will be planted in the ancient hedgerows to secure the site and to replace dead and diseased trees in the woodland. We aim to improve the biodiversity of the woodland by selecting trees that are disease resistant and resistant to climate change. The woodlands will be of great benefit in the education of the 160 young people in the Scout Group and to the Beavers, Cubs and Scouts from the other seven Scout Groups within the District who will visit the site to undertake Scouting within our own woodland area. The improved woodland will capture an increased amount of carbon as the 120 new trees will absorb more carbon as they grow greatly increasing the carbon capture of the site. We also intend to install a Photo Voltaic system in the new Scout Hall as well as High Value Thermal Insulation Panels, both of which will reduce the carbon footprint of the new Scout Hall in comparison to the old 100 year old Scout Hall being replaced at Battery End which has very low thermal value and is extremely energy inefficient.

10. When the Scout Group has planted the 120 saplings received from the Woodland Trust

and when dead and diseased wood has been removed and the entirety of the site can be safely accessed.

11. Professional Tree Surgery Services £1,500 for two days. Purchase of hand saws, spades, forks, branch croppers and rakes circa £100. Purchase of a battery powered cordless strimmer £390, purchase of a battery powered cordless Hedge Trimmer £200 mm,

12. £2,200

13. The Woodland Trust, donation of 120 saplings

14. Yes

15. 2018

16. £500

17. The Scout Group are on the point of purchasing the site from the Falkland Cricket Club and have already received outline planning permission and have applied for full planning permission to build the new Scout Hall. We anticipate taking possession of the woodland in 2020 and building the new Scout Hall in 2021

Required Action...

18. Acknowledged

Confirmation

19. Confirmed

20. Eugene Fletcher

NTC ONLY

Review - CSM Dec 2020

CCWG –

Passed to Grants sub Committee -

**Climate Emergency Grant - Ladybird Nursery School**  
**Application CCWG 002**

**Answers to the preselected questions**

1. Accepted

Person/Organisation Information

2. Ladybirds Pre-school

3. Charlotte Adcock

4. Ladybirds Preschool

Roebuts Close

Newbury

Berkshire

RG14 7AP

5. 01635 40481

6. 01635 40481

7. [ladybirdsregistrar@gmail.com](mailto:ladybirdsregistrar@gmail.com)

8. Ladybirds Preschool

Roebuts Close

Newbury

Berkshire

RG14 7AP

9. Ladybirds Pre-school is a charity run pre-school located in a small residential area in Newbury. Currently the pre-school is in a building which is over 30 years old and used to be a workshop and so was not build to be used as a pre-school..

Over the years adaptations and extensions, improvements have been made. However, the building is very poorly insulated (both walls an roof) and as a result is cold in the winter, does not retain heat well and has a leaking roof.

The roof is not fully waterproof and leaks in numerous places. The roof has been repaired many times and is now at the stage where a replacement is required. We are very aware that the building is not as eco-friendly as it could be which is a great concern to us. We are passionate about teaching the early years curriculum and teach our children about looking after our world, including recycling and we actively recycle as much as we can. We would like to be able to take this a step further and improve our own setting and the impact we are having on the environment. We would like to greatly increase the amount of insulation in the roof (a recent survey by roofing company indicates the

roofing insulation is substandard and needs improving. The roofing companies we have engaged with to investigate the roof have suggested a new roof would very positively improve our impact environmentally, reducing heat escaping, reducing the need to heat the building as much and keep the inside dry!

The very essence of teaching early years is teaching children essential skills that they will take forward as they grow. We want to be able to continue to do this vital teaching in a building that will stand the test of time and be environmentally friendly for future generations to gain benefit from.

10. The success of the project will be measured by comparing our heating expenses prior to the new roof and following the new roof. We could obtain an energy survey demonstrating the improvements made by improving the insulation and roofing.

11. £25,000

12. £10,000

13. We have not applied for any other sources of funding as yet but we will continue to do our own fundraising to progress this project.

14. yes

15. November 2019 - £250

16. £250

17. The Pre-school is a community hub for parents and carers, supporting families with their children's learning, development and preparing them for school. Ladybirds has close links with local schools and works in partnership to support families in the transition to school. The skills our children learn are taken forward in the next steps of their journey to school and beyond. We believe an intrinsic part of these skills is an understanding and respect for the world around them. We feel that these skills should be modelled in every way possible, including the very fabric of our setting which is why we want to improve our setting - making it much more environmentally friendly.

Required Action...

18. Acknowledged

Confirmation

19. Confirmed

20. Charlotte Adcok

NTC ONLY

Review - CSM Dec 2020

CCWG –

Passed to Grants sub Committee -