

3rd March 2020

To: Councillors Phil Barnett; Jeff Beck; Billy Drummond; Nigel Foot;
Roger Hunneman; Pam Lusby Taylor; Stephen Masters; Vaughan Miller;
Andy Moore; Gary Norman; Tony Vickers

Substitutes: Jeffery Cant, Martin Colston, Jo Day, Jon Gage, David Marsh.

Also: All Members of the Town Council for information.

Dear Councillor

You are summoned to attend a meeting of the **Planning & Highways Committee** to be held in the Council Chamber, Town Hall, Market Place, Newbury on **Monday 9th March 2020 at 7.30pm.**

The meeting is open to the press and public.

Yours sincerely,

Hugh Peacocke
Chief Executive Officer

1. Apologies

Chief Executive Officer

2. Declarations of Interest and Dispensations

Chairperson

To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.

3. Minutes (Appendix 1)

Chairperson

3.1 To approve the minutes of a meeting of the Planning & Highways Committee held on Monday 17 february 2020 (already circulated).

3.2 Report on actions from previous minutes.

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4. **Questions and Petitions from Members of the Public**
Chairperson
5. **Members' Questions and Petitions**
Chairperson
6. **Schedule of Planning Applications (Appendix 2)**
Chairperson
To comment on the planning applications listed at the attached schedule for which there are members of the public present.
7. **Schedule of Prior Approval Applications (Appendix 3)**
Chairperson
To comment on the planning applications listed at the attached schedule for which there are members of the public present.
8. **Update from The Western Area Planning Committee**
Chairperson
To receive an update on any relevant business from the Western Area Planning Committee.
9. **West Berkshire Local Plan Review**
Chairperson
To respond to the issues arising from the Stakeholders Planning Workshop regarding:
 - 11.1 The Newbury Settlement Boundary (Appendix 4.1)
 - 11.2 The Emerging Housing and Economic Land availability Assessment (HELAA) sites (Appendix 4.2)
 - 11.3 The criteria for Settlement Hierarchy (Appendix 4.3)
10. **Sandleford Park Joint Working Group – Update**
Chairperson
To receive an update on any relevant information.
11. **Forward Work Programme for Planning and Highways Committee meetings 2018/19 (Appendix 5)**
Chairperson
To note and agree any other items that Members resolve to add to the Forward Work Programme.

Minutes of a meeting of the Planning and Highways Committee held in the Council Chamber, Newbury Town Council, Town Hall, Market Place, Newbury on Monday 17th February 2020 at 7.30 pm.

Present

Councillors Phil Barnett; Jeff Beck; Billy Drummond; Jon Gage (substitute); Roger Hunneman; Pam Lusby Taylor; Gary Norman (Chairperson); Tony Vickers.

In Attendance

Hugh Peacocke, Chief Executive Officer
Margaret Gore, Corporate Services Officer

151. Apologies

Councillors Nigel Foot, Vaughan Miller, Andy Moore.
Absent: Stephen Masters

152. Declarations of interest

The Chief Executive Officer declared that Councillors Phil Barnett, Jeff Beck, Billy Drummond and Tony Vickers are also Members of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

The Chief Executive Officer made the following statement on behalf of Councillors Phil Barnett and Tony Vickers who are Members of West Berkshire Council Planning Committee and Jeff Beck who is a Substitute Member of West Berkshire Council Planning Committee: "I wish to make it clear that any comments I make tonight are only being made in relation to the formulation of the Town Council's view and is not in any way prejudging the way that I may vote when any application is considered by West Berkshire District Council. At that time, I will weigh up all the evidence."

153. Minutes

The Chief Executive Officer reported the following regarding actions from the previous meeting:

- i. The CEO wrote to WBDC re the delay to the improvement work at the junction of Hambridge Road with the A4 Bath Road and received the following reply:

There will be no delay as a result of this issue. Unfortunately, the scope of the project has had to be curtailed due to the presence of the utility apparatus. There was no realistic prospect of being able to move the apparatus in the short term. The remainder of the project will proceed as planned.

The members were not satisfied with this response and remain concerned about signage for pedestrians and traffic management in this location. The meeting agreed that the Committees dual-hatted members would pursue this matter with WBDC and the CEO would write to the Highways Authority, expressing NTC concerns.

ii. It was reported to WBDC that some vans and cars, travel too fast round the junction of Hampton Road with Derby Road. There are many elderly residents that live in that area and school children that walk to St Bart's School, use that route. This speeding poses a risk to pedestrians and the Highways Authority was requested to take appropriate action to address the issues. WBDC will be investigating the concerns raised in association with parking issues that have already been raised directly to us by residents of that area. Once this has taken place they will let notify the Council of the outcome.

iii. The Planning Inspectorate has been advised that the Council supports the Football Club application now under appeal.

iv. Regarding the untidy area outside Newbury Tools WBDC replied that some parking enforcement action was carried out at this location a few weeks ago, with the intention of deterring its use as a parking area.

WBDC are unlikely to make any short term physical changes in the area to deter parking because ultimately it is planned to widen the carriageway into the grass verge as part of the Sterling Cables redevelopment. This will see the zebra crossing removed and the Boundary Road crossroads converted to a traffic light junction which includes push-button pedestrian crossings.

The Parking team are aware of this Council's concerns and can consider further enforcement if necessary.

Councillor Tony Vickers will take the matter further with WBDC.

v. Now that just 30 meters (the part in Enborne parish) of a footway linking residents of Wash Water (Enborne Row) with Newbury have been completed WBDC has been asked about the remaining 250 meters of road which passes through Newbury Town Council parish to join the A343 and the Woodpecker Public House and what can be done to speed up the completion of this much needed piece of infrastructure. There is currently no funding available to construct the section of footway from Ribasa to the A343 but they are happy to investigate, provide a feasibility design and cost estimate for this section and will do their utmost to provide a feasibility design and cost estimate in due course.

vi. WBDC held the Parish/Town Councils and Neighbourhood Development Plan Groups Stakeholder Events on 12 February. Councillors Martin Colston, Nigel Foot, Andy Moore, Tony Vickers, Steven Masters and David Marsh attended.

It was very interesting and raised a number of issues for NTC to address. WBDC has promised to send slides, etc for the Council to review and respond by 27 March (although we have asked them , having regard to our Committee meeting scheduled for 30 March, that they would accept our responses by 31 March)

It was agreed to add this matter to the Forward Work Programme.

Some of the issues to be considered can be reviewed by this Council alone, however, as the issue of the Newbury settlement boundary impinges on the adjoining Parishes, it was agreed to set up a meeting with our "neighbours", to discuss this. This meeting could feed back to each of the Councils involved who could then decide on their own submissions.

Proposed: Councillor Tony Vickers

Seconded: Councillor Jeff Beck

Resolved: That the minutes of the meeting of the Planning & Highways Committee held on Monday 27th January 2020, be approved and signed by the Chairperson.

154. Questions and petitions from members of the public

There were none.

155. Members' questions and petitions

Councillor Phil Barnett asked the following question:

"West Berkshire Council is slowly resurfacing the districts damaged roads along with pothole repairs. Can this committee, of Newbury Town Council ask why recent resurfacing works carried out at Hambridge Road have caused considerable standing water at the junction of Hambridge Lane?"

The Chairperson's response:

It was requested that the CEO write to West Berkshire Council regarding the above-mentioned problem and the on-going problem further along that road where there is no visible drainage, as the existing drains may have been covered over.

156. Schedule of planning applications

Resolved that the observations recorded at Appendix 1 to these minutes be submitted to the planning authority.

Re 19/03127, Councillor Tony Vickers declared a personal interest, as this development backs on to the rear of his property.

157. Town Centre bike parking

Members received a presentation from West Berkshire District Council's Assistant Engineer (Projects), Mr Josh Kerry regarding the possibility of having secure bicycle parking in the Town Centre, some of which would be funded by monies secured from Great Western railway.

The meeting noted that SPOKES planned to arrange a pop-up shop and research the demand for these facilities. The outcome of this exercise will be forwarded to the Town Council who can reconsider the matter at that stage.

158. Schedule of Planning Decisions

Information was received and noted by the committee.

159. Town and Country Planning Act 1990

Application No: 19/01883/FULD for Partial demolition and refurbishment of 1 Kennet Road, Newbury and the delivery of three new dwellings with associated parking and gardens for 1 Kennet Road, Newbury

The information was received and noted by the Committee.

160. Schedule of Appeal Decisions

Information was received and noted by the committee.

161. Update from the Western Area Planning Committee

Information was received and noted by the committee.

162. Sandford Park Joint Working Group – update

There was nothing further to report at this time.

163. Forward work programme for Planning and Highways Committee meetings 2019/20

Information was received and noted by the committee.

It was agreed that the following item be added:

- Stakeholders Planning Workshop – outcome and how NTC responded.

There being no other business the Chairperson declared the meeting closed at 21.06 hrs

Chairperson:

Date:

Planning & Highways Committee Meeting
Schedule of planning applications – Resolutions

Running Order	Resolutions	Application Number	Location and Applicant	Proposal
1	No objection	20/00201/HOUSE	27 Greenlands Road, Newbury for Mr Aubry	Two storey side extension and single storey extension
2	No objection	20/00323/HOUSE	8 Dalby Crescent, Newbury for Mr & Mrs S Fitcher	Single storey front porch with WC
3	No objection	20/00164/FUL	Unit 3, Newbury Retail Park Pinchington Lane, Newbury for F and C Commercial Property Holdings Ltd	Proposed works to front elevation
4	No objection	20/00318/LBC2	Flat 14, Castle House, Old Bath Road, Newbury for Sophie Lightowlers	Electric vehicle charge point to be fitted to the front of the building
5	No objection	19/02987/HOUSE (Amended plans)	6 Chestnut Crescent, Newbury for Mr & Mrs S Prout	Single & two-storey rear extension and proposed front porch. Amendment: First floor aspect reduced by half a meter to avoid impact on neighbouring amenity
6	See below	20/00173/HOUSE	1 Croft Road, Newbury for Martin Redford	Two-storey extension to the side and single and double storey extension to the rear

Objection/comment:

- a) The application fails to follow the Supplementary Planning Guidance "House Extensions" in key measures concerning shading, mass, design and dominance.
- b) The rear extension will have a significant shading effect on the habitable rooms at the rear of their property, in particular the ground floor living room; contrary to the requirements of the SPG.
- c) The height, proximity and overall mass of the extension will be visually overbearing and have a significant detrimental effect on their amenity and enjoyment of their property.
- d) The rear first floor extension is a dominant and excessive feature, wholly out of keeping with the general character of the area. The flat roof of the first-floor extension rises the above eaves of the main roof it is not subservient to the existing building, contrary to requirements of the SPG. The materials proposed for the walls do not match the original building and they emphasise the extension rather than making it subservient.
- e) The first-floor balcony permits overlook into the rear garden and represents a significant intrusion into their privacy.
- f) The application drawings provide insufficient detail to enable them to fully understand the effect on their property. They request the application be withdrawn so that the drawings can be resubmitted. The detailed plans and elevations do not indicate the extent of the proposed buildings and do not indicate the relationship of the side of the buildings to the boundary and position of the adjoining property. There are discrepancies between drawings and the block plan does not accurately show the position or extent of the proposed extensions.
- g) The proposed extension will generate an increased requirement for off-road car parking. The application fails to show how this will be provided.

7	No objection	20/00308/HOUSE	39 Fifth Road, Newbury for Mr Mason	Demolition of existing rear extension and garage. Proposed new two-storey and single-storey extension and relocation of solar panels
8	Objection/comment: This would be a obstruction on a narrow and busy footpath, which is also close to the crossing point	20/00223/FUL	54-55 Bartholomew Street, Newbury for Indigo Bay	Proposed external seating to front of premises during working hours
9	No objection	20/00237/FUL	32A Northbrook Street, Newbury for Cass Holdings Ltd	Extension of existing first and second floor areas to create 4 no additional flats
10	No objection	20/00180/ADV	28-29 Northbrook Street, Newbury for Colosseum Dental	One externally illuminated fascia sign A and one internally illuminated projecting sign B
11	Objection/comment: overdevelopment; loss of on-street parking; overbearing; loss of light to neighbouring property	20/00152/FUL	1 & 3 Kennet Road, Newbury for Four Acre Investments	Demolition of existing dwellings and erection of 2 x semi-detached dwellings and 1 x detached dwelling with associated works
12	No objection	19/03159/FULD	3 London Road, Newbury for Goldfinch Apartments	Conversion of existing office accommodation on three floors to residential accommodation
13	No objection subject to the Conservation Officers views being agreed to	19/03160/LBC2	3 London Road, Newbury for Goldfinch Apartments	Conversion of existing office accommodation on three floors to residential accommodation
14	No objection	20/00194/FUL	27 Northbrook Street, Newbury for M and C McCrath Partnership	Application for the proposed change of use of part of existing retail unit and addition of floors to create five residential apartments
15	No objection	19/03127/HOUSE	44 Berkeley Road, Newbury for Mr & Mrs T Arkley	Section 73 Variation of condition 2- approved plans of approved application 19/00556/HOUSE: Demolition of existing garage and outhouse. Construction of rear two-storey extension

16	No objection	20/00098/HOUSE	5 Russell Road, Newbury for Amanda Chandler	Loft Conversion
17	No objection	20/00282/LBC2	21 Market Place, Newbury for The Sushi Maki Newbury Ltd	Proposed signage (moving signage from 23 Market Place to 21 Market Place, Newbury). No extensions or demolition

Draft

Planning and Highways Committee Meeting
Schedule of Planning Applications
Monday 9th March 2020

Members are requested to consider the following planning applications, details of which will be tabled at the meeting and which are available for reference at the town hall prior to the meeting.

Running Order	Ward	Application Number	Location And Applicant	Proposal
1	Clay Hill	20/00182/HOUSE	40 Cromwell Road, Newbury for Stephen Stobo	Proposed ground floor side extension, floor plan redesign and all associated works.
2	Clay Hill	20/00529/LBC2	71 Shaw Road, Newbury for Mrs Claire Pike	Re-roof entire house due to multiple leaks and damp close wood boards, using the existing welsh slate where possible and replacing the rest with second-hand welsh slate.
3	East Fields	20/00229/PASOL	The Phoenix Centre, Newtown Road, Newbury for West Berkshire District Council	REG 3: The installation of a 43.52-kilowatt peak array of solar panels on the roof of The Phoenix Centre.
4	East Fields	20/00319/ADV	Newbury Retail Park Pinchington Lane Newbury for Lidl Great Britain Ltd	Freestanding Lidl 'flag style' sign adjoining vehicular access into Newbury Retail Park off Pinchington Lane.
5	East Fields	20/00493/HOUSE	54 Priory Road, Newbury for Mr & Mrs Enevoldsen	Proposed loft conversion with new gable and rear dormer. Proposed garden office.
6	Speenhamland	20/00474/LBC2	Bartholomew House, 38 London Road, Newbury for Mrs C Quinton Smith	Change of use from Office B1a to Residential dwelling C3.
7	Wash Common	20/00346/RESMAJ	Land North Of Just Learning Nursery, Monks Lane, Newbury for Feltham Properties Ltd	Approval of reserved matters following Outline Permission 19/00669/OUTMAJ [16 dwellings, including affordable housing, with access from monks Lane, landscaping and associated

				infrastructure] Matters seeking consent: Appearance, Landscaping, Layout and Scale.
8	Wash Common	20/00347/HOUSE	32 Garford Crescent, Newbury for Mr & Mrs Bose	Demolition of existing conservatory and erection of single storey rear extension. Addition of first floor over existing extension
9	Wash Common	20/00378/FUL	33 Valley Road, Newbury for Mr & Mrs Gregory	Proposed single storey side extension and alterations, widen access and dropped kerb.
10	Wash Common	20/00350/HOUSE	4 The Marlowes, Newbury for Mr & Mrs James Wadham	Formation of mono pitched side extension and part roofing over of existing integral garage with associated internal alterations. Revised external paving to rear
11	Wash Common	20/00385/HOUSE	22 Oaken Grove, Newbury for Mr Sasha & Ms Petra	Rear extensions including demolition of conservatory
12	Wash Common	20/00423/HOUSE	1 Villiers Way, Newbury for Elizabeth Pearce	Two storey extension to dwelling house and new entrance porch
13	Wash Common	20/00453/HOUSE	76 Andover Road Newbury for Mr & Mrs Percy	Two storey extension, front porch extension, internal alterations.
14	Wash Common	20/00514/HOUSE	15 Battery End, Newbury for Mr & Mrs Lee Warn	Section 73: Variation of Condition 2 - Approved Plans, of planning permission reference 19/01412/HOUSE
15	Wash Common	20/00455/REM	5 Normay Rise, Newbury for Mr & Mrs Power	Approval of reserved matters following Outline approval of 17/01808/OUTD - matters for approval appearance, landscaping, layout and scale.
16	Wash Common	20/00464/HOUSE	Upcot, Tydehams, Newbury for Brian Willis	2 storey gable end extension.
17	Wash Common	20/00569/HOUSE	8 Essex Street Newbury for Mr & Mrs Spillane	Single storey lounge extension.
18	Wash Common	20/00507/HOUSE	52 Wendan Road, Newbury for Mr & Mrs A Brooks	Proposed two storey side extension and new porch
19	West Fields	19/03109/HOUSE	65 Rectory Close, Newbury for Mr & Mrs Ferguson	Proposed double storey side extension & proposed single storey rear extension.

20	West Fields	20/00259/FUL	20 Market Place, Newbury for Gardner & Leader LLP	Replace all windows, replace gap left by ATM with new window, build AC Condensor compound hidden by fence and gate, drill through rear facade to relocate AC pipework.
21	West Fields	20/00257/FUL	20 and 24 Market Place Newbury for Gardner & Leader LLP	First floor extension link between 24 and 20 Market Place, Newbury.
22	West Fields	20/00258/LBC2	20 and 24 Market Place Newbury for Gardner & Leader LLP	First floor extension link between 24 and 20 Market Place, Newbury.
23	West Fields	20/00203/FUL	88 West Street, Newbury for WC & RJ Boulton	Change of use of ground floor vacant shop unit and add to existing flat to create four-bedroom house, with minor changes to side and rear openings.
24	West Fields	19/03159/FULD Amended Plans	3 London Road, Newbury for Goldfinch Apartments.	Conversion of existing office accommodation on three floors to 3no Flats, each with a shared kitchen and seven bedrooms with en-suite bathrooms.
25	West Fields	19/03160/LBC2 Amended Plans	3 London Road, Newbury for Goldfinch Apartments.	Conversion of existing office accommodation on three floors to 3no Flats, each with a shared kitchen and seven bedrooms with en-suite bathrooms.
26	West Fields	20/00322/HOUSE	64 West Street, Newbury for Caroline Ffrench Blake.	Section 73A: Variation of Condition 6 - Not to be let, sold, occupied or disposed of separately from the main dwelling, of planning permission 13/02117/HOUSE .

Application for Prior Approval

These are applications for Prior Approval under the 2013 amendments to Permitted Development. Because West Berkshire Council are required to inform nearby residents and display a public notice, West Berkshire Council is notifying the Parish / Town Council of the proposals in case interested parties should contact us. However, **we are not required to comment** and the decision can only be taken based on the criteria set out in The Town and Country Planning (General Permitted Development) (Amendment) (England) Order 2013 [SI 2013No1101]. **Please be aware NTC are not allocated plans for us to consider,** but on-line details are available via the Application Number link.

Running Order	Ward	Application Number	Location And Applicant	Proposal
1	West Fields	20/00495/PASSHE	68 Russell Road Newbury for Simon Black	Proposed single storey rear extension. Dimensions 4.8m from rear wall, 3m maximum height, 2.5m eaves height, 2m width.
2	West Fields	20/00494/PASSHE	66 Russel Road, Newbury for Charlotte chaplin	Single storey rear extension to enlarge kitchen with flat roof and sky light. Extend beyond the rear wall 4.5m, max height 2.4m

West Berkshire Local Plan Review to 2036**Review of settlement boundaries****Guidance notes for town/parish councils and neighbourhood planning groups**

As part of our Local Plan Review (LPR), we are undertaking a review of the settlement boundaries across the District.

What are settlement boundaries?

Settlement boundaries are a long established planning tool. They identify the main built up area of a settlement within which development is considered acceptable in principle, subject to other policy considerations. While allowing for development, settlement boundaries protect the character of a settlement and prevent unrestricted growth into the countryside. They create a level of certainty about whether or not the principle of development is likely to be acceptable.

What settlements have boundaries in West Berkshire?

At present, the following settlements across the District have boundaries:

Aldermaston	Burghfield Common	Hampstead Norreys	Streatley
Aldermaston Wharf	Chieveley	Hermitage	Tadley/Pamber Heath
Ashmore Green	Cold Ash	Hungerford	Thatcham
Beenham	Compton	Kintbury	Theale
Boxford	Curridge	Lambourn	Tidmarsh
Bradfield	Donnington	Leckhampstead	Eastern Urban Area (Tilehurst, Calcot, Purley)
Bradfield Southend	East Garston	Lower Basildon	Upper Basildon
Brightwalton	East Ilsley	Mortimer	Upper Bucklebury
Brightwalton Green	Eastbury	Newbury	West Ilsley
Brimpton	Eddington	Pangbourne	Woolhampton
Burghfield	Enborne Row	Peasemore	Wickham
Burghfield Bridge	Great Shefford	Stockcross	Yattendon

Why are we reviewing settlement boundaries now?

We committed to reviewing the boundaries for all settlements as part of the Local Plan Review to 2036 when we undertook a partial review for some settlements as part of our work on the Housing Site Allocations Development Plan Document (HSADPD).

What approach are we taking?

We are taking a landscape led approach to the drawing of settlement boundaries. We have a wealth of information already contained in landscape character assessments and community led documents such as town and village design statements, parish plans and neighbourhood development plans which we will use as a guide. We will also need to undertake a detailed 'on the ground' community led assessment of each individual settlement.

What stage are we at now?

We have reviewed our existing settlement boundary criteria¹ and are now ready to start work on the actual review of the boundaries themselves. As previously promised, we intend to do this in co-operation with town/parish councils and neighbourhood planning groups across the District. You are likely to be much more aware of particular local issues and concerns than we are and so getting your input at this stage will be invaluable. We therefore want to give you the opportunity to undertake an initial review of boundaries which will then give us a clear community steer to use as a way forward.

Where do you start?

We are attaching all of the information you will need to get going:

- maps of the settlements in your area showing whether they have an existing boundary or not
- a copy of the finalised settlement boundary review criteria.

Using the criteria we would like you to have a go at reviewing the boundaries. Exactly how you do this is up to you, but you might find the satellite images on Google maps helpful. Ultimately though there is no substitute for walking around the settlement and recording what you see.

¹ We sought comments on our proposed criteria for the settlement boundary review as part of the [second round of Regulation 18 consultation](#) we undertook between 9 November to 21 December 2018. From the comments we received it was clear that there was overwhelming support for the principle of the Council's landscape led approach to the drawing of settlement boundaries but further clarity was sought in some of the detail. Details are set out in our [Consultation Statement \(June 2019\)](#).

At the moment, don't worry too much about the existing landscape character assessments and other documents that form part of the criteria. We will ensure that they are fully considered as part of the process. We simply want to get your local 'on the ground' perspective at this stage.

General principles to use

The settlement boundary review criteria sets out the general principles to follow when defining a boundary and give guidance as to what would usually be included and what would usually be excluded. We recognise the situation is not always so clear cut though and we have highlighted a few of those instances within the criteria.

What about settlements that don't have boundaries?

You will see that as part of the review process we are including settlements that currently do not have settlement boundaries. These include

Aldworth	Chapel Row	Midgham	Upper Lambourn
Ashampstead	Englefield	Shefford Woodlands	Worlds End
Beech Hill	Fawley	Stanford Dingley	
Beedon	Frilsham	Stratfield Mortimer	
Chaddleworth	Inkpen	Ufton Nervet	

We are including these smaller settlements in order to confirm whether our existing approach to them is still appropriate. The need to protect the small scale and informal nature of these smaller rural settlements will generally mean that introducing a logical boundary would not be easy. At the same time, however, there may be the odd opportunity which allows us to formalise something which may be happening anyway and, by defining a boundary, would allow us to prevent further unrestricted growth into the countryside. We are seeking your views on what you consider to be the best way forward.

What issues should you consider?

To help you decide whether or not it would be appropriate to introduce a new settlement boundary, some of the issues you may like to consider are:

- Some communities without settlement boundaries have actually seen more development than some of those with a boundary
- The informal and dispersed nature of development would be altered
- It is likely to be difficult to draw a logical boundary without including large areas of garden land, small parcels of land and traditional rural buildings

- It would likely mean more development within the area defined by the settlement boundary
- It would provide protection for the area outside the boundary

What about settlements that cover more than one parish?

We recognise that settlements and their boundaries don't always neatly follow administrative boundaries. There will be instances where an existing settlement boundary sits tightly against a parish boundary, or even where a settlement sits over the boundaries of more than one parish. In these situations we would encourage you to work together with your neighbours to ensure that the information you return to us is something with which you are all comfortable.

What do you do when you have finished?

Once you are happy you have revised the boundaries (or have decided that you don't want to introduce any new ones) then please send all of the information back to us at the address below. We will be able to use what you tell us as a clear community steer and will review it alongside the information contained in our existing landscape character assessments and other documents that form part of the criteria.

Timescale

We are giving you just over 6 weeks to complete the exercise and so our deadline for the return of all maps is **27 March 2020**. Any queries in the meantime just contact us using the details below and we will do our best to help.

Many thanks

Planning Policy Team

planningpolicy@westberks.gov.uk

West Berkshire Council
Market Street
Newbury RG14 5LD

Tel: 01635 519 111

Revised Settlement Boundary Review Criteria

The Council will take a landscape led approach to the drawing of settlement boundaries.

When reviewing the boundary for any given settlement the Council will consult the following sources, where relevant:

- Landscape Character Assessment for West Berkshire (2019)
- North Wessex Downs AONB Landscape Character Assessment (2002)
- Landscape Sensitivity Studies (2009) for Newbury, Thatcham, Hungerford and West Reading
- Landscape Sensitivity Assessments (2011) for the rural service centres and service villages in the North Wessex Downs Area of Outstanding Natural Beauty (AONB).
- Landscape Capacity Assessments (2014 and 2015) for potential housing sites in the AONB
- Historic Landscape Characterisation and Historic Environment Character Zoning
- Historic Environment Record
- Settlement character studies such as Village, Town and Parish Design Statements
- Conservation Area Appraisals
- Adopted Parish Plans and Neighbourhood Development Plans

In conjunction with any relevant recommendations from the above studies the Council will also apply the following principles in the revision of settlement boundaries:

Principles of inclusion of land uses

Settlement boundaries identify the main built up area of a settlement within which development is considered acceptable in principle, subject to other policy considerations. While allowing for development, settlement boundaries protect the character of a settlement and prevent unrestricted growth into the countryside. They create a level of certainty about whether or not the principle of development is likely to be acceptable.

Where practicable and barring the exceptions set out below, boundaries will usually follow clearly defined features such as walls, hedgerows, railway lines and roads. Where possible, preference will be given to using features that are likely to have a degree of permanence as some features can change over time. Where development is on one side of the road only, the settlement boundary will be drawn along the edge closest to the settlement. Some boundaries may also follow along the rear of built development in order to prevent inappropriate development, for instance where dwellings have large back gardens.

Boundaries will include:

- The main settlement area. i.e. the area of close knit physical character
- Sites allocated through the Local Plan and Neighbourhood Development Plan processes
- Curtilages which are contained, are visually part of the built up area and are separated from the open or wider countryside

- Recreational or amenity open space which is physically surrounded by the settlement (or adjoined on three sides by the settlement)
- Existing community facilities (such as churches, schools and village halls) which are physically and visually related to the settlement
- Single plots or other similar small scale development opportunities which would provide infill and rounding off opportunities that are physically, functionally and visually related to the existing built up area, taking account of any environmental development constraints.

Boundaries will exclude:

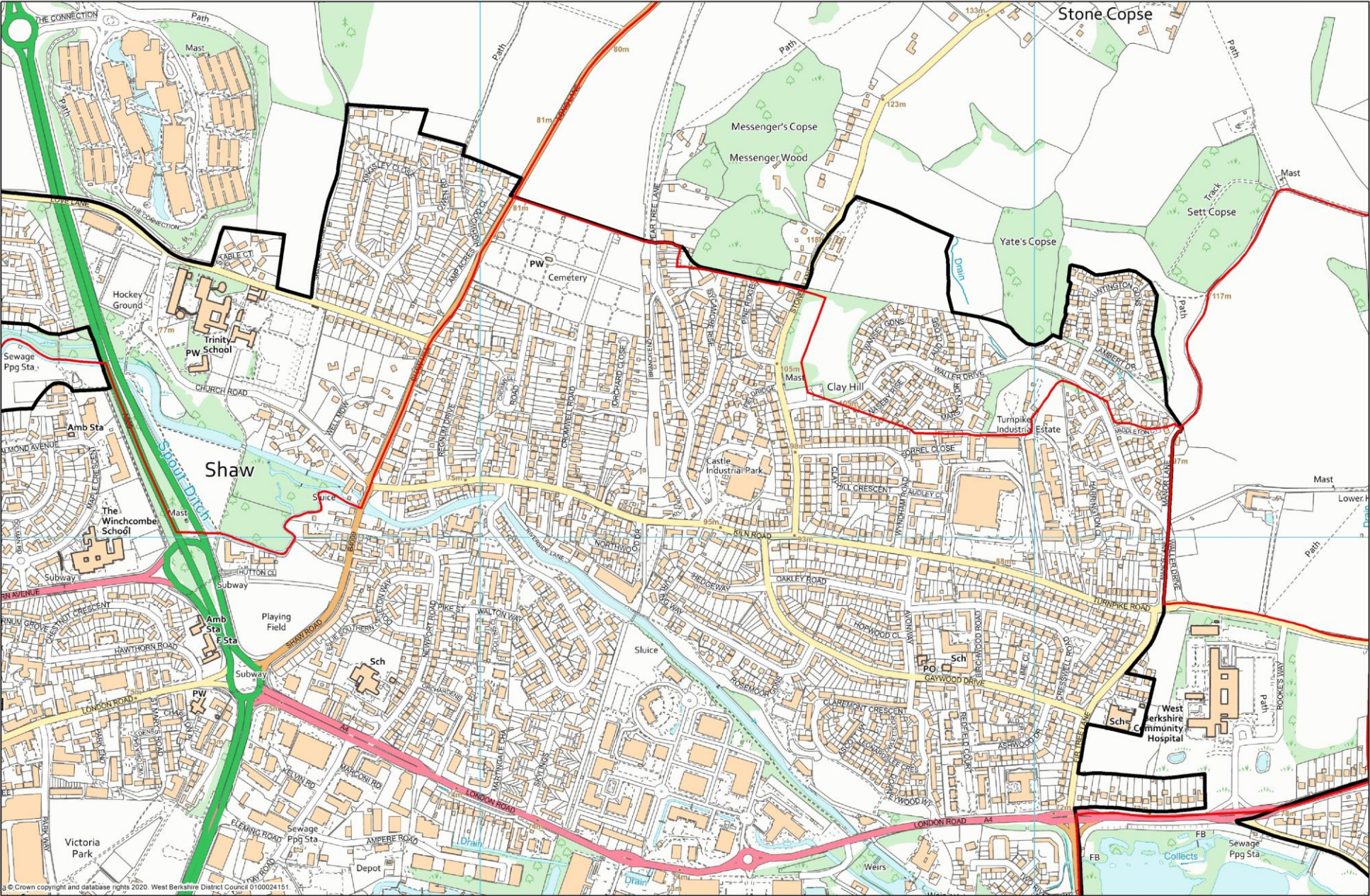
- Highly visible areas such as exposed ridges, land forms or open slopes on the edge of settlements
- Open undeveloped parcels of land on the edges of settlements which are not either functionally or physically or visually related to the existing built up area
- Recreational or amenity open space which extends into the countryside or primarily relates to the countryside in form and nature. This includes designated Local Green Space.
- Tree belts, woodland areas, watercourses and other features which help to soften, screen existing development and form a boundary to the settlement
- Areas of isolated development which are physically or visually detached from the settlement and areas of sporadic, dispersed or ribbon development
- Large gardens or other areas, such as orchards, paddocks, allotments, cemeteries and churchyards, which visually relate to the open countryside rather than the settlement
- The extended curtilages of dwellings where future development has the capacity to harm the structure, form and character of the settlement
- Loose knit arrangements of buildings on the edge of a settlement
- Farmsteads, agricultural buildings, or converted agricultural buildings on the edge of a settlement which relate more to the rural context
- Horse related development, minerals extraction, landfill, water features, public utilities (sewage treatment plants, substations) on the edge of a settlement
- Important gaps between developed areas in fragmented settlements. Settlement boundaries do not need to be continuous. It may be appropriate, given the nature and form of a settlement, to define two or more separate elements of it.
- Roads, tracks and public rights of way running along the edge of a settlement.

Specific issues to be considered on a site by site basis:

- The wider setting and important views both into and out of the settlement will, where appropriate, be taken into account
- School playing fields
- Garden centres and plant nurseries
- Employment and leisure uses located on the edge of settlements will be considered according to their scale, functionality, visual and physical relationship to the settlement.
- Existing commitments for built development where development is underway and built out or substantially built out will be considered according to their scale and physical relationship with the settlement.

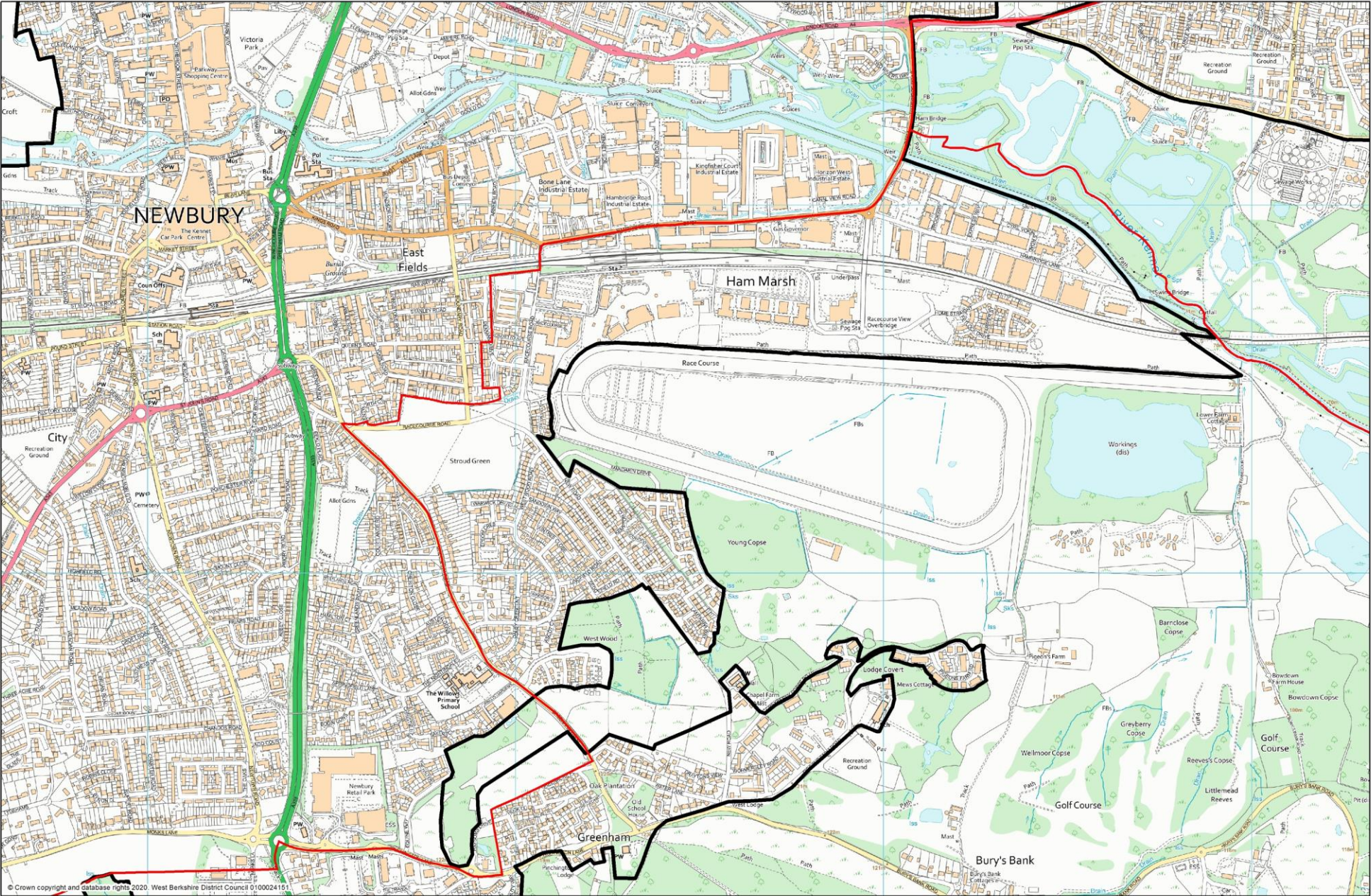
Newbury north east Settlement Boundary

27/01/2020
1:6000
West Berkshire Council

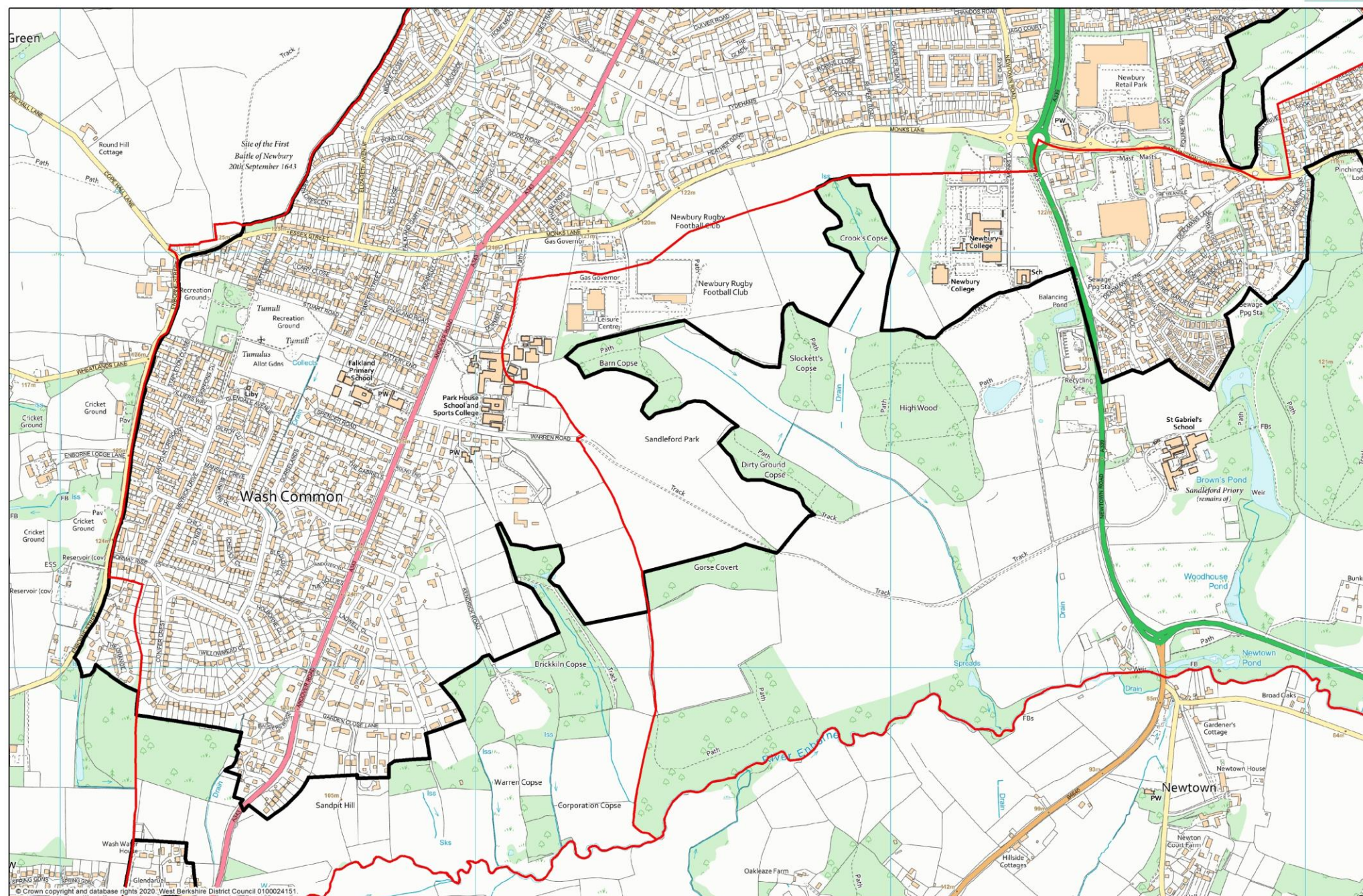


Newbury east Settlement Boundary

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West Berkshire
Council

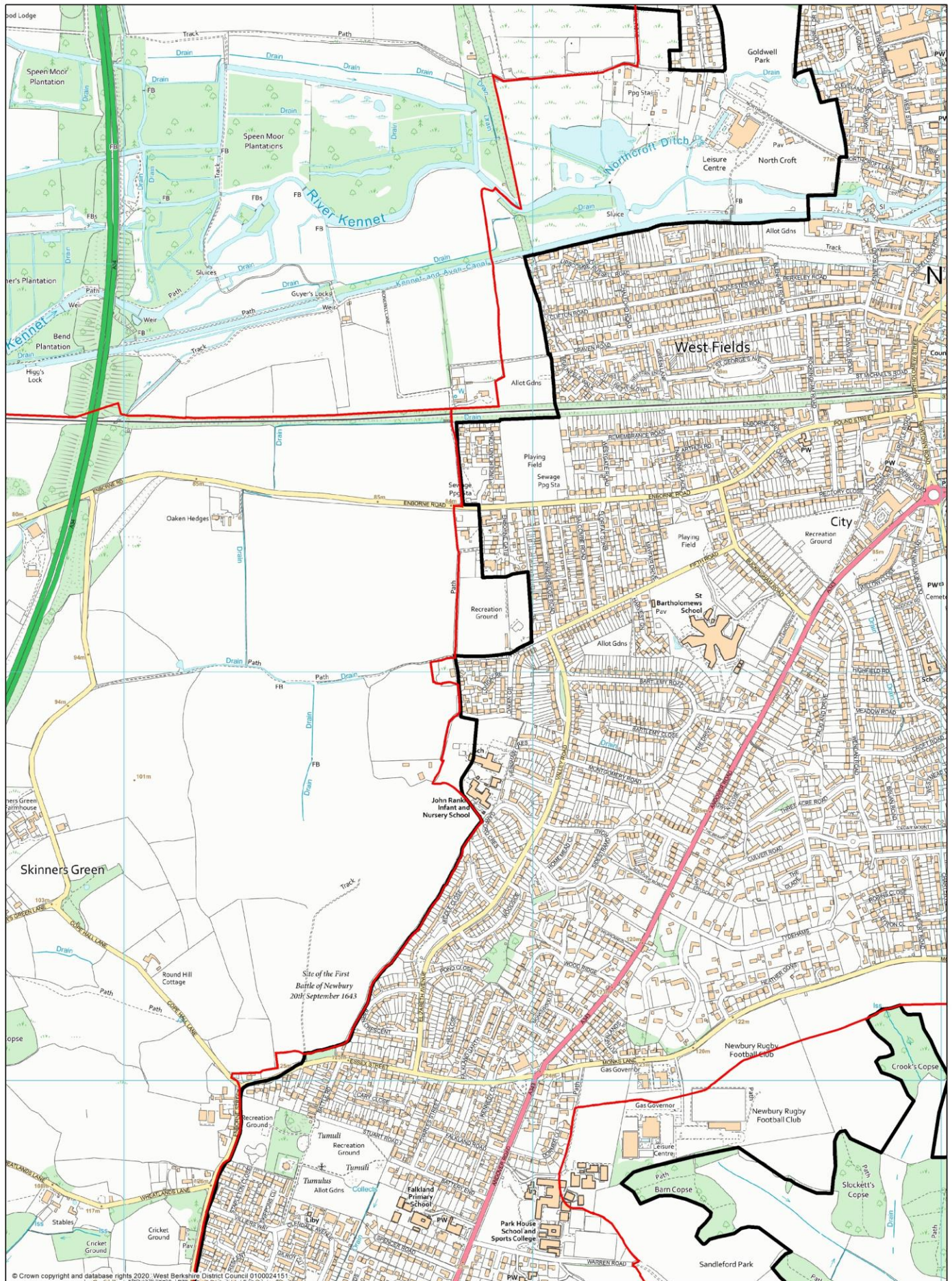


Newbury south Settlement Boundary

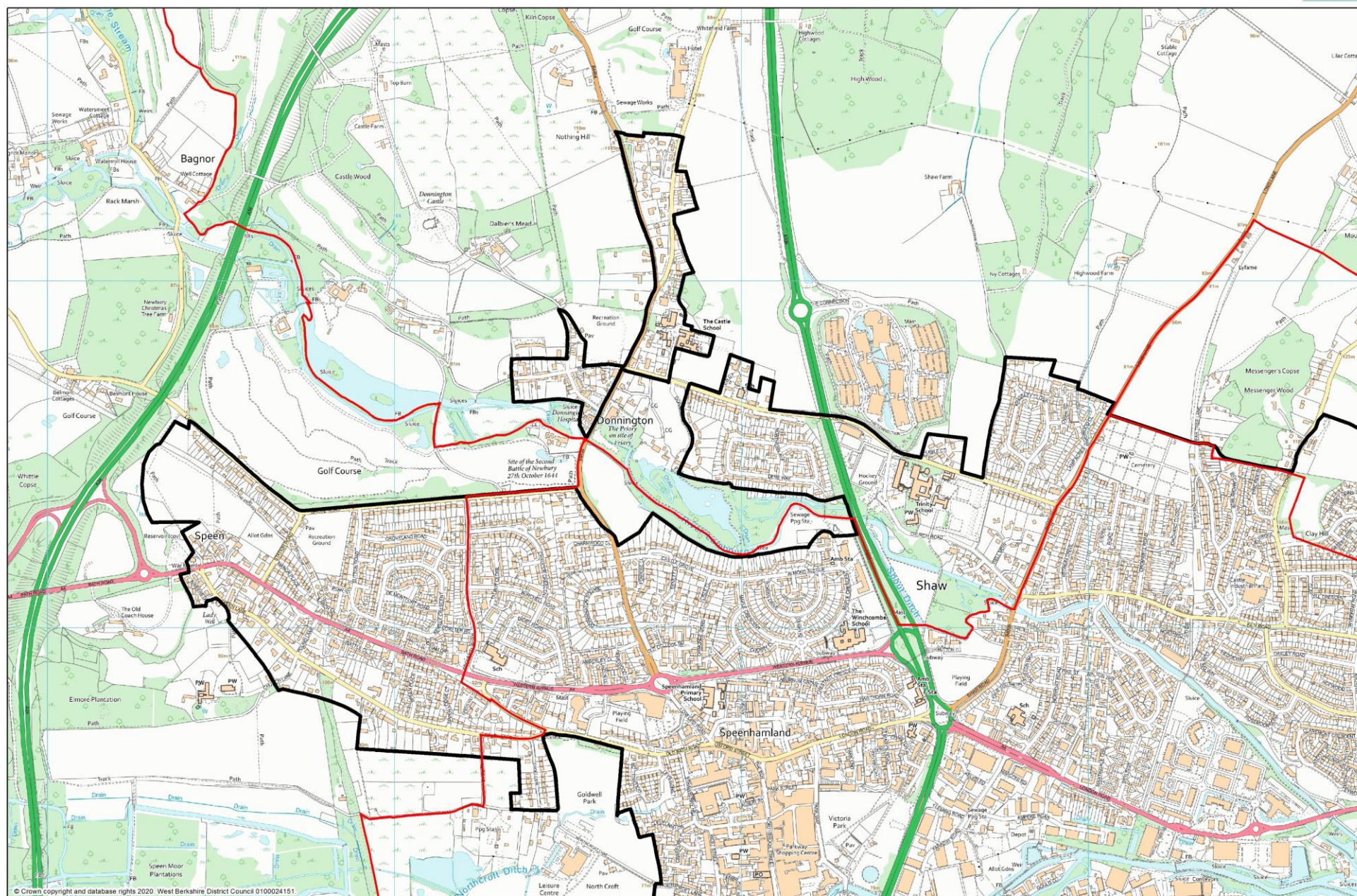
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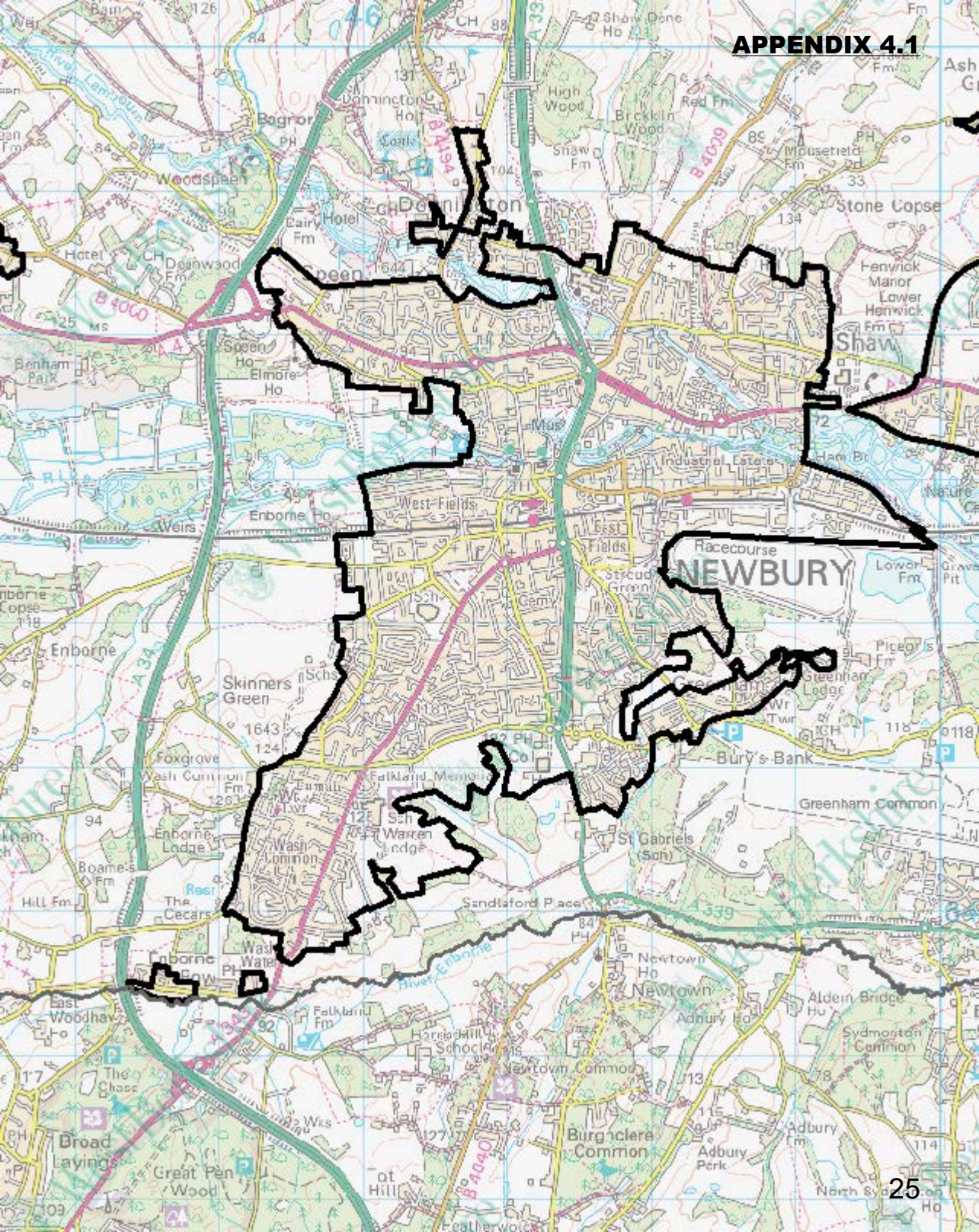
Newbury west Settlement Boundary

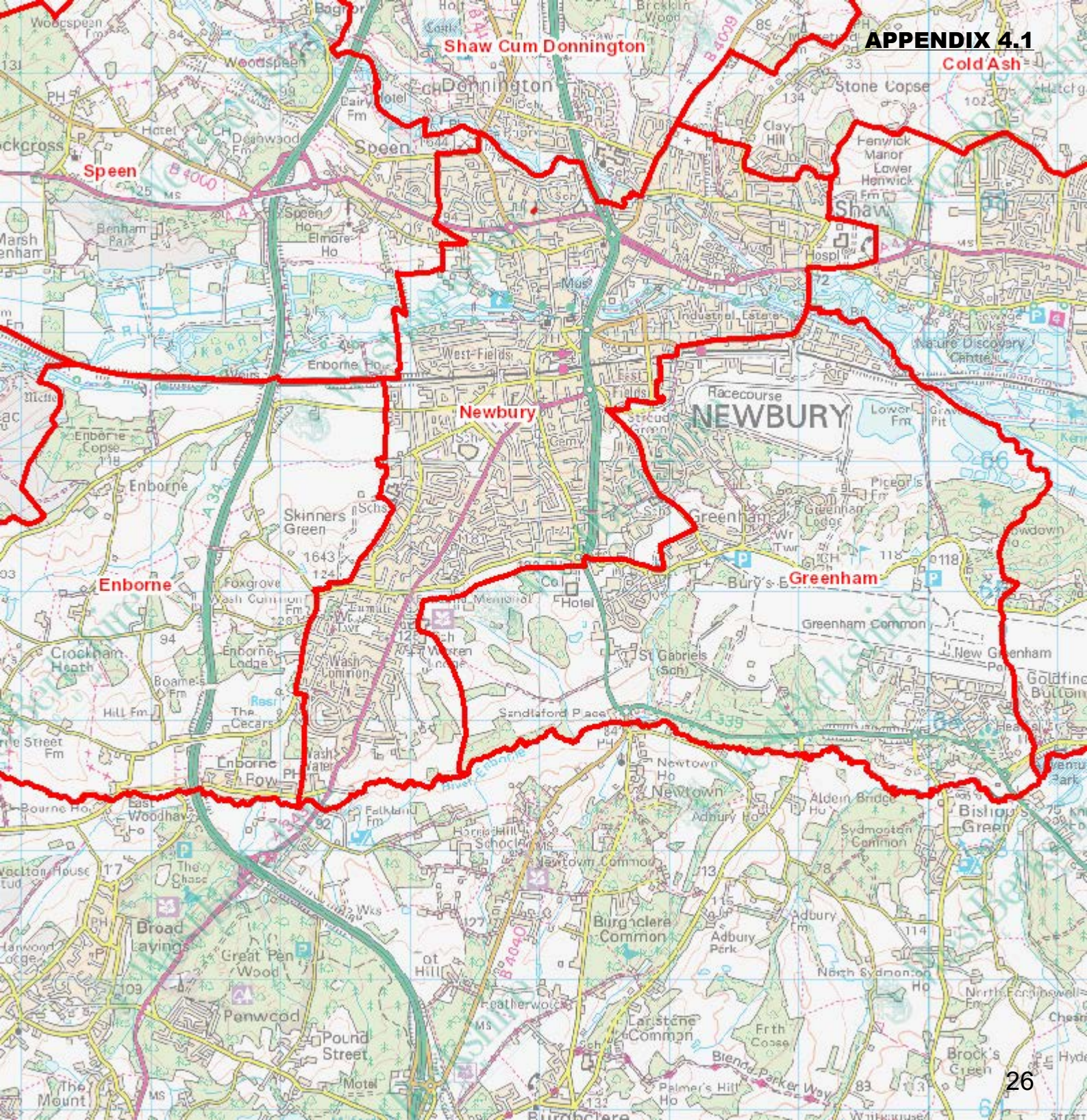
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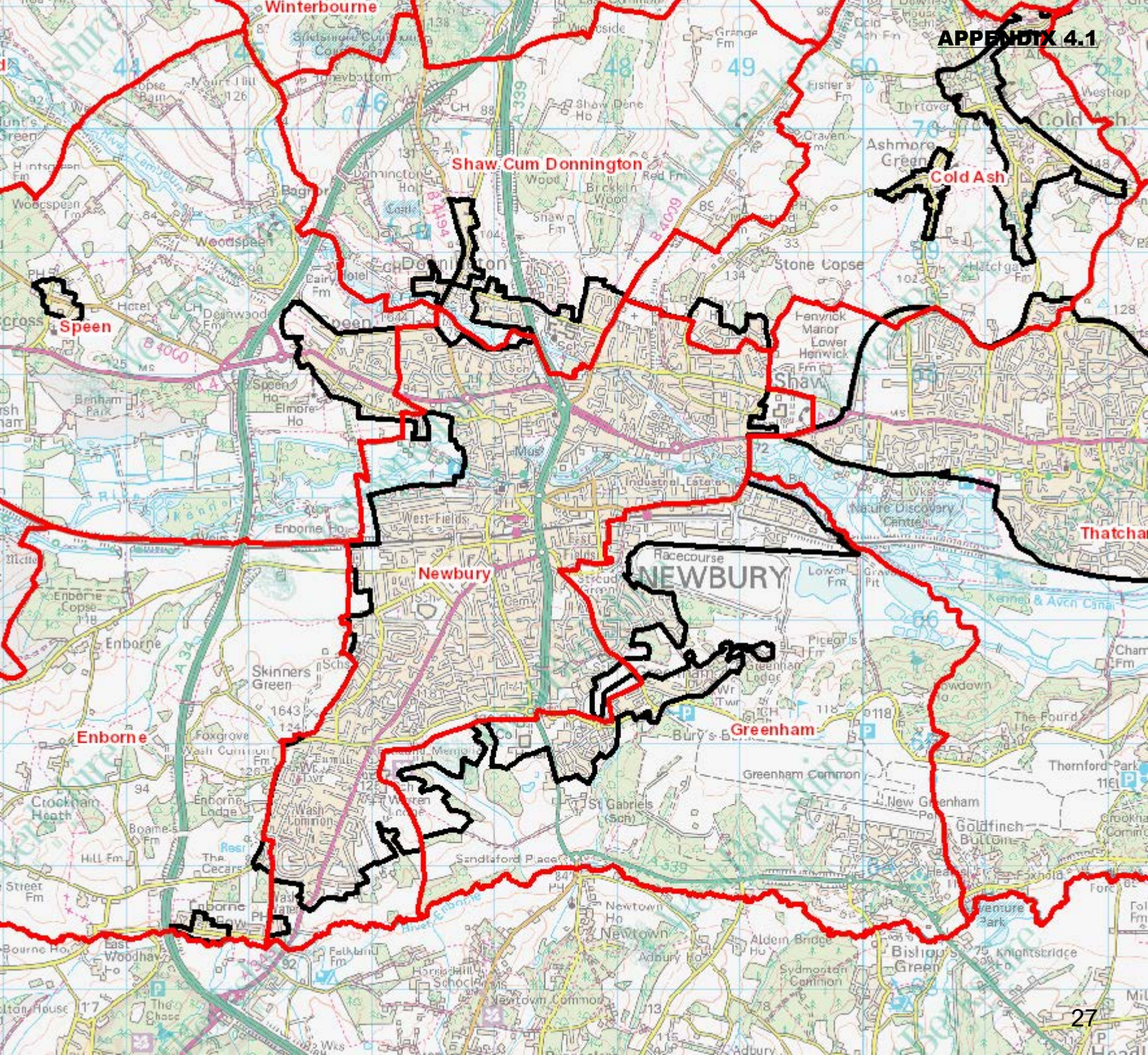


Newbury north west Settlement Boundary

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1:9570







Breakout session – local perspectives on the Housing and Economic Land Availability Assessment (HELAA) sites

The purpose of this session is to informally discuss the sites that have been identified in the HELAA, and for us to gain further information on local issues, preferences for sites, and community aspirations.

Your feedback will help us with the forthcoming site selection work that we will undertake to determine which sites should be selected for allocation in the West Berkshire Local Plan Review to 2036.

Please make a note of the points that you discuss below, however further comments can be submitted to us by **Friday 27 March 2020**.

Discussion points:

Parish / Neighbourhood Planning Group: _____

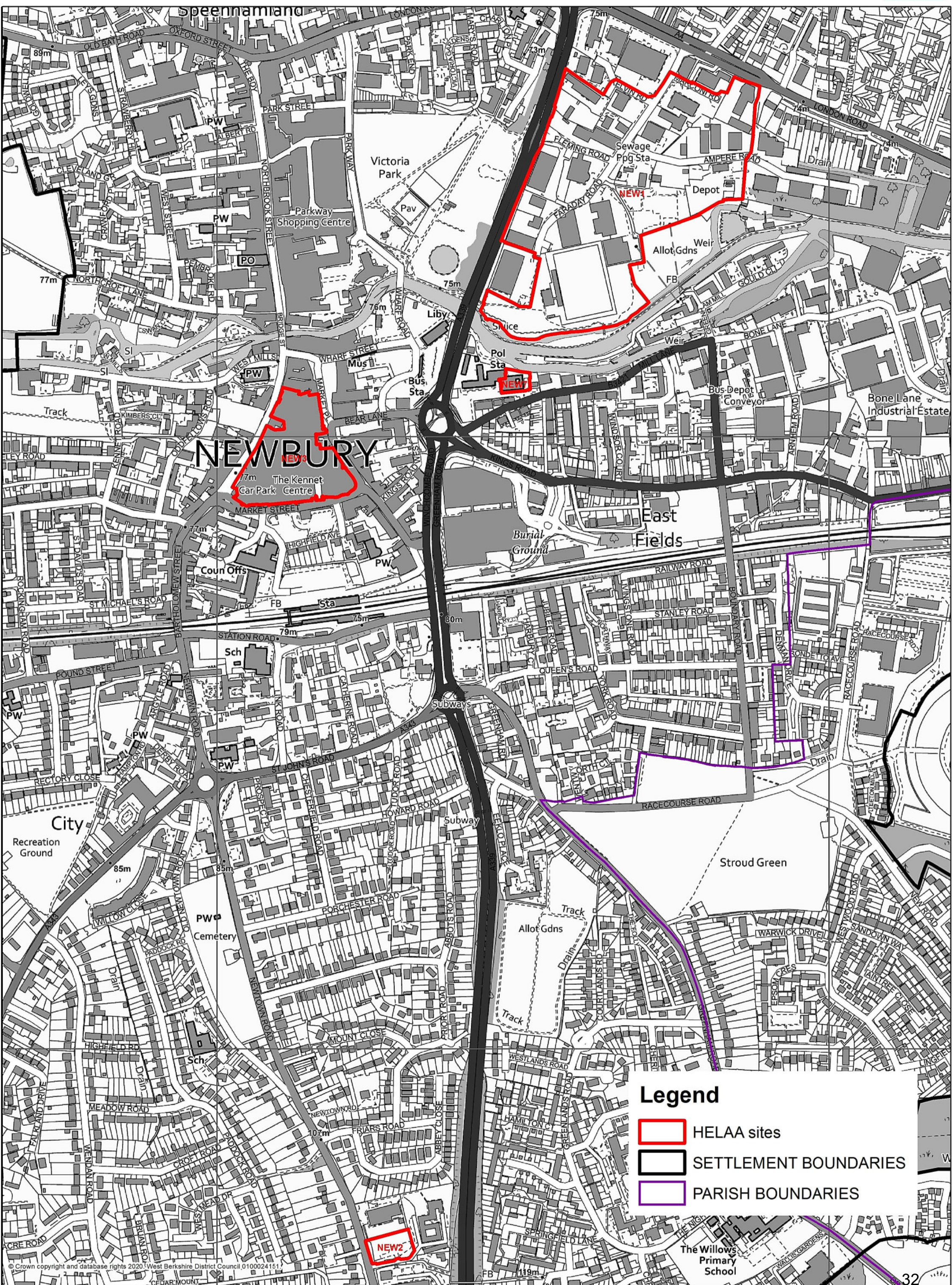
(a) Preferences for sites / general comments on sites

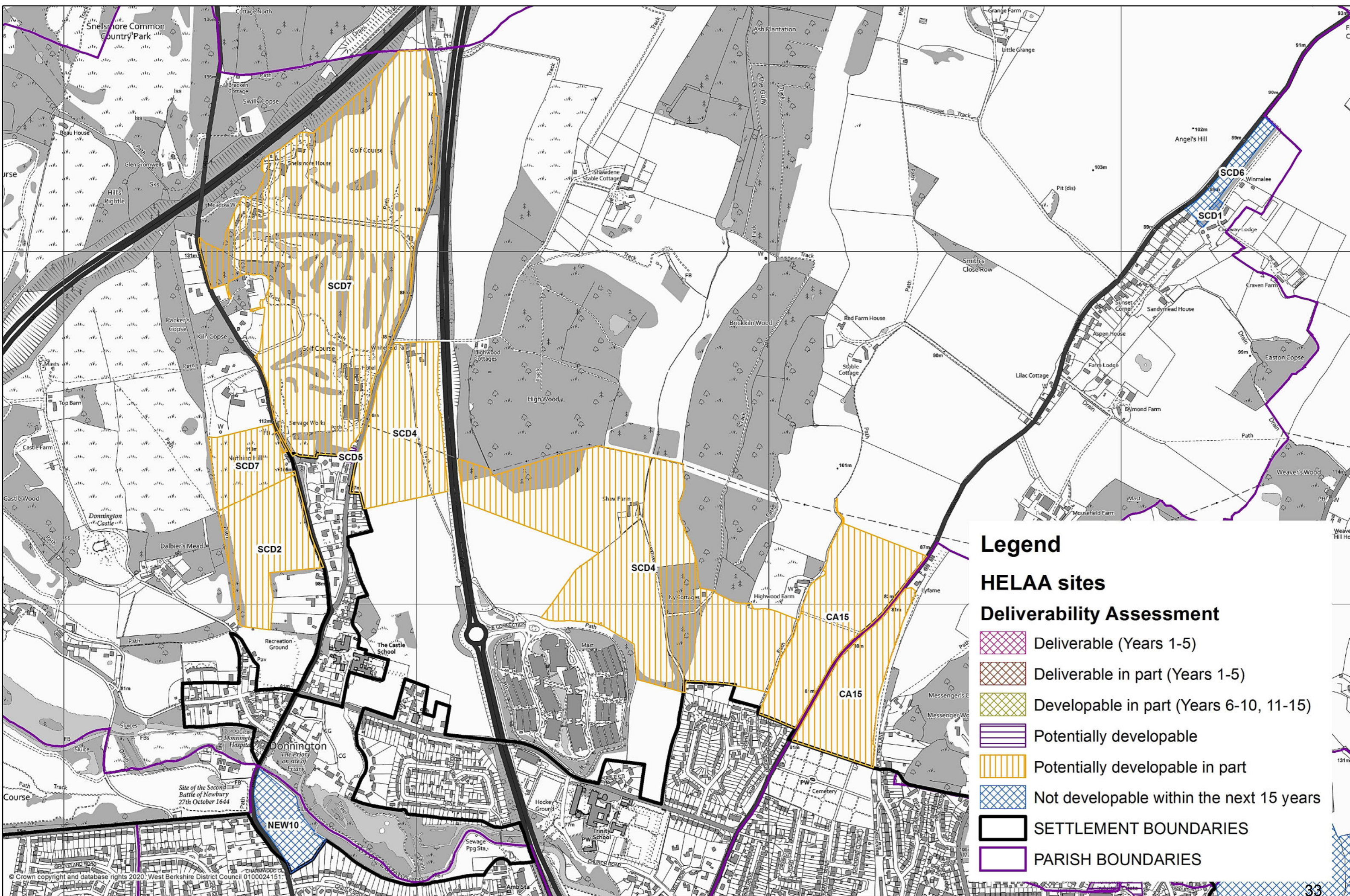
(b) Information on local issues that we should be aware of

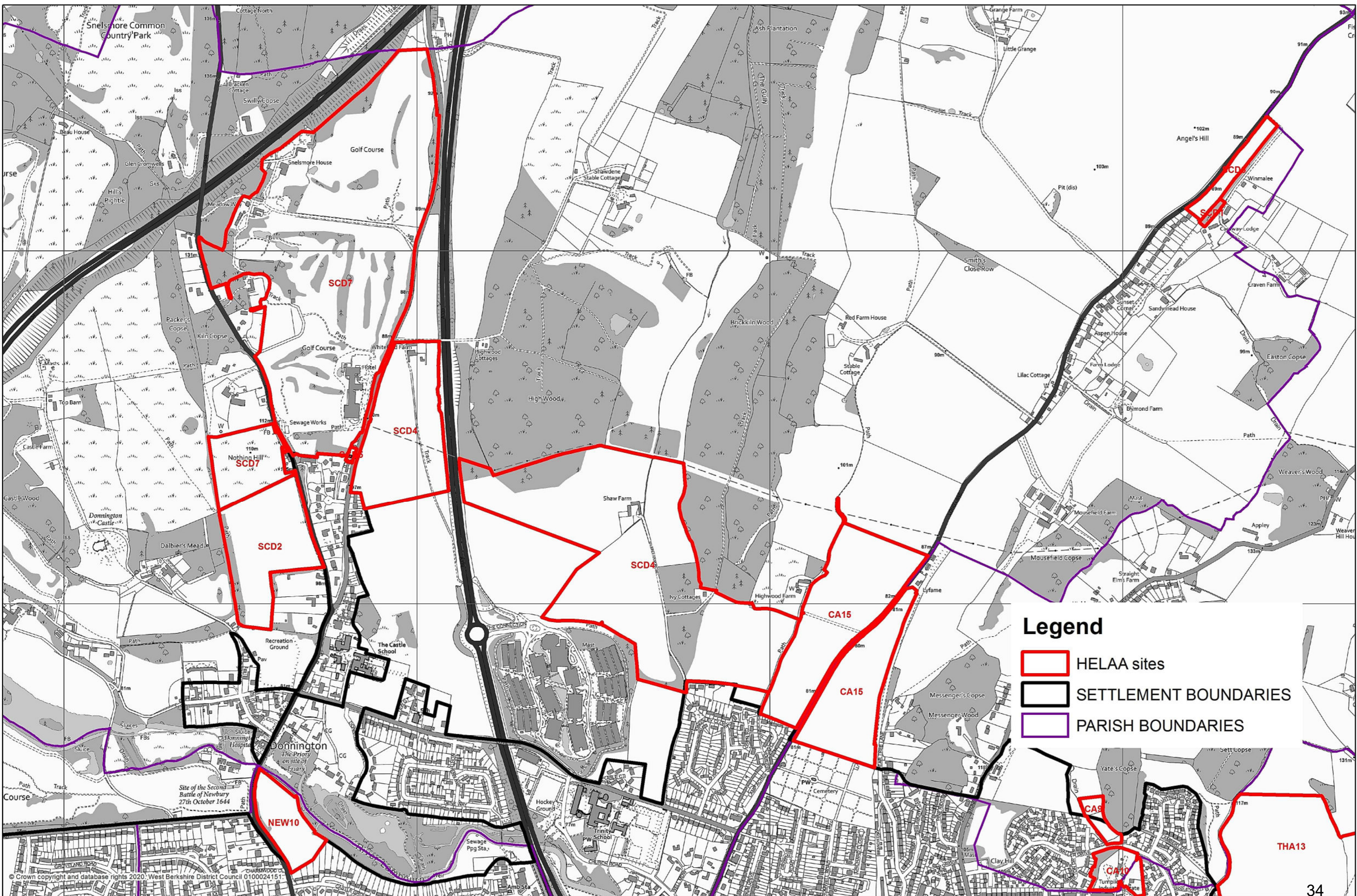
(c) Community aspirations

(d) Additional comments



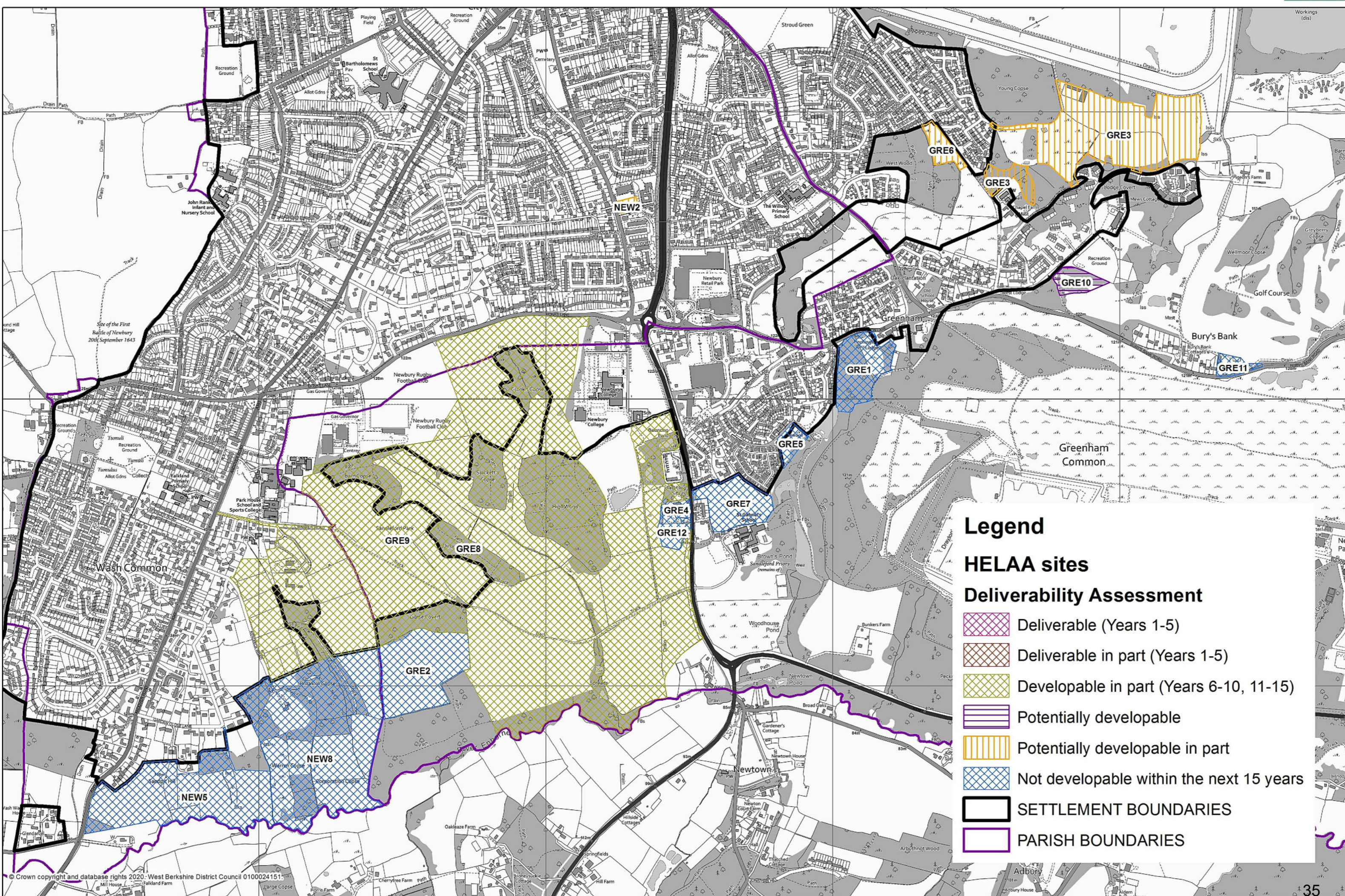






Legend

- HELAA sites
- SETTLEMENT BOUNDARIES
- PARISH BOUNDARIES

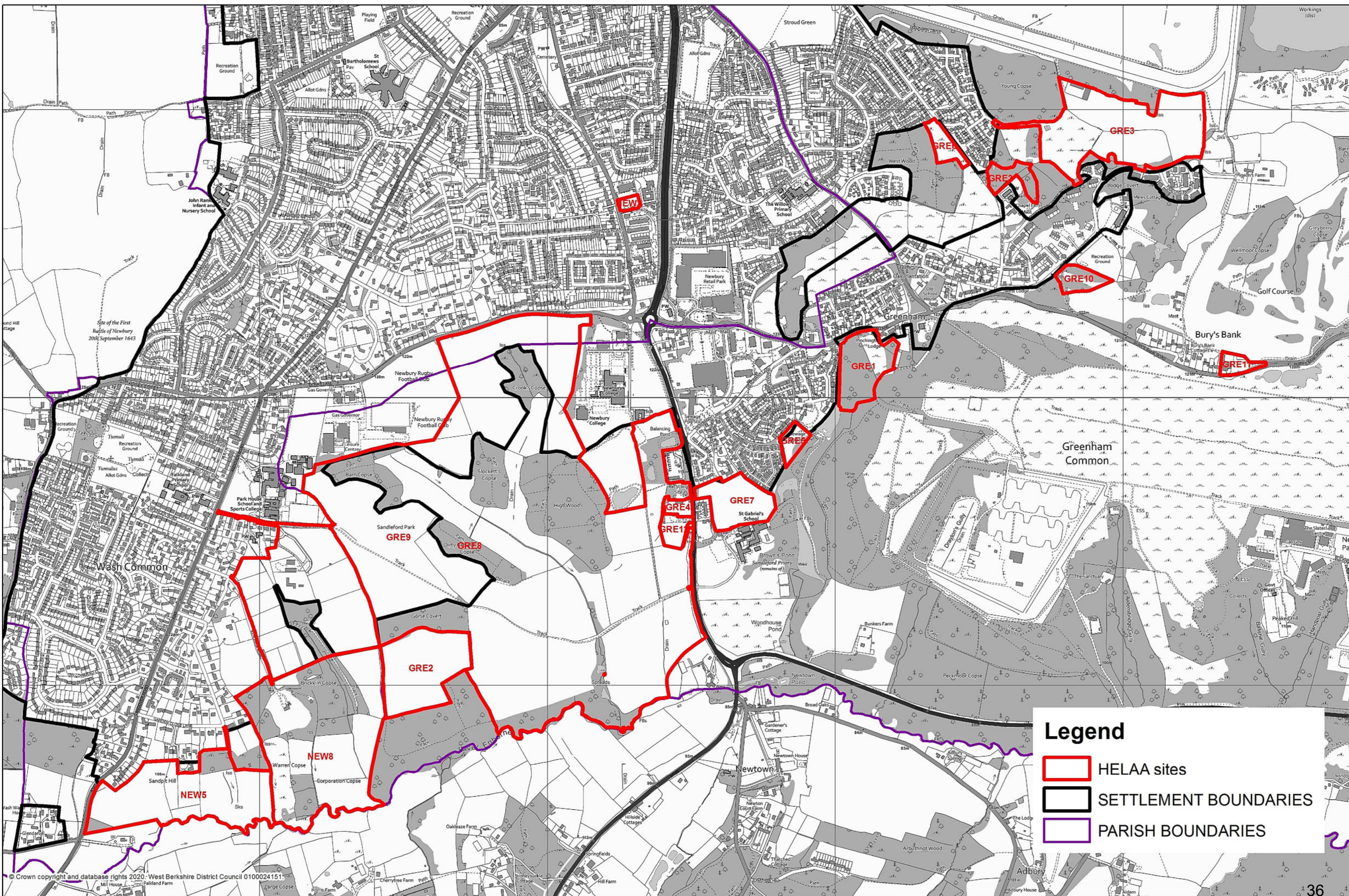


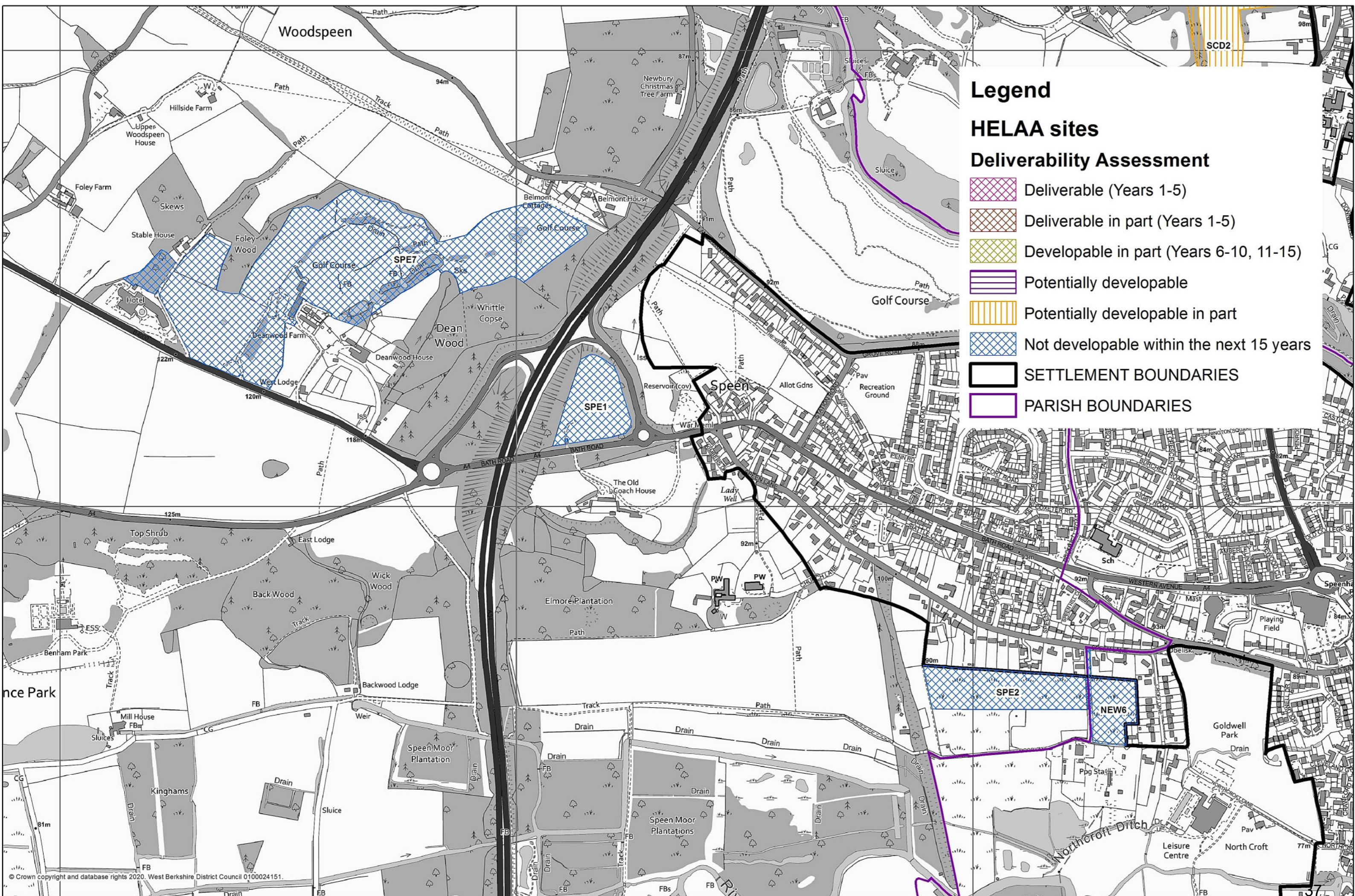
Legend

HELAA sites

Deliverability Assessment

-  Deliverable (Years 1-5)
-  Deliverable in part (Years 1-5)
-  Developable in part (Years 6-10, 11-15)
-  Potentially developable
-  Potentially developable in part
-  Not developable within the next 15 years
-  SETTLEMENT BOUNDARIES
-  PARISH BOUNDARIES





Legend

HELAA sites

Deliverability Assessment

-  Deliverable (Years 1-5)
-  Deliverable in part (Years 1-5)
-  Developable in part (Years 6-10, 11-15)
-  Potentially developable
-  Potentially developable in part
-  Not developable within the next 15 years
-  SETTLEMENT BOUNDARIES
-  PARISH BOUNDARIES



West Berkshire Local Plan Review to 2036

Review of settlement hierarchy

Guidance note for town/parish councils and neighbourhood planning groups

As part of our Local Plan Review (LPR), we are undertaking a review of the settlement hierarchy. The existing settlement hierarchy is set out within Policy ADDP1 (under Section 4 'The Spatial Strategy'¹) of the adopted West Berkshire Core Strategy 2006-2026 Development Plan Document.

Urban Areas	Wide range of services and the focus for majority of development	Newbury, Thatcham, Eastern Urban Area (Tilehurst, Calcot and Purley on Thames)
Rural Service Centres	Range of services and reasonable public transport provision – opportunities to strengthen role in meeting requirements of surrounding communities	Burghfield Common, Hungerford, Lambourn, Mortimer, Pangbourne, Theale
Service Villages	More limited range of services and some limited development potential	Aldermaston, Bradfield Southend, Chieveley, Cold Ash, Compton, Great Shefford, Hermitage, Kintbury, Woolhampton

Below the settlement hierarchy there are two additional types of area where there will be more limited development, including affordable housing for local needs:

- *Smaller villages with settlement boundaries - suitable only for limited infill development subject to the character and form of the settlement,*
- *Open countryside - only appropriate limited development in the countryside will be allowed, focused on addressing identified needs and maintaining a strong rural economy.*

What is the settlement hierarchy?

The settlement hierarchy indicates in broad terms which settlements are best placed to deliver sustainable development, accommodating West Berkshire's requirements, and therefore helps underpin the approach to the location of development in the Local Plan. The settlement hierarchy categorises or groups the towns and villages according to the level of accessibility of each settlement to facilities and services and helps define the role and function of those settlements within the District.

At the top of the hierarchy are the larger settlements that have the best infrastructure in terms of facilities and services and are the most accessible by sustainable forms of travel. The smaller settlements with the least facilities, services and accessibility to public transport are at the bottom of the hierarchy. This helps determine which settlements are the most sustainable.

¹ <https://info.westberks.gov.uk/CHttpHandler.ashx?id=36377&p=0>

What approach are we taking?

Our proposal is to base the approach and methodology on that used for the current Core Strategy. This was endorsed following our consultation at the end of 2018. It involves both a quantitative and qualitative assessment of the services and facilities available to a settlement. The assessment does not by itself determine settlement capacity or advise on the suitability and likely level of future growth to be accommodated. It will sit alongside other technical studies, such as Sustainability Appraisal, Strategic Flood Risk Assessment, transport modelling, and will be used to ensure that:

- the amount and scale of new development planned for is appropriate, and takes into account the different characteristics for the settlement in question;
- new development is adequately supported by existing infrastructure and services or improved through the Local Plan Review; and
- new development helps lower carbon emissions by reducing the need to travel where possible.

‘Settlements’ are defined as those having a settlement boundary as identified within Policy C1 of the West Berkshire Housing Site Allocations Development Plan Document². They are listed below. These settlements are being assessed for inclusion within the settlement hierarchy, with the exception of Newbury, Thatcham, Tilehurst, Purley on Thames, and Calcot which will continue to act as the District's urban areas.

The other rural hamlets and isolated groups of development across the District that are very small with limited services and without a settlement boundary will not form part of this assessment. However, if as a result of the settlement boundary review they are included, then that settlement will be assessed for its place within the hierarchy.

Aldermaston	Compton	Lower Basildon
Aldermaston Wharf	Curridge	Mortimer
Ashmore Green	Donnington	Pangbourne
Beenham	East Garston	Peasemore
Boxford	East Ilsley	Stockcross
Bradfield	Eastbury	Streatley
Bradfield Southend	Eddington	Tadley / Pamber Heath
Brightwalton	Enborne Row	Theale
Brightwalton Green	Great Shefford	Tidmarsh
Brimpton	Hampstead Norreys	Upper Basildon
Burghfield	Hermitage	Upper Bucklebury
Burghfield Bridge	Hungerford	West Ilsley
Burghfield Common	Kintbury	Woolhampton
Chieveley	Lambourn	Wickham
Cold Ash	Leckhampstead	Yattendon

² <https://info.westberks.gov.uk/CHttpHandler.ashx?id=43955&p=0>

What stage are we at now?

The first stage has been to carry out an audit of all the services and facilities against a criteria following guidance from the Government's National Planning Policy Framework. We compiled a list made up of three elements:

- Key services and facilities
- Connectivity and transport services
- Other Community Services and Facilities

We identified what services and facilities were present or absent in each settlement using web searches, our prior knowledge and site visits. Each criteria has a score attached and we consulted on the suggested criteria and those scores in 2018 as well. The draft list has been refined and extended in the light of comments and more work is being done on the scoring. Ultimately this will comprise the quantitative assessment.

However, we do not intend to determine the position of settlements in the hierarchy solely on a numerical ranking. We wish to include a qualitative assessment. An essential element will be the experience and knowledge of the local community accessing those services and facilities, and so we are asking for your help. Note that this is access in relation to the settlement and its role and function in the hierarchy, not in terms of the performance of the particular service or facility such as waiting times for doctor appointments, etc.

What do we want you to do?

To draw out that experience and knowledge, we have put together a questionnaire which we would like you to complete for each relevant settlement in the Parish. To help in its completion we also attach:

- the draft audit criteria for services and facilities; and
- an audit by settlement of the services and facilities we have compiled thus far.

We have opted for a 'tick box' approach to make the task easier whilst appreciating that the judgement in common from the community might be tricky. So please use the sections for commentary to qualify your views further.

Where settlements are adjacent to, or cross parish boundaries, you may wish to confer with them.

Also, please take the opportunity to fact check the audit for accuracy and annotate accordingly.

What do you do when you have finished?

Please send back to us at the address below, the completed questionnaire(s) by settlement and any of the annotated audits. We will use the information alongside the quantitative assessments to carry out further analysis of the role and function of the settlements and to propose a revised settlement hierarchy for consultation this autumn.

Timescale

We are giving you just over 6 weeks to complete the exercise and so our deadline for the return of all maps is **27 March 2020**. Any queries in the meantime just contact us using the detail below and we will do our best to help.

Many thanks

Planning Policy Team

planningpolicy@westberks.gov.uk

West Berkshire Council
Market Street
Newbury RG14 5LD

Tel: 01635 519 111

Settlement Hierarchy Parish Consultation (February – March 2020)

For reference when completing the Questionnaire.

The following table describes the service or facility assessed, for use in determining the role and function of settlement in the hierarchy.

Draft Settlement Hierarchy Audit Criteria

	Service/Facility	Information source
Key Services and Facilities	Supermarket A large self-service shop selling a variety and volume of foods and household goods. To distinguish from convenience stores, larger stores defined as more than 280 square metres floor space.	Internet search, parish websites, local knowledge
	Post Office Community facility allowing access to a number of communication and financial services Points given for post offices open for 5 days a week with regular hours.	Post office branch finder website
	Primary School A Primary School in addition promotes links within the local community and provides the opportunity to be used in the evening or out of term as a communal facility particularly in rural areas. Excludes special schools and private schools.	West Berkshire Council website
	Secondary School Secondary schools additionally provide the opportunity for its assets to be used as a centre of community activities, particularly in relation to sport and leisure. Excludes special schools and private schools.	
	Village / Community Hall Provides community facility, often providing a base for local organisations and community events	Internet search, parish websites, map search, local knowledge
	Access to Employment Opportunities Protected Employment Areas as identified within the Core Strategy and / or access to business employment opportunities of an appropriate size within the settlement or within 2km of the centre of the settlement centre.	Internet search, local knowledge, parish websites, West Berkshire Core Strategy (2012)

Connectivity and Public Transport	Employment levels or Employment Clusters Registered rateable businesses by parish as a proxy.	.
	General Medical Practice Provides a vital services to many communities, particularly with an ageing demographic.	NHS Berkshire West CCG – GP practices search
	Pharmacy Plays an integral role in maintaining the health of the community and can provide valuable health care advice and access to services especially for the elderly and infirm.	NHS Service Search website
	Accessibility to a train station Provision of railways station within the settlement, or within 2km of the settlement centre.	Internet search, local knowledge
	Bus service to a larger centre ≥ 30 mins Public transport forms a key service to help a settlement to be sustainable. It is particularly important for young and elderly people who are more likely not to own a car. Includes Basingstoke, Newbury, Oxford, Swindon, Thatcham or Reading.	West Berkshire Council website, West Berkshire District-wide Travel Guide
	Bus service to a larger centre ≥ hourly Public transport forms a key service to help a settlement to be sustainable. It is particularly important for young and elderly people who are more likely not to own a car. Includes Basingstoke, Newbury, Oxford, Swindon, Thatcham or Reading.	West Berkshire Council website, West Berkshire District-wide Travel Guide
	Bus service to a larger centre ≥ 2-hourly Public transport forms a key service to help a settlement to be sustainable. It is particularly important for young and elderly people who are more likely not to own a car. Includes Basingstoke, Newbury, Oxford, Swindon, Thatcham or Reading.	West Berkshire Council website, West Berkshire District-wide Travel Guide
	Community Transport Scheme There are 14 volunteer-run Community Transport Groups providing travel assistance to people who are unable to access other forms of transport for different reasons. Telephone based service covering sections of the District.	West Berkshire Council website, West Berkshire District-wide Travel Guide
	Proximity to major urban areas Due to the rural nature and relatively small size of the district, the majority of the settlements are not self-sustaining and rely	West Berkshire Council GIS mapping system

Other Community Services and Facilities	<p>on the major urban centres to provide services and facilities to a wide catchment of other settlements, helping to reduce travel distances and improve access to employment opportunities.</p> <p>The major urban centres are Reading, Newbury and Thatcham. Scoring on a scale of 1 to 5 measured from the settlement/urban centres.</p>	
	<p>Superfast Broadband</p> <p>Internet connectivity and the availability and speed of Broadband is an important issue for many rural communities, particularly given the prevalence of online shopping and rising opportunities for working from home.</p>	
	<p>Public House</p> <p>Aside from serving food and drink, pubs provide a meeting place for people and can contribute to a sense of community.</p>	Internet search, parish websites, map search, local knowledge
	<p>Convenience Store</p> <p>Any small local store selling day to day goods, such as food, newspapers, drinks and may include bakery, butchers, green grocers, garage shops. Important for those in communities that do not have regular access to a car or regular public transport.</p> <p>To distinguish from supermarkets, smaller stores are defined as less than 280 square metres floor space.</p>	Internet search, parish websites, local knowledge,
	<p>Dental Surgery</p> <p>Provides healthcare facility</p>	Internet search, local knowledge, NHS Service Search website
	<p>Bank / Building Society</p> <p>Provides community facility</p>	Internet search, local knowledge
	<p>Permanent library</p> <p>Provides community facility</p>	West Berkshire Council website
	<p>Mobile Library</p> <p>Provides a community service with more local accessibility, particularly in rural locations.</p>	West Berkshire Council website
	<p>Sports / recreation ground</p> <p>Encourages outdoor sports and general health and wellbeing. They also often provide a home for local sports teams.</p>	Internet search, parish websites, map search local knowledge, West

		Berkshire Council website
	Children's play area Offers an important recreational opportunities allowing communities a safe space to play and enjoy the outdoors. Supports the physical development of young children.	Internet search, parish websites, map search, local knowledge, West Berkshire Council website
	Indoor sports / leisure facility Provides a range of activities, classes and other formalised recreation that can also provide some employment. Encourages health, fitness and social activity.	Internet search, parish websites, map search, local knowledge, West Berkshire Council website
	Play group / nursery Provisions of childcare and supports child development.	Internet search, local knowledge, West Berkshire Council website
	Place of worship Provides a meeting place for religious services and other social, recreational and cultural activity	Internet search, local knowledge
	More than one of the same facility An additional score of 1 is given where more than one of a particular facility exists within a settlement.	

Draft Audit by Settlement

Introduction

The following profiles provide a summary of the services and facilities identified within settlement boundaries for West Berkshire, to assess the sustainability of these settlements. This excludes Newbury, Thatcham and the Eastern Urban Area as these settlements are known to have a wide range of services and facilities and therefore will continue to act as the District's urban areas.

Services or facilities within 1km of a given settlement boundary will be included in assessment except for accessibility to a railway station and employment area opportunities which have adopted a 2km search radius. For the purposes of this audit, measurements were taken from the centre of settlement boundaries.

Woolhampton

Key Services:

School – Woolhampton C of E Primary School.

Village / community hall – Woolhampton Village Hall, Bath Rd.

Other Services:

Convenience store – The Village Shop Woolhampton, Bath Rd.

BP Shop and Drive, Bath Rd.

Public house – The Angel, Bath Rd.

The Rowbarge, Station Rd.

Mobile library service – Water Mill Crt.

Place of worship – St Peter's Church, Woolhampton Hill.

Connectivity and public transport links:

Train station – Midgham Station, Station Rd.

Bus service – Jet Black 1 Reading – Thatcham – Newbury (7 day service / more than hourly frequency).

Community Transport Scheme – Chapel Row Community Service Group, Thatcham

Volunteer Bureau, Readibus, Volunteer Centre West Berkshire.

Superfast Broadband.

Woolhampton

22/07/2019
1:22065



AUDIT OF CURRENT PROVISION OF SERVICES AND FACILITIES IN SETTLEMENTS AND ACCESSIBILITY TO THEM

Settlement Check February 2020

Instructions: Please take time to fill in this questionnaire to help us understand where you go to access different services and facilities, their quality and the degree of importance you attach to them. Please return **by Friday 27 March 2020** either as an electronic document to planningpolicy@westberks.gov.uk or as a hard copy to Planning Policy Team, West Berkshire Council, Council Offices, Market Street, Newbury RG14 5LD.

To assist in the response please refer to the draft audit by settlement and the draft audit criteria table accompanying this questionnaire.

NAME OF PARISH / TOWN COUNCIL COMPLETING SURVEY:

NAME OF SETTLEMENT:

1. Where does the community tend to go to access the different services and facilities? Enter settlement name(s) opposite.

Post Office

Supermarket:

Primary School:

Secondary School:

Village/Community Hall:

Employment:

General Medical Practice:

Dental Surgery:

Pharmacy:

Train Station:

Bus Service:

Public House:

Convenience Store:

Bank/Building Society:

Permanent Library:

Sports/Recreation Ground:

Children's Play Area:

Indoor Sports/Leisure:

Play Group/Nursery:

Other 1:

Other 2:

Other 3

Further comments:

2. Do you use any other local services and facilities not listed here? List those that you consider essential to the sustainability of the village.

.....

.....

.....

3. Are there any part time services or facilities that have dual uses that you think should be taken into account for your settlement?

No ☐

Yes ☐ If so, what are they?

.....

.....

.....

.....

.....

.....

4. How would you rate the accessibility of the service or facility?

Post Office	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Supermarket	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Primary School	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Secondary School	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Village/Community Hall	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Employment	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
General Medical Practice	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Dental Surgery	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Pharmacy	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Proximity to major Urban Centre	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Superfast broadband	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Community Transport Scheme	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Train Station	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Bus Service	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Public House	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Convenience Store	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Bank/Building Society	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Permanent Library	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Mobile Library	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Sports/Recreation Ground	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Children's Play Area	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Indoor Sports/Leisure	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Play Group/Nursery	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Other 1	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Other 2	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>
Other 3	Excellent <input type="checkbox"/> ; Good <input type="checkbox"/> ; Fair <input type="checkbox"/> ; Poor <input type="checkbox"/>

Comments on any specific ones:

5. What level of importance would you give to the service or facility?

Post Office	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Supermarket	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Primary School	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Secondary School	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Village/Community Hall	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Employment	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
General Medical Practice	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Dental Surgery	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Pharmacy	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Proximity to major Urban Centre	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Superfast broadband	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Community Transport Scheme	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Train Station	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Bus Service	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Public House	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Convenience Store	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Bank/Building Society	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Permanent Library	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Mobile Library	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Sports/Recreation Ground	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Children's Play Area	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Indoor Sports/Leisure	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Play Group/Nursery	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Other 1	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Other 2	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>
Other 3	High <input type="checkbox"/> ; Medium <input type="checkbox"/> ; Low <input type="checkbox"/>

Comments on any specific ones:

Newbury Town Council

Future Work Programme for Planning and Highways Committee Meetings: 9 March 2020.

Standing Items on each (ordinary meeting) agenda:

1. Apologies
2. Declarations and Dispensation
3. Approval of Minutes of previous meeting
 - 3.1 Report on actions from previous minutes
4. Questions/ Petitions from members of the Public
5. Questions/ Petitions from Members of the Council
6. Schedule of Planning Applications
7. Schedule of Planning Decisions (if any)
8. Schedule of Prior Approval Applications (if any)
9. Schedule of Licensing Applications (if any)
10. Update from The Western Area Planning Committee
11. Sandleford Park Joint Working Group – Update

9 March	Stakeholders Planning Workshop – outcome and how NTC responded.
To be confirmed	The Future of the Kennet Centre
	A presentation on CIL collections
	Paths that have Cycle ban signs to be reviewed.
	A survey of all pathways/rights of way
	Strategy Working group requests P & H to set out “Green Credentials” and related issues which this Council should lobby to have included in the Local Plan Review
	<i>Request and receive a presentation from Newbury Car Club and invite the Highways Authority to attend.</i>
June/ Sept/ December/ March (Quarterly)	Updates on Section 215 of the Town and Country Planning Acts
<i>Each April/ October</i>	<i>To review progress on the implementation of the Town Plan</i>
Each November	Review of KPI’s for Planning and Highways Committee
Each December	Send Budget proposals to RFO