

26 January 2021.

To: All Members of Newbury Town Council

Dear Councillor

You are required to attend a meeting of **Newbury Town Council** to be held on
Monday 1 February 2021 at 7.30 pm.

The meeting will be held on Zoom and the log-in details are as follows:

<https://us02web.zoom.us/j/87859237452?pwd=YzVNeUJQSUhDUkQxT0M5NmFaY3VnZz09>

Meeting ID: 878 5923 7452

Passcode: 808136

The meeting is open to the press and the public.

Yours sincerely,

Hugh Peacocke
Chief Executive Officer

AGENDA

1. Apologies for absence

Chief Executive Officer

2. Declarations of interest and dispensations

Town Mayor / Chief Executive Officer

To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.

3. Minutes (Appendix 1)

Town Mayor

To approve the minutes of a meeting of Newbury Town Council held on Monday 19 October 2020.

Town Hall, Market Place, Newbury, RG14 5AA

☎ (01635) 35486

☎ (01635) 40484

🐦 @NewburyTC

✉ town council@newbury.gov.uk

🌐 www.newbury.gov.uk

📘 NewburyTC

Making Newbury a Town
we can all be proud of.

4. Election of Deputy Leader of the Council

Town Mayor

To Elect a Deputy Leader for the Council.

5. Questions and Petitions from members of the public

Town Mayor / Chief Executive Officer

6. Members' Questions and Petitions

Town Mayor / Chief Executive Officer

Please note that questions from Councillors or Members of the public must be submitted in writing by 2 pm on the day of the meeting

7. Berkshire Youth (Appendix 2)

Town Mayor

To Receive a presentation from Berkshire Youth on the first six months of our Service Level Agreement for the provision of Youth Outreach Work in Newbury (Dave Seward, Berkshire Youth, will present this report)

8. Town Mayor's report (Appendix 3)

Town Mayor

9. Leader's Report (Appendix 4)

Leader of the Council

10. Chief Executive Officer's Report (Appendix 5)

Chief Executive Officer

11. Council Strategy 2019 to 2024 (Appendix 6)

Town Mayor

To Approve the review of the Council's Strategy 2019 to 2024

12. 2021/2022 Budget and Precept (Appendices 7)

Councillor Martin Colston, Chairman of the Policy and Resources Committee

12.1. To note that the Policy & Resources Committee resolved on 18 January to adopt a budget for 2021/2022, as shown at Appendix 6 and recommends that the Council sets an overall budget expenditure of £1,964,260

12.2. To resolve to adopt the budget for Financial Year 2021/2022 and raise a precept of £1,135,249 for the year

10.3. To resolve that a leaflet explaining to the public how the precept is to be used during 2021/2022 is produced, with that leaflet to be distributed to each household in Newbury and published on the Council's website.

13. Schedule of Meetings for the Municipal Year 2021-22 (Appendix 8)

Town Mayor

To note the schedule of meetings for the Municipal Year 2021-22.

14. Motion received from Cllr. Steve Masters: (Appendix 9)

“That this Council Supports in principle a Universal Basic Income and calls on our MP Laura Farris and the Government to provide funds and establish a trial scheme in Newbury”

15. Committees

Town Mayor / Committee Chairpersons

To receive the minutes of meetings of the Town Council’s Committees:

Planning & Highways	26 October 2020	(already circulated)
Planning & Highways	16 November 2020	(already circulated)
Civic Pride, Arts & Leisure	30 November 2020	(already circulated)
Planning & Highways	7 December 2020	(already circulated)
Community services	16 December 2020	(already circulated)
Planning & Highways	06 January 2021	(already circulated)
Policy & Resources	18 January 2021	(draft circulated)

16. Planning and Highways Committee

Town Mayor

To Amend Standing Orders to allow 12 members on the Planning and Highways Committee

To Appoint an additional member to the Planning and Highways Committee

17. The proposed Community Café in Victoria Park (Appendix 10)

Councillor Roger Hunneman, Chairman of the Victoria Park Subcommittee

To receive an update on proposals and arrangements for the Council’s new Community Café in Victoria Park.

18. The Council’s Carbon Reduction Plan (Appendix 11)

Councillor Chris Foster, Chairman of the Climate Change Working Group

To receive an update from the Climate Change Working Group.

19. Work Programme for Full Council (Appendix 12)

Town Mayor

To note the Work programme and agree any other items that Members resolve to add to it.

**Minutes of a meeting of Newbury Town Council
Held at 7.00 pm on Monday 19 October 2020**

Present

Councillors; Phil Barnett; Martin Colston; Billy Drummond; Sue Farrant; Nigel Foot; Chris Foster; Jon Gage; Roger Hunneman; Olivia Lewis; Stephen Masters; David Marsh; Vaughan Miller; Andy Moore; Gary Norman; Elizabeth O’Keeffe (Town Mayor); Erik Pattenden, Pam Lusby Taylor; Sarah Slack, Martha Vickers and Tony Vickers.

Officer in Attendance

Hugh Peacocke – Chief Executive Officer

Apologies for absence

Councillor Jo Day.

Absent: Councillors Jeff Beck and Jeff Cant

31. Declarations of interest and dispensations

Councillors Phil Barnett, Billy Drummond, David Marsh, Stephen Masters, Andy Moore, Erik Pattenden, Martha Vickers and Tony Vickers are also Members of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

The Mayor, Councillor Elizabeth O’Keeffe, declared an interest in agenda item no. 6 as she is a trustee of Citizen’s Advice West Berkshire

32. Minutes

Proposed: Councillor Billy Drummond

Seconded: Councillor Andy Moore

Resolved: To approve the minutes of a meeting of Newbury Town Council held on Monday 15 June 2020 as a true record of the meeting.

33. Questions and petitions from members of the public

There were no questions received from members of the public.

34. Members’ questions and petitions

A. Question received from Councillor Phil Barnett:

“During the past eight months many charities and voluntary groups have suffered due to loss of incomes.

Can you Madam Mayor identify how the benevolent fund has fared during this period “

The mayor responded that like all charities, the Mayor’s Benevolent Fund was no exception to the struggle of fundraising throughout the pandemic.

“Lockdown rules have brought a halt to all of our usual fundraising activities and events which would normally be hosted during the Mayor’s Spring/Summer term, in addition to the Benevolent Fund’s flagship event - Mayor’s Drive and Tea Party, being cancelled this year.

Income from fundraising events, collections and donations from local organisations for this time of year was at £876.70 last year. Today’s income for 2020/21 stands at £203.50 coming from the Mayor’s Treasure Hunt, NTC Officer donations only.

Like in previous years, we have approached local businesses for donations to the fund, but most businesses are struggling financially this year. I am working on plans for some fundraising events leading up to Christmas which will be in line with Covid guidelines, and I am hopeful that the Benevolent Fund income will be increased by Christmas.

Supplementary Question from Councillor Phil Barnett:

“ Given the hardship caused by the current emergency, are you expecting a large number of requests for assistance form the benevolent fund this Christmas?”

The Mayor replied that the application and awarding process was revised this year. The amounts of the grants are small and it was expected that the fund would be able to meet the demand.

35. Citizens’ Advice West Berkshire

The meeting received a presentation from Ms. Sue Mackie, Chief Executive, Citizens Advice West Berkshire on their work in Newbury and in particular the use of the Town Council’s ongoing funding, which was so important to them.

The Leader of the Council congratulated Citizens’ Advice for their work with the most vulnerable people in our communities and said how glad the Council was to be able to support their work. (the presentation is attached, for information)

36. Newbury Business Improvement District

The meeting received a presentation from Ms. Melissa Hughes, Chief Executive Officer of Newbury BID, setting out the organisation’s goals and objectives for the coming year.

The Leader of the Council remarked on the good working relations between the BID and the Town Council and how we can work together to promote the town. He welcomed the BID’s agreement to be involved in the Town Centre Working Group which the Council was establishing and would convene shortly. (the presentation is attached, for information)

37. Black Lives Matter

The meeting received a presentation from Sinead Hall and Waheeda Soomro, the organisers of the Black Lives Matter event in June in Victoria Park.

The Leader of the Council thanked them for the presentation and said that the Council would consider how this issue might be advanced when reviewing the Council's Strategy.

38. Community United West Berkshire

The meeting received a presentation from Alice Kunjappy-Clifton and Julian Swift-Hook setting out details of the work of their organisation.

The Leader of the Council thanked them for the presentation and said that the Council would consider how this issue might be advanced when reviewing the Council's Strategy. (the presentation is attached, for information)

39. Town Mayor's Report

The Mayor reported on Civic and Mayoral activities since the meeting of the Council on 15 June 2020. She pointed out that given the many cancellations due to restrictions imposed by the coronavirus that she had been more proactive in promoting the council and the office of Mayor, especially when the town Centre was re-opening after the Lockdown.

Councillor Martha Vickers thanked the Mayor for the initiative she had shown in these matters.

40. Leader's Report

The Leader presented his report which was noted by the Council. He said that he was delighted with the progress which the council had made on so many of their strategic objectives and he thanked the Chief Executive officer and the Council's staff for all of their hard work during these difficult times.

41. Chief Executive Officer's Report

The Council received the Chief Executive Officer's report and expressed their gratitude to the Council's staff for what had been achieved this year despite the pandemic and staff shortages.

42. Committees

The Council received the minutes of the following committee meetings:

- Community Services Committee 22 June and 21 September
- Planning & Highways 22 June, 13 July, 3 August, 24 August, 14 September, 5 October (draft)
- Civic Pride, Arts & Leisure 29 June and 7 September
- Policy & Resources 20 July, extra meeting on 30 September and 12 October (Draft)

43. Local Democracy Working Group

The Council received a verbal update on the Local Democracy Programme 2020 from Councillor Gary Norman.

44. Budget for 2021/22

Councillor Martin Colston, as Chairman of the Policy and Resources Committee, told councillors that they were invited to make the Leader of the Council, The Chief Executive Officer and the Responsible Financial Officer aware of any particular projects that may need to be undertaken in 2021/22, so that they may be considered by the relevant Committee for inclusion in the draft budget and/ or Strategy review. Such suggestions should be submitted with as much detail as possible by Friday 6 November 2020.

45. Forward Work Programme for Full Council meetings 2020/21

The Council noted and agreed the Forward Work Programme.

It was noted that next year's budget and Strategy review would both be approved by Full council on 1 February 2021.

There being no further business, the Town Mayor declared the meeting closed at 9.10 pm.

Town Mayor

Date: _____

Citizens Advice West Berkshire 2019/20



For the grant
that you give
to us
we really
appreciate it

2019-20

Despite only having 4 interview rooms since restructuring after our large funding cuts, we once again saw a rise in client numbers

Sometimes we do have to send clients away due to the space restriction but we always give them an alternative day/ time, or signpost them/ give them links from our website



We saw over 1217 clients from the Newbury wards in 2019/20



**45% of Citizens Advice
West Berkshires clients
come from Newbury
Wards**



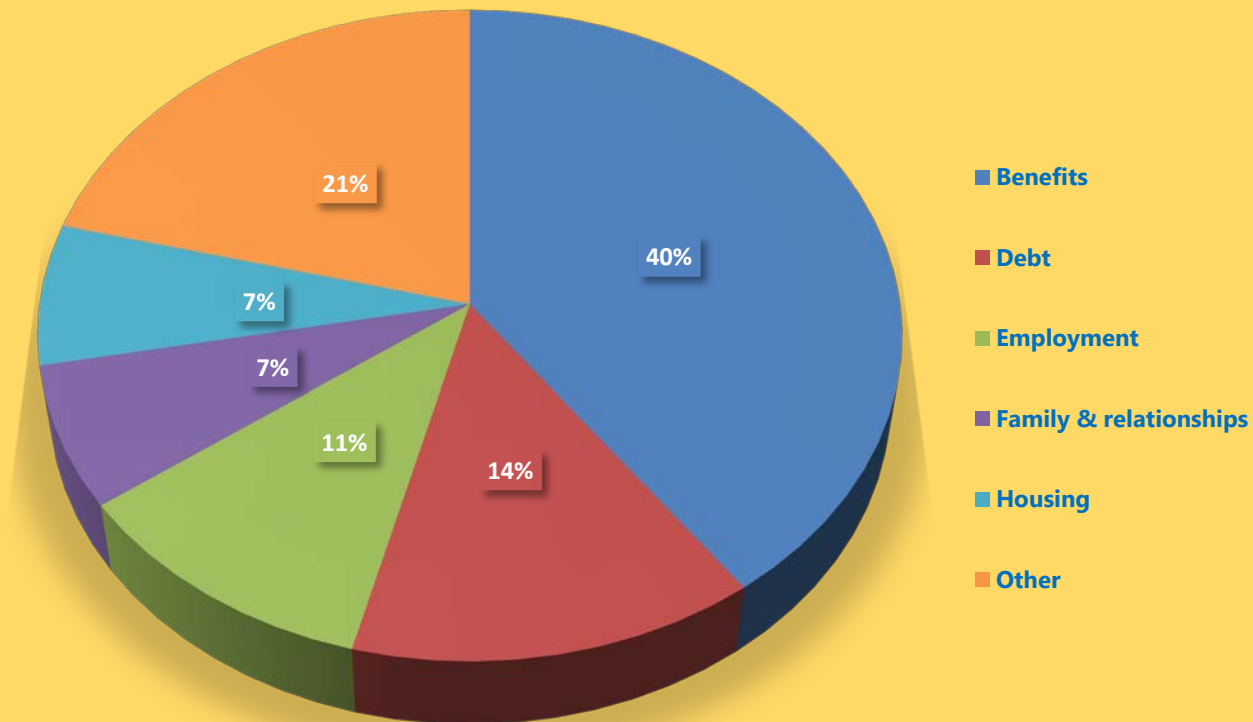
**We helped clients from the
Newbury wards with 5,962
new issues. This is just over
42% of the total issues
CAWB dealt with in
2019/20**



West
Berkshire



The top issues Newbury clients brought to us in 2019/20



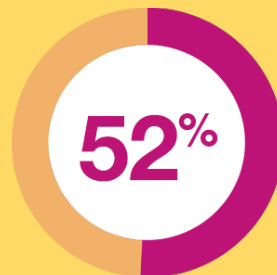
In 2019/20
Threatened
homeless 45

Actual
homeless 17



Outcomes 2019-20

**£438,578 financial
outcomes recorded
(CLIENTS BETTER
OFF) in the Newbury
Wards**



**This is 52% of
CAWB's total
financial
outcomes**

How we help some of our Newbury clients.

One of our clients has a severe mental health condition and his Personal Independence Payment was stopped. Our Carers Advice Service helped the client to do an appeal and subsequently the benefit was reinstated. The client received a backdated payment of just over £8000.

Another client with a severe mental health condition had been living in rented accommodation. Unfortunately £6,000 of debt had accrued and client was in danger of losing their home. We defended the case successfully and moving forward we are continuing to support the client.

Many of our Newbury clients that came to us for help claiming universal credit had no digital skills so we were able to work with them to access and understand their accounts.



West
Berkshire

Thanks to you I now have
the confidence to speak
to the utility company
and understand their bills
a lot better than I did



We have managed to run an uninterrupted service despite the country going into lockdown due to COVID-19



**e-mail via our website:
www.citizensadvicewestberkshire.org.uk**



Our National Adviceline – 0300 222 5941



Our office 01635 516605, we are picking up messages regularly and calling clients back to give them telephone advice

Our specialist services

Money Advice Service



Carers Advice Service



**citizens
advice**

**West
Berkshire**

Research & Campaigns

Our Research and Campaigns team submitted evidence to national Citizens Advice on Universal Credit concerns such as waiting times for the payment and deductions



We also held our Scams Awareness Month, in June 2019



Universal Credit Help to Claim

**Started in our Newbury office on 1
April 2019 - Face to Face
appointments to support West
Berkshire residents to apply for
Universal Credit**





Any questions please contact our office
enquiry@cawberks.org.uk

**citizens
advice**

**West
Berkshire**

**Thank you for
taking the time to
read this**



Newbury BID Annual Presentation to Newbury Town Council

Melissa Hughes - CEO

19th October 2020

METHODOLOGY

Our action plan for the next 12 months has been formulated in response to the following:

1. Results of an August 2020 survey of BID businesses
2. Data gathered as part of an August 2020 audit of the BID area
3. Steps needed towards our long-term vision and key objectives

1. BUSINESS SURVEY

Priorities

BID members see the following projects as the **top 10** current priorities:

1. Working with stakeholders to improve appearance of/fill void units (69%)
2. Management of the town centre's CCTV (66%)
3. Visit Newbury marketing (66%)
4. Management of chuggers, pedlars, charity collectors, and buskers (64%)
5. Promotion of Newbury via press releases to local and regional press (62%)
6. Management of BusinessWatch scheme (PubWatch & ShopSafe) (61%)
7. Management of Christmas lights & bunting (61%)
8. Delivery of specialised markets (59%)
9. Design & delivery of BID annual events (59%)
10. Lobbying to represent members' voices and views on key town centre matters (58%)

1. BUSINESS SURVEY

Priorities

BID members have identified the following **additional priorities/projects**:

- Parking scheme for staff in retail units, and lobbying for free parking in general
- Ensure potential tenants are advised of Newbury BID levy by landlords/letting agents/solicitors
- Focus on reducing littering
- Streamline number of activities involved with so as not to dilute the brand
- More joined up approach with WBC & NTC
- Competitive rental schemes for independents
- Christmas market or winter ice rink
- Review crime reduction scheme
- Structured monthly members meetings with dedicated agendas, topics and resultant action plans
- Avoid replacing what should be council funded/provided services

1. BUSINESS SURVEY

Satisfaction & Value For Money

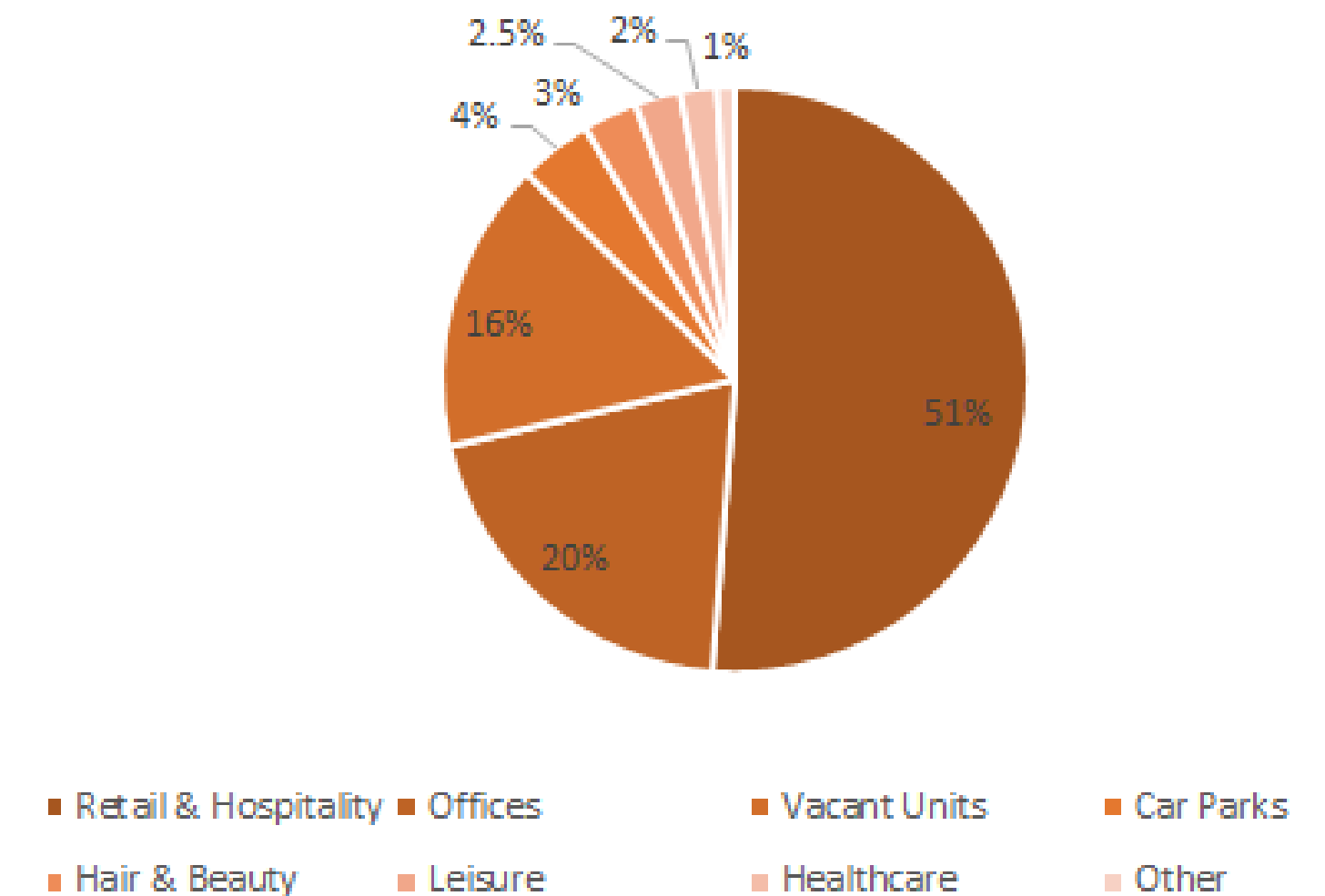
BID members have identified the following areas **as requiring improvement**:

- Improve footfall across all areas of town through promotion of events, local schemes, and improved markets
- Improve communication and accountability
- Improve appearance and number of void units
- Improve business support across all sectors

2. BID DATA

Business Sectors

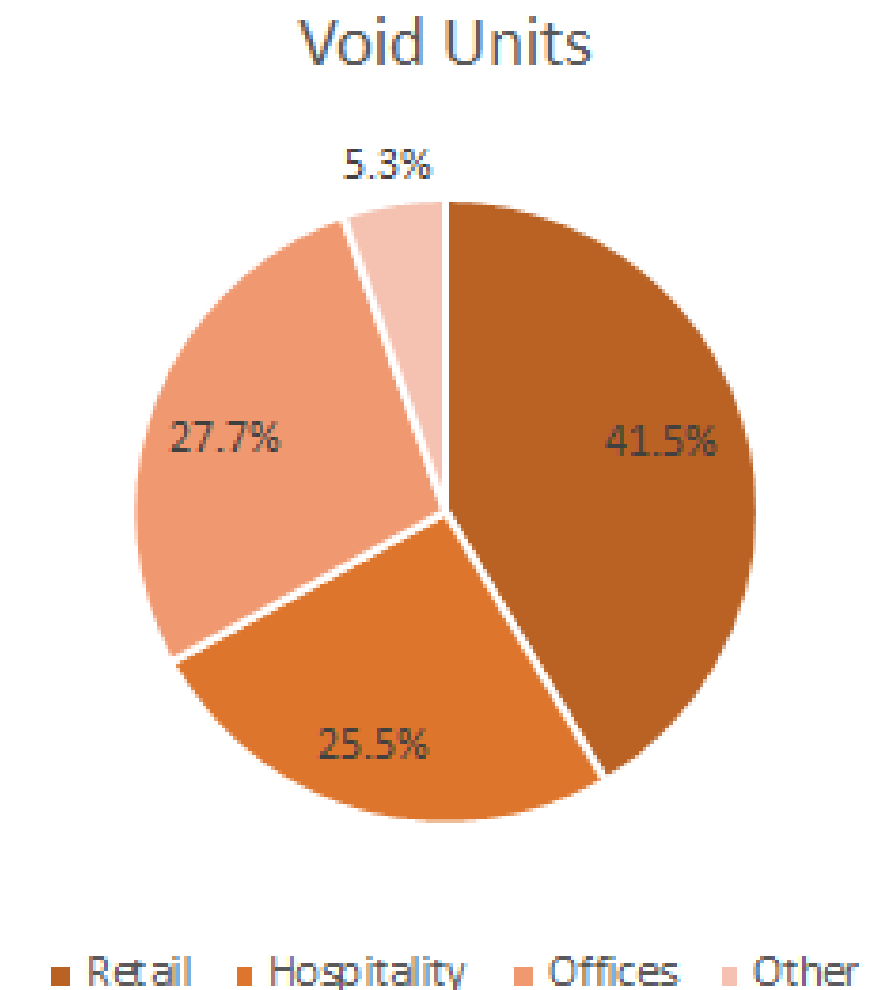
- 51% of the BID levy comes from retail & hospitality
- 20% of the BID levy comes from offices
- 16% of the BID levy comes from vacant units
- 4% of the BID levy comes from car parks
- 3% of the BID levy comes from hair & beauty
- 2.5% of the BID levy comes from leisure venues
- 2% of the BID levy comes from healthcare practices
- The remainder comes from members clubs, the market, educational settings, and local amenities



2. BID DATA

Void Units

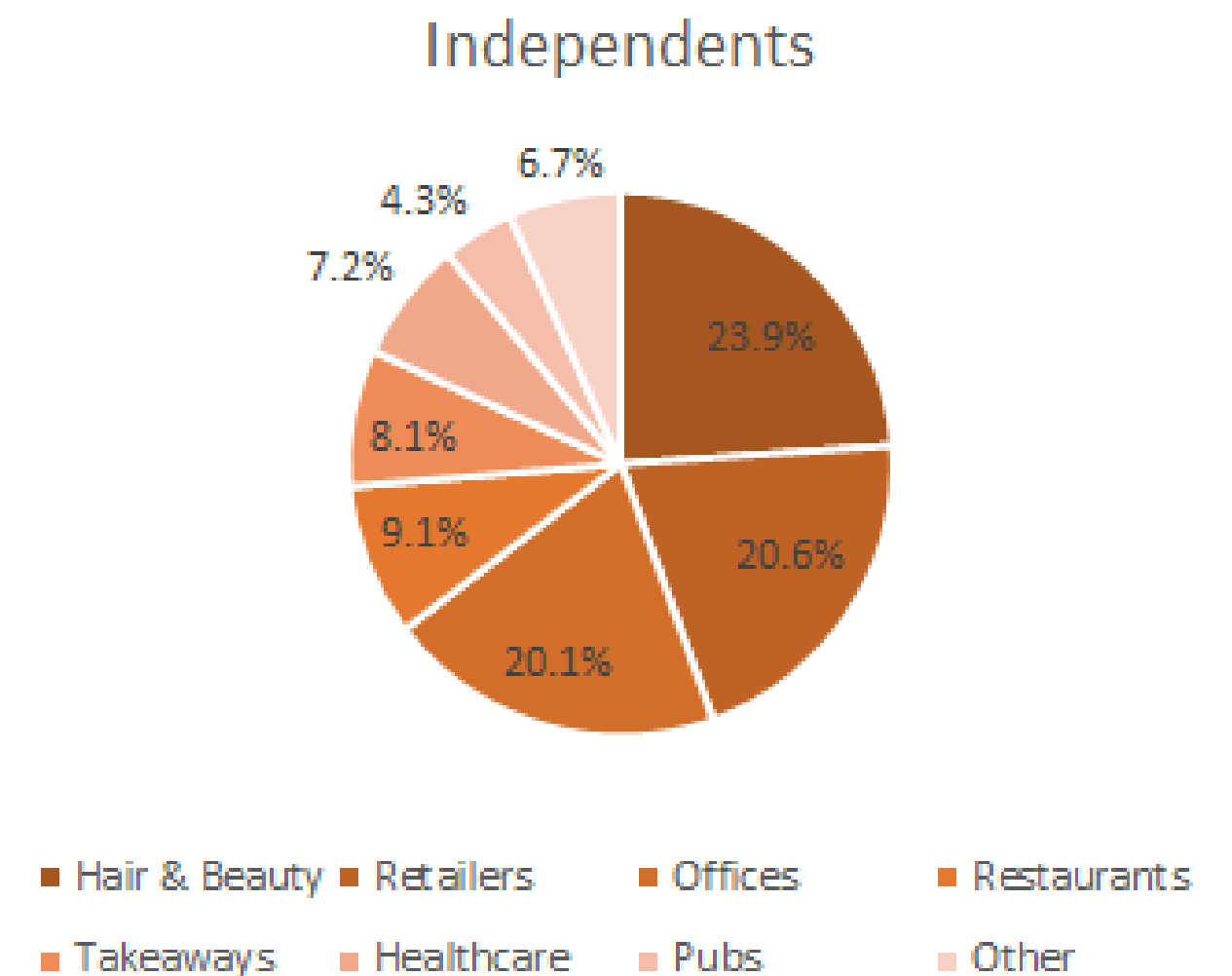
- There are currently **94** vacant/non-operational premises in the BID area (**15%** of all units)
- Of these, **39** were previously used as retail (**20%** of total retail units)
- **24** were previously used as hospitality (**21%** of total hospitality units)
- **26** were previously used as offices (**13%** of total office units)
- The other **5** were previously used as education, leisure and local amenities



2. BID DATA

Independent Businesses

- There are currently **209** independents in the BID area (**34%** of all units)
- Of these, **50** are hair & beauty (**91%** of all hair & beauty)
- **43** are retailers (**28%** of all retailers)
- **42** are office-based businesses (**26%** of all office-based businesses)
- **19** are restaurants (**70%** of all restaurants)
- **17** are takeaways (**81%** of all takeaways)
- **15** are healthcare businesses (**79%** of all healthcare businesses)
- **9** are pubs (**45%** of all pubs)
- There are also **6** cafes (**43%** of all), **5** leisure venues (**45%** of all), and **3** educational settings (**75%** of all)



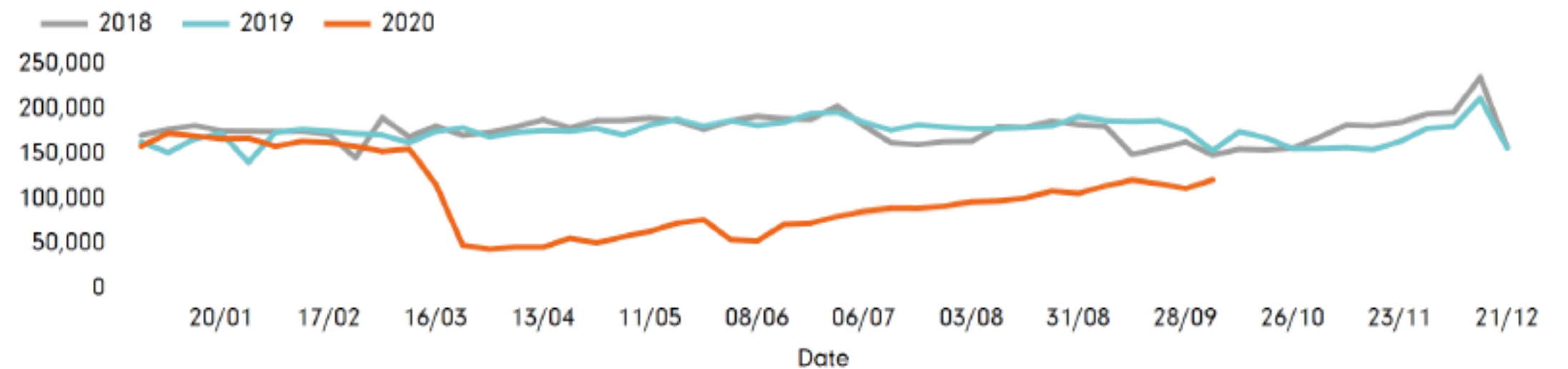
2. BID DATA

Footfall in Northbrook Street

Footfall in Northbrook Street

- 12-week pre-lockdown footfall (30/12-22/03) averaged **159k** per week
- 12-week lockdown footfall (23/03-14/06) averaged **55.5k** per week
- 12-week post-lockdown footfall (15/06-06/09) averaged **91k** per week
- We are now back to **120k** per week = **75%** of pre-lockdown footfall
- We are also back to **65%** of footfall from this time last year

Footfall by week



3. LONG TERM VISION & OBJECTIVES

Long-Term Vision

For Newbury to be a go-to destination for businesses and visitors from all around the world, with the BID leading the way on place-shaping and town centre transformation

Key Objectives

- (1) Increase visitor footfall and engagement with town centre businesses by shaping, positioning and promoting Newbury in line with what our natural and desired visitors want now and in the future
- (2) Increase business retention and investment in Newbury by working with partners and members to deliver projects and initiatives to (a) support existing businesses and (b) attract new businesses

ACTION PLAN & PRIORITIES

Marketing & Promotion

- Develop a clear and compelling USP for Newbury, prepare a strategy to position Newbury according to this USP and promote to local and wider audiences (key focus on storytelling/content marketing and website improvement)
- Scope out final plans for Christmas 2020, communicate to members and promote to local and wider audiences
- Continue to deliver a "Support Local" campaign, particularly in the lead up to Christmas to encourage shoppers to choose Newbury
- Continue to develop and deliver Marketing & PR campaigns to promote Newbury to local audiences and as a destination for tourists

Out & About

- Allocate a "Client Relationship Manager" to each sector, so that all BID members know who their dedicated contact is and how often they will visit
- Communicate street ranger's rota and team's business visits schedule to members
- Consider opportunities to expand specialised market offering to help draw in wider audience
- Develop calendar of BID events (and partnership events) for 2021

ACTION PLAN & PRIORITIES

Attractive Town Centre

- Develop a "Keep Newbury Tidy" campaign to promote responsible disposal of litter (involve local community, e.g. schools, in design of campaign)
- Work with landlords and commercial agents on strategy to promote commercial lets within the town and to minimise negative impact of void units, e.g. a website listing all available units, points-based scheme to show types of business that would thrive in town, etc.
- Produce report to summarise current issues with CCTV and options and costs for going forward for discussion with TVP and NTC
- Review Christmas lights provision and put together a proposal for once the current contract expires

ACTION PLAN & PRIORITIES

Business Support & Income

- Produce BID information sheet for landlords/letting agents and a new members pack for businesses which have moved into the town
- Develop a clear plan for monthly members forums, with meetings focused on different topics/sectors
- Develop a comms plan to help businesses understand the roles of different agencies, how we can each help them, who to contact
- Publish BID objectives, action plans and calendar of events, and report regularly against objectives
- Develop a comms plan to promote the services we offer to businesses and how they can access them
- Review suitability and effectiveness of current crime prevention scheme (BusinessWatch) and research alternatives
- Re-introduce Newbury Indies networking meeting and support collaboration between small, independent businesses
- Develop training workshops for members on key topics, e.g. BW, social media, H&S, employment (involve B2B members as experts)
- Research and obtain data to back proposals for parking scheme alternatives for the town
- Develop Newbury BID area of website to provide a useful information portal for businesses (and to provide transparency)
- Focus on developing commercialisation opportunities to supplement BID levy income

MARKETING CAMPAIGNS

For our local audience

- Promotion of Halloween trail - Oct-20
- Promotion of virtual Christmas lights switch on - Oct/Nov-20
- "Shop Local Year"/"Support Local" campaign to run throughout year, with particular focus re: supporting local businesses at Christmas (including "Support Local" video created in conjunction with NTC – to be shared Oct-20)
- "Alive After 5" campaign to launch in Q4, 2020 - what to do in the evenings in Newbury
- Promotion of Crafty Crafty event - Q1 & Q2, 2021
- "Bringing People Together" campaign to launch in Q1 or Q2, 2021 - come together with friends and family in Newbury to...
- "Keep Newbury Tidy" campaign to launch in Q2, 2021 - work with local community to produce this

For visitors/tourists

- "Secret Newbury" campaign to launch in Q1, 2021 - discover all of Newbury's hidden gems
- Targeted SEO campaign to introduce wider audience to Newbury through content marketing/storytelling

Marketing & Promotion

- Website traffic - More than 10,000 unique monthly users visiting visitnewbury.org.uk by 31/5/21 (Jul-20 = 5,933, Sep-20 = 2,622)
- Footfall - More than 160k weekly footfall by 31/5/21 (May-19 = 179k, May-20 = 65k, Sep-20 = 120k)

Out & About

- Business visits - Every BID member receives an in-person visit at least once a quarter
- Visitor satisfaction - An average score of 3.5+/5 achieved for all BID-organised events and activities in 2020-21

Attractive Town Centre

- Void units - Strategy planned and shared for promoting and improving void units by 31/12/20
- CCTV - Strategy planned and shared for improving CCTV provision by 31/10/20

Business Support & Income

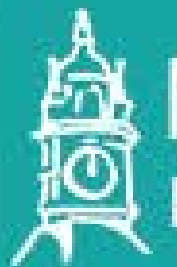
- Business satisfaction & value for money - An average score of 3.5+/5 achieved by 31/8/21 (Aug-20 = 2.88 & 2.39)
- Commercial revenue - £0.20+ of revenue generated for every £1 of levies received in 2020-21 financial year (2019-20 = £0.11)



NEWBURY

BUSINESS IMPROVEMENT DISTRICT

Questions



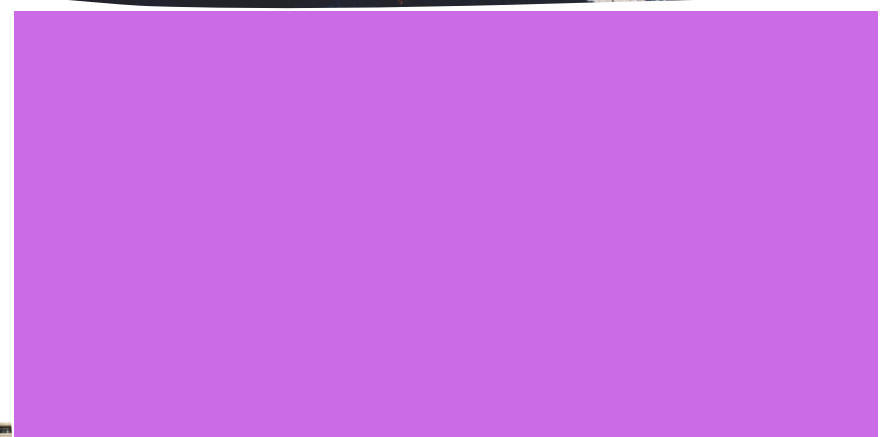
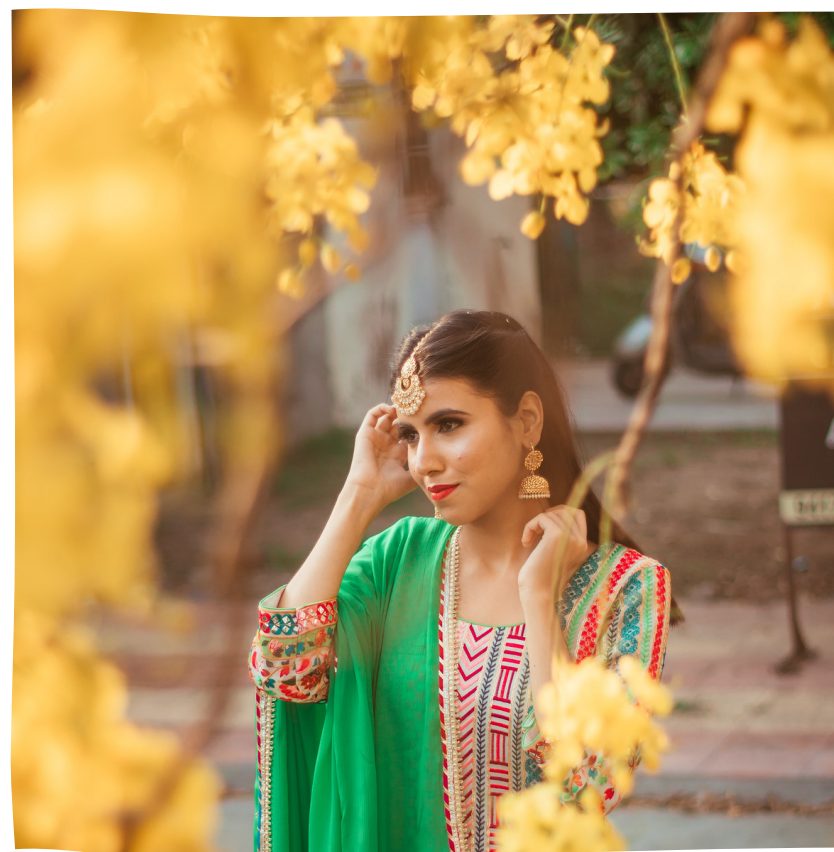
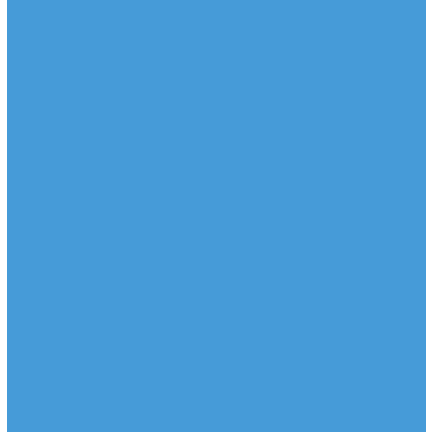
NEWBURY

Business Improvement District



COMMUNITY
UNITED
WEST BERKSHIRE

WE HEAR YOU





Newbury Town Council Meeting 19th October 2020

INTRODUCING COMMUNITY UNITED WEST BERKSHIRE

**ALICE KUNJAPPY-CLIFTON
CAROL JACKSON-DOERGE
JULIAN SWIFT-HOOK
ANGIE NAGMELDIN**



Why Community United

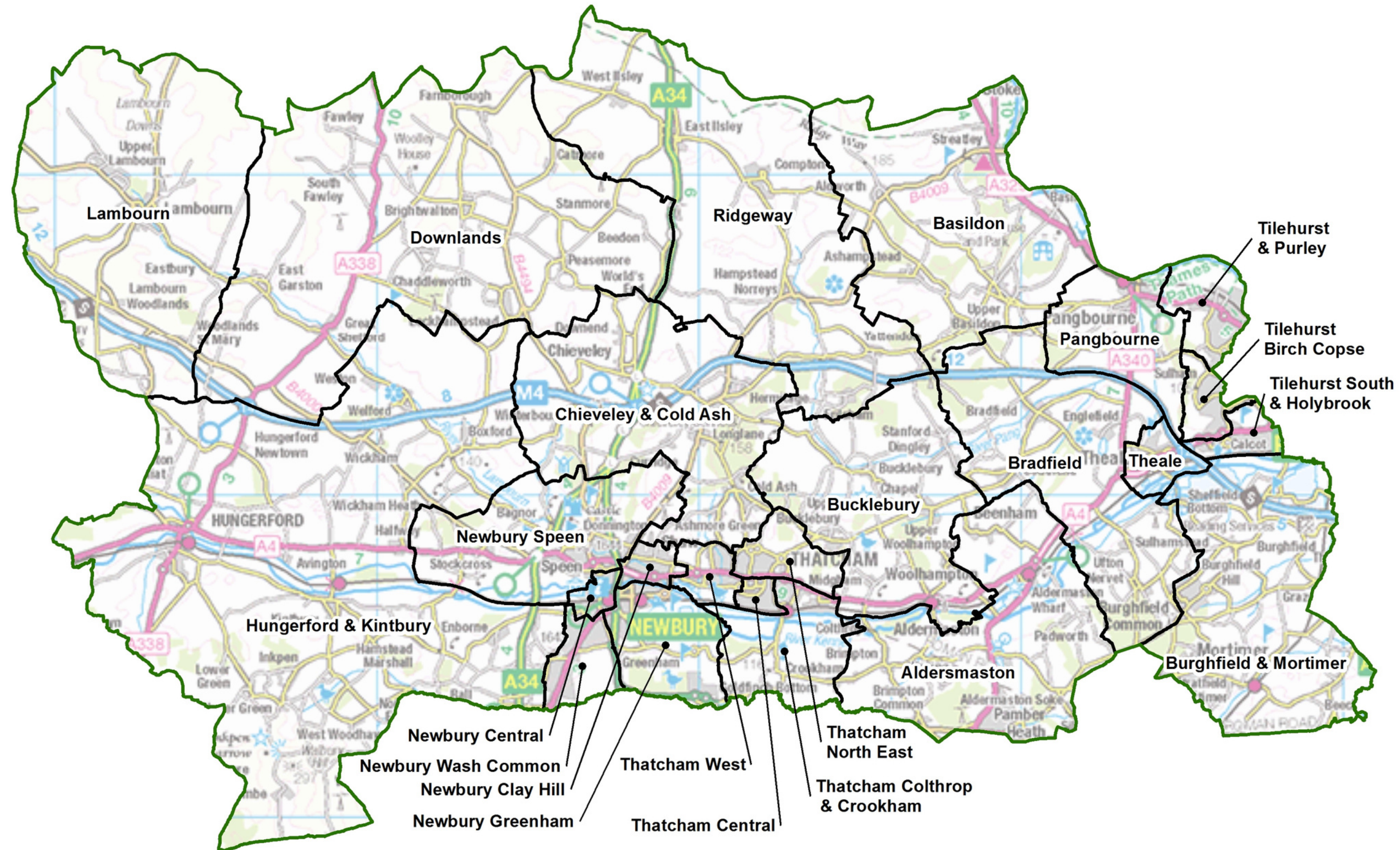
Culturally Better Together

**BUILDING TRUST WITHIN THE
BAMER COMMUNITY**

**SUPPORTING STATUTORY AUTHORITIES
WITH COMMUNITY ENGAGEMENT
FROM A POSITION OF UNDERSTANDING**

Diversity, Equity and Inclusion

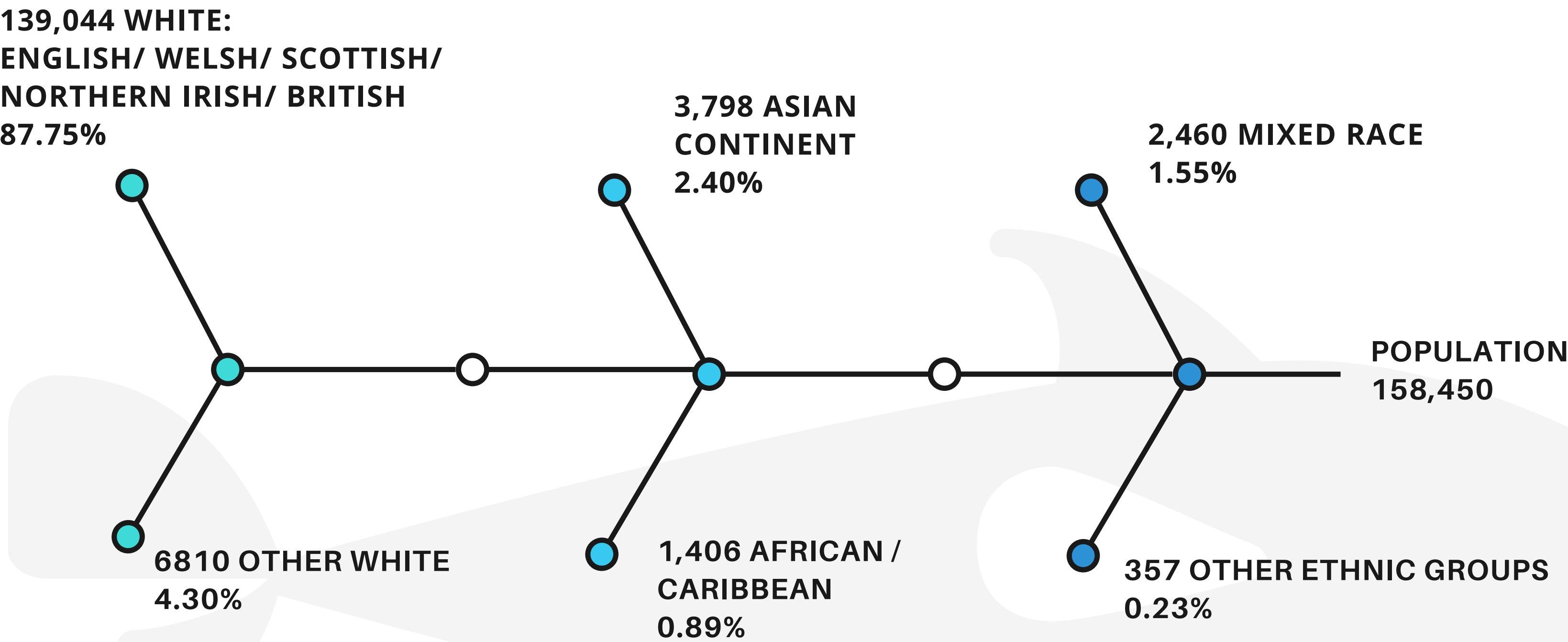
WEST BERKSHIRE COVERS APPROX 270 SQUARE MILES - APPROX 200 SQUARE MILES ARE AONB



© Crown copyright and database rights 2016 OS GD 100049926 2016



DEMOGRAPHIC MAKE-UP OF WEST BERKSHIRE - 30 WARDS



WEST BERKSHIRE IS NOT AN HOMOGENEIOUS COMMUNITY

Speen	Persons		Clayhill	Persons		Falkland	Persons
Asian Continent	75		Asian Continent	284		Asian Continent	141
African / Caribbean	13		African / Caribbean	88		African / Caribbean	40
Other White	260		Other White	469		Other White	297
White: English/Welsh/Scottish /Northern Irish/Others	5229		White: English/Welsh/Scottish/ Northern Irish/Others	5864		White: English/Welsh/Scottish /Northern Irish/Others	5,208
Other Ethnic Groups	21		Other Ethnic Groups	21		Other Ethnic Groups	29
Mixed Ethnic Groups	63		Mixed Ethnic Groups	101		Mixed Ethnic Groups	84
Total	5661			6827			5799

Victoria	Persons		Northcroft	Persons
Asian Continent	418		Asian Continent	162
African / Caribbean	53		African / Caribbean	60
Other White	426		Other White	347
White: English/Welsh/Scottish/ Northern Irish/Others	3853		White: English/Welsh/Scottish/ Northern Irish/Others	4723
Other Ethnic Groups	29		Other Ethnic Groups	8
Mixed Ethnic Groups	73		Mixed Ethnic Groups	54
				5354
	4852			

COMMUNITY UNITED

a conduit for change

- Flagging COVID issues from BAMER communities at West Berkshire Community Support Hub
- Working with statutory bodies (e.g. WBC, TVP, CCG, HealthWatch) to help them support ethnic minority & diverse communities
- Cultural idiosyncrasies / unconscious bias / Belonging
- Is BAME/BAMER the right terminology?
- Your input as community leaders
- How can we help you?

COMMUNITY UNITED - is an investment into communities
- is asking the difficult questions

In Honour of Black History Month

Greatest Black Britons from politics to music and the arts

MARY PRINCE, BRITISH ABOLITIONIST AND AUTOBIOGRAPHER

DIANE ABBOTT, FIRST BLACK WOMAN MP

MARY SEACOLE, CRIMEAN WAR NURSE

SADE, SINGER

COURTNEY PINE, JAZZ MUSICIAN

BARONESS AMOS

BEVERLEY KNIGHT, SINGER

SIR TREVOR MCDONALD, NEWSREADER

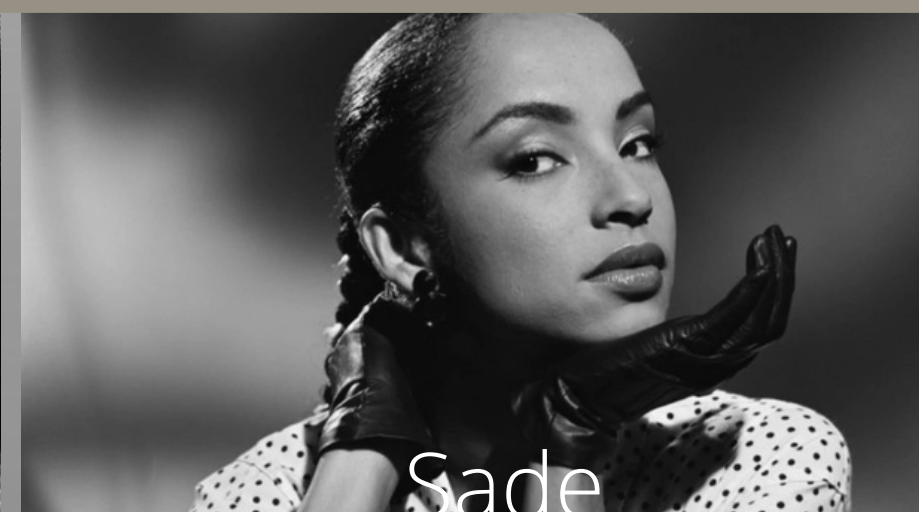
SIR LENNY HENRY, COMEDIAN



Diane Abbott MP



Mary Seacole



Sade



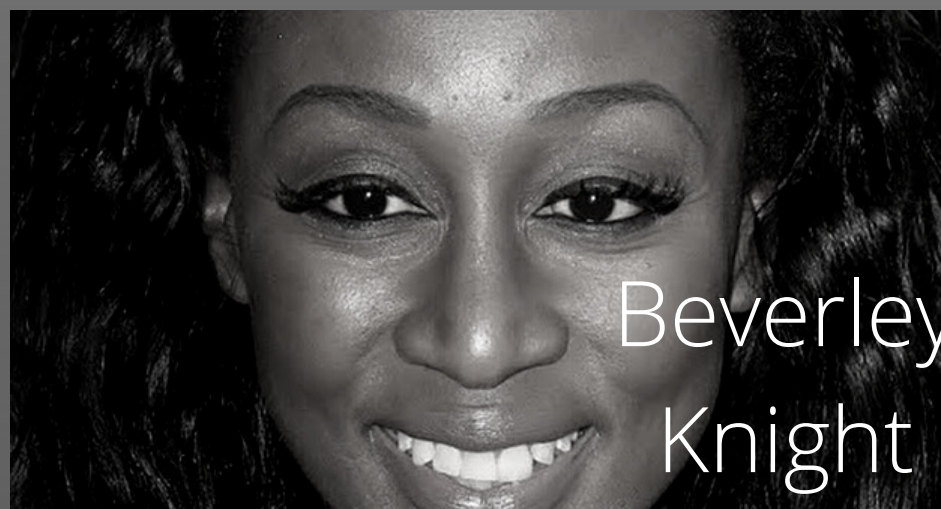
Sir
Lenny
Henry



Courtney Pine



Baroness
Amos



Beverley
Knight



Sir Trevor
McDonald

COMMUNITY UNITED
Culturally better together

THANK YOU
Questions?

Detached Youth Work

Report for August to December 2020

1st February 2021
Newbury Town Council

The current context

Following the signing of the Berkshire Youth initiated a detached programme of youth work during August 2021. This was as restrictions began to be eased across the country following the initial nationwide lockdown and associated restrictions in response to the Covid-19 pandemic.

Throughout this period Berkshire Youth has always delivered in work in line with our own risk assessments and always following the NYA Guidance – which has been approved by DCMS & Public Health England. At times this has meant reinforcing public health messaging and supporting local police in areas, times or locations they felt a youth work approach would be more beneficial.

It has been a roller-coaster time not only for our young people but our communities at large. The changing restrictions, the closure of schools and the emotional and financial impact on families has been apparent.

Young people have felt lost and uncertain about their future and have craved a sense of normality throughout. At the start of the project, with restrictions easing we were finding young people were bored of lockdown, many concerned about exams whilst many had stopped caring. The majority of young people wanted to return to school life and were looking forward to schools returning in September.



The current context

Whilst the summer months felt full of optimism and hope the mood amongst our young people changed as schools returned and Autumn set in.

School life was very different to when young people were last in school. Restricted movement around school site and break times created a different atmosphere at schools and in the community.

Young people's view and concerns changed with the concerns they were raising with youth workers. Young people started to become negative about their future, confused about the future and their future. We saw young people becoming depressed and can't be bothered with life generally.

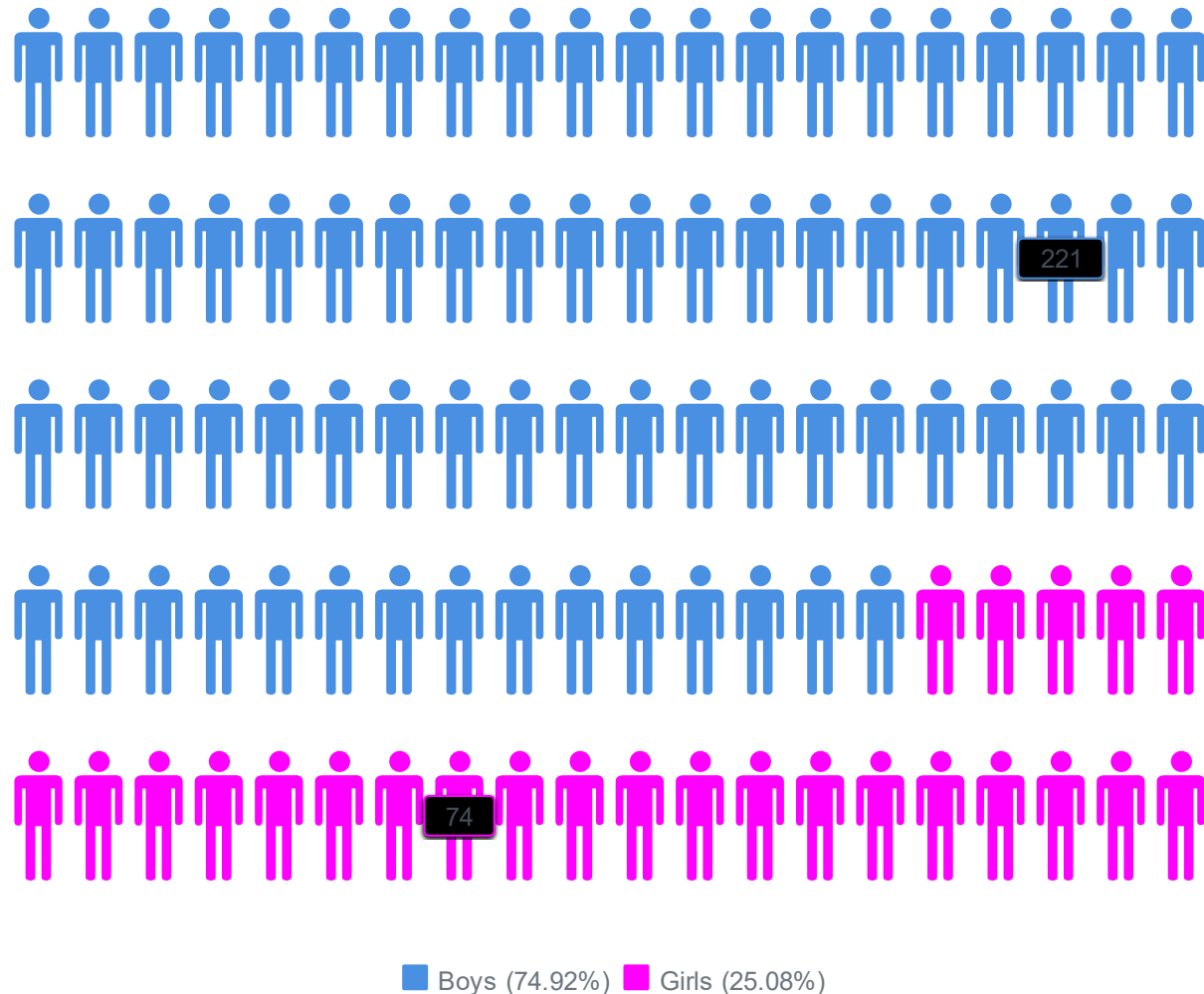
We have seen young people less and less over the lockdowns, especially as Autumn has turned to winter.

We have continued to work with wider partners such as police, housing and antisocial behaviour groups to identify priority locations and times based on local information.



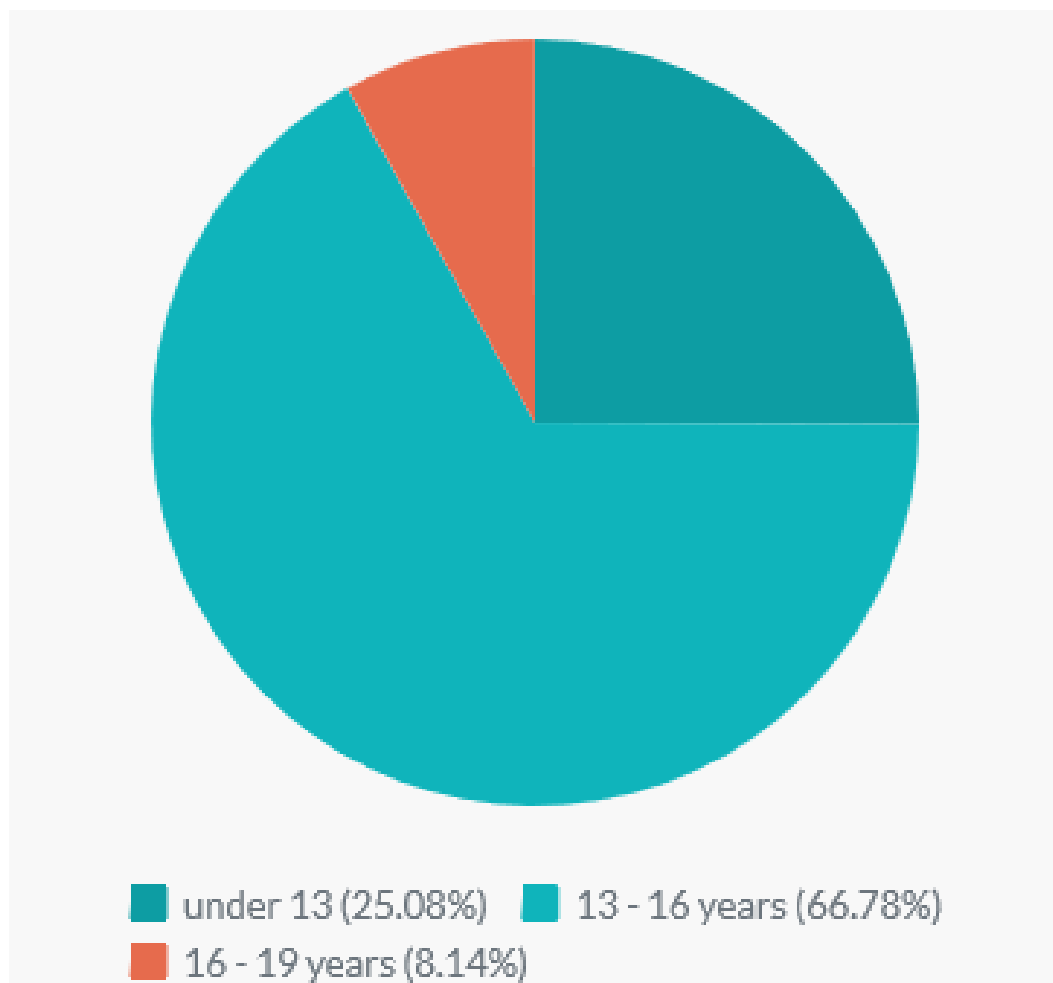
Who we have seen...

Gender of Participants



Data from 3rd August 2020 to 31st December 2021

Who we have seen...



Data from 3rd August 2020 to 31st December 2021

Next steps...

Impact of lockdown

Lockdown continues to impact the behaviours of young people across our community as well as how they are feeling and their attitudes towards the future. Young people are aware of the risks and through our work we have generally seen them acting responsibly.

Whilst we are continuing to hear reports of a small number of issues, young people have generally been staying inside as the dark, cold and wet evenings have moved in.

We continue to speak to young people through our roles in school and get the sense that currently young people “can’t be bothered” to be out. This does raise concerns over what young people are being exposed to online and at home and if they are in fact becoming more hidden in public.

Under current restrictions we are continuing deliver detached work and with restrictions hopefully easing soon we will continue to discuss with community partners when and where our resource will be most beneficial.

Consultation

We discussed with the town council a youth survey to be conducted with young people during early 2021 through a number of meetings. We will continue to encourage young people to access and complete this.

We will also be doing some wider work with our young reviewers to gain the views and perceptions of young people during 2021. We will be able to share the localized data with this committee in due course.

Waterside

Our development of Waterside continues, we are still continuing to raise funds to complete the refurbishment and running costs. We are still on track to have the centre operational for Summer 2021.

A short narrative on sessions is available as separate document

Out and about...



February 2021

Mayor's Report

My second term continues to very different from the usual mayoral agenda. It has been both exciting and challenging. Along with the Civic Manager the Mayor's Office has been innovative in seeking to support the community it serves and promote the work of Newbury Town Council. I would like to thank The Civic Manager Elisa Adams for the work she has done in seeking ways to promote our activities and raise funds for the Mayors Benevolent Fund .

We continue to send letters from the Mayor to individuals , businesses and charities that are doing great charitable work or achieving in their field. Even in these difficult times there is much to celebrate in Newbury.

Performance has never been one of my skills it was not something I had expected to be doing as Mayor. Over recent months I think my videos have improved however the viewers are the judge of that.

I took part in the following videos:

BID Shop Local Newbury is Open for Business. A great film show casing all Newbury has to offer in , shopping, leisure, entertainment and retail. Sadly, everything is yet again closed.

Swift Louise Purton Toy Appeal , which ensures disadvantaged children in the area do not go without a present at Christmas . This year's appeal was more important than ever – particularly with many families facing financial hardship due to the coronavirus pandemic. I co-starred with Bartholomew, the Mayor's bear, in this production.

Many of you will have seen the virtual Light Switch . It was a strange experience as it is usually a huge, lively event in our Market Place. Doing the countdown in an empty Council Chamber with the Civic Manager was surreal. Enough of trade secrets.

Berkshire Youth 80th Birthday. BY embarked on an ambitious and successful project to film 80 people contributing online to celebrate the event. It was an honour to be part of it.

The final video was my Christmas Message. There were a few versions as the national circumstances and regulations around Christmas kept changing. I hope all those who viewed it found it struck the right note.

I continued to involve the community in designing the Mayor's Christmas Card. We ran an online competition with the support of the Newbury Weekly News. There were three age groups to engage as many people as possible. Luckily, we were able to do a photo call and present the prize to the winner outside the Town Hall. We were delighted to discover the winner was a doctor at our hospital. She decided to donate her prize to the hospital raffle.

The Civic Manager organised the usual Benevolent Fund Christmas raffle with a company that services online raffles. It worked out well and £335.00 was raised.

We have just completed the Pin Badge competition, again all done online. It is a new Civic Award Category addressing the efforts made by individuals during the pandemic. More about it next time.

No doubt everyone will have read about the amazing 104 year old Ruth Saunders and her marathon walk to raise funds for Thames Valley Air Ambulance. It was an honour to accompany her on the last lap around her block and then attend the final lap . It took place at Newbury Racecourse in the Winners Enclosure. I was given the honour of presenting her with her marathon badge.

Remembrance Day was another challenge for our Civic Manager. It was managed excellently and live streamed by Kennet Radio. Many thanks to all who assisted and the individuals who attended on invitation.

As is traditional I attended the annual memorial service at Greenham Control Tower Gardens on 12th December to remember the American Airmen who died .

I did get to attend the opening night of the Christmas pantomime at the Corn Exchange. One of the lucky few as within a few days it had to close.

The town was greatly honoured to welcome HRH Earl of Wessex on December 3rd. He visited the Corn Exchange and our Charter Market. It was a somewhat inclement day as the rain kept falling. This did not dampen the spirits the traders were all delighted. HRH spoke with every trader, tried samples to taste when offered and accepted some produce gifts He was well informed about the current difficulties producers are experiencing and interested in environmental issues, speaking about his bees and wilding meadows.

Other events attended physically or virtually from October 20th, 2020.

Lord Lieutenants Awards V

Opening of Globe P

Fairclose P

Riverside food distribution P

Xtract Thatcham Queens Awards for Industry in presence of Kit Malthouse
Minister for Industry. P

Dingley Promise AGM V

Community Interest Company presentation V

Blossom Fields planting P

Lockdown Wood planting Goldwell P

I continue to be thankful to all Council staff and councillors for your support to the Mayor's Office and our community. I also thank the people of Newbury for all their efforts to keep life on track and support each other. Please keep it up. The vaccine roll out will continue and life will improve for us all.

Cllr Elizabeth O'Keeffe Mayor of Newbury.

22 January 2021.

Leader's Report for Full Council Meeting on 1st February 2021

Once again we're in a national lockdown, and once again I'm pleased to say that despite the restrictions Newbury Town Council is continuing effectively to deliver its core services, although we have had to close some facilities to comply with the latest guidelines and / or request by TVP.

There has been a considerable amount of work since the last Full Council in October to update our 4-year strategy and produce the accompanying budget. The core strategy remains the same, with a few small tweaks and additions. And despite the challenges of Covid we have made excellent progress on our key initiatives. Full detail on the strategy and budget is provided in the papers.

At the meeting we will be electing a new Deputy Leader of the council. Councillor Olivia Lewis has recently started an exciting new job at the DHSC, and her position as a senior civil servant means she has to be politically impartial. As a consequence, she has resigned the Liberal Democrat whip and so will now sit as an independent councillor. I would like to take this opportunity to thank her for her work as Deputy Leader and to say how pleased I am that she will remain a Member of this council.

Below are some of the highlights since we last met in October:

1. Help make Newbury a unique, welcoming, safe and well cared for Town

- a. We are awaiting a decision on our planning application for the planned new Community Café in Victoria Park. As well as a café for users of the park, this building will provide much needed public toilets (including a disabled access one with a specialist hoist), and a small changing area for use by tennis court users. In addition, the building will deliver against our sustainability objectives. The new café will be open all year round and will add significantly to the amenity of the park and this will help us maintain our Green Flag status.
- b. We have formed a new Town Centre Working Group with representatives from the Newbury BiD, West Berkshire Council and Thames Valley Police. The WG has met twice and provided input to the consultation on the Newbury Town Centre masterplan 2036.
- c. In December, along with many local volunteers, we planted 100 new trees on Blossoms Field to replace the 48 diseased / unsafe ones we have had to remove. In the spring we will be carrying out a consultation with Wash Common residents to determine what improvements they would like to the public open space. This will provide input to our plans for changes, starting in 2022, with the aim of achieving Green Flag status.
- d. We resurfaced the playground in Walton Way and replaced some of the older equipment. All of our playgrounds have now been updated.
- e. Our charter markets on Thursdays and Saturdays continue to thrive despite the winter weather.
- f. Following a recommendation from TVP we have had to close the skate park in Victoria Park for Covid-related safety reasons. We will look to re-open as soon as the regulations allow.

2. Foster a real sense of community

- a. The Mayor has been highly active despite the restrictions due to Covid and her presence, enthusiasm and support has been much appreciated. More details in the Mayor's report

3. Take actions to address the climate emergency

- a. Work has continued in the Town Hall to replace our outdated heating and lighting with much more efficient solutions that will help reduce our carbon footprint
- b. We have also been putting together our plans for further efficiency savings during 2021/22

4. Focused support for young people, the elderly and the vulnerable

- a. We are now 6 months into 3-year partnership with Berkshire Youth (BY) to provide funding for the next 3 years for outreach youth work in Newbury. And today we will receive our first report from BY on what they have been able to achieve.
- b. I'm very pleased that in the next budget year (2021/22) we will be providing funding for youth work at the Community Youth Project at the Nightingales, and at the Riverside Community Centre in Clay Hill.
- c. We have launched a survey of young people to find out what changes they would like to see in Newbury and we look forward to receiving their input.

Once again, a big thank you to our hardworking officers for being able to deliver so much in very challenging circumstances.

Keep safe everyone

Martin Colston

Leader of the Council, 1st February 2021

Meeting of Newbury Town Council, Monday 1 February 2021.

Agenda Item 10: Chief Executive Officer's Report.

Since the last meeting of the Council in October, Council staff have been working with Councillors and committees to review the Council strategy and draft the budget for 2021-22. This will provide us with an action plan and the funding necessary for that plan for the coming year.

Officers continue to work from home and we have further developed our skills in flexible and remote working. I expect that this will be an option for all officers longer term and the budget provides for further upgrades to our technology to enable this to happen.

Democratic Services Officer

Mr Darius Zarazel took up duty in the Council's new post of Democratic Services Officer from the 1st of December 2020. Darius will be the lead officer for the Planning and Highways Committee and its several working groups. It will also deal with other Democratic services matters such as schedule of meetings, members attendance at meetings, Saturday surgeries, and members registers of interests.

Our new website

Work continues on the Town Council's new website which may well have been launched by the time of this meeting. Four of our officers have been trained to populate and update the website, thereby giving them more ownership and engagement with our website.

Members comments on the new website are welcome and should be submitted to Darius Zarazel.

Hugh Peacocke,
Chief Executive Officer

25 January 2021.

Newbury Town Council

Review of Strategy 2019-2024 and Budget 2021-22

Recommendations from the Policy and Resources Committee to the Full Council 1 February 2021.

The full details of the updated strategy (Appendix 6) and budget (Appendix 7) can be found in the papers, along with a combined summary presentation a presentation of both. These were considered by the Policy and Resources Committee on 18 January and here are some of the key strategic projects for 2021/22:

- Open the new Community café and public toilets in Victoria Park by Easter 2022
- Expand our support of youth work with new funding for the Community Youth Project in the Nightingales and The Riverside Centre in Clay Hill
- Further actions to address the climate emergency:
 - Further reduction in our carbon footprint of at least 7 tonnes
 - A new wildflower meadow for Victoria Park
 - Biodiversity survey for the public open space at Wash Common
 - A Further workshop planned for 17 April
- Carry out a detailed consultation on improvements to the public open space at Wash Common
- Support for key community groups: Community United, Greenham & Crookham Common Commissioners, Friends of Speen Moor, the Newbury Lido CIC
- Provide a strong lobbying voice for Newbury residents, in particular into:
 - Newbury Town Centre Masterplan 2036, including permanent pedestrianisation of the Market Place
 - London Road Industrial Estate development plans, including Newbury Community Football Group
- Continue our programme of maintenance to ensure safety of our buildings and our trees
- Continuing to support other bodies working for the benefit of communities in Newbury, such as Citizens' Advice and Newbury BID
- Enabling more flexible, remote and smarter working for Council staff to improve our response to any emerging situations
- Explore options to provide additional allotments (Our current allotments are full, with waiting lists for any vacancies that might arise)

We have also had to make provision for the following additional costs:

- £6,500 for a bye-election to fill the vacancy in the Clayhill Ward,
- Increased unscheduled maintenance costs to deal with growing vandalism issues, including property damage and graffiti

The proposed precept due for the average Band D property is £87.78, an increase of 2.25% or 3.7 pence per week.

Councillor Martin Colston, Chairman of the Policy and Resources Committee

25 January 2021



Strategy 2019-2024

Year 2 Update

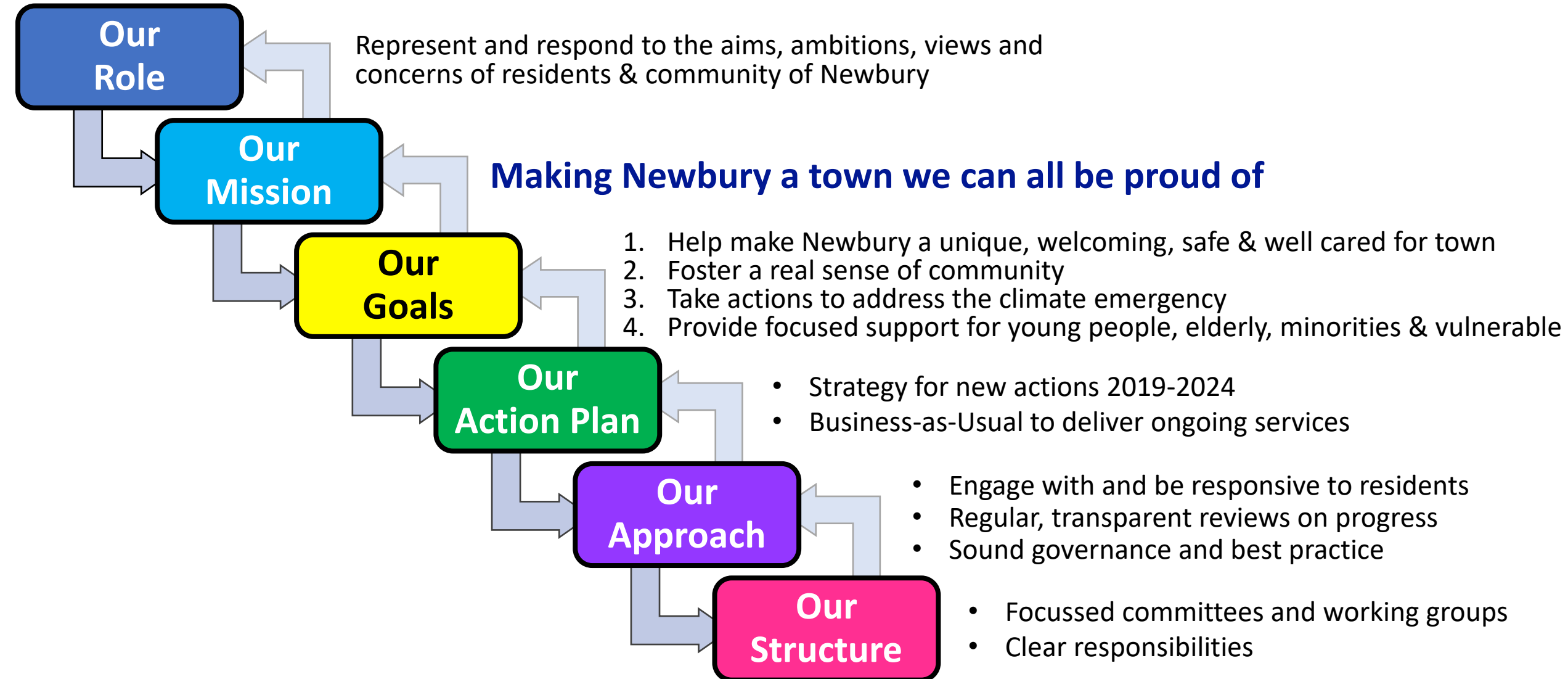
Version P&R, 18th January 2021

Making Newbury a town we can all be proud of

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Summary for our new strategy



Summary of Key Strategic Actions 2019-2024

2019	2020	2021	2022	2023	2024
1. HELP MAKE NEWBURY A UNIQUE, WELCOMING, SAFE AND WELL CARED FOR TOWN					
<div> <div>Victoria Park Café – planning permission <ul style="list-style-type: none"> C neutral by design, target BREEAM excellent Disabled & dementia friendly </div> <div>Victoria Park Café – build <ul style="list-style-type: none"> Include public toilets Include specialist hoist in WC </div> <div>City Rec upgrade</div> <div>Wash C consultation</div> <div>Wash Common park upgrade</div> <div>Lobby and Influence WBC: LRIE including NCFG, Newbury Town Centre Masterplan incl Market Place pedestrianisation, Sandleford, Local Plan</div> </div>					
2. FOSTER A REAL SENSE OF COMMUNITY					
<div> <div>Stage and support inclusive community events: Newbury & Britain in Bloom, Civic Awards, Mayor's Drive, Family Fun Day, Remembrance Sunday, etc</div> <div>Encourage local democracy and appreciation of Newbury's heritage</div> </div>					
3. TAKE ACTIONS TO ADDRESS THE CLIMATE EMERGENCY					
<div> <div>Climate Emergency declared June 2019 <ul style="list-style-type: none"> NTC C neutral by 2030 Support Newbury-wide sustainability Climate conference 1 </div> <div>C reduction 25.8 tonnes <ul style="list-style-type: none"> Climate conference 2 Carbon Grant launched </div> <div>C reduction ≥ 7 tonnes <ul style="list-style-type: none"> Climate conference 3 Carbon Grants </div> <div>C reduction ≥ 7 tonnes <ul style="list-style-type: none"> Climate conference 4 Carbon Grants </div> <div>C reduction ≥ 7 tonnes <ul style="list-style-type: none"> Climate conference 5 Carbon Grants </div> <div>C reduction ≥ 7 tonnes <ul style="list-style-type: none"> Climate conference 6 Carbon Grants </div> <div>Lobby WBC on building standards, sustainable transport plan, recycling, and flooding risk assessment / prevention</div> </div>					
4. FOCUSED SUPPORT FOR YOUNG PEOPLE, THE ELDERLY, MINORITIES & THE VULNERABLE					
<div> <div>Outreach youth work partnership established</div> <div>Detached Youth Work for Newbury + support for CYP at the Nightingales and at the Riverside Centre</div> </div>					

Newbury Town Council Role – *Why are we Here?*



Represent and respond to the aims, ambitions, views and concerns of residents & community of Newbury

- Statutory consultee on Planning & Highways
- Responsible for:
 - Most parks, playgrounds & public spaces
 - All allotments
 - All cemeteries
 - Many public amenities
 - Town Hall and several other public buildings
 - Charter market and Farmers' market
 - Mayor and civic events
- General Power of Competence enables NTC to take on additional responsibilities as it sees fit:
 - E.g. Youth work

- Lobby and work with other bodies to further the interests of the people of Newbury, especially Newbury BID, West Berkshire Council & Thames Valley Police

- Funded by annual Precept, developer contributions & other income

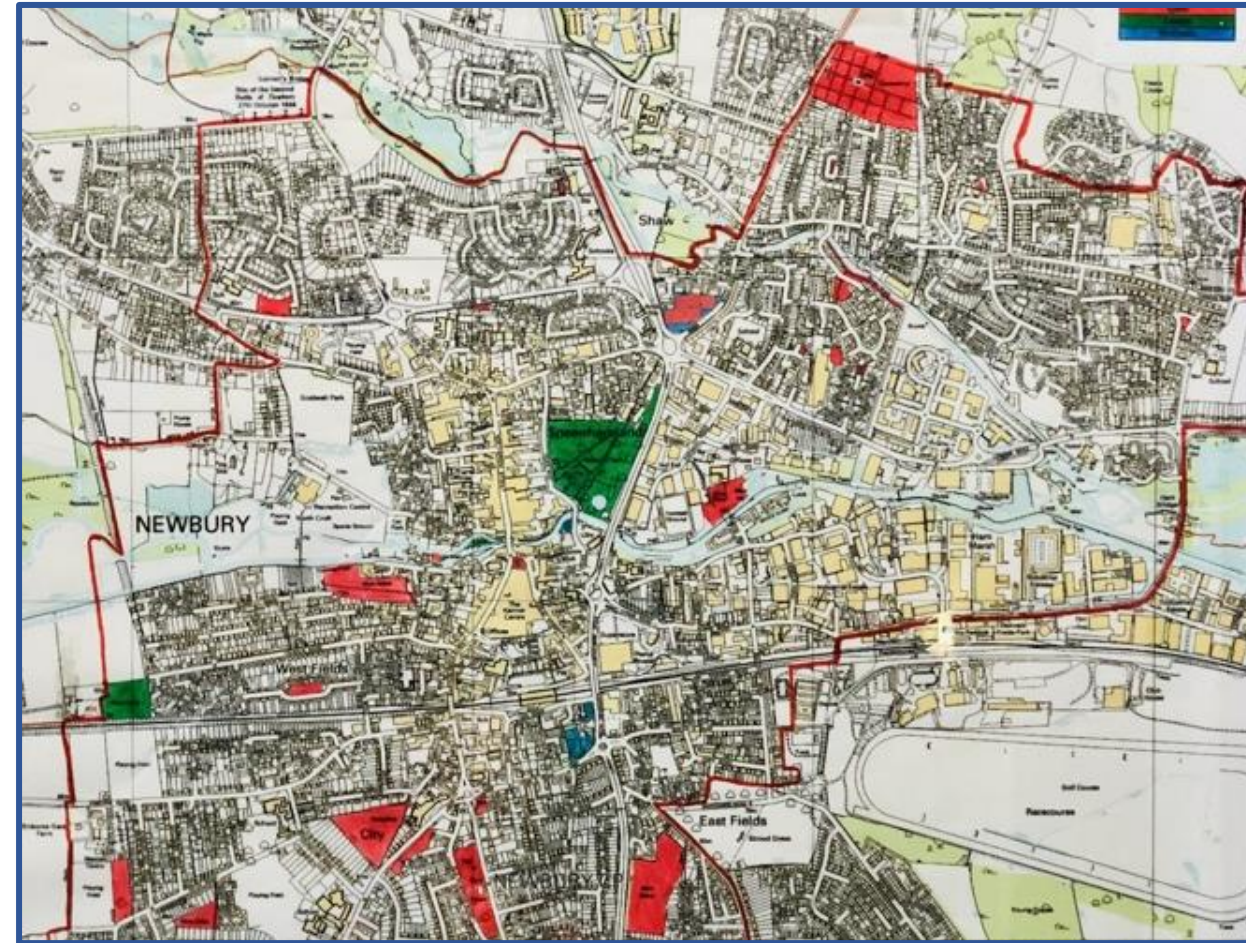
- Planning & building control
- Roads, transport & parking
- Licensing
- Care & housing
- Schools, learning & libraries
- Consumer & environmental protection
- Rubbish & recycling
- Leisure, parks & countryside
- Tax & benefits

- Funded by government, council tax, business rates & other income streams

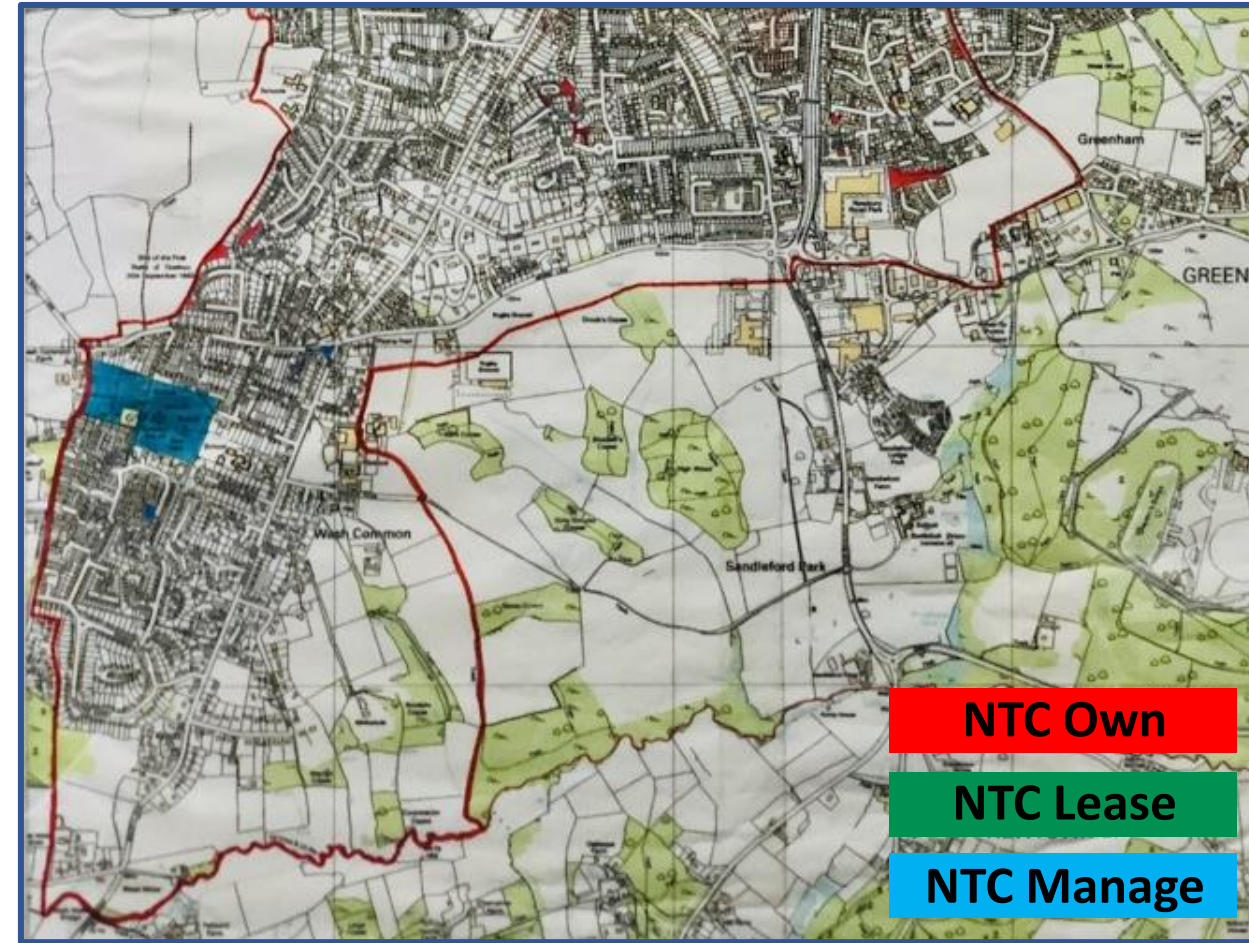
Newbury parish boundary and land we own, lease and manage

Our
Role

Newbury Parish – northern half



Newbury Parish – southern half

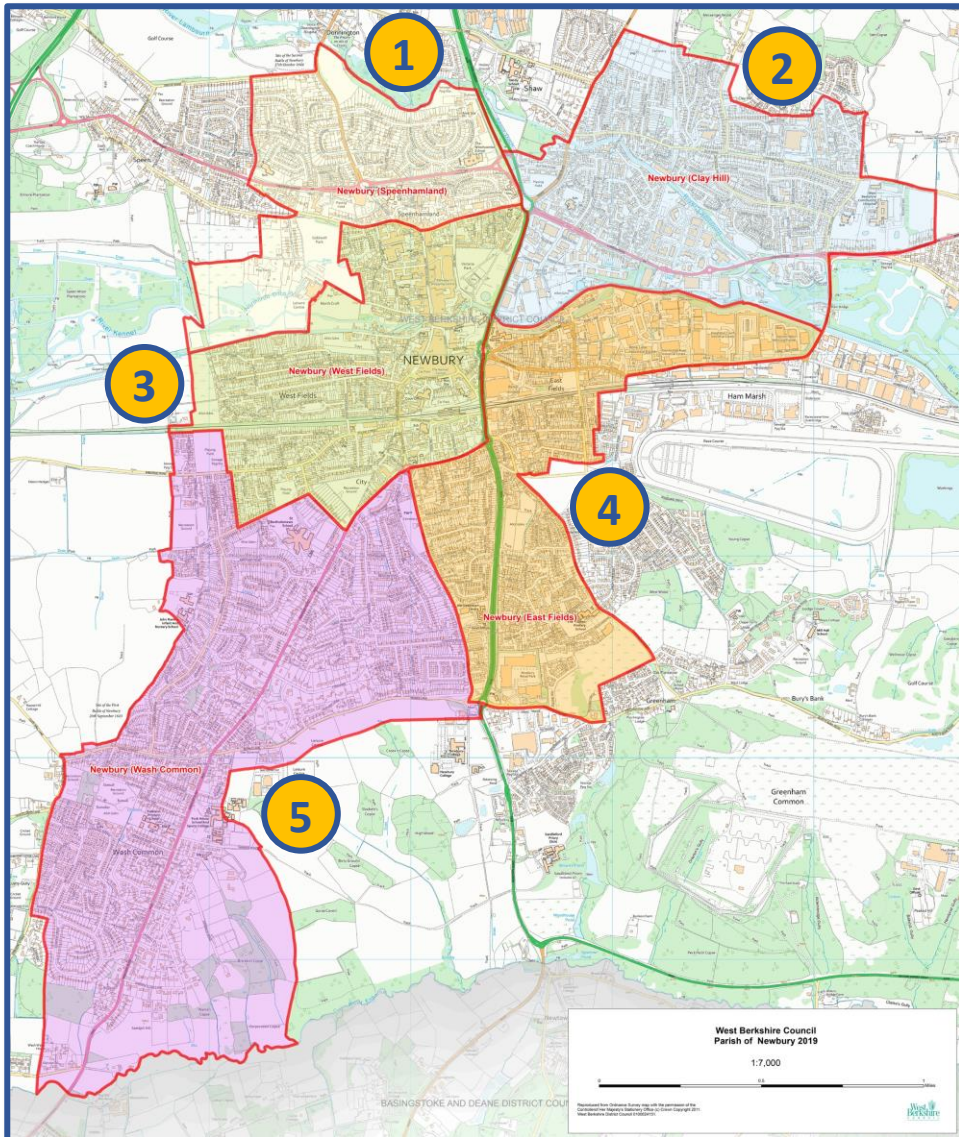


NTC Own

NTC Lease

NTC Manage

Newbury parish wards and Councillors



1. Speenhamland

- Jo Day – *Liberal Democrat*
- Steve Masters – *Green Party*

2. Clay Hill

- Phil Barnett – *Liberal Democrat*
- Jeff Beck – *Conservative*
- Sue Farrant – *Liberal Democrat*
- Pam Lusby Taylor – *Liberal Democrat*
- Vacant – *awaiting bye election*

3. West Fields

- Martin Colston – *Liberal Democrat, Leader of the Council*
- Nigel Foot – *Liberal Democrat*
- Andy Moore – *Liberal Democrat*
- Elizabeth O’Keeffe – *Liberal Democrat, Mayor*
- Martha Vickers – *Liberal Democrat*

4. East Fields

- Billy Drummond – *Liberal Democrat, Deputy Mayor*
- Jon Gage – *Liberal Democrat*
- Olivia Lewis – *Liberal Democrat, Deputy Leader of the Council*
- Vaughan Miller – *Liberal Democrat*
- Erik Pattenden – *Liberal Democrat*

5. Wash Common

- Chris Foster – *Liberal Democrat*
- Roger Hunnemann – *Liberal Democrat*
- David Marsh – *Green Party*
- Gary Norman – *Liberal Democrat*
- Sarah Slack – *Liberal Democrat*
- Tony Vickers – *Liberal Democrat*

- New Mission: **Making Newbury a town we can all be proud of**
- Our priorities are:
 - **Our residents and our community**
 - **Local businesses & their employees, & visitors to the town**

Our Goals – *Where are we heading?*

1. Help make Newbury a unique, welcoming, safe and well cared for town

- A. Provide outstanding parks, playgrounds and public spaces
- B. Run vibrant markets
- C. Run thriving allotments
- D. Provide well-kept and peaceful cemeteries
- E. Ensure our public and historic buildings are properly cared for and well-used
- F. Help deliver a well-presented town with high quality public amenities that support well-being, safety and visitors
- G. Provide a strong voice for Newbury by lobbying and working with WBC, Newbury BID, and others

2. Foster a real sense of community

- A. Inspiring Civic events and Mayoral calendar
- B. Enjoyable and inclusive community events
- C. Celebrate and recognise individual and community achievements
- D. Encourage and support contributions to our public and community life
- E. Celebrate and encourage appreciation of public art and Newbury's heritage

3. Take actions to address the climate emergency

- A. Ensure the activities of the Town Council are carbon neutral by 2030 or before
- B. Actively encourage and support actions that will make Newbury as a whole more environmentally sustainable

4. Provide focused support for young people, the elderly, minorities and the vulnerable

- A. Provide funding to organisations which support youth work in Newbury
- B. Support initiatives to make Newbury a more inclusive town
- C. Work with local organisations which support the homeless in Newbury

Coding to understand type of strategy action points

1. Specific project activity – roman font
2. *Business as usual items – italic font*
3. Completed – green
4. New in 2021/22 update
5. Cancelled / on hold – brown

1. Help make Newbury a unique, welcoming, safe and well cared for town

A. Provide outstanding parks, playgrounds and public spaces

1. By Easter 2021, open a new café in Victoria Park that we can all be proud of
 - a) We will target BREEAM Excellent for the building design and construction
 - b) Café will be designed to enable carbon neutral operation with PV panels for electricity generation and air source heat pumps for heating
 - c) Café will have a toilet with baby changing facilities and disabled access; & the building will also house male, female and disabled toilets for users of the park
 - d) The building will have changing facilities for tennis coaches and other users of the tennis courts
 - e) The building will be the CCTV hub for the park
2. **Complete 20/21: Finalise plans for upgrades to the City Recreation Ground by January 2020**
3. **Complete 20/21: Upgrade City Recreation Ground according to agreed plans.**

Working towards achieving Green Flag status
4. Consider requirements and costs for targeting Green Flag for Wash Common park. Decision and plan by mid 2021, target start 2022
5. **Complete 20/21: From April 2020, to ensure safety and quality, start implementation of long-term rolling plans for:**
 - a) the refurbishment / replacement of playground and other park equipment when it reaches the end of its life
 - b) our trees and other planting to ensure they are properly cared for and replaced or extended when necessary
6. Explore options for better utilization of our land at Hutton Close – recommendation by Q3 2021
7. Explore taking ownership of Greenham House Gardens from WBC – decision by June 2021
8. *Maintain Green Flag Status for Victoria Park*
9. *Implement our rolling maintenance plans for equipment and planting and managing our tree stock, and review and update annually*
10. *Provide and maintain trees, flower beds, hanging baskets and other plantings in appropriate locations*

B. Run vibrant markets

1. *Run an annual meeting with all market traders to gather their views and agree joint action plan to enhance our market*

1. Help make Newbury a unique, welcoming, safe and well cared for town

C. Run thriving Allotments

1. Explore options for additional allotment sites, working with our neighbouring parishes as appropriate
2. *Maintain and run high quality allotments, and promote allotments to new tenants targeting > 97% occupancy*
3. *Encourage and support competitions within and between allotments*
4. *Organise an annual meeting with allotment holders to agree action plan for the following year*

D. Provide well-kept and peaceful Cemeteries

1. *Maintain and run cemeteries to a high standard*

E. Ensure our public and historic buildings are properly cared for and well-used

1. **Complete 20/21:** From April 2020, to ensure safety and quality, start implementation of long-term rolling plan for the upkeep and refurbishment of the public buildings in our care
2. *Implement our rolling upkeep and refurbishment plans for buildings, and review and update annually*
 - a) Year 1 complete
 - b) Year 2 funded in budget 2021/22
3. *Promote the use and enjoyment of the Town Hall for all the people of Newbury, including as a venue for meetings, conferences, receptions, the celebration of weddings, etc*
 - a) *Continue to offer discounted rates for local community groups that are engaged in activities that further the aims of the NTC strategy*
4. *Work with the Newbury Society and other relevant outside bodies to:*
 - a) *Support the heritage and conservation of Newbury and promote events and activities that recognise, highlight and protect the town's traditions, heritage and history and help engage the public interest and involvement in Newbury's heritage*
 - b) *Support the protection of important and historical / character buildings through Local Listing and, when agreed, by liaising with Historic England for national listing*

1. Help make Newbury a unique, welcoming, safe and well cared for town

F. Help deliver a well-presented town with high quality public amenities that support well-being, safety and visitors

1. Well-presented town:

- a) *Work with Newbury BID, WBC and other interested parties to ensure town is kept clean and tidy (while being mindful of any environmental impacts)*
- b) *Monitor the implementation of the Newbury Town Plan, and report twice yearly to the Planning & Highways Committee*
- c) *Continue to pressure BT to improve the appearance of the BT tower, and work with any interested parties who can make this happen*

2. Provide and maintain the following high-quality public amenities in appropriate locations:

- a) *Public toilets*
 - i. **Complete 20/21** – will be part of the new café building in Victoria Park
By end Q2 2020, explore options for the best location for a specialist hoist in at least one public toilet in Newbury that will enable carers to change older children / young people on the changing table when needed rather than on the floor.
 - ii. Install as soon as practical, and by Easter 2022 at the latest (was originally mid 2021)
- b) *Bus shelters*
- c) *Benches and other street furniture*
- d) *Roadside salt bins*
- e) *Footway lighting*
- f) *Bins for litter / dog waste*
- g) *Provide limited support for library services in Newbury, with clearly defined benefits for residents and / or NTC.
To be reviewed annually in October to determine whether to continue support for the following budget year.*

1. Help make Newbury a unique, welcoming, safe and well cared for town

F. Help deliver a well-presented town with high quality public amenities that support well-being, safety and visitors

3. Well-being:

- a) By end 2021, work with West Berkshire District Council to identify what additional signage and footpaths are required for walking and cycling routes to and from the Town Centre and local schools, and agree a programme for their delivery
- b) Consider additional signage to countryside paths and open space within the parish of Newbury or immediately adjacent to it
- c) Support the work of the Greenham & Crookham Common Commissioners
- d) Support the Friends Group working to ensure the permitted path through Speen Moors remains open to the public
- e) Support efforts to safeguard the long-term future of the Newbury Lido, and to extend the number of months each year that it is open
- f) Work with local community groups like the Newbury Society and City Arts to promote and extend the Town Trail and other visual arts initiatives.

4. Safety:

- a) Specialist changing facilities:
 - i. (Repeat of 1.F.2.i) By end Q2 2020, explore options for the best location for a specialist hoist in at least one public toilet in Newbury that will enable carers to change older children / young people on the changing table when needed rather than on the floor.
 - ii. (Repeat of 1.F.2.ii) Install as soon as practical, and by Easter 2022 at the latest (was mid 2021)
- b) Provide defibrillators in appropriate locations and assist other bodies who wish to provide them
- c) Support community safety, working with partners as appropriate, including Town Centre CCTV, footway lighting etc as required

5. Support Visitors:

- a) By end 2021, working with Newbury BID, agree a co-operation plan with coach operators who bring visitors to the town to make them feel welcome and encourage them to continue to stop off in Newbury
- b) Work with Newbury BID and other organisations to encourage sustainable tourism growth in the interest of the town's economy
- c) Provide brochures, maps, signage and other information for the benefit of visitors to Newbury
- d) Work with partners to ensure Newbury "arrival points" (Tesco roundabout, train stations, car parks etc) give visitors a good impression

1. Help make Newbury a unique, welcoming, safe and well cared for town

G. Provide a strong voice for Newbury to push the following with WBC, Newbury BID, etc:

1. Neighbourhood Development Plan
 - a) **Complete 20/21:** By end 2020, explore the time and costs to produce Neighbourhood Development Plan, and the likely benefits in terms of increased influence on planning decisions and additional CIL contributions
 - b) By end Q1 2021: decide whether to move forward with a Neighbourhood Development Plan based on both the cost benefit investigation and the success or otherwise of G1-G4 above
2. Work with and support the Canal Corridor Working Group to prepare an action plan by the end of Q3 2021 for the future development and protection of the Canal Corridor.
3. Promote and encourage investment in the Town Centre, especially south of the Canal Bridge, including a coherent plan for the Kennet Centre
4. Work with Newbury BID and other relevant organisations to lobby WBC for the permanent pedestrianisation of the Market Place, excluding Mansion House and Wharf Streets. Aim for decision by end Q3 2021 (was Q3 2020)
 - a) Added: Use NTC input to the Newbury Town Centre Masterplan 2036 to promote this objective
5. Newbury Town Centre Masterplan 2036
 - a) Ensure the Newbury Town Plan 2019-2036, items (1) to (4) above, and the views of our residents form a central part of the input to any consultation on the new Newbury Town Centre Masterplan 2036.
Town Centre WG (established in November 2020) + P&H + dual-hatted members will provide input
6. London Road Industrial Estate redevelopment
 - a) Ensure full participation and input into any consultation on the redevelopment of the LRIE. **Formal response has been provided 2020/21**
7. Lobby West Berkshire Council to adopt the following into their new Local Plan, expected in late 2021 (was Q1/Q2 2020)
 - a) The relevant parts of the Newbury Town Plan 2019-2036
 - b) An environmentally sustainable approach to transport that promotes modal shift to no / low carbon modes of transport, especially walking, cycling and public transport
 - c) Opposition to the use of Permitted Development Rights for change of use to residential in established employment areas, and request the planning authority to seek article 4 directions in this matter

1. Help make Newbury a unique, welcoming, safe and well cared for town

G. Provide a strong voice for Newbury to push the following with WBC, Newbury BID, etc:

8. Lobby WBC to:

- a) Provide a suitable football facility for Newbury's Men's, Ladies and Youth teams to play football at an equivalent or better standard than the old ground provided. This should be within the Newbury settlement area, with good walking and cycling access to the town centre, good public transport links and adequate parking. Inability to provision a suitable alternative site should result in the ground on Faraday Road being returned to its former standard or being redeveloped to an even better standard, with 3G pitches providing higher availability for matches and training. (As amended by Full Council on 20th May 2020)
- b) Take action where appropriate under S215 of the Planning against owners of lands or buildings which detract from the amenity of the area (See also 1.G.11.e)
- c) Complete a Conservation Area Appraisal for the town
- d) Consider making Newbury a low emission zone and so discourage through traffic on the A339
- e) Consider providing an additional 'at grade' pedestrian crossing of the A339

9. *Work closely with WBC, the BID, Thames Valley Police and other organisations that are important to the success and wellbeing of the town and its residents*

10. *Work with partners to grow Newbury's reputation as a centre of high-tech excellence*

11. *Support and encourage the devolution of decision making and service delivery to the most appropriate level*

12. *Use our role as statutory consultee for Planning to:*

- a) *Encourage diverse shopping and eating out options with a significant number of independents*
- b) *Encourage a modal shift in transport by prioritising walking, cycling and public transport*
- c) *Maintain pressure for significant provision of social housing, including houses for social rent*
- d) *Improve environmental standards and reduce carbon footprint of new building and infrastructure projects*
- e) *Lobby, encourage and assist WBC in enforcing S215 repairs to land and buildings that diminish the town's appearance (see also G3b)*
- f) *Continue to pressure WBC to maintain, respect and protect our Conservation Area (see also 1.G.3.c)*
- g) *Request the planning authority to address the flood risks associated with development proposals and ensure that these are properly addressed*
- h) *Lobby the Local Planning Authority as appropriate on issues of importance for the wellbeing and prosperity of the people of Newbury*
- i) *Comment on all planning and licensing applications in, near, or affecting the town and continue to provide a service to residents of Newbury who wish to comment on them further and seek to influence West Berkshire Council on all planning applications of significance*
- j) *Comment and respond to the Highways Authority (West Berkshire District Council) on consultations and proposals for highways, traffic and parking schemes in Newbury*

2. Foster a real sense of community

A. Arrange and Manage Inspiring Civic events and Mayoral calendar

- 1. Co-ordinate the annual Remembrance Day ceremony in Newbury*
- 2. Deliver the annual Mayor Making ceremony*
- 3. Uphold and promote the role of Mayor as Civic Head and First Citizen of Newbury*
- 4. Encourage bookings, and manage the calendar of events for the Mayor and Deputy Mayor*

B. Stage and support enjoyable and inclusive community events

- 1. Work with and support the tennis coaches to stage a Victoria Park tennis championship once Covid allows.*
- 2. Support the re-establishment of Art in the Park and other public arts events – aim for summer 2021, Covid permitting*
- 3. Work with Newbury BID and other parties to explore options for a Christmas Market in Newbury from 2021*
- 4. Hold an Annual Family Day in Victoria Park for the enjoyment of our residents and to promote the park and its facilities*
- 5. Organise and support the annual Mayor's Drive in July to give the over 75s an enjoyable day out*
- 6. Support and promote selected community events through financial assistance and / or provision of venues and facilities, notably, but not limited to: Christmas Lights, Music at the Band Stand, and the Newbury Carnival*
- 7. Support Newbury in Bloom and Britain in Bloom to raise Civic Pride and encourage and acknowledge efforts by the community, businesses, residents and other organisations of Newbury*
- 8. Encourage and facilitate residents' participation in social, recreational and sporting activities by providing suitable facilities in appropriate places*
- 9. Where it fits with other Council initiatives, encourage and support community involvement as appropriate – e.g. community litter picks, community planting / clearing for biodiversity etc*

2. Foster a real sense of community

C. Celebrate and recognise individual and community achievements

1. *Run and sponsor Newbury's annual Civic Award scheme to recognise the contributions of our residents to the town*
 - a) *First completed in 20/21: Add an award for best environmental contribution*
 - b) *First completed in 20/21: Display full list of all those who have been congratulated by the Mayor during the preceding year*
2. *Congratulate residents and members of the community whenever significant achievements are brought to our attention, and keep a list on the website*

D. Encourage and support contributions to our public and community life

1. *Hold an Annual Town Meeting for Town Council electors and use it to encourage participation in and feedback on key elements of the Council strategy*
2. *Encourage participation in local democracy with particular focus on:*
 - a) *Encouraging women into local politics*
 - b) *Introducing young people to local democracy and NTC; and encouraging a Youth Forum / Youth Council*
 - c) *Run a community grants scheme which prioritises the award of financial or other support to organisations and causes which serve wholly or mainly the residents of Newbury and have outcomes that support the delivery of our Strategy*
3. *Continue to support the principle of Newbury Town Twinning and explore how to make it more inclusive*
4. *Provide support, advice and publicity for self-funding groups (eg Friends of Victoria Park, Friends of Newtown Road Cemetery)*

E. Celebrate and encourage appreciation of public art and Newbury's heritage

1. *Further develop the town's heritage trail*
2. *Promote the art and heritage trails, working with partners where appropriate*

3: Take actions to address the climate emergency

A. Ensure the activities of Newbury Town Council are carbon neutral by 2030 or before

- Becoming carbon neutral will be a core ongoing priority for NTC, and will result in clear targets and potentially new ways of working across the organisation
 - NTC direct carbon footprint has been independently measured and certified at 68.11 tonnes per year. Therefore, to become carbon neutral by 2030, NTC will need to reduce its annual carbon footprint by an average of at least 7 tonnes every year, although the reduction is unlikely to be linear
1. The Climate Emergency Working Group will continue to develop our plans and recommendations to deliver net zero carbon
 - a) **Completed:** In December 2019, agree a clear carbon reduction plan for 2020 to deliver a full year equivalent reduction of at least 7 tonnes
 - b) In December every year, starting in 2020, agree the detailed carbon reduction plan and budget for the following year, and an outline plan for the remaining years to 2030. **2021/21 C reduction of 25.8 tonnes.**
 - c) By end Q3 2021: audit our street lighting to determine what lights can be removed and to plan replacement of the ones we need to keep with new energy efficient lights. Begin replacements as funds allow.
 2. For existing operations we will:
 - a) Prioritise real reductions in our energy usage by cutting out waste and by investing in more efficient systems and ways of working. For example in the Town Hall we will invest in insulation, efficient heating, low energy bulbs, systems to automatically turn off the lights, etc. **Started 20/21**
 - b) We will also look to offset where this makes sense; and will not simply buy offsets as an easy way to reduce our carbon footprint. Instead we will prioritise by offsetting through primarily local means and opportunities within our operations. For example solar electricity generation, additional tree and shrub planting, grants to local organisations supporting our carbon-neutral / Climate Emergency principles, etc.
 3. For all new projects, activities and procurement decisions we will:
 - a) Ensure carbon impact is a core decision making criteria when making recommendations about new projects, activities and procurement decisions. We will always aim to minimise the carbon impact, and target net zero where practical and cost effective. **To this end, from November 2019, environmental impact considerations will become part of the NTC standard report template.**
 - b) **Completed 20/21:** Redesign the new café in Victoria Park to enable carbon neutral operation, and target BREEAM Excellent for its construction
 4. Ensure that management of our green spaces and support for nature and horticulture projects more widely across Newbury is designed, where feasible and cost effective, to maximise environmental benefits and biodiversity.
 - a) Establish new sown wildflower meadows where possible using local seed sources and/or those appropriate to the ecological and cultural heritage of the site
 - b) Conduct biodiversity surveys in our major open spaces to provide benchmarks and give basis for future enhancements
 5. Once our current contract ends, we will move to green tariffs (certified 100% matched by renewable sources) for our energy supply. In the meantime we will explore options within our current contract.
 6. From March 2020, our carbon footprint will be publicly reported annually as a new KPI – **first completed in 20/21**

3: Take actions to address the climate emergency

B. Encourage and support actions that will make Newbury as a whole more environmentally sustainable

1. Starting in September 2019, NTC will hold at least one Climate Change Community Workshop per year to:
 - a) Update local residents & environmental groups on progress towards making the activities of NTC carbon neutral, and gather feedback & suggestions
 - b) Encourage & support actions to help make Newbury as a whole more environmentally sustainable, & gather suggestions on how NTC can best help
2. By mid April 2020, launch a Climate Fund to support local environmental groups with projects that will reduce CO2 emissions and other actions that benefit the climate in the parish of Newbury
 - a) NTC will be able to take credit for an appropriate share of any carbon reduction and use this to offset total emissions and help deliver zero carbon
3. Use our influence and network where appropriate and cost effective to:
 - a) Support local community organisations in their 'green initiatives'
 - b) Support a local 'Green Directory' to ensure residents know what resources, offers and support they can access
4. By end 2021, reconnect the drinking water fountain on the Town Hall, and install new drinking water taps in the City recreation Ground and Blossoms Field
5. During 2020, investigate cost effective ways of increasing the current recycling rate from waste collected from our parks. Decide in Q1 2021 (was October 2020) whether to implement new arrangements
6. Lobby WBC to:
 - a) Update their planning guidelines to require key environmental features in order to receive planning support, e.g. solar panels for electricity and hot water, electricity storage batteries, ground / air source heat pumps, electric car changing point, etc. This should also be added to their Local Plan review – in 2020/21 provided official NTC response to the Local Plan Review and WBC Environmental Strategy
 - b) (Repeat of 1.G.4): Work with Newbury BID and other relevant organisations to lobby WBC for the permanent pedestrianisation of the Market Place, excluding Mansion House and Wharf Streets. Aim for decision by end 2020
 - c) (Repeat of 1.G.1.b): Develop an environmentally sustainable approach to transport that promotes modal shift to no / low carbon modes of transport, especially walking, cycling and public transport. This should also be added to their Local Plan review
 - d) Support the wider use of electric vehicles (cars and bicycles), and to install an adequate number charge points in suitable, secure parking spaces that are reserved for those vehicles
 - e) Radically expand the range of materials and product types that are collected kerb-side for recycling – in 2020/21 provided official NTC feedback
7. Encourage local community groups to set up market stalls at no / heavily reduced fees to promote green initiatives e.g. refillables

4: Focused support for young people, the elderly, minorities & the vulnerable

A. Provide funding to organisations which support youth work in Newbury

1. Launch a new fund dedicated to delivering much needed outreach youth work for Newbury, running from April 2020 to March 2024. This fund will form part of the budget for the next 4 years to enable our partners to plan effectively and deliver the best possible outcomes
2. Provide funding support for youth work initiatives at the Greenham Community Youth Project at the Nightingales, and the Riverside Centre in Clay Hill

B. Support initiatives to make Newbury a more inclusive town

1. Support our minority communities where possible by working with relevant local groups such as Community United
2. Support dementia-friendly initiatives to help the elderly in our community:
 - a) Explore NTC becoming an accredited dementia-friendly organisation
 - b) Organise dementia-awareness training for all members and officers by Q1 2020, and then display accreditation on NTC website
 - c) *Dementia-friendly training planned for first quarter following successive elections*
 - d) **Completed 2020/21:** Ensure the design of the new café in Victoria Park considers the needs of those with dementia, and encourage the café operator to embrace dementia-awareness training and practices
3. Specialist Changing facilities:
 - a) (Repeat of 1.F.2.i) By end Q2 2020, explore options for the best location for a specialist hoist in at least one public toilet in Newbury that will enable carers to change older children / young people on the changing table when needed rather than on the floor.
 - b) (Repeat of 1.F.2.ii) Install as soon as practical, and by Easter 2022 at the latest (was mid 2021)
4. *We will strive to ensure that our policies and actions do not exclude any sections of the community, and that our services are accessible by all citizens of the town*

C. Work with local organisations which support the homeless in Newbury

1. Ensure NTC has permanent representation on WBC Homeless committee to stand up for the needs of the homeless in Newbury

1. Encourage public engagement with both the Town Council and local democracy.

- 1. Encourage public attendance and questions at Council meetings*
- 2. Be visible, relevant responsive and accountable to our residents:*
- 3. Make ourselves available to the public by holding regular surgeries - street / ward / Town Hall steps / other locations*
- 4. Actively seek to hear the needs, desires and ambitions of the people in Newbury, and respond as quickly and as comprehensively as possible within the limits of our resources and other constraints.*
- 5. We will represent the views of the people of Newbury when working with other partners and stakeholders or other bodies, both local and national, who can improve the quality of life for our citizens.*
- 6. Continually improve and upgrade our website and social media in order to engage and consult the people of Newbury*
- 7. Publish a monthly digital newsletter covering important events and achievements of the Town Council*

2. Promote cultural identity and equality of opportunity

- 1. We will strive to ensure that our policies and actions do not exclude any sections of the community, and that our services are accessible by all citizens of the town. (See also Our Action Plan 4.B.4&5).*

3. Exercise sound governance and best practice to ensure efficient and cost-effective delivery of services:

- 1. Deliver services effectively, efficiently, on time and within budget*
- 2. Use direct labour or contractors as appropriate, and always ensure value for money*
- 3. Use local suppliers wherever possible*
- 4. Deliver services in partnership with others when it offers best value and/or can expand the range of services we provide*
- 5. Work with other partners and stakeholders to achieve efficiency savings in service delivery and where appropriate, expand the range of services provided by the Town Council.*
- 6. Minimise waste created by the Council and the services we provide*
- 7. Maximise opportunities to recycle waste created by the Council and the services we provide wherever possible*

Our Approach – Part 2 = Policy Area 3 from current strategy **Newbury Town Council, its Members and its Officers will:**

1. Exercise Good Governance and best practice to ensure that we are open, transparent and accountable

- 1. We will maintain openness and transparency in our actions and decision making*
- 2. We will make our information, public meetings and records as widely accessible as practically possible*
- 3. We will maintain an up-to-date public website that is informative and easy to access and use*
- 4. We will publish and distribute an annual newsletter, with the Precept Leaflet and encourage residents to give feedback – (modified)*
- 5. We will consult on issues of significance to Newbury, using tools such as public meetings, surveys, questionnaires, petitions, etc.*
- 6. We will respond promptly to complaints and act as quickly as possible to resolve them.*
- 7. We will maintain the assets of the Town Council and ensure public access to them*
- 8. We will constantly monitor and review Newbury Town Council's current asset register to ensure that we are getting best use/value of the assets*
- 9. We will regularly review whether it is in the best interest of our residents and NTC to take over responsibility for services and / or ownership of assets from other organisations*
- 10. We will keep abreast of all relevant legislative changes impacting on our activities and services*
- 11. We will report quarterly on our performance against KPI's and review our KPI's to ensure that they are relevant and appropriate*
- 12. We will report every 3 months on our progress towards achieving the short- and medium-term projects contained in this Strategy*
- 13. We will review this Strategy annually and make any appropriate amendments, additions or deletions.*
- 14. We will continually review our work practices and purchasing arrangements to drive efficiencies and ensure best value for the people of Newbury*
- 15. We will embrace technological advances to progress smarter working methods, where feasible, in order to reduce waste and be more efficient*
- 16. We will continually review our Committee structures and Working Groups and implement any improvements identified*
- 17. We will continue personal development for Members and Officers so that they are suitably equipped with knowledge and skills to carry out their roles and maintain effective working practices, fulfilling their duties and responsibilities to residents professionally and effectively.*
- 18. We will exercise best practice as an employer, promoting fairness and equality for our employees and volunteers*

- **People**

- 23 Councillors (Members), elected every 4 years - *responsible for setting the strategy and budget*
- 16 staff (including part-time and honorary staff) - *responsible for advising Members, and delivering the strategy and ongoing services*

- **Decision Making**

- Full Council, Committees and Sub-Committees can make decisions
- Working Groups make recommendations to their parent committee which then decides whether to implement

- **Meetings, Committees and Working Groups:**

- **Full Council** – 23 Members, 4 scheduled meetings / year
- **Policy & Resources** – 10 Members, 5 Subs, 4/yr.
 - Staff Sub-Committee – 6 members, 4 subs, 4/yr
 - Grants Sub-Committee – 6 members, 4 subs, 2/yr
 - Strategy working group
 - Audit working group
- **Planning & Highways** – 12 Members, 5 Subs, every 3 weeks
 - Canal Corridor working group
 - Heritage working group
 - Joint Sandleford working group
 - Neighbourhood Development Plan working group
 - Town Centre working group
- **Community Services** – 10 Members, 5 Subs, 4/yr
 - Victoria Park Café Sub-Committee
 - Climate Emergency working group
 - Green Spaces working group
- **Civic Pride, Arts & Leisure** – 10 Members, 5 Subs, 4/yr
 - Local democracy working group

Newbury Town Council Budget 2021 / 22 Version Full Council - 1st February 2021		Funded from				
		NTC Income	Precept	Reserves	CIL / S106	PWLB
100 Staff						
4000 Salaries/NI/PAYE	420,066		420,066			
4010 Misc Staff Expenses	2,575		2,575			
4045 Salary Reallocation	-420,066		-420,066			
4255 Professional Fees	0		0			
Overhead Expenditure	2,575					
110 Central Services						
1090 Interest Received	2,500	2,500				
1990 Miscellaneous Income	0	0				
Total Income	2,500					
4045 Salary Reallocation	25,962		25,962			
4050 Bank Charges	2,060		2,060			
4055 Election Expenses	6,500		0	6,500		
4060 NYC			0			
4065 Local Democracy Week			0			
Overhead Expenditure	34,522					
200 P&R General						
4045 Salary Reallocation	36,695		36,695			
4100 Members Allowances	0		0			
4105 Members' travel & subsistence	750		750			
4110 Bus Shelter Advertising	800		800			
4120 Precept Leaflet	1,200		1,200			
4125 P&R Projects Fund	5,000		5,000			
Overhead Expenditure	44,445					
210 Grants & Contribution						
4150 Grants for Climate Change Proj	10,000		10,000			
4155 Berkshire Youth; Youth Worker	25,000		25,000			
4160 Contribution to BID Xmas light	12,000		12,000			
4170 Volunteer Centre	500		500			
4175 Newbury Carnival	0		0			
4180 Grant Sub Committee	24,500		24,500			
4185 CAB Grant	20,000		20,000			
4190 CCTV	12,000		12,000			
4205 WBC - contribution to library	10,000		10,000			
Greenham CYP	2,500		2,500			
Riverside Centre	2,500		2,500			
Greenham and Crookham Common	500		500			
4210 Defibs	4,000				4,000	
Overhead Expenditure	123,500					

Newbury Town Council Budget 2021 / 22		Funded from				
Version Full Council - 1st February 2021						
Total Budget		NTC Income	Precept	Reserves	CIL / S106	PWLB
220 Corporate Services						
1990 Miscellaneous Income	100	100				
Total Income	100					
4200 Visitor Information	500					
Visitor Information EMR	1,000			1,000		
4220 Training and Development	5,000		5,000			
4225 Advertising Recruitment	1,000		1,000			
4230 Telephone	5,650		5,650			
4235 Postage	1,500		1,500			
4240 Printing/Stationery	1,500		1,500			
4245 Office Equipment	2,000		2,000			
4250 IT (working from home changes)	22,000		17,000	5,000		
4255 Professional Fees	15,000		15,000			
4260 Audit	3,800		3,800			
4265 Subscriptions	4,400		4,400			
4270 Photocopier Charges	2,000		2,000			
4275 Advertising General	1,200		1,200			
4280 Recycling Costs	900		900			
4285 GM contract admin fee (WBC)	2,700		2,700			
4290 Capital exp computers etc	6,000		6,000			
4420 Insurance	13,000		13,000			
4425 Repairs and Maintenance	0		0			
Overhead Expenditure	89,150					
290 Town Hall						
1270 Suite Lease Income	32,000	32,000				
1275 Solar Panel Income	400	400				
1280 Chamber Hire	6,000	6,000				
1285 Projector Hire	0	0				
1990 Miscellaneous Income	0	0				
Total Income	38,400					
4045 Salary Reallocation	47,325		47,325			
4265 Subscriptions	0		0			
4310 Reconnect Drinking Fountain	1,850			1,850		
4315 Town Hall Survey	11,650			11,650		
4320 Town Hall Refurb revenue	5,000		5,000			
Town Hall Refurb reserves	5,000		0	5,000		
4345 Replacement Solar Panel Invert	1,500			1,500		
4405 Rates	11,094		11,094			
4410 Water	1,000		1,000			
4415 Energy Supplies	10,300		10,300			
4416 Energy Conservation Projects	5,000			5,000		
4425 Repairs & Maint Town Hall - 20/21	29,500		23,500	6,000		
Repair & Maint Town Hall - EMR	6,000			6,000		
Repair & Maint Town Hall Year 2	38,500		0	38,500		
4430 Maint. Contracts	14,588		14,588			
4440 Fire Extinguishers	1,500		1,500			
4445 Security	800		800			
Overhead Expenditure	190,607					

Newbury Town Council Budget 2021 / 22 Version Full Council - 1st February 2021		Funded from				
		NTC Income	Precept	Reserves	CIL / S106	PWLB
295 Weddings						
1280 Chamber Hire	2,500	2,500				
Total Income	2,500					
4045 Salary Reallocation	3,429		3,429			
4340 Weddings expenditure	1,000		1,000			
Overhead Expenditure	4,429					
300 Newtown Road Cemetery						
1300 Cemetery Income	0	0				
1990 Miscellaneous Income	0	0				
Total Income	0					
4045 Salary Reallocation	2,348		2,348			
4315 Topographical Survey	0		0			
4355 Toilet Hire NRC	1,300		1,300			
4405 Rates	389		389			
4410 Water	0		0			
4415 Energy Supplies	400		400			
4416 Energy Conservation Projects	1,000			1,000		
4425 Repairs and Maintenance	7,500		7,500			
4430 Maint. Contracts	12,250		12,250			
4435 Maint. Contracts Unscheduled	1,200		1,200			
4436 Headstone Survey	2,000			2,000		
4440 Fire Extinguishers	100		100			
4515 Tree Surveys & Works	800		800			
NRC Composting Toilet (25%)	2,563			2,563		
Bio-diversity Survey - NRC	0		0			
Redecoration of chapel	1,200			1,200		
Overhead Expenditure	33,050					
305 Shaw Cemetery						
1300 Cemetery Income	35,000	35,000				
1990 Miscellaneous Income	0	0				
Total Income	35,000					
4045 Salary Reallocation	21,149		21,149			
4250 IT	1,100		1,100			
4265 Subscriptions	95		95			
4315 Topographical Survey	0		0			
4400 Rent Payable	1,000		1,000			
4405 Rates	280		280			
4410 Water	3,000		3,000			
4415 Energy Supplies	1,000		1,000			
4416 Energy Conservation Projects	1,860			1,860		
4425 Repairs and Maintenance	13,560		10,700	2,860		
4430 Maint. Contracts	63,500		63,500			
4435 Maint. Contracts Unscheduled	2,200		2,200			
4436 Headstone Survey	0		0			
4440 Fire Extinguishers	250		250			
4515 Tree Surveys & Works	2,885		2,885			
Overhead Expenditure	111,879					

Newbury Town Council Budget 2021 / 22		Funded from				
Version Full Council - 1st February 2021						
Total Budget		NTC Income	Precept	Reserves	CIL / S106	PWLB
310 Markets						
1320 Market Income	39,000	39,000				
1990 Miscellaneous Income	0	0				
Total Income	39,000					
4045 Salary Reallocation	23,094		23,094			
4265 Subscriptions	370		370			
4275 Advertising General	1,500		1,500			
4360 Market Management	14,000		14,000			
4365 Free Car Parking	0		0			
4366 Market Strategy						
4405 Rates	5,725		5,725			
4415 Energy Supplies	1,000		1,000			
4425 Repairs and Maintenance	2,865		2,865			
4445 Security	0		0			
Overhead Expenditure	48,554					
315 War Memorial						
4045 Salary Reallocation	3,708		3,708			
4425 Repairs and Maintenance	700		700			
Sinking Fund	2,000		2,000			
Overhead Expenditure	6,408					
320 Footway Lighting						
4045 Salary Reallocation	3,708		3,708			
4415 Energy Supplies	7,313		7,313			
Street lighting upgrade - phase 1	2,530				2,530	
4425 Repairs and Maintenance	13,000		13,000			
Overhead Expenditure	26,551					
325 Clock House						
4045 Salary Reallocation	3,708		3,708			
4415 Energy Supplies	750		750			
4425 Repairs and Maintenance	4,840		4,840			
Overhead Expenditure	9,298					
330 Street Furniture						
4045 Salary Reallocation	3,709		3,709			
4415 Energy Supplies	220		220			
4425 Repairs and Maintenance	5,500		5,500			
4435 Maint. Contracts Unscheduled	500		500			
Grit bin Monkey Bridge	0		0			
Move bus stop	5,800			5,800		
4460 Grit Bins	4,635		4,635			
Overhead Expenditure	20,364					

Newbury Town Council Budget 2021 / 22		Funded from				
Version Full Council - 1st February 2021		NTC Income	Precept	Reserves	CIL / S106	PWLB
Total Budget						
335 Recreation Grounds						
1355 Income - Pitches	2,266	2,266				
Total Income	2,266					
4045 Salary Reallocation	15,218		15,218			
4410 Water	600		600			
4415 Energy Supplies	2,060		2,060			
4423 Upgrading	2,250			2,250		
4425 Repairs and Maintenance	4,600		4,600			
4430 Maint. Contracts	29,800		29,800			
4435 Maint. Contracts Unscheduled	9,650		9,650			
4515 Tree Surveys & Works	5,460			5,460		
4580 PPE	1,000		1,000			
Drinking water tap	1,220			1,220		
Consultation - Wash Common	1,000		1,000			
Overhead Expenditure	72,858					
336 City Recreation Ground						
4423 Upgrading - City Rec	14,000				14,000	
Drinking water tap	1,220			1,220		
Overhead Expenditure	15,220					
340 Play Areas						
4045 Salary Reallocation	18,258		18,258			
4423 Upgrading - Play Areas	5,800				5,800	
4424 Skylings	0		0			
4425 Repairs and Maintenance - Play areas	14,000		14,000			
4430 Maint. Contracts	23,240		23,240			
4435 Maint. Contracts Unscheduled - Play areas	9,600		9,600			
4520 Replacement Play Equipment	0		0			
Overhead Expenditure	70,898					

Newbury Town Council Budget 2021 / 22		Funded from				
Version Full Council - 1st February 2021		NTC Income	Precept	Reserves	CIL / S106	PWLB
Total Budget						
345 Victoria Park						
1360 Income - Tennis Courts	12,000	12,000				
1380 Income - Bowling Club	927	927				
1385 Income - Kiosk/Cafe	1,600	1,600				
1500 Other open spaces income - Vic Pk	2,000	2,000				
1600 Sponsorship - Vic Pk	0	0				
1990 Miscellaneous Income - Vik Pk	1,000	1,000				
Total Income	17,527					
4045 Salary Reallocation	32,530		32,530			
4265 Subscriptions	0		0			
4275 Advertising General	0		0			
4325 PWLB Loan charges	10,000				10,000	
4355 Toilet Hire NRC	700		700			
4410 Water	4,350		4,350			
4415 Energy Supplies	4,000		4,000			
4425 Repairs and Maintenance	13,450		13,450			
4430 Maint. Contracts	66,450		66,450			
4435 Maint. Contracts Unscheduled	4,850		4,850			
Wild flower meadow Victoria Park	4,000			4,000		
4440 Fire Extinguishers	200		200			
4445 Security	500		500			
4465 Tennis Courts Maintenance Fund	3,600		3,600			
4475 VP LTA Registration Fee	350		350			
4480 Music at the Bandstand	3,000		3,000			
4485 VP tennis court promotion	1,500		715			
VP tennis court promotion EMR				785		
4490 VP Fun Day	2,500		2,500			
4515 Tree Surveys & Works	2,300			2,300		
4525 Vic Park Café Fees 1	29,000				29,000	
Vic Park Café Fees 2	6,000				6,000	
4530 Community Café PWLB	250,000					250,000
Community café S106 balance	63,541				63,541	
Community Café CIL	25,000				25,000	
Community Café EMR	60,459			60,459		
Community café ghost cost						
4535 Hoist	12,000				12,000	
Biodiversity survey - Vic Pk	0		0			
Consultation - café	1,000		1,000			
Overhead Expenditure	601,280					

Newbury Town Council Budget 2021 / 22		Funded from				
Version Full Council - 1st February 2021						
Total Budget		NTC Income	Precept	Reserves	CIL / S106	PWLB
350 Open Spaces						
1395 Wayleave Income	25	25				
Total Income	25					
4045 Salary Reallocation	15,218		15,218			
Salary reallocation- green spaces WG	10,440		10,440			
4400	180		180			
4410 Water	100		100			
4425 Repairs and Maintenance	5,000		5,000			
4430 Maint. Contracts	72,994		72,994			
4435 Maint. Contracts Unscheduled	4,000		4,000			
Greenham House Gdns preparatory work	9,450			9,450		
Blossoms Field tree works	3,500			3,500		
Litter picking equipment - general	500		500			
Equipment & support for Speen Moor Friends Group	500		500			
4515 Tree Surveys & Works	7,650		305	7,345		
Biodiversity survey - Open Spaces	2,000		2,000			
Overhead Expenditure	131,532					
355 Floral Displays and Trees						
1990 Miscellaneous Income	2,000	2,000				
Total Income	2,000					
4045 Salary Reallocation	6,111		6,111			
4425 Repairs and Maintenance	850		850			
4430 Maint. Contracts	21,896		21,896			
4470 Tree Maintenance	5,000		5,000			
4500 Tree planting	4,850		4,053	797		
4505 Edible Crops	300		300			
4510 Additional Floral Displays NIB	1,500		1,500			
Consultations	1,000		1,000			
Overhead Expenditure	41,507					
360 Britain & Newbury In Bloom						
1600 Sponsorship	0	0				
Total Income	0					
4045 Salary Reallocation	15,532		15,532			
4425 Repairs and Maintenance			0			
4710 Newbury In Bloom	7,000		4,802	2,198		
Newbury In Bloom EMR			0			
Staff costs	2,775		2,775			
Overhead Expenditure	25,307					
420 Wash Common Allotment						
1400 Allotment Income	3,300	3,300				
Total Income	3,300					
4045 Salary Reallocation	5,801		5,801			
4410 Water	700		700			
4425 Repairs and Maintenance	2,250		2,250			
4430 Maint. Contracts	1,440		1,440			
4435 Maint. Contracts Unscheduled	2,000		2,000			
4450 Extra security measures	2,300		225	2,075		
4515 Tree Surveys & Works	800		800			
Overhead Expenditure	15,291					

Newbury Town Council Budget 2021 / 22		Funded from				
Version Full Council - 1st February 2021						
Total Budget		NTC Income	Precept	Reserves	CIL / S106	PWLB
421 Allotments (except Wash Common)						
1400 Allotment Income	19,570	19,570				
1405 Allotment Key Replacement	0	0				
1990 Miscellaneous Income	0	0				
Total Income	19,570					
4045 Salary Reallocation	29,007		29,007			
4400 Rent Payable	876		876			
4410 Water	4,000		4,000			
4425 Repairs and Maintenance	16,500		16,500			
4430 Maint. Contracts	7,192		7,192			
4435 Maint. Contracts Unscheduled	1,500		1,500			
4450 Extra security measures	5,540		5,540			
Investigate additional allotment sites	2,500			2,500		
4515 Tree Surveys & Works	500		500			
Overhead Expenditure	67,615					
430 Wharf Toilets						
4045 Salary Reallocation	6,424		6,424			
4195 Wharf Toilets Contract	11,845		11,845			
4405 Rates	7,309		7,309			
4415 Energy Supplies	0		0			
4425 Repairs and Maintenance	3,650		3,650			
Overhead Expenditure	29,228					
500 CPA&L General						
4045 Salary Reallocation	28,081		28,081			
4600 CPA&L Committee Fund	500		500			
4620 Music in the Market Place	1,000		1,000			
4625 Art Trail	1,000			1,000		
4636 VE/VJ Day Celebrations	0		0			
Local Democracy WG	600		600			
Youth Voice Event	5,000			5,000		
Art on the Park	500		500			
Overhead Expenditure	36,681					
505 Civic Responsibility						
4045 Salary Reallocation	30,469		30,469			
4652 Mayors Allowance 2019-20	1,000		1,000			
4655 Honorarium	4,000		4,000			
4660 Mayor Making	2,500		2,500			
4665 Remembrance	4,000		4,000			
4670 Regalia and Robes	3,000		2,749	251		
4680 Civic Hospitality & Events	1,500		1,500			
4690 Twin Towns	250		250			
4700 Civic Award Scheme	1,000		1,000			
4705 Watership Brass	650		650			
Overhead Expenditure	48,369					

Newbury Town Council Budget 2021 / 22		Funded from				
Version Full Council - 1st February 2021						
Total Budget		NTC Income	Precept	Reserves	CIL / S106	PWLB
600 Planning & Highways						
1120 Grants & Donations Received	100	100				
Total Income	100					
4045 Salary Reallocation	32,142		32,142			
4800 P & H Committee Fund	1,000		1,000			
4805 Heritage Working Group	3,000		2,241	759		
4810 Neighbourhood Development Plan	7,000			7,000		
Neighbourhood Development Plan			0			
4815 Signage	10,000				10,000	
4820 Canal Corridor	10,000				10,000	
Overhead Expenditure	63,142					
TOTAL						
TOTALS	1,964,260	162,288	1,135,249	224,852	191,871	250,000
Budget 2020/21 for comparison	2,164,891	163,235	1,107,071	275,585	369,000	250,000

Newbury Town Council Budget

2020/21 Budget & Projected

2021/22 Budget

	Budget 2020/21 - total	Projected 2020/21 total	Variance vs Budget 2020/21	Budget 2021/22 - total
100 Staff				
4000 Salaries/NI/PAYE	456,500	387,155	69,345	420,066
4010 Misc Staff Expenses	2,500	2,500		2,575
4045 Salary Reallocation	-451,625	-389,655	-61,970	-420,066
4255 Professional Fees	0	40,000	-40,000	0
Overhead Expenditure	7,375	40,000	-32,625	2,575
110 Central Services				
1090 Interest Received	5,000	2,000	3,000	2,500
1990 Miscellaneous Income	5	0	5	0
Total Income	5,005	2,000	3,005	2,500
4045 Salary Reallocation	28,394	24,686	3,708	25,962
4050 Bank Charges	2,000	1,800	200	2,060
4055 Election Expenses	0	0		6,500
4060 NYC	300	0	300	
4065 Local Democracy Week	600	500	100	
Overhead Expenditure	31,294	26,986	4,308	34,522
200 P&R General				
4045 Salary Reallocation	51,543	44,811	6,732	36,695
4100 Members Allowances	750	750		0
4105 Members' travel & subsistence	0	750	-750	750
4110 Bus Shelter Advertising	800	800		800
4120 Precept Leaflet	1,200	1,200		1,200
4125 P&R Projects Fund	5,000	5,000		5,000
Overhead Expenditure	59,293	53,311	5,982	44,445
210 Grants & Contribution				
4150 Grants for Climate Change Proj	10,000	10,000		10,000
4155 Berkshire Youth; Youth Worker	25,000	25,000		25,000
4160 Contribution to BID Xmas light	12,000	12,000		12,000
4170 Volunteer Centre	500	500		500
4175 Newbury Carnival	0	0		0
4180 Grant Sub Committee	24,500	24,500		24,500
4185 CAB Grant	20,000	20,000		20,000
4190 CCTV	12,000	12,620	-620	12,000
4205 WBC - contribution to library	15,000	15,000		10,000
Greenham CYP	0			2,500
Riverside Centre				2,500
Greenham and Crookham Common	0			500
4210 Defibs	4,000	0	4,000	4,000
Overhead Expenditure	123,000	119,620	3,380	123,500

220 Corporate Services				
1990 Miscellaneous Income	25	188	-163	100
Total Income	25	188	-163	100
4200 Visitor Information	500	500		500
Visitor Information EMR	1,000		1,000	1,000
4220 Training and Development	7,000	2,500	4,500	5,000
4225 Advertising Recruitment	1,000	2,000	-1,000	1,000
4230 Telephone	5,650	5,650		5,650
4235 Postage	2,200	1,500	700	1,500
4240 Printing/Stationery	3,200	1,500	1,700	1,500
4245 Office Equipment	2,000	2,000		2,000
4250 IT (working from home changes)	11,600	20,000	-8,400	22,000
4255 Professional Fees	8,000	28,000	-20,000	15,000
4260 Audit	3,800	3,800		3,800
4265 Subscriptions	4,400	4,400		4,400
4270 Photocopier Charges	3,000	2,000	1,000	2,000
4275 Advertising General	1,200	1,200		1,200
4280 Recycling Costs	900	900		900
4285 GM contract admin fee (WBC)	2,700	2,700		2,700
4290 Capital exp computers etc	6,500	7,000	-500	6,000
4420 Insurance	14,500	13,000	1,500	13,000
4425 Repairs and Maintenance	0	208	-208	0
Overhead Expenditure	79,150	98,858	-19,708	89,150
290 Town Hall				
1270 Suite Lease Income	36,000	22,000	14,000	32,000
1275 Solar Panel Income	400	400		400
1280 Chamber Hire	6,500	500	6,000	6,000
1285 Projector Hire	0			0
1990 Miscellaneous Income	10	0	10	0
Total Income	42,910	22,900	20,010	38,400
4045 Salary Reallocation	60,738	52,806	7,932	47,325
4265 Subscriptions	0			0
4310 Reconnect Drinking Fountain	1,850		1,850	1,850
4315 Town Hall Survey	8,700	8,700		11,650
4320 Town Hall Refurb revenue	5,000	5,000		5,000
Town Hall Refurb reserves	35,000	30,000	5,000	5,000
4345 Replacement Solar Panel Invert	1,500	0	1,500	1,500
4405 Rates	10,771	10,785	-14	11,094
4410 Water	500	1,000	-500	1,000
4415 Energy Supplies	11,400	11,400		10,300
4416 Energy Conservation Projects	12,140	12,140		5,000
4425 Repairs & Maint Town Hall - 20/21	22,500	57,500	-35,000	29,500
Repair & Maint Town Hall - EMR				6,000
Repair & Maint Town Hall Year 2				38,500
4430 Maint. Contracts	14,163	14,163		14,588
4440 Fire Extinguishers	700	1,500	-800	1,500
4445 Security	800	800		800
Overhead Expenditure	185,762	205,794	-20,032	190,607

295 Weddings				
1280 Chamber Hire	2,500	225	2,275	2,500
Total Income	2,500	225	2,275	2,500
4045 Salary Reallocation	1,422	1,236	186	3,429
4340 Weddings expenditure	1,000	1,445	-445	1,000
Overhead Expenditure	2,422	2,681	-259	4,429
300 Newtown Road Cemetery				
1300 Cemetery Income	10	0	10	0
1990 Miscellaneous Income	100	0	100	0
Total Income	110	0	110	0
4045 Salary Reallocation	2,413	4,343	-1,930	2,348
4315 Topographical Survey	3,500	3,500		0
4355 Toilet Hire NRC	1,300	0	1,300	1,300
4405 Rates	378	377	1	389
4410 Water	0	5	-5	0
4415 Energy Supplies	800	600	200	400
4416 Energy Conservation Projects	1,000	0	1,000	1,000
4425 Repairs and Maintenance	6,330	1,500	4,830	7,500
4430 Maint. Contracts	11,150	10,000	1,150	12,250
4435 Maint. Contracts Unscheduled	1,200	1,200		1,200
4436 Headstone Survey	2,000	0	2,000	2,000
4440 Fire Extinguishers	100	100		100
4515 Tree Surveys & Works	0			800
NRC Composting Toilet (25%)	0			2,563
Bio-diversity Survey - NRC	0			0
Redecoration of chapel	5,400	5,400		1,200
Overhead Expenditure	35,571	27,025	8,546	33,050
305 Shaw Cemetery				
1300 Cemetery Income	35,000	35,000		35,000
1990 Miscellaneous Income	0			0
Total Income	35,000	35,000		35,000
4045 Salary Reallocation	21,722	18,885	2,837	21,149
4250 IT	1,160	1,100	60	1,100
4265 Subscriptions	0	95	-95	95
4315 Topographical Survey	6,400	6,400		0
4400 Rent Payable	1,000	0	1,000	1,000
4405 Rates	1,228	250	978	280
4410 Water	1,110	3,000	-1,890	3,000
4415 Energy Supplies	1,700	1,000	700	1,000
4416 Energy Conservation Projects	1,860	0	1,860	1,860
4425 Repairs and Maintenance	8,000	13,560	-5,560	13,560
4430 Maint. Contracts	60,471	60,000	471	63,500
4435 Maint. Contracts Unscheduled	2,000	2,000		2,200
4436 Headstone Survey	3,560	3,560		0
4440 Fire Extinguishers	250	250		250
4515 Tree Surveys & Works	0	0		2,885
Overhead Expenditure	110,461	110,100	361	111,879

310 Markets				
1320 Market Income	34,000	32,000	2,000	39,000
1990 Miscellaneous Income	20	0	20	0
Total Income	34,020	32,000	2,020	39,000
4045 Salary Reallocation	25,575	22,235	3,340	23,094
4265 Subscriptions	360	360		370
4275 Advertising General	2,500	1,000	1,500	1,500
4360 Market Management	13,500	13,500		14,000
4365 Free Car Parking		0		0
4366 Market Strategy	4,000	0	4,000	
4405 Rates	8,236	5,558	2,678	5,725
4415 Energy Supplies	1,000	1,000		1,000
4425 Repairs and Maintenance	2,100	1,000	1,100	2,865
4445 Security	0			0
Overhead Expenditure	57,271	44,653	12,618	48,554
315 War Memorial				
4045 Salary Reallocation	5,505	4,786	719	3,708
4425 Repairs and Maintenance	1,000	500	500	700
Sinking Fund	0			2,000
Overhead Expenditure	6,505	5,286	1,219	6,408
320 Footway Lighting				
4045 Salary Reallocation	5,506	4,938	568	3,708
4415 Energy Supplies	7,100	4,349	2,751	7,313
Street lighting upgrade - phase 1				2,530
4425 Repairs and Maintenance	9,000	7,000	2,000	13,000
Overhead Expenditure	21,606	16,287	5,319	26,551
325 Clock House				
4045 Salary Reallocation	5,505	4,786	719	3,708
4415 Energy Supplies	620	700	-80	750
4425 Repairs and Maintenance	3,000	2,000	1,000	4,840
Overhead Expenditure	9,125	7,486	1,639	9,298
330 Street Furniture				
4045 Salary Reallocation	5,506	4,786	720	3,709
4415 Energy Supplies	0	214	-214	220
4425 Repairs and Maintenance	5,400	3,500	1,900	5,500
4435 Maint. Contracts Unscheduled	0	0		500
Grit bin Monkey Bridge				0
Move bus stop				5,800
4460 Grit Bins	4,500	2,500	2,000	4,635
Overhead Expenditure	15,406	11,000	4,406	20,364

335 Recreation Grounds				
1355 Income - Pitches	2,200	800	1,400	2,266
Total Income	2,200	800	1,400	2,266
4045 Salary Reallocation	13,823	12,018	1,805	15,218
4410 Water	600	500	100	600
4415 Energy Supplies	2,000	1,500	500	2,060
4423 Upgrading	0	0		2,250
4425 Repairs and Maintenance	4,500	6,940	-2,440	4,600
4430 Maint. Contracts	27,053	25,000	2,053	29,800
4435 Maint. Contracts Unscheduled	2,500	2,500		9,650
4515 Tree Surveys & Works	0			5,460
4580 PPE	0	1,000	-1,000	1,000
Drinking water tap	1,220	0	1,220	1,220
Consultation - Wash Common	0			1,000
Overhead Expenditure	51,696	49,458	2,238	72,858
336 City Recreation Ground				
4423 Upgrading - City Rec	125,000	125,000		14,000
Drinking water tap	1,220	0	1,220	1,220
Overhead Expenditure	126,220	125,000	1,220	15,220
340 Play Areas				
4045 Salary Reallocation	17,033	14,808	2,225	18,258
4423 Upgrading - Play Areas	108,000	108,000		5,800
4424 Skylings	24,000	24,000		0
4425 Repairs and Maintenance - Play areas	8,000	14,000	-6,000	14,000
4430 Maint. Contracts	21,343	18,000	3,343	23,240
4435 Maint. Contracts Unscheduled - Play areas	1,000	1,000		9,600
4520 Replacement Play Equipment	0			0
Overhead Expenditure	179,376	179,808	-432	70,898

345 Victoria Park				
1360 Income - Tennis Courts	9,000	11,000	-2,000	12,000
1380 Income - Bowling Club	900	900		927
1385 Income - Kiosk/Cafe	4,000	4,000		1,600
1500 Other open spaces income - Vic Pk	2,300	2,000	300	2,000
1600 Sponsorship - Vic Pk	0			0
1990 Miscellaneous Income - Vik Pk	250	1,410	-1,160	1,000
Total Income	16,450	19,310	-2,860	17,527
4045 Salary Reallocation	29,744	25,859	3,885	32,530
4265 Subscriptions	0	70	-70	0
4275 Advertising General	0	175	-175	0
4325 PWLB Loan charges	5,000	0	5,000	10,000
4355 Toilet Hire NRC	700	0	700	700
4410 Water	3,500	3,500		4,350
4415 Energy Supplies	1,700	4,000	-2,300	4,000
4425 Repairs and Maintenance	17,700	7,000	10,700	13,450
4430 Maint. Contracts	61,306	61,306		66,450
4435 Maint. Contracts Unscheduled	2,500	2,500		4,850
Wild flower meadow Victoria Park				4,000
4440 Fire Extinguishers	200	200		200
4445 Security	500	500		500
4465 Tennis Courts Maintenance Fund	3,600	3,600		3,600
4475 VP LTA Registration Fee	330	330		350
4480 Music at the Bandstand	2,720	0	2,720	3,000
4485 VP tennis court promotion	715	0	715	1,500
VP tennis court promotion EMR	785	0	785	
4490 VP Fun Day	2,500	0	2,500	2,500
4515 Tree Surveys & Works	0			2,300
4525 Vic Park Café Fees 1	45,000	16,000	29,000	29,000
Vic Park Café Fees 2	0			6,000
4530 Community Café PWLB	250,000	0	250,000	250,000
Community café S106 balance	51,000		51,000	63,541
Community Café CIL	25,000		25,000	25,000
Community Café EMR	114,100		114,100	60,459
Community café ghost cost	25,000		25,000	
4535 Hoist	12,000	0	12,000	12,000
Biodiversity survey - Vic Pk	0			0
Consultation - café	0			1,000
Overhead Expenditure	655,600	125,040	530,560	601,280

350 Open Spaces				
1395 Wayleave Income	25	25		25
Total Income	25	25		25
4045 Salary Reallocation	13,824	12,019	1,805	15,218
Salary reallocation- green spaces WG	0			10,440
4400	175	175		180
4410 Water	100	100		100
4425 Repairs and Maintenance	4,000	5,000	-1,000	5,000
4430 Maint. Contracts	70,868	70,868		72,994
4435 Maint. Contracts Unscheduled	3,000	3,000		4,000
Greenham House Gdns preparatory work				9,450
Blossoms Field tree works	8,350	8,350		3,500
Litter picking equipment - general				500
Equipment & support for Speen Moor Friends Group				500
4515 Tree Surveys & Works	0	0		7,650
Biodiversity survey - Open Spaces	0			2,000
Overhead Expenditure	100,317	99,512	805	131,532
355 Floral Displays and Trees				
1990 Miscellaneous Income	2,050	0	2,050	2,000
Total Income	2,050	0	2,050	2,000
4045 Salary Reallocation	5,889	5,120	769	6,111
4425 Repairs and Maintenance	400	400		850
4430 Maint. Contracts	21,258	21,258		21,896
4470 Tree Maintenance	5,000	5,000		5,000
4500 Tree planting	3,000	3,000		4,850
4505 Edible Crops	300	300		300
4510 Additional Floral Displays NIB	1,500	0	1,500	1,500
Consultations	0			1,000
Overhead Expenditure	37,347	35,078	2,269	41,507
360 Britain & Newbury In Bloom				
1600 Sponsorship	500	0	500	0
Total Income	500	0	500	0
4045 Salary Reallocation	15,297	13,299	1,998	15,532
4425 Repairs and Maintenance	0	1,000	-1,000	
4710 Newbury In Bloom	5,000	1,000	4,000	7,000
Newbury In Bloom EMR	2,000		2,000	
Staff costs	0			2,775
Overhead Expenditure	22,297	15,299	6,998	25,307

420 Wash Common Allotment				
1400 Allotment Income	3,200	3,300	-100	3,300
Total Income	3,200	3,300	-100	3,300
4045 Salary Reallocation	5,781	5,026	755	5,801
4410 Water	600	700	-100	700
4425 Repairs and Maintenance	1,600	1,600		2,250
4430 Maint. Contracts	1,398	1,398		1,440
4435 Maint. Contracts Unscheduled	280	280		2,000
4450 Extra security measures	1,000	500	500	2,300
4515 Tree Surveys & Works	0			800
Overhead Expenditure	10,659	9,504	1,155	15,291
421 Allotments (except Wash Common				
1400 Allotment Income	19,000	19,500	-500	19,570
1405 Allotment Key Replacement	0	0		0
1990 Miscellaneous Income	40	0	40	0
Total Income	19,040	19,500	-460	19,570
4045 Salary Reallocation	28,906	25,131	3,775	29,007
4400 Rent Payable	850	850		876
4410 Water	3,500	4,000	-500	4,000
4425 Repairs and Maintenance	9,400	8,000	1,400	16,500
4430 Maint. Contracts	6,983	6,983		7,192
4435 Maint. Contracts Unscheduled	1,730	1,730		1,500
4450 Extra security measures	3,000	2,000	1,000	5,540
Investigate additional allotment sites				2,500
4515 Tree Surveys & Works	0	0		500
Overhead Expenditure	54,369	48,694	5,675	67,615
430 Wharf Toilets				
4045 Salary Reallocation	5,743	4,993	750	6,424
4195 Wharf Toilets Contract	11,500	11,500		11,845
4405 Rates	7,096	7,196	-100	7,309
4415 Energy Supplies	0	0		0
4425 Repairs and Maintenance	2,000	3,000	-1,000	3,650
Overhead Expenditure	26,339	26,689	-350	29,228
500 CPA&L General				
4045 Salary Reallocation	23,778	20,673	3,105	28,081
4600 CPA&L Committee Fund	500	500		500
4620 Music in the Market Place	1,000	0	1,000	1,000
4625 Art Trail	1,000	0	1,000	1,000
4636 VE/VJ Day Celebrations	2,000	0	2,000	0
Local Democracy WG	0			600
Youth Voice Event	0			5,000
Art on the Park	0			500
Overhead Expenditure	28,278	21,173	7,105	36,681

505 Civic Responsibility				
4045 Salary Reallocation	31,766	27,617	4,149	30,469
4652 Mayors Allowance 2019-20	2,500	2,500		1,000
4655 Honorarium	3,375	2,000	1,375	4,000
4660 Mayor Making	2,500	0	2,500	2,500
4665 Remembrance	2,400	4,500	-2,100	4,000
4670 Regalia and Robes	2,000	2,000		3,000
4680 Civic Hospitality & Events	1,500	200	1,300	1,500
4690 Twin Towns	250	250		250
4700 Civic Award Scheme	1,000	200	800	1,000
4705 Watership Brass	650	650		650
Overhead Expenditure	47,941	39,917	8,024	48,369
600 Planning & Highways				
1120 Grants & Donations Received	200	100	100	100
Total Income	200	100	100	100
4045 Salary Reallocation	46,211	40,176	6,035	32,142
4800 P & H Committee Fund	1,000	41	959	1,000
4805 Heritage Working Group	3,000	1,000	2,000	3,000
4810 Neighbourhood Development Plan	7,000	3,000	4,000	7,000
Neighbourhood Development Plan	3,000		3,000	
4815 Signage	10,000	0	10,000	10,000
4820 Canal Corridor	10,000	0	10,000	10,000
Overhead Expenditure	80,211	44,217	35,994	63,142
900 Capital & Projects Income				
1805 Loan Proceeds	250,000	250,000		250,000
1900 S.106 income	51,000	51,000		63,541
1905 CIL income	318,000	318,000		125,800
Total Income	619,000	619,000		439,341
4905 CIL Expenditure		0		
9010 CAPEX VP Cafe	0	0		
9040 CAPEX Tree Maintenance Reserve		5,000		
Overhead Expenditure	0	5,000		0
Total Expenditure	2,164,891	1,593,477	609,949	1,964,260
Funded from:				
1076 Precept Received	1,107,071	1,107,071		1,135,249
NTC Generated Income	163,235	135,348		162,288
CIL	318,000	257,000	CIL+S106	128,330
General Reserves	104,700	102,050	All reserves	69,692
Section 106 - all for Café	51,000	0		63,541
Earmarked Reserves	170,885	0		155,160
Public Works loan for balance of Café	250,000	0		250,000
Total Funds	2,164,891	1,601,469	27,787	1,964,260
Balanced Budget (-surplus)	0	-7,992		0



Strategy 2019-2024 – Year 2 update and Budget 2021/22

1st February 2021

Making Newbury a town we can all be proud of

Our Mission – *What drives us?*



Making Newbury a town we can all be proud of



Summary of Key Strategic Actions 2019-2024

2019	2020	2021	2022	2023	2024
1. HELP MAKE NEWBURY A UNIQUE, WELCOMING, SAFE AND WELL CARED FOR TOWN					
<div> <div>Victoria Park Café – planning permission <ul style="list-style-type: none"> C neutral by design, target BREEAM excellent Disabled & dementia friendly </div> <div>Victoria Park Café – build <ul style="list-style-type: none"> Include public toilets Include specialist hoist in WC </div> <div>City Rec upgrade</div> <div>Wash C consultation</div> <div>Wash Common park upgrade</div> <div>Lobby and Influence WBC: LRIE including NCFG, Newbury Town Centre Masterplan incl Market Place pedestrianisation, Sandleford, Local Plan</div> </div>					
2. FOSTER A REAL SENSE OF COMMUNITY					
<div> <div>Stage and support inclusive community events: Newbury & Britain in Bloom, Civic Awards, Mayor's Drive, Family Fun Day, Remembrance Sunday, etc</div> <div>Encourage local democracy and appreciation of Newbury's heritage</div> </div>					
3. TAKE ACTIONS TO ADDRESS THE CLIMATE EMERGENCY					
<div> <div> Climate Emergency declared June 2019 <ul style="list-style-type: none"> NTC C neutral by 2030 Support Newbury-wide sustainability Climate conference 1 </div> <div> <ul style="list-style-type: none"> C reduction 25.8 tonnes Climate conference 2 Carbon Grant launched </div> <div> <ul style="list-style-type: none"> C reduction ≥ 7 tonnes Climate conference 3 Carbon Grants </div> <div> <ul style="list-style-type: none"> C reduction ≥ 7 tonnes Climate conference 4 Carbon Grants </div> <div> <ul style="list-style-type: none"> C reduction ≥ 7 tonnes Climate conference 5 Carbon Grants </div> <div> <ul style="list-style-type: none"> C reduction ≥ 7 tonnes Climate conference 6 Carbon Grants </div> <div>Lobby WBC on building standards, sustainable transport plan, recycling, and flooding risk assessment / prevention</div> </div>					
4. FOCUSED SUPPORT FOR YOUNG PEOPLE, THE ELDERLY, MINORITIES & THE VULNERABLE					
<div> <div>Outreach youth work partnership established</div> <div>Detached Youth Work for Newbury + support for CYP at the Nightingales and at the Riverside Centre</div> </div>					

Significant Delivery Despite Challenges of Covid-19

- **NTC has successfully delivered several key objectives in Year 1:**
 - Major upgrade to the City Recreation Ground, and playgrounds at Skyllings and Walton Way
 - Significant progress on proposed new Community Café and public toilets for Victoria Park
 - Redesigned to be carbon neutral in operation and target BREEAM Excellent in construction
 - Detailed plans submitted for planning approval in November 2020
 - Started a new 3 year partnership with Berkshire Youth to provide outreach youth work
 - Significant steps on sustainability:
 - Reduced carbon footprint by 25.8 tonnes vs target of 7 tonnes (which equates to 37% of our directly generated emissions)
 - Held 2 climate conferences and launched a new Climate Grant
 - Significant tree planting and new wildflower meadow
 - Began a much needed programme of maintenance to ensure safety of our buildings and our trees
 - Consultation / planning responses on LRIE (incl NCFG), Sandleford, the Local Plan, Newbury Town Centre Masterplan 2036
- **NTC has successfully maintained core services during lockdown restrictions:**
 - Kept the Thursday and Saturdays markets open throughout, and they're now really thriving again
 - Allotments at 100% capacity
 - Tennis court membership and usage increased dramatically post lockdown 1
 - Awarded grants to local organisations who are providing support to residents during Covid-19
 - Ongoing support for Citizens Advice, town centre CCTV, and Christmas Lights
 - Mayoral support for and appreciation of our residents and businesses
 - Officers safely and effectively working from home; council meetings all remote via Zoom with full public participation

Our Goals – *Where are we heading?*

1. Help make Newbury a unique, welcoming, safe and well cared for town

- A. Provide outstanding parks, playgrounds and public spaces
- B. Run vibrant charter and farmers' markets
- C. Run thriving allotments
- D. Provide well-kept and peaceful cemeteries
- E. Ensure our public and historic buildings are properly cared for and well-used
- F. Help deliver a well-presented town with high quality public amenities that support well-being, safety and visitors
- G. Provide a strong voice for Newbury by lobbying and working with WBC, Newbury BID, and others

2. Foster a real sense of community

- A. Inspiring Civic events and Mayoral calendar
- B. Enjoyable and inclusive community events
- C. Celebrate and recognise individual and community achievements
- D. Encourage and support contributions to our public and community life

3. Take actions to address the climate emergency

- A. Ensure the activities of the Town Council are carbon neutral by 2030 or before
- B. Actively encourage and support actions that will make Newbury as a whole more environmentally sustainable

4. Provide focused support for young people, the elderly and the vulnerable

- A. Provide funding support for youth work in Newbury
- B. Support initiatives to make Newbury a more inclusive town
- C. Work with local organisations which support the homeless in Newbury

Our Goals – *Where are we heading?*

1. Help make Newbury a unique, welcoming, safe and well cared for town

- A. Provide outstanding parks, playgrounds and public spaces
- B. Run vibrant charter and farmers' markets
- C. Run thriving allotments
- D. Provide well-kept and peaceful cemeteries
- E. Ensure our public and historic buildings are properly cared for and well-used
- F. Help deliver a well-presented town with high quality public amenities that support well-being, safety and visitors
 - Add in support for a) Greenham & Crookham Common Commissioners, b) Speen Moors walk, and c) Newbury Lido
- G. Provide a strong voice for Newbury by lobbying and working with WBC, Newbury BID, and others
 - Add in a) making Newbury a low emission zone to discourage through traffic on A339, b) encourage new at-grade crossing of A339

Targeted additions to:

- 1. Strengthen support for well-being
- 2. Strengthen support for sustainability
- 3. Strengthen support for youth & minorities

2. Foster a real sense of community

- A. Inspiring Civic events and Mayoral calendar
- B. Enjoyable and inclusive community events
- C. Celebrate and recognise individual and community achievements
- D. Encourage and support contributions to our public and community life
- E. Add: Celebrate and encourage appreciation of public art and Newbury's heritage

3. Take actions to address the climate emergency

- A. Ensure the activities of the Town Council are carbon neutral by 2030 or before
- B. Actively encourage and support actions that will make Newbury as a whole more environmentally sustainable
 - Add in a) biodiversity surveys to provide benchmark, b) additional wildflower meadow (Victoria Park)

4. Provide focused support for young people, the elderly, minorities and the vulnerable

- A. Provide funding support for youth work in Newbury
 - Add support for Greenham Community Youth Project at the Nightingales and at the Riverside Centre in Clay Hill
- B. Support initiatives to make Newbury a more inclusive town
 - Add in support for ethnic minorities
- C. Work with local organisations which support the homeless in Newbury

Key strategic projects for 2021/22

- 1. Open the new Community Café and public toilets in Victoria Park, by Easter 2022**
- 2. Expand our support of youth work with new funding for:**
 1. The Community Youth Project in the Nightingales
 2. The Riverside Centre in Clay Hill
- 3. Further actions to address the climate emergency:**
 1. Further reduction in our carbon footprint of at least 7 tonnes
 2. A new wildflower meadow for Victoria Park
 3. Biodiversity survey for the public open space at Wash Common
- 4. Carry out a detailed consultation on improvements to the public open space at Wash Common**
- 5. Support for key community groups:**
 1. Community United, Greenham & Crookham Common Commissioners, Friends of Speen Moor, the Newbury Lido CIC
- 6. Provide a strong lobbying voice for Newbury residents, in particular into:**
 1. Newbury Town Centre Masterplan 2036, including permanent pedestrianisation of the Market Place
 2. London Road Industrial Estate development plans, including Newbury Community Football Group
- 7. Continue our programme of maintenance to ensure safety of our buildings and our trees**

Summary of budget changes: 2020/21 vs 2021/22



1. Total precept = +2.55%
2. Band D = £87.82 per year
= +2.29%
= + £1.97 per year
= + 3.8p per week

Summary of spend together with source of funds and impact on reserves

Total budget:	1,964,260	
funded by:		%
Precept	1,135,249	58%
1 Other NTC generated income	162,288	8%
2 CIL	128,330	7%
3 General Reserves	69,692	4%
4 Section 106 - all for Café	63,541	3%
5 Earmarked Reserves	155,160	8%
6 Public Works loan for balance of Café	250,000	13%
Total	1,964,260	100%

Reserves Summary

Precept	1,135,249
Min reserves required by Standing Orders = 25% of precep	283,812
Planned reserves spend 2020/21	224,852
Total reserves required now	508,664
Projected total at 31/3/21	784,865
Cushion	276,201

Detail on income and expenditure from CIL and reserves

1 NTC generated income

Interest	2,500	2%
Town hall	40,900	25%
Shaw cemetery	35,000	22%
Markets	39,000	24%
Victoria park	17,527	11%
Allotments	22,870	14%
Other	4,491	3%
Total	162,288	100%

2 CIL Expenditure

Café	25,000	19%
Disabled Hoist for Café	12,000	9%
Signage	10,000	8%
Canal Corridor	10,000	8%
Defibs	4,000	3%
Vic Park Café Fees 1	29,000	23%
Vic Park Café Fees 2	6,000	5%
PWLB Loan charges	10,000	8%
City Rec upgrade - additional	14,000	11%
Play areas upgrading	5,800	5%
Street lighting - upgrade phase 1	2,530	2%
Total	128,330	100%

Detail on income and expenditure from CIL and reserves

3 Expenditure from General Reserves:

NRC Composting toilet - 25% of 10250	2,563	3%
Upgrading recreation grounds	2,250	3%
Wild flower meadow Victoria Park	4,000	5%
Greenham House Gdns preparatory work	9,450	11%
Town Hall Survey - external	11,650	14%
Energy conservation projects	7,860	9%
Repairs & Maint Town Hall - 20/21	6,000	7%
Repair & Maint Town Hall Year 2	38,500	45%
Investigate additional allotment sites	2,500	3%
Total	84,773	100%

Transfer from Earmarked Reserves to General Reserves 15,081

Net Movement in General Reserves 69,692

Total from reserves 224,852

Victoria Park café funding

Café Funds CIL	72,000
Café Funds S106	63,541
Café Funds EMR	60,459
Public Works loan	250,000
Total	446,000

5 Expenditure from Earmarked Reserves:

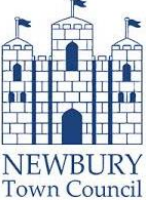
Allotment security	2,075	1.5%
Art and Town Trail	1,000	0.7%
New Community Café VP	60,459	43.2%
Capital equipment	5,000	3.6%
Civic robes replacement	251	0.2%
Conservation- Cemetery chapels	2,860	2.0%
Decorate NRC Chapel	1,200	0.9%
Drinking water taps, City rec and Blossoms Field	2,440	1.7%
Drinking fountain, Town Hall	1,850	1.3%
Elections	6,500	4.6%
Headstone surveys	2,000	1.4%
Heritage WG	759	0.5%
Move of bus stop	5,800	4.1%
Neighbourhood Development Plan	7,000	5.0%
Newbury in Bloom	2,198	1.6%
Newbury Youth Council	5,000	3.6%
Tree Works 2021-22	18,605	13.3%
Solar panel	1,500	1.1%
Tennis Court Promotion	785	0.6%
Town hall maintenance	6,000	4.3%
Town hall repairs, Year 1	5,000	3.6%
Tree Planting	797	0.6%
Visitor information	1,000	0.7%
Total	140,079	100%

Transfer from Earmarked Reserves to General Reserves 15,081

Net Movement in Earmarked Reserves 155,160

Summary of Key Strategic Actions 2019-2024

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Our Mission

Our Mission



Making Newbury
a town we can all be proud of



Schedule of Meetings for the Municipal Year 2021/22

2021

Day	Date of Meeting	Agenda	Lead Officer	Meetings	Notes
Wed	12 May	6 May	CEO	Council	
Sun	16 May	10 May	CEO	Annual meeting and Mayor Making	
Wed	19 May	13 May	CEO	Council	
Tue	1 Jun	25 May	DSO	Planning & Highways Committee	
Mon	14 Jun	8 Jun	CEO	Council	1
Mon	21 Jun	15 Jun	DSO	Planning & Highways Committee	
Wed	23 Jun	17 Jun	CEO	Grants Sub-Committee	
Mon	28 Jun	22 Jun	CSM	Community Services Committee	
Mon	5 Jul	29 Jun	CM	Civic Pride, Arts & Leisure Committee	
Mon	12 Jul	6 Jul	DSO	Planning & Highways Committee	
Mon	19 Jul	13 Jul	CEO	Policy & Resources Committee	
Tue	3 Aug	27 Jul	DSO	Planning & Highways Committee	
Mon	23 Aug	17 Aug	DSO	Planning & Highways Committee	
Mon	6 Sep	31 Aug	CM	Civic Pride, Arts & Leisure Committee	
Mon	13 Sep	7 Sep	DSO	Planning & Highways Committee	
Mon	20 Sep	14 Sep	CSM	Community Services Committee	
Mon	4 Oct	28 Sep	DSO	Planning & Highways Committee	
Mon	11 Oct	5 Oct	CEO	Policy & Resources Committee	
Mon	18 Oct	12 Oct	CEO	Council	
Mon	25 Oct	19 Oct	DSO	Planning & Highways Committee	
Mon	15 Nov	9 Nov	DSO	Planning & Highways Committee	
Mon	22 Nov	16 Nov	CEO	Grants Sub-Committee	
Mon	29 Nov	23 Nov	CM	Civic Pride, Arts & Leisure Committee	3
Mon	6 Dec	30 Nov	DSO	Planning & Highways Committee	3
Mon	13 Dec	7 Dec	CSM	Community Services Committee	2

2022

Wed	5 Jan	24 Dec	DSO	Planning & Highways Committee	
Mon	17 Jan	11 Jan	CEO	Policy & Resources Committee	3
Mon	24 Jan	18 Jan	DSO	Planning & Highways Committee	
Mon	31 Jan	25 Jan	CEO	Council	4
Mon	14 Feb	8 Feb	DSO	Planning & Highways Committee	
Mon	28 Feb	22 Feb	CM	Civic Pride, Arts & Leisure Committee	
Mon	7 Mar	1 Mar	DSO	Planning & Highways Committee	
Mon	14 Mar	8 Mar	CSM	Community Services Committee	
Mon	21 Mar	15 Mar	CEO	Annual Town Meeting	
Mon	28 Mar	22 Mar	DSO	Planning & Highways Committee	
Tue	19 Apr	12 Apr	DSO	Planning & Highways Committee	
Mon	25 Apr	19 Apr	CEO	Policy & Resources Committee	
Mon	9 May	3 May	DSO	Planning & Highways Committee	
Wed	11 May	5 May	CEO	Council	
Sun	15 May	9 May	CEO	Annual meeting and Mayor Making	5

CEO = Chief Executive Officer; RFO = Responsible Financial Officer; CSM = Community Services Manager, CM = Civic Manager, DSO = Democratic Services Officer

Notes:

- 1 This is the meeting at which the 2020/2021 Statutory Accounts are signed off.
- 2 This is the meeting at which the 2022/2023 Services budget is discussed.
- 3 This is the meeting at which the 2022/2023 budget is set.
- 4 This is the meeting at which the 2022/2023 precept is declared.
- 5 The Annual Meeting (Mayor Making). All meetings take place in the Council Chamber, apart from the annual meeting of the Council (Mayor Making) which takes place in the Corn Exchange.

Newbury Town Council

Full Council meeting, 1 February 2021.

Agenda Item 14: Motion received from Cllr. Steve Masters: (Appendix 9)

That this Council Supports in principle a Universal Basic Income and calls on our MP Laura Farris and the Government to provide funds and establish a trial scheme in Newbury.

Better preparing Newbury for future economic shocks

The pandemic has highlighted the need for the nation and local councils to be better prepared for future shocks, to protect the livelihoods of residents and protect frontline services and infrastructure from being put under costly pressure.

One idea that needs our further consideration is Universal Basic Income (UBI) - a system whereby the state provides a regular, unconditional minimum income for all citizens. This system would replace the means-tested benefits system, saving millions in administrative and delivery costs. Earners above higher tax thresholds would be net contributors via their taxes. The concept has attracted support from across the political spectrum and we now need to look at how it could protect and support the people of West Berkshire.

Council acknowledges that government measures such as the Job Retention Scheme (furlough) and the Self-Employment Income Support Scheme have helped many people and businesses in Newbury during the Covid-19 pandemic. However, unemployment is rising and is likely to grow further in the coming months. Ahead of us is a very unpredictable future and people across the county have already shouldered a huge burden.

Faced with the unprecedented challenge of recovery, we must seek to do everything we can to provide the economic security, peace of mind and support that people need to retrain and create new opportunities that will enable them to provide for their families and rebuild their lives.

The Council notes that:

a) Poverty does great damage to life chances, and that work is no longer a guaranteed route out of poverty (seven in ten children in poverty are in a working family according to the Joseph Rowntree Foundation).

b) The pandemic has forced more people into poverty, with increasing numbers of residents having to turn to charity such as food banks.

c) The growing challenge of automation has been accelerated by the pandemic and puts many more jobs at risk.

d) UBI would have a positive effect on mental health. People who lose their jobs would have a safety net and breathing space to find a similar job rather than being forced to take the first low-paid and unskilled job they can find.

e) UBI would give people the time to become more involved in their community and support their neighbours, as so many have done during the pandemic.

The Council therefore:

1) Supports in principle a Universal Basic Income, recognising the impact this could have on alleviating poverty and inequality, improving mental health and wellbeing, and enabling both businesses and employees to adjust to the challenges of Covid-19, technological change, and the climate crisis.

2) Encourage members and local stakeholders to explore, with the local community, how a UBI trial could be established in Newbury, and to seek government funding for such a scheme. It is recognised that no officer time will be available, and the motion is not looking to the council for funding.

3) Calls upon the MP Laura Farris to support a trial locally and lobby the government to hold any trials within Newbury.

4) Call on the government to provide funding for this and other trials to test how a UBI could support citizens across the country at this time of need, make inroads towards the Prime Minister's commitment to 'level up', and help everyone play a role in getting the UK economy back on a path to recovery.

Newbury Town Council

Full Council meeting, 1 February 2021.

Agenda Item 17: Update on the proposed Community Café in Victoria Park

To receive an update on proposals and arrangements for the Council's new Community Café in Victoria Park.

1. Disappointingly, the WBC Case Officer was not able to determine the Application before or during the Christmas Holiday period due to several missing responses from Consultees.
2. The Council was asked to consider an extension to the application and we have agreed to extend the Determination date until 10th Feb 2021. The current backlog on HM Planning Inspectorate cases suggests there is little value in challenging the Application under the non-determination rules.
3. Having agreed the extension in time, the Case Officer is suggesting:
4. The proposed draft conditions are as follows:

A. No above development shall take place above foundation slab level until samples and an accompanying schedule of all materials and finishes visible external to the building have been submitted to and approved in writing by the Local Planning Authority. Samples shall be made available to be viewed at the site or by arrangement with the Planning Officer. All materials incorporated in the work shall match the approved samples.

Reason: To ensure that the materials are appropriate to the special architectural or historic interest of the building. This condition is imposed in accordance with the National Planning Policy Framework (February 2019) and Policies CS14 and CS19 of the West Berkshire Core Strategy (2006-2026).

B. No works to window, door and roof openings shall take place until detailed plans and specifications of such works have been submitted to and approved in writing by the Local Planning Authority. Such details shall include materials and finishes, at a minimum scale of 1:20 and 1:2. The windows/areas of glazing/external doors shall be installed in accordance with the approved details and maintained thereafter.

Reason: To protect the character and appearance of the Conservation Area. This condition is imposed in accordance with the National Planning Policy Framework (February 2019) and Policies CS14 and CS19 of the West Berkshire Core Strategy (2006-2026).

C. No works to the roof shall take place until details of the solar panels to be installed in the building have been submitted to and approved in writing by the Local Planning Authority. Thereafter the solar panels shall be installed in accordance with the approved details.

Reason: To protect the character and appearance of the Conservation Area. This condition is imposed in accordance with the National Planning Policy Framework (February 2019) and Policies CS14 and CS19 of the West Berkshire Core Strategy (2006-2026).

D. No equipment for cooking hot food shall be installed until a scheme of works or such other steps as may be necessary to minimise the effects of odour and noise from the preparation of food associated with the development have been submitted to and approved in writing by the Local Planning Authority. The approved scheme shall be installed in accordance with the approved details before any hot food is cooked within the approved building and shall be operated and retained in full working order thereafter.

Reason: To protect the character of the Conservation Area, and general amenity of the area by controlling cooking smells, noise and odour. This condition is imposed in accordance with the National Planning Policy Framework (February 2019) and Policies CS14 and CS19 of the West Berkshire Core Strategy (2006-2026), and policies OVS5 and OVS6 of the West Berkshire District Local Plan 1991-2006 (Saved Policies 2007).

E. The development shall not be brought into use until the cycle parking has been provided in accordance with the approved details and retained for this purpose at all times.

Reason: To promote cycling by providing convenient and safe bicycle storage. This condition is imposed in accordance with the National Planning Policy Framework (February 2019), Policies CS13 and CS14 of the West Berkshire Core Strategy (2006-2026), Policy TRANS1 of the West Berkshire District Local Plan 1991-2006 (Saved Policies 2007), and Supplementary Planning Document Quality Design (June 2006).

5. We have challenged these in the first instance as the fewer Conditions the easier it is to move through the Detailed Design & Tender process.
6. The next stage is to look to find a willing partner to take a Lease Agreement to run this facility.
7. Having discussed how we might go about this with various Professionals, it has been suggested that the Council hold a virtual "Open event" inviting interested parties to take part in a Seminar, the Council setting out how it sees the Operation, the parameters and the conditions it would like to see,

allowing interested parties to ask questions, gain an insight into the Council's views, before being asked to make a formal bid for the Leasehold interest.

8. The view is this more personal approach would bring added benefit and clarity for any interested operator and a learning opportunity for Members who might be on the selection panel.
9. This we could organise for early March 2021, inviting the current interested parties, contacting known operators in the greater West Berkshire area and posting the invite on out media.
10. The Funding / Budget plan is going forward in the draft budget 2021-22 for consideration.
11. On the build side, assuming Members will be asked to consider a traditional build with Tenders based on Building Regulations approved drawings and a performance specification for the building rather than a Design & Build route. The next phase is to work up and submit Building Regulation Drawings for the project while pulling together a detailed performance specification which sets out the Technical & operating specification, the way the Council wishes this building to operate, its Carbon credentials, its function and the outcomes the Council is seeking for building, delivery construct and operation post-handover.
12. This will all then lead on to the Tender process which we would expect to take place over the Summer months.
13. We have pencilled in a Victoria Park Sub Committee meeting in early February 2021, after 10th, hoping for an approval, to discuss a way forward.

David Ingram
Community Services Manager

25 January 2021.

Newbury Town Council

Public Report to: Full Council, 1 February 2021

Agenda Item No: 18. The Council's Carbon Reduction Plan

Climate Change Working Group Report & Recommendations

Background

At the Council Meeting on 10th June 2019, a motion was passed which included

- i) the steps the Council should take to develop a clear evidence-based and **fully costed strategy to ensure the Council's activities are carbon neutral by 2030**
- ii) how best to engage, consult and work with relevant experts, potential partner organisations, outside bodies and community groups in the development of the strategy.
- iii) the processes and structures the Council should employ to check and evaluate the implementation of the strategy.
- iv) Explore how NTC can support and promote a wider program of activities to help Newbury become more sustainable.

At the P&R Committee Meeting of 14th October 2019 (see attached) , it was further Resolved that:

the recommendations of the Climate Change Working Group Appendix 6.1 be adopted, subject to the following amendments:

2.6 To review the energy supply contract and seek opportunities for cost savings or reduction in carbon emissions with the aim of using a totally green energy supply as soon as financially viable.

3.2 Use the Newbury Town Council website and social media to promote community work, schemes, ideas etc on climate change and associated environmental issues. To facilitate information exchange to show leadership e.g. through coffee mornings type events in the chamber.

4.1 To Procurement items – to consider carbon assessment of all procurement (including green space, consumables etc)

4.2 To include an environmental assessment report on future reports to the council (along with financial impact, etc)

4.3 To review all business tenancy agreements to ensure tenants minimise energy usage by considering energy efficiency, monitoring its use, and supporting carbon reduction initiatives.

Update position

Climate Change Working Group meetings

Since 12th October 2020, the CCWG (Climate Change Working Group) have met twice to discuss and take forward the recommendations of the Council, minutes attached in section 6.2

The principal outcomes include:

Energy efficiency & supply

The first of the new Smart meters has been installed by the suppliers; installation dates for all the remaining eclectic meters have been agreed with installations due to be completed by end of the first week in March 2021. This will enable remote reading and weekly data being made available for management of consumption.

A meeting with Thames Water has been arranged for 28th January 2021 to discuss the potential for water consumption reduction, water now being a reportable energy consumption calculation under Scope 3 of the Carbon Agenda.

Newbury Town Council submitted a Grant application under the Government Public Sector Decarbonisation Agendas in the sum of £83,000 for several energy efficiency improvement, the primary Claim is to allow the 2 gas boilers to be replaced with Air Source heat pumps saving some 4 tonnes of CO₂ per annum alone. Grant awards are due in April 2021.

Communication & publicity

Following the successful September 2020 Workshop via Zoom the CCWG are working in a 3rd Workshop pencilled in for Saturday 17th April from 2pm with the theme around Climate Change action in the Lockdown era. It is hoped that external Speakers will again be available to support this event.

PR on Climate Change matters is issued on the Town Councils media as appropriate.

Procurement and Projects / waste & re-cycling

The new Café is the first new Council project which will be Carbon neutral and with an aim to achieve BREEAM Excellent.

City Recreation ground investment with low energy carbon efficient materials is now complete recycled material benches installed & segregated waste collection has started.

Green management

The Green Spaces Working Group is instrumental in setting out plans for better environmental management. The emphasis this year will be expanding the wild meadow planting, more hedges & work on Biodiversity.

Climate Change Working Group

The Climate Change Working Group has monitored, directed & overseen the achievement set out and currently the Council is ahead of its target ambitions for reduction. The next phases will become more challenging as the Scope 3 indirect emission come into the calculations. Managing 3rd party / our Partners emissions is a more difficult aim to embrace.

The recommendation to the Committee is for the Working Group to continue with its work in reduced the Councils carbon emission and achieve the requirement as set out in the Resolution of 10th June 2019, above

Recommendation: To keep the current Working Group structure to monitor manage and keep reviewing ideas to move this agenda forward.

David W Ingram

26th January 2021

P&R Committee Meeting of 14th October 2019

Climate Change Working Group Recommendations to P&R Committee for adoptions.

The initial Recommendations were:

- 1.1 To agree an annual reduction target, from 2020/21 onward, averaging 7 Tonnes CO₂e, to be reviewed in April annually.
- 1.2 To seek opportunities for carbon offset within our own operations first, e.g. by supporting local energy or carbon sequestration projects i.e. trees

Energy Efficiency & Supply

- 2.1 To agree an energy supply reduction for Newbury Town Council of 5 % based on the consumption figures included in the Carbon Footprint Appraisal Report 2018/19, base line, by 31st March 2020
- 2.2 To agree an allocation of funding to Carbon Change Fund, initially £15,000 for 2019/20, thereafter on a rolling basis for energy efficiency initiatives.
- 2.3 To monitor and manage supply consumption monthly & report consumption to P&R Committee on a bi-annual basis
- 2.4 To provide appropriate information to educate and encourage Staff, Members, Tenants and users of Newbury Town Council facilities in opportunities for energy efficiency and reduction in consumption to support the Climate Change Agenda.
- 2.5 To seek opportunities for further development of renewable energy supply on Newbury Town Council sites and consider support for or participation in community energy projects
- 2.6 To review the Energy supply Contract and seek opportunities to improve / enhance efficiency / reductions in costs and Carbon emissions with the aim of using a totally Green Energy supply as soon as financially viable.
- 2.7 Review control of and provision of street lighting to make energy efficiency savings where cost effective and safe to do so.

Communications & Publicity

- 3.1 To organise a bi-annual Climate Change Workshop / Forum to update the Public on progress and solicit feedback & information to inform the Strategy Review process.
- 3.2 Use the Newbury Town Council website & social media to promote community work, schemes, ideas, etc on climate change and associated environmental issues. For information exchange (e.g. through coffee morning type events in coffee morning slot in Chamber) Showing leadership in the community.

Procurement and Projects

- 4.1 Procurement items – to consider carbon impact of all procurement (including greenspace, consumables, etc)
- 4.2 To include an environmental impact report on future reports to the council (along with financial impact, etc)
- 4.3 To review all Business Tenancy agreement to ensure Tenants minimise energy usage by monitoring use, efficiency measured & efficient use and support associated Carbon reduction initiatives.

Waste & Recycling

- 5.1 Measures to improve recycling from NTC bins – segregated bin trial on one site and replacement on rolling basis.

Infrastructure & Transport

- 6. 1 To lobby, promote & encourage improvement to transport infrastructure, cycle facilities, interconnect cycle highways, carbon & pollution reduction

Trees and Greenspace Management

- 7.1 Biodiversity – continue to seek opportunities for tree planting and support community involvement and leadership. Estimate potential for carbon sequestration on Newbury Town Council estate over lifetime of plantings as contribution to our carbon offset. Publicise co-benefits of planting ('wild' woodland feel for health, wellbeing, biodiversity etc)

Climate Change Working Group

- 8.1 To keep the current Working Group structure to monitor manage and keep reviewing ideas to move this agenda forward.

Signed: David W Ingram, Community Services Manager, 7th October 2019

Newbury Town Council

Work Programme for Full Council Meetings for the Municipal Year 2020/21

Standing Items on each (ordinary meeting) agenda:

1. Apologies
2. Declarations and Dispensations
3. Approval of Minutes of previous meeting
4. Questions/ Petitions from members of the Public
5. Questions/ Petitions from Members of the Council
6. Town Mayor's Report
7. The Leader's Report
8. The Chief Executive Officer's Report
9. Minutes from Committees

Other items of Business

Meeting Date	Item
June	End of Year Statutory Accounts To receive the Annual Return, Approve each section of the Annual Governance Statement and adopt the accounts and the Mayor to sign them, To note the date for the exercise of electors' rights
October	Citizens' Advice bureau To receive a presentation from Citizens Advice West Berkshire on their work in Newbury and in particular the use of the Town Council's ongoing funding.
	Local Democracy Working Group To receive a verbal update on LDW from the Chair of the Local Democracy Working Group
	Budget for 2020/21 Councillors are invited to make the Leader of the Council and the RFO aware of any particular projects that may need to be undertaken in 2020/21, so that they may be considered for inclusion in the draft budget and / or service plans and / or project list. Such suggestions should be submitted with as much detail as possible by Friday 16 November 2019.
	Annual Review of Town Council Strategy
	Newbury BID Presentation
	Presentation from the organisers of the Black Lives Matter demonstration
February	2021/22 Precept
	Schedule of meetings for the municipal year 2021/22
	Update re VP Cafe
	Update re carbon reduction Plan
May	Nomination of Mayor Elect and Deputy Mayor Elect
	Election of Leader and Deputy Leader of the Council
	To nominate the membership of each Committee / Sub-Committee for the 2021/2022 municipal year.
	To review the Council's link councillors with Schools and reports from Link Councillors
	To review the Council's representation on outside bodies for 2021/2022