

04 March 2026

**To Councillors:** Chris Hood, Roger Hunneman, Vaughan Miller, Graham Storey, Meg Thomas and Martha Vickers.

Dear Councillors,

You are summoned to attend a meeting of the **Victoria Park Projects Sub Committee** on **Thursday 12<sup>th</sup> March 2026 at 7:30pm**. The meeting will be held in the Elsie Kimber Room, Newbury Town Hall, Market Place, Newbury, RG14 5AA.

The meeting is open to the press and public and will be streamed via Zoom: Link to join meeting is below.

<https://us02web.zoom.us/j/83582863131?pwd=dANgbyREG7Ocsbl3rdX1bV5ln5tYm7.1>

Meeting ID: 835 8286 3131

Password: 206933

*Toby Miles-Mallowan*

**Toby Miles-Mallowan**  
**Chief Executive Officer**

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## **AGENDA**

- 1. Apologies**
- 2. Declarations of Interest and Dispensations**  
**To receive** any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Minutes (Appendix 1)**  
**To approve** the Victoria Park Projects Sub-Committee meeting minutes of Wednesday 4<sup>th</sup> February 2026.
- 4. Questions and Petitions from Members of the Public**  
Questions, in writing, must be with the Services Delivery Manger by 2pm on Monday 9<sup>th</sup> March 2026.
- 5. Members' Questions and Petitions**  
Questions, in writing, must be with the Services Delivery Manager by 2pm on Monday 9<sup>th</sup> March 2026.
- 6. Café Project Update (Appendix 2) (to follow)**  
**To receive** a progress report.

**7. Cafe Project Budget Management (Appendix 3) (to follow)**

To receive a report of the Cafe Project .

**8. Forward Work Programme for the Sub-Committee (Appendix 4) (to follow)**

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**MINUTES OF A MEETING OF VICTORIA PARK PROJECTS SUB-COMMITTEE (VPPSC) HELD IN THE ELSIE KIMBER ROOM, NEWBURY TOWN HALL, MARKET PLACE, NEWBURY ON WEDNESDAY 04<sup>TH</sup> FEBRUARY 2026 AT 7.30PM.**

**PRESENT**

Councillors: Chris Hood, Roger Hunneman, (Chairperson), Vaughan Miller, Graham Storey,

**IN ATTENDANCE**

Martin Kavanagh SDM

Neil Cook - Aero Consulting (PM)

**1. APOLOGIES FOR ABSENCE**

Councillors: Meg Thomas & Martha Vickers

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest.

**3. MINUTES**

**PROPOSED:** Councillor Miller

**SECONDED:** Councillor Storey

**RESOLVED:** That the minutes of the meeting of the Victoria Park Projects Sub-Committee held on Monday 5<sup>th</sup> January 2025, be approved, and signed by the Chairperson but with the inclusion of Cllr C Hood as present.

**4. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC**

There were none.

**5. MEMBERS' QUESTIONS AND PETITIONS**

There were none.

**6. CAFÉ PROJECT UPDATE**

Committee **received** the project Completion plan from Neil Cook, (Gant chart).

It was further agreed that the PM would update this committee with updates on issues relating the kitchen fit out, shutters and pergola and associated groundworks over the next two weeks. Members requested that the anti-vandal roof rail to be retro fitted post commissioning of the Café. Members were made aware that the cost to do this post commissioning would increase. Members also confirmed their preference for the stainless steel countertop as per the existing project drawing

**PROPOSED:** Councillor Miller

**SECONDED:** Councillor Hunneman

**RESOLVED:** the anti-vandal roof rail to be retro fitted post commissioning of the Café.

**7. CAFÉ PROJECT BUDGET MANAGEMENT**

Committee received a verbal budget update from the PM & SDM which confirmed that we are were slightly under budget for this stage of the budget. However, supplier delay issues outside of MASPACE control present a potential financial risk to the project. Both the PM & SDM are looking to negate/mitigate this potential impact. Further reporting from the PM as this develops over next two weeks. (agenda item 6 comment refers).

**8. PARKRUN**

The current suspension of Park Run to continue until the next review date with a target date to resume Park Run with effect from 18<sup>th</sup> April 2026.

This will be a new route incorporating access to WBC land being Faraday Rd football pitch perimeter tarmac track, in addition to utilising more of the existing Victoria Park footways and a reduced number of laps from 3 to 2 to minimise the wear and tear impact .Members suggested we consider signage for Park Run days to let other park users that the event is happening on the footway alongside the nursey.

I was noted that during May / June 26 Faraday Rd football perimeter would not be available to us and for this duration we would need to revert to 3 laps of Victoria Park.

**PROPOSED:** Councillor Miller

**SECONDED:** Councillor Storey

**RESOLVED:** To reintroduce Park Run with effect from 18<sup>th</sup> April 2026, Subject to satisfactory officers grounds inspection and approval closer to the time.

**NEW PATHWAYS** (refer to orange highted areas of the image below)



**PROPOSED:** Councillor Hunneman

**SECONDED:** Councillor Hood

**AGREED:** That the provision of three new pathways be taken forward on the basis that officers secure external funding for the pathways. (See image above).

**9. FORWARD WORK PROGRAMME**

The Programme was **NOTED:** and asked for the Park Run pathway project be added. The SDM advised he would take it forward for consideration by the CEO to comply with new /additional works approvals process.

**10. NEXT MEETING**

The next meeting is on Wednesday 4th March 2026 at 7:30pm. The meeting will be held at the Elsie Kimber Room, Newbury Town Hall, Market Place, Newbury, RG14 5AA.

THERE BEING NO OTHER BUSINESS THE CHAIR DECLARED THE MEETING CLOSED AT 21.01.

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