

6th May 2022.

To: All Members of Newbury Town Council

Dear Councillor

You are required to attend a meeting of **Newbury Town Council** to be held in the Council Chamber, Town Hall, Market Place, Newbury on **Wednesday 11 May at 7.30 pm.**

The meeting is open to the press and the public.

A briefing for the annual meeting of the Council (Mayor Making) will precede the meeting at 7:15 pm.

Yours sincerely,

Hugh Peacocke
Chief Executive Officer

AGENDA

1. Apologies for absence
Chief Executive Officer

2. Declarations of interest and dispensations
Town Mayor / Executive Officer

To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.

3. Minutes (Appendix 1)
Town Mayor

To approve the minutes of a meeting of Newbury Town Council held on Monday 31 January 2022.

4. Questions and petitions from members of the public
Town Mayor / Chief Executive Officer

5. Members' questions and petitions
Town Mayor / Chief Executive Officer

Questions must be received by the CEO by 12 noon on Monday 9 May 2022.

6. Town Mayor's Report (Appendix 2).
Town Mayor

7. Chief Executive Officer's Report (Appendix 3).

Chief Executive Officer

8. Committees

Town Mayor / Committee Chairpersons

To receive the minutes of meetings of the Town Council's Committees:

Civic Pride, Arts & Leisure	7 February 2022	(already circulated)
Planning & Highways	14 February 2022	(already circulated)
Community Services	28 February 2022	(already circulated)
Planning & Highways	7 March 2022	(already circulated)
Planning & Highways	28 March 2022	(already circulated)
Planning & Highways	19 April 2022	(already circulated)

9. Nomination of Mayor Elect and Deputy Mayor Elect for the 2022/2023 Municipal Year

Town Mayor

To resolve the Council's nominees for Mayor Elect and Deputy Mayor Elect for the 2022/2023 municipal year.

10. The Mayor's Charity (Appendix 4)

Mayor Elect

To resolve that the Council supports the Mayor's Charities for 2022-2023

11. Election of Leader and Deputy Leader of the Council for the 2022/2023 Municipal Year

Town Mayor

To elect the Leader and Deputy Leader of the Council for the 2022/2023 municipal year.

12. Committee / Sub-Committee seat allocation for the 2022/2023 Municipal Year (Appendix 5)

Town Mayor

To confirm the number of seats to be allocated to each political party on each Committee and Sub-Committee, in line with Standing Orders.

13. Committees / Sub-Committees for 2022/23 municipal year (Appendix 5).

Town Mayor

To agree the membership of each Committee / Sub-Committee for the 2022/2023 municipal year. Proposed membership is attached at Appendix 5.

Standing Order 4.1 (a) states that the Council may not appoint any Member of the Committee so as to hold office later than the next Annual Meeting, so what is agreed at this meeting will need to be ratified at the Annual Meeting of the Council on 15 May 2022.

14. School Link Councillors for 2022/2023 (Appendix 6)

Town Mayor

To review the Council's representation on School Governing bodies for 2022/2023.

15. Representation on Outside Bodies for 2022/2023 (Appendix 7)

Town Mayor

To review the Council's representation on outside bodies for 2022/2023.

16. Councillor Surgery (Appendix 8)

Town Mayor

To agree the Councillor Surgery rota for the municipal year 2022/2023

17. Forward Work Programme for Full Council meetings 2022/2023 (Appendix 9)

Town Mayor

To note and agree any other items that Members resolve to add to the Forward Work Programme.

**Minutes of The Meeting of Newbury Town Council
Held in the Council Chamber, Town Hall, Newbury,
at 7.30 pm on Monday 31 January 2022.**

Present

Councillors Phil Barnett, Martin Colston, Billy Drummond (Town Mayor), Nigel Foot, Sue Farrant, Chris Foster, Jon Gage, Stuart Gourley, Roger Hunneman, David Marsh, Steve Masters, Vaughan Miller, Andy Moore, Gary Norman, Pam Lusby-Taylor, Sarah Slack, Martha Vickers and Tony Vickers.

Officer in Attendance

Hugh Peacocke – Chief Executive Officer

46. Apologies for absence

Apologies received from Councillors Jeff Beck, Jo Day, Olivia Lewis, Elizabeth O’Keeffe and Erik Pattenden.

47. Declarations of interest and dispensations

Councillors Phil Barnett, Billy Drummond, David Marsh, Steve Masters, Andy Moore, Martha Vickers and Tony Vickers are also Members of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

There is a dispensation for all those Town Councillors who live in the parish of Newbury to discuss matters relating to the Town Council budget and setting the precept.

Councillor Martin Colston declared that he was on the BID board and would not vote on the item regarding the BID ballot.

Councillor Billy Drummond declared that he was trustee of Greenham Trust.

48. Minutes of the meeting of Newbury Town Council held on Monday 18 October 2021

Proposed: Councillor Martin Colston

Seconded: Councillor Steve Masters

Resolved: To approve the minutes of the meeting of Newbury Town Council held on Monday 18 October 2021 as a true record of the meeting.

49. Questions and Petitions from Members of the Public

There were no questions or petitions received from members of the public.

50. Members’ Questions and Petitions

There were no questions or petitions received from members of the Council.

51. Greenham Common Trust at 25 Years (App 2)

The Mayor welcomed Chris Boulton, CEO of Greenham Trust, to the meeting and invited him to give a presentation on the work of the Trust over the past 25 years.

Members thanked Mr. Boulton and the trust for the immense support given to so many charitable works and organisations by the Trust.

52. Community United, West Berkshire

Town Mayor

The Mayor welcomed Alice Kunjappy-Clifton to the meeting and she gave a presentation on the work of Community United West Berkshire, with emphasis on increased partnership working with the Town Council in the future.

The meeting suggested that CUWB might encourage members of the ethnic communities in Newbury to stand as candidates in the Town Council elections in 2023.

The Deputy Mayor, Councillor Gary Norman, said that the Council might invite CUWB to take part in the Mayor-making event in May 2022.

53. Business Improvement District Ballot

The Mayor welcomed Melissa Hughes, CEO, Newbury BID and Alison Drummond, Operations Manager, to the meeting and invited members to ask them any questions they might have regarding the BID's Business Plan for the next 5 years.

The meeting noted the work that the BID does in promoting Newbury, organising events and generating footfall in the Town Centre. Members also congratulated the BID on the Christmas fayre, the Christmas Lights event and the recent upgrading of the Town Centre CCTV. The CEO also spoke of the good working relations between the BID team and the officers of the Council.

Members noted that the Council as a BID levy-payer had received ballot papers to vote on the proposed renewal of the BID for Newbury Town centre.

Proposed: Councillor Sarah Slack

Seconded: Councillor Steve Masters

Resolved: That the Council votes in favour of retaining the BID for another 5-year term.

(Councillor Martin Colston abstained from the vote, as he is a member of the BID board)

54. Mayor's Report

The meeting received the Town Mayor's report

55. Leader's Report

The meeting received the Leader's report

56. Chief Executive Officer's Report

The meeting received the Chief Executive Officer's report. The CEO pointed out that the Annual Town meeting had been moved from 21st March to 4th April and would include a presentation on the first 25 years of the Town Council.

57. Notice of Motion

Submitted by Councillor Vaughan Miller

That this Council:

- 1) Supports, in principle, the parts of the upcoming Employment Bill which would make it a legal requirement for employers to pass on all tips and service charge payments to workers without any deductions, a compulsory Statutory Code of Practice ensuring tip fairness and transparency, and a right for workers to make a request for information relating to an employer's tipping record.
- 2) Writes to the Secretary of State for Business, Energy and Industrial Strategy, The Rt Hon Kwasi Kwarteng MP, to express our support for these parts of the Bill and request that this legislation be brought forward as soon as possible.
- 3) Writes to West Berkshire Council to request they likewise express their support for these parts of the Bill and request that this legislation be brought forward as soon as possible.

Proposed: Councillor Vaughan Miller

Seconded: Councillor Andy Moore

Resolved: That the Council supports the motion as presented.

58. Council Strategy 2019 to 2024

Councillor Martin Colston, Chairman of the Policy and Resources Committee, gave a presentation on the Strategy review, as recommended by the Policy and Resources Committee meeting on 18 January. It was noted item 1.G.8. a) (the football ground) should be amended as per the resolution of full Council on 18 October 2022.

Proposed: Councillor Martin Colston

Seconded: Councillor Sarah Slack

Resolved: To Approve the review of the Council's Strategy 2019 to 2024.

59. 2022/2023 Budget and Precept

The Council noted that the Policy & Resources Committee resolved on 18 January to adopt a budget for 2022/23, as shown at Appendix 9 and recommends that the Council sets an overall budget expenditure of £2,326,418.

Councillor Martin Colston, Chairman of the Committee, highlighted the main items, which include the community café at Victoria Park, the proposed upgrade of the public toilets at The Wharf, upgrades/ improvements to playgrounds at Fifth Road and the Nightingales and the Council's continuing work on climate Change and carbon reduction.

Proposed: Councillor Sarah Slack

Seconded: Councillor Martin Colston

Resolved: To adopt the budget for Financial Year 2022/2023 and raise a precept of £1,180,623 for the year.

Proposed: Councillor Martin Colston

Seconded: Councillor Tony Vickers

Resolved: That a leaflet explaining to the public how the precept is to be used during 2022/23 is produced, with that leaflet to be distributed to each household in Newbury and published on the Council's website.

60. Schedule of Meetings for the Municipal Year 2022-23

The Council noted the schedule of meetings for the Municipal Year 2022-23.

61. The proposed Victoria Park Community Café

The Council noted the report of the Chief Executive Officer, including the estimated costs and the funding arrangements for the proposed Community Café in Victoria Park.

Proposed: Councillor Roger Hunneman

Seconded: Councillor Steve Masters

Resolved: That the Council seeks the approval of the Secretary of State for Levelling Up, Housing and Communities to apply for a Public Works Loan Board loan of up to £300,000 towards the construction of the new Community café in Victoria Park. The loan term would be 25 years and the annual loan repayments would come to around £15,688.42.

(it is not intended to increase the Council Tax precept for the purpose of the loan repayments) (Appendices 11.1 and 11.2)

(The resolution would be announced on the Council's website).

The meeting received an update from the Chair of the Victoria Park Subcommittee, Councillor Roger Hunneman on proposals and arrangements for the Council's proposed Community Café in Victoria Park.

The Council noted that the construction of the Community Café required alterations to the Council's lease of Victoria Park from West Berkshire District Council (a 99 year lease until 2103). The District Council has agreed to enable this by way of a licence granted under the lease.

Proposed: Councillor Roger Hunneman

Seconded: Councillor Martin Colston

Resolved: To affix the Council's seal to the licence for alterations to the Council's lease of Victoria Park, to allow the construction of the proposed Community Café.

62. Committees

The Council received the minutes from the following meetings:

- | | |
|--------------------------------|---|
| • Community Services Committee | 13 December 2021 |
| • Planning & Highways | 25 October, 15 November,
30 November, 6 December, 2021,
5 and 24 January 2022 |
| • Civic Pride, Arts & Culture | 29 November 2021 |
| • Policy & Resources | 17 January 2022. |

63. Climate Emergency Working Group Report & Recommendations

The Council received the report of the Climate Emergency Working Group from Councillor Chris Foster, Chairman of the Working Group

64. Forward Work Programme for Full Council meetings 2021/22

The Council noted and agreed the Forward Work Programme.

There being no further business, the Town Mayor declared the meeting closed at 9.27 pm.

Town Mayor: _____

Date: _____

Newbury Town Council

Mayor's Report for Full Council 11/05/2022

On the 6th January I was invited to the Base in Greenham to open an art exhibition, entitled Decoding Braille, Decoding Me. I would encourage all Councillors to visit the Base.

On the 12th January I had an interesting morning visiting the West Berkshire Therapy Centre in Thatcham. They help people who have had a stroke, heart attack or any serious operation get fit again at minimum cost to the client.

On Thursday morning on the 20th January I was invited to unveil the Blue Plaque of Ms Jane Luker. In 1910 the Female-only Newbury County School moved to the Luker site on the Andover Rd. Miss Luker was a formidable leader of her day and was well ahead in Woman's Liberation.

On the 26th January I presented 30 training certificates at the Newbury Resources Centre and was also given a tour of all the excellent work that they do in our community.

On the 3rd of February I hosted a visit to the Town Hall from Beenham Primary School and gave them a talk on my role as Mayor and a tour of this historic building.

19TH February I was invited to an afternoon crafting by the Newbury Crafters Group and had a great time with the ladies and one gentleman.

I was invited to speak at the Donnington Valley Hotel, to the Newbury Rotary Club. I gave them a talk on the history of the role as Mayor.

On the 27th February attended a Memorial Service to remember all the service men who perished on the HMS Tigris. Brave young men who died for us. We Will Remember Them.

On the 2nd March I spent a pleasant morning at the launch of the Newbury Spring Festival at the Post Barn, Snelsmore Common.

On the 4th March I visited the opening of the Xtrac Academy in Thatcham, which specialises in high performance gear boxes to the car racing world. The one thing that surprised me, was that they employed over 380 people.

Also on that evening NTC put up the Ukrainian flag and a candlelight Vigil was held outside the Town Hall and attended by 250 people.

Another highlight of my role on the 12th March, was an invitation to officially open the new Astro Pitch at St Bartholomew's School. They now have a new name,

Phoenix Lacrosse Club. I wish them well and do remember when my two daughters played for the School.

On the same evening I attended at the Newbury Methodists Church, a service of dedication, to celebrate 10 years of the Newbury Street Pastors.

One of my favourite events was the on the 16th March, when I hosted the Newbury Civic Awards Presentation Evening. My fellow judges and I had a hard job to pick the finalists, but in the end we managed. We are fortunate to have so many talented individuals and groups, which makes Newbury a great place to live and work.

On the 25th March at the Trinity School I had a great evening watching a production of Grease, very talented students.

On the 29th March I attended West Berkshire Junior Music Event at The Anvil in Basingstoke.

30TH March, I hosted a group of students from Eeklo with the teachers. I gave them a talk on my role and a tour of this historic building and then we had lunch.

I attended on the 31st March at RAF Welford at a memorial service to remember those who died from 101 Squadron. We Will Remember Them.

On 1st April the Town Council celebrated its 25th Anniversary with a special event in St. Nic's Hall. Mayors, Councillors and former Council employees attended. It was a fun evening catching up with old friends and a big thank you to my Civic Manager, Elisa Mullen for all her hard work.

A night of laughs was had at St Georges Church Hall when I attended a comedy night to raise funds for Parkinson's UK, a very worthy charity.

On the 30th April I attended a Concert by the South Wales Male Choir, held at St Nik's Church, what a great Night.

From the 5th May till the 9th May I will be visiting Bagnols, one of our twin Towns.

I would also like to thank Councillor Norman for standing in for me when I had COVID.

CLlr Billy Drummond
Mayor of Newbury

Meeting of Newbury Town Council, Wednesday 15 May 2022.

Agenda Item 7: Chief Executive Officer's Report.

A) Staff Matters

- The Town Hall Officer:** Congratulations to Brendon Ferreira, who has successfully completed his probation period and is now a permanent member of the Staff team.
- The Community Services Manager:** for personal reasons, David Ingram has reduced his working days to 3 days per week minimum, with effect from 9 May 2022. David will concentrate on the council's major projects, such as the construction of the Community Café in Victoria Park, the Council's new grounds maintenance contract, the new roof for the bandstand in Victoria Park, the playgrounds investments and the refurbishment of the public toilets at The Wharf.
- We are recruiting:** Mrs. Kym Heasman will shortly be going on maternity leave and we all wish the very best for Kym and James when their new baby arrives. We are recruiting for maternity cover, 3 days per week.
- Staff Structure Review:** The Staff Subcommittee has approved a proposal to carry out a review to look at the staff structure needed to effectively deliver the Council's Strategy. The review will also have regard to business continuity and opportunities for progression within the structure.
- Hybrid Working Arrangements:** From 6 June staff will be operating a rota based on minimum attendance of 60% at the Town Hall (currently 40%). This is to address some of the reductions mentioned above and also to avoid "Lone Working" situations in the Town Hall. Pre-pandemic public opening hours will also operate from that date.

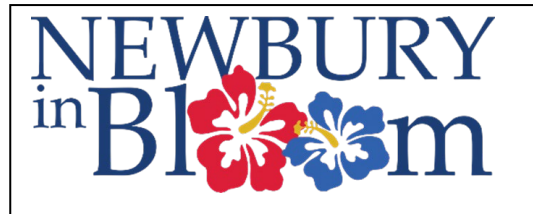


- We have successfully trialled technology known as "Meeting Owl" (see picture to the left) which enables hybrid meetings. Agendas for Council and committee meetings will now include a Zoom link and it is now possible for members of the public and the Council to join our meetings on Zoom. The Owl provides reasonable quality at a very cost-effective price.

B) Community Services:

The Community Services Team continue to deliver excellent services for the people of Newbury:

- As reported by the Mayor, we recently opened the adventure Golf facility in Victoria Park, which is a popular addition to the attractions we already have in the Park.
- The Splash park will re-open in mid-May and this is always enjoyed by the younger visitors to the Park.
- We have just completed a Service level Agreement for the provision of first-class tennis and coaching at the courts in Victoria Park. The Agreement is a partnership between The Council, the tennis clubs in Newbury and Thatcham, the National Tennis Association and the Lawn Tennis Association. We are the first local authority in the country to be partners in an agreement of this nature and it offers very exciting opportunities for all interested in tennis in our area.
- The Family day is back in Victoria Park, after a forced absence of 2 years. This year's event takes place on Sunday 12 June, with fun for all ages. (Volunteers to help on the day would be very welcome! Please contact Caroline if you are available.
- The CS Team has launched this year's In Bloom campaign, with awards available in seven categories:
 - Neighbourhood - 5 + properties (including alms-houses & canal boats)
 - Community Projects - any community or Group working together.
 - Places of worship or Assembly
 - Allotment
 - Miniature Garden - (window box, hanging basket 1m x 1m max)
 - Business
 - Schools



The closing date for entries is 7 June 2022.

C) Civic Events: I would like to put on record our appreciation and admiration for Elisa, Civic Manager, for 2 wonderful events since the last meeting of the Council- the Civic awards on 16 March and the Council's 25th Anniversary evening in St. Nic's Hall on Friday 1 April.

25 YEARS

D) The new roof for the bandstand in Victoria Park: we are very grateful to the Greenham Trust for their grant of £10,000 towards this project.

Hugh Peacocke
Chief Executive Officer

4th May 2022

Eight Bells for Mental Health

About Us

Eight Bells is a friendly, member-led, voluntary group, that provides friendship, support, and a listening ear to people experiencing mental health issues in Newbury, Thatcham, and surrounding areas.

We provide support for up to 400 people living across West Berkshire whose lives are affected by mental health issues. We offer a safe, supportive and welcoming environment at our Drop-In Centre which is based close to Newbury Town Centre. Our friendly social sessions are open every Monday, Thursday, and Friday from 9 am to 5 pm and include activities such as Yoga, Meditation, Art Therapy, and Nature.

Members are provided with a hot lunch every Monday, enjoy a variety of day trips out, and have a beautiful garden area to enjoy. High-speed broadband and laptops are available for members to use.

The charity work tirelessly to help members improve their lives, wellbeing, confidence, and self-esteem through volunteering and training opportunities, access to projects, a range of activities, and peer support from a dedicated team of volunteers.

We help service users overcome stigma, prejudice, discrimination, and isolation so they can enjoy a quality of life others take for granted. We offer advice on a range of issues such as finance, housing, benefits, and employment and are able to refer members for specialist counseling and support if their mental health deteriorates.

We are a uniquely members-led organisation where service users have a hand and say in the way our charity runs and elect their own management committee at an annual AGM.

Our longest-serving members offer basic mentoring and a one-to-one friendship scheme to new and more vulnerable service users which has been hugely successful. We also work alongside several other local charities and community groups, including Recovery in Mind, Loose Ends, West Berkshire Homeless, and Newbury Soup Kitchen. Eight Bells receives a number of referrals from GPs, the Community Mental Health Team, West Berkshire Social Services, and other health professionals and organisations as well as private families and individuals.

A referral is not required though, members who would like to join are asked to fill in a confidential membership form.

See <https://eightbellsnewbury.co.uk/>

Newbury Speakability.

Welcome

People with Aphasia from Newbury, West Berkshire and surrounding areas are welcome in our group. We will help you to build your confidence, develop new skills, make new friends and practice speaking. We also have Speech Therapy.

Aphasia affects people in different ways. Many of our group have difficulties with speaking, understanding speech, reading, writing, numbers, dealing with money and telling the time. It doesn't affect their intelligence. They think in the same way as everyone else but are unable to communicate their thoughts easily.

We meet on the ~~first and third Mondays of the month~~ at the ~~Chequers Hotel in Newbury~~ at ~~10:30~~ am.

We meet on the ~~second and fourth Mondays of the month~~ on Zoom at ~~10:30~~ am.

Speech Therapy is available every week.

Recent activity



[Let's Celebrate](#)

We enjoyed a fantastic lunch at The Chequers to celebrate another year. It was lovely to see so many members and their partners enjoying a good lunch. A big thank you to The Chequers for the good food and service. We appreciate all the support they have given us.

Published 14/03/2022

[Enjoying a morning out](#)



On Monday, we celebrated the start of normal meetings from February with some trips out.

Published 02/02/2022



[Raising funds for Speech Therapy.](#)

The Good Exchange are helping us to raise money to pay for Speech Therapy until April 2022. Our members pay a contribution towards the costs of their therapy sessions, but we still have a shortfall.

Published 02/10/2021



[One in 100 Fundraising Campaign](#)

We are very excited that the Mayor of Newbury, Cllr Billy Drummond, has launched his year-long **One In 100 Fundraising campaign** in support of his chosen charity - Speakability.

Published 23/08/2021



[Summer Coffee Mornings](#)

We have had two get-togethers over the summer at Thatcham Garden Centre. It was the first time in 18 months that we have seen each other in real life. It was lovely to catch up and also to welcome new members, like Siev and Steph, in real life for the first time!

Published 23/08/2021

NEWBURY TOWN COUNCIL

COMMITTEE AND SUBCOMMITTEE COMPOSITION 2022/23

Total number of members: 23

Lib-Dems: 19 Greens: 2 Conservatives: 1 Non-party: 1

Total Committee/ Subcommittee places to be filled: 54

Proportional allocation: Lib-Dems: 83% (45 places) Greens: 10% (5 places)
 Conservatives: 4% (2 places) Non-party: 4% (2 places)

	POLICY & RESOURCES		PLANNING & HIGHWAYS			COMMUNITY SERVICES				CIVIC PRIDE, ARTS, & CULTURE			STAFF			GRANTS		
	10 Members 5 Subs		12 Members 5 Subs			10 Members 5 Subs				10 Members 5 Subs			6 Members 4 Subs			6 Members 4 Subs		
Political balance	9/1		10/1/1			7/1/1/1				8/1/1			4/1/1			4/1/1		
1.	Martin Colston (C)		Nigel Foot (C)			Olivia Lewis				Jo Day			Martin Colston (C)			Gary Norman (C)		
2.	Sarah Slack (VC)		Gary Norman			Martha Vickers				Sarah Slack			Olivia Lewis			David Marsh		
3.	Sue Farrant		Pam Lusby Taylor			Martin Colston				Martin Colston			Elizabeth O'Keeffe			Martha Vickers		
4.	Elizabeth O’Keeffe		Phil Barnett			Chris Foster				Olivia Lewis			Andy Moore			Billy Drummond		
5.	Nigel Foot		Vaughan Miller			Jon Gage				Elizabeth O’Keeffe			Vaughan Miller			Olivia Lewis		
6.	Jo Day		Tony Vickers			Nigel Foot				Sue Farrant			Jeff Beck			Martin Colston		
7.	Erik Pattenden		Roger Hunnemann			Sarah Slack				Gary Norman								
8.	Jon Gage		Andy Moore			Roger Hunnemann				Billy Drummond								
9.	Stuart Gourley		Jeff Beck			Jeff Beck				Stuart Gourley								
10.	Stephen Masters		David Marsh			David Marsh				Stephen Masters								
11.			Billy Drummond															
12.			Jo Day															
Group	LD	G	LD	C	G	LD	C	G	NP	LD	NP	G	LD	C	NP	LD	NP	G
%	90	10	82	9	9	70	10	10	10	80	10	10	66	17	17	66	17	17
NAMED SUBS	Martha Vickers		Jon Gage			Vaughan Miller				Martha Vickers			Billy Drummond			Jon Gage		
	Tony Vickers		Martin Colston			Erik Pattenden				Chris Foster			Nigel Foot			Andy Moore		
	Roger Hunnemann		Stephen Masters			Tony Vickers				Nigel Foot			Sarah Slack			Stephen Masters		
	David Marsh					Stephen Masters				David Marsh			Stuart Gourley			Stuart Gourley		
	Jeff Beck									Jeff Beck								

LD: 42 Greens: 5 Conservative: 3 NP: 4

78% 9% 6% 7%

Town Council Link Councillors for Schools 2022-23

School	Link Councillor/Representative
Falkland Primary School	Chris Foster
Fir Tree Primary School and Nursery	Pam Lusby Taylor
John Rankin Infant and Nursery / Junior Schools	Sarah Slack
Park House School	Tony Vickers
Robert Sandilands Primary School and Nursery	Erik Pattenden
St Bartholomew's School	David Marsh
St John The Evangelist Infant and Nursery School	Martin Colston
St Joseph's Catholic Primary School	Elizabeth O'Keeffe
St Nicolas Church of England School	Nigel Foot
Speenhamland Primary School	Jo Day
Trinity School	Jeff beck
Victoria Park Nursery School	Martha Vickers
The Willows	Billy Drummond
The Winchcombe School	Stephen Masters
Newbury College	Martin Colston

**NEWBURY TOWN COUNCIL REPRESENTATIVES ON OUTSIDE BODIES
FOR MUNICIPAL YEAR 2022-2023**

Ref	Outside Body	Representative
1.	Newbury Twin Town Association	Town Mayor and Deputy Town Mayor
2.	Carnival Committee	Billy Drummond
3.	NYC Link Councillors	Elizabeth O'Keeffe, Olivia Lewis, Martha Vickers, Chris Foster, Vaughan Miller, Jo Day & Sarah Slack
4.	Wash Common Community Association	Tony Vickers
5.	Time to Talk Management Committee	Billy Drummond
6.	West Berks Citizens' Advice- Trustee	Sarah Slack
7.	Age UK, Newbury	Vera Barnett, Vaughan Miller
8.	Volunteer Centre West Berkshire	Andy Moore
9.	St Bartholomew's School Foundation	Nigel Foot
10.	Newbury Almshouse Trust	Martha Vickers / Sue Farrant
11.	Greenham & Crookham Commons Commission	Roger Hunnemann / Billy Drummond
12.	Berkshire Association of Local Councils (and NALC / WBDALC)	Leader of the Council: Martin Colston
13.	Spring Festival Committee	Chairperson of Civic Pride, Arts & Leisure Committee: Jo Day
14.	Community Youth Project (Greenham Community Centre)	Olivia Lewis, Jon Gage.
15.	River Lambourn HLF Project	Stuart Gourley
16.	West Berkshire Heritage Forum	Gary Norman
17.	Disability External Scrutiny Board Observers	Andy Moore
18.	Clay Hill Residents Association	Pam Lusby Taylor
19.	BID Board (observer)	Martin Colston
20.	Friends of West Berkshire Museum	Nigel Foot
21.	Newbury Library	Erik Pattenden, Martha Vickers <i>Other members: Paul James, Felicity Harrison, (WBC), Hugh Peacocke/ David Ingram (NTC)</i>
22.	Wash Common Community Library	Roger Hunnemann
23.	Patient and Public Engagement which is a sub-group of the Health and Wellbeing Board	Martha Vickers
24.	Dementia Friends West Berkshire	Billy Drummond
25.	Culture and Heritage Strategy Delivery Board	Nigel Foot/ Jo day

In each and every case, the relationship between the Council and the Outside Body is different. It is up to each representative (working with other representatives if relevant) to decide the importance and relevance of a report to the Council and act accordingly.

Appendix 8

Newbury Town Council Saturday Town Hall Surgery Rota 2022-2023

Week	Date	Councillor	Councillor	
1	21 May 2022	Martin Colston	Sue Farrant	
2	28 May 2022	Sarah Slack	Roger Hunneman	
3	04 June 2022	Chris Foster	Elizabeth O'Keeffe	Platinum Jubilee BH w/e
4	11 June 2022	Olivia Lewis	Nigel Foot	
5	18 June 2022	Jeff Beck	Pam Lusby-Taylor	
6	25 June 2022	Andy Moore	Billy Drummond	
7	02 July 2022	Martha Vickers	Vaughan Miller	
8	09 July 2022	David Marsh	Phil Barnett	
9	16 July 2022	Tony Vickers	Jo Day	
10	23 July 2022	Steve Masters	Erik Pattenden	
11	30 July 2022	Sarah Slack	Roger Hunneman	
12	06 August 2022	Stuart Gourley	Martin Colston	
13	13 August 2022	Sue Farrant	Chris Foster	
14	20 August 2022	Elizabeth O'Keeffe	Olivia Lewis	
15	27 August 2022	Nigel Foot	Jeff Beck	Late Summer BH w/e
16	03 September 2022	Pam Lusby-Taylor	Andy Moore	
16	03 September 2022	Pam Lusby-Taylor	Andy Moore	
17	10 September 2022	Billy Drummond	Martha Vickers	
18	17 September 2022	Vaughan Miller	David Marsh	
19	24 September 2022	Phil Barnett	Tony Vickers	
20	01 October 2022	Steve Masters	Jo Day	
21	08 October 2022	Erik Pattenden	Sarah Slack	
22	15 October 2022	Roger Hunneman	Stuart Gourley	
23	22 October 2022	Martin Colston	Sue Farrant	
24	29 October 2022	Chris Foster	Elizabeth O'Keeffe	
25	05 November 2022	Olivia Lewis	Nigel Foot	
26	12 November 2022	Jeff Beck	Pam Lusby-Taylor	Remembrance w/e
27	19 November 2022	Andy Moore	Billy Drummond	
28	26 November 2022	Martha Vickers	Vaughan Miller	
29	03 December 2022	David Marsh	Phil Barnett	
30	10 December 2022	Tony Vickers	Jo Day	
31	17 December 2022	Steve Masters	Erik Pattenden	
32	24 December 2022	NONE	NONE	Christmas w/e
33	31 December 2022	NONE	NONE	New Years w/e
34	07 January 2023	Sarah Slack	Roger Hunneman	
35	14 January 2023	Stuart Gourley	Martin Colston	
36	21 January 2023	Sue Farrant	Chris Foster	
37	28 January 2023	Elizabeth O'Keeffe	Olivia Lewis	
38	04 February 2023	Nigel Foot	Jeff Beck	
39	11 February 2023	Pam Lusby-Taylor	Andy Moore	
40	18 February 2023	Billy Drummond	Martha Vickers	
41	25 February 2023	Vaughan Miller	David Marsh	
42	04 March 2023	Phil Barnett	Tony Vickers	
43	11 March 2023	Steve Masters	Jo Day	
44	18 March 2023	Erik Pattenden	Sarah Slack	
45	25 March 2023	Roger Hunneman	Stuart Gourley	
46	01 April 2023	Elizabeth O'Keeffe	Sue Farrant	
47	08 April 2023	Chris Foster	Elizabeth O'Keeffe	Easter w/e
48	15 April 2023	Olivia Lewis	Nigel Foot	
49	22 April 2023	Jeff Beck	Pam Lusby-Taylor	
50	29 April 2023	Andy Moore	Billy Drummond	
51	06 May 2023	Martha Vickers	Vaughan Miller	May Day w/e
52	13 May 2023	David Marsh	Phil Barnett	Mayor Making w/e

Councillor	Unavailable
Martin Colston	
Sue Farrant	
Chris Foster	
Elizabeth O'Keeffe	
Billy Drummond	
Olivia Lewis	
Nigel Foot	
Jeff Beck	
Pam Lusby-Taylor	
Andy Moore	
Gary Norman	Mayor
Martha Vickers	
Vaughan Miller	
David Marsh	
Steve Masters	
Phil Barnett	
Tony Vickers	
Jo Day	
Erik Pattenden	
Sarah Slack	
Roger Hunneman	
Stuart Gourley	
Jon Gage	Work

NB 1 - The Mayor does not do the Saturday Surgery as many mayor's duties fall on a Saturday

NB 2 - Jon Gage works on Saturdays and so is excluded from the list

Newbury Town Council

Work Programme for Full Council Meetings for the Municipal Year 2022/23.

Standing Items on each (ordinary meeting) agenda:

1. Apologies
2. Declarations and Dispensations
3. Approval of Minutes of previous meeting
4. Questions/ Petitions from members of the Public
5. Questions/ Petitions from Members of the Council
6. Town Mayor's Report
7. The Leader's Report
8. The Chief Executive Officer's Report
9. Minutes from Committees

Other items of Business

Meeting Date	Item
June	End of Year Statutory Accounts To receive the Annual Return, Approve each section of the Annual Governance Statement and adopt the accounts and the Mayor to sign them, To note the date for the exercise of electors' rights
	To receive any reports from School Link Councillors
	To receive any reports from the Council's representation on outside bodies
	To review the Council's Standing orders, if required
October	Citizens' Advice bureau To receive a presentation from Citizens Advice West Berkshire on their work in Newbury and in particular the use of the Town Council's ongoing funding.
	Local Democracy Working Group To receive a verbal update on LDW from the Chair of the Local Democracy Working Group
	Budget for 2022/23 Councillors are invited to make the Leader of the Council and the RFO aware of any particular projects that may need to be undertaken in 2022/23, so that they may be considered for inclusion in the draft budget and / or service plans and / or project list.
	Commence Review of Town Council Strategy
	Newbury BID Presentation
February	Review of Town Council Strategy
	2022/23 Precept
	Schedule of meetings for the municipal year 2022/23
	Update re VP Cafe
	Update re carbon reduction Plan
	Presentation from Community United
May	Election of Mayor Elect and Deputy Mayor
	Election of Leader and Deputy Leader of the Council
	To nominate the membership of each Committee / Sub-Committee for the 2023/2024 municipal year.