

**Minutes of a meeting of Newbury's Neighbourhood Development Plan (NDP)  
Steering Group, Held via Zoom, 15/02/2023 at 6:30 pm**

**Present:**

**Newbury's NDP Steering Group:**

- A) Newbury Town Council (NTC): Councillors Nigel Foot (Chairman), Vaughan Miller (Joint Project Manager) Gary Norman, and Martha Vickers
- B) Lay Members: Ian Blake, Paul Millard, Anthony Pick, Louise Sturgess (Deputy-Chairperson) and Kim Whysall-Hammond (Joint Project Manager)

**Other Attendees:**

Hugh Peacocke (NDP Secretary, Newbury Town Council)

**110. Apologies**

Apologies were received from Councillor Martin Colston and Louise Sturgess.

Noted that John Brownell was again absent from the SG meeting. Secretary to call him to discuss his position on the SG and if he wished to continue.

**111. Declarations of Interest**

There were none.

**112. Minutes of meeting held 25 January 2023.**

The draft minutes were amended to read "KWH" not KWS and agreed. Hugh Peacocke thanked Cllr. Vaughan Miller for undertaking the secretary role at the meeting on 25 January.

**113. Survey responses- presentation by Jeremy Flawn, Bluestone Planning**

Bluestone Planning reported over 500 consultation responses, 400 for the long survey and 100 for the short survey. Jeremy Flawn (JF) said that as the long survey comprised 99 questions that the responses gave really valuable information and insight. There was also a lot of really valuable comments and suggestions, with very little repetition. These issues were largely around heritage assets, parks and public open spaces, buildings design, heights and scale, parking and traffic management. There was also some non-planning information around public transport.

JF asked for details around the methods/ channels used to get responses- Chair and Secretary to forward.

It was agreed that analysis around post codes was not worthwhile. Age groups was more important.

KWH suggested an analysis table, which she will forward to the Secretary.

It was agreed that Bluestone report on the responses and analyse how they measured against the SG aims and objectives. These are in 6 different sections and the next 2 meetings will consider 3 sections each. This would allow the SG

to refine their aims and objectives and set up specialist groups to take each section forward.

Bluestone requested to have their report to the secretary by 8 March ( a week before the next meeting).

**114. To fix the date of the next meeting**

The next meeting: 6.30 pm, 15 March 2023, on Zoom.

**There being no other business, the Chairperson declared the meeting closed at 20:02 hrs.**