

15th May 2025

To Cllrs: David Harman, Roger Hunneman, Stephen Masters, Sarah Slack, Meg Thomas & Martha Vickers

And: Nikki Coome (Lay member)

You are summoned to attend a meeting of the **Climate Emergency Sub Committee** to be held in the Council Chamber, Town Hall, Market Place, Newbury RG14 5AA, on **Wednesday 21st May 2025 at 7.30pm**. This meeting is open to the Press and Public and will be streamed and recorded via Zoom:

<https://us02web.zoom.us/j/83890702750?pwd=Wld3brCkOzyhGaToDDXzpvd8OJDR05.1>

Meeting ID: 838 9070 2750 Passcode: 933111

Martin Kavanagh
Services Delivery Manager

AGENDA

- 1. Apologies**
Services Delivery Manger
- 2. Declarations of Interest and Dispensations**
Services Delivery Manger
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Election of Chairperson**
Services Delivery Manger
To Elect the Chairperson for the Sub-Committee for the coming year.
- 4. Election of Vice Chairperson**
Chair
To Elect the Deputy Chairperson for the Sub-Committee for the coming year.
- 5. Minutes (Appendix 1)**
To Approve the meeting minutes for the previously Climate Emergency Working Group of 4th December 2024.
Chair
- 6. Questions and Petitions from Members of the Public**
Questions, in writing, must be with the Services Delivery Manager by 2pm Tuesday 20th May 2025.
Services Delivery Manger

7. Members' Questions and Petitions

Questions, in writing, must be with the Services Delivery Manager by 2pm Tuesday 20th May 2025.

Services Delivery Manger

8. Environmental Grant Applications (Appendix 2)

To Consider grant applications received, update on previous approved grants and this year's grants (£) total and rolling FY 25/26 Budget available.

Chair

9. Carbon Footprint Reduction Update (Appendix 3)

To note Current targets, and performance monitoring

Services Delivery Manger

10. Green Fest Feedback

To receive verbal feedback on the recent successful Green Fest event

Cllr Slack & Nikki Coome

11. Forward Work Programme (Appendix 4)

To review the forward work programme.

Services Delivery Manger

9. Next Meeting date

The next meeting date is Monday 6th October 2025 at 7:30 pm.

If you would like a paper copy or large print copy of this agenda, please request this from the Reception Desk at Newbury Town Hall.

Town Hall, Market Place, Newbury, RG14 5AA

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all be proud of

**MINUTES OF A MEETING OF THE CLIMATE EMERGENCY SUB-COMMITTEE HELD IN THE COUNCIL CHAMBER,
NEWBURY TOWN COUNCIL, MARKET PLACE, NEWBURY ON
WEDNESDAY 26TH MARCH 2025 AT 7.30PM**

PRESENT

Councillors, David Harman (Chair), Roger Hunneman, Sarah Slack, and Martha Vickers.

In Attendance

James Heasman, Parks & Open Spaces Supervisor.

1. APOLOGIES

Councillor Meg Thomas.

Absent: Councillor Steve Masters, and Ms Nikki Coome

2. DECLARATIONS OF INTEREST

The Parks & Open Spaces Supervisor declared that Councillor, Martha Vickers who is also a Member of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

3. MINUTES

Members of the committee noted that the minutes did not have the correct information under Next Meeting item as Green Fest was discussed and requested as an agenda item at the next meeting. Subsequently resulting in the additional item not been added to the agenda for this meeting of the Climate Emergency Sub-Committee Wednesday 26th March 2025.

PROPOSED: Councillor Roger Hunneman

SECONDED: Councillor David Harman

RESOLVED: That the minutes of the meeting of the Climate Emergency Sub-Committee held on Wednesday 29th January 2025, be approved, and signed by the Chairperson. With the amendments by hand to the minutes of Green Fest. And Corrected name of Jenny Kirby removing the name Sarah.

4. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC

There were no questions received from members of the public.

5. MEMBERS' QUESTIONS AND PETITIONS

There were not questions received from members of the committee.

6. ENVIRONMENTAL GRANT APPLICATIONS

PROPOSED: Councillor Sarah Slack

SECONDED: Councillor Martha Vickers

RESOLVED: that the previously agreed Newbury Nature Corridor grant of £412.59 was incorrect and that a new figure of £412.75 be awarded the Newbury Nature Corridor.

MOTION TO SUSPEND STANDING ORDERS**PROPOSED:** Councillor Martha Vickers**SECONDED:** Councillor Roger Hunneman

RESOLVED: to suspend standing orders to receive additional information from 2 members of the Newbury Tennis Club.

Members received information from two members of the Newbury Tennis Club and thanked them for their attendance to provide this.

MOTION TO REINSTATE STANDING ORDERS**PROPOSED:** Councillor Roger Hunneman**SECONDED:** Councillor Sarah Slack

RESOLVED: To reinstate standing orders to continue the Committee business as stated on the agenda.

PROPOSED: Councillor David Harman**SECONDED:** Councillor Sarah Slack

RESOLVED: that £3172.00 be granted to the Newbury Tennis Club LED Flood Lighting Project subject to the Greenham Common Trust Top up Scheme being awarded, to cover the remaining Funding. Should the project not get match funded then £5,977.00 is to be awarded from Newbury Town Council's Climate Emergency Sub-Committee grant fund.

It was also noted by Members of the Committee that Greenham Common Trust has agreed to 'Trust Top Up' Match fund three out of the four Grants that have been submitted to the Climate Emergency Sub-Committee. The fourth application cannot be matched funded due to it not being a registered Project under Greenham Trust.

Applications to be match funded:

- Newbury Nature Corridor – 20578 - £412.75
- Green Fest – 20810 - £2,000.00
- Newbury Tennis Club LED – Flood Lighting Project – 20179 - £3172.00 (with matched funding), or £5977.00 (if no matched funding).

Members requested that Officers inform applicants about the potential of match funding by Greenham common trust up receipt of application to the Climate Emergency Sub-Committee Grants.

7. CARBON FOOTPRINT REDUCTION UPDATE

Members noted the report at appendix 3 to the agenda item 7.

From the report members have request further information at the next scheduled meeting, in relation to the proposed solar panel instillation sites and reasoning behind there viability and non-viability.

Councillor Roger Hunneman requested that a report on the effects and usage from switching to LED lights on the footpath and streetlights, be considered under this agenda item at the next scheduled meeting.

Members also requested a report on the past 6 months of Carbon savings from NTC having the Electric Van.

From the report Submitted at appendix 3 to the agenda item 7, members have requested that the Delivery Services Manager Contacts a Ms R Street, to help gain the knowledge in quantifying the Carbon credit gain from the bio diversity net gain undertaken by the council.

8. FORWARD WORK PROGRAMME

The forward work programme was received and noted by the committee.

It was requested by the Committee that the following items are to be removed from the forward work programme as these items are considered under a different Parent Committee:

- Newbury In Bloom update
- Thames and Chiltern in Bloom update

It was request by the Committee that the following items are to be amended:

- Agenda item for 21st May 2025 - Green Fest Update changed to Green Fest Feedback
- All items that we due to be on the agenda for 26th March under the forward work programme and were not considered, to be added to the agenda of the Next scheduled meeting Wednesday 21st May 2025

. MOTION TO SUSPEND STANDING ORDERS

PROPOSED: Councillor Sarah Slack

SECONDED: Councillor Roger Hunneman

RESOLVED: to suspend standing orders to discuss details of the upcoming Green Fest Event, Saturday 5th April 2025.

The Committee discussed and requested Officers time to support Councillors prepare, exhibit and breakdown the Newbury Town Council stand, at the Green Fest Event.

. MOTION TO REINSTATE STANDING ORDERS

PROPOSED: Councillor Roger Hunneman

SECONDED: Councillor Sarah Slack

RESOLVED: To reinstate standing orders to continue the Committee business as stated on the agenda.

9. NEXT MEETING DATE

Members noted the next meeting date as Wednesday 21st May 2025 at 7:30 pm.

THERE BEING NO OTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 20:51 HRS

CHAIRPERSON

Signature: _____

Date: _____

DRAFT

Point of Contact: The name of the main contact for the person/organisation/body seeking the grant.	Peter Marshman
Address: The address of the main contact.	1 Narborough Lane East Ilsley RG20 7LX
Telephone (Home): The home contact number of the main contact.	01635280585
Telephone (Work): The work contact number of the main contact.	07500005043
Email The email address of the main contact.	peter.marshman@digitall.charity
Where does the organisation meet:	The charity meets online, we support communities in venues in Newbury including home school groups, schools and Newbury library.
Please give details of the purpose for which the grant is required how carbon reduction/benefit will be achieved by this investment and how this relates to the Town Council Climate Change Agenda.	EcoCode Newbury enables communities in Newbury to come together in the community space of the Newbury Library to engage in exciting, active and innovative workshops to help highlight the importance of how engineering can provide solutions to the climate crisis. It provides young people with access to current and future digital skills to help develop the young digital leaders, climate champions and innovators of tomorrow. With the exciting sustainability research taking place at Rutherford Appleton

	<p>Laboratory across departments such as the laser facility, ISIS, Rosalind Franklin centre and RAL space, the EcoCode sustainability workshops helps to bring that research to life, abstracted in a way that young people can engage in STEM through coding and physical computing. It is this combination of providing digital skills with the contextualisation of climate action and sustainability with work happening locally, that provides young people in Didcot with the aspirations that they can make a difference and be future-ready for jobs that are yet to be created in this area. The grant would be used to fund 12 workshops for young people in Newbury Library through our link Chenoa Leaver. These workshops allow children to code micro:bit programmable devices which have a range of sensors, inputs and outputs. The workshops will include:</p> <ul style="list-style-type: none"> - Air and water monitoring - coding micro:bit devices to collect air and water quality and carrying out data science to analyse and visualise the data - Coding for Climate Action - developing early warning systems, transmitting data via radio - Spider Silk - coding devices to understand how spider silk can be used as a sustainable material in construction and healthcare - Llama Antibodies - coding devices to link to a solar cell and explore how - Cosmic Rays - coding devices to detect intense light and learning about how monitoring cosmic rays can help us collect more accurate climate-related data - Penguin Feet - coding devices to mimic how penguins constrict their blood vessels and how
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	<p>through this knowledge, we can build more sustainable cooling and heating space. The workshops will be led provided by Peter Marshman, CEO at the charity and former assistant headteacher and head of Computing at Park House School in Newbury, alongside ambassadors Alex Baker and Greg King, who are in-service Computing teachers in Oxfordshire and Berkshire. Supporting his core team will be volunteers of the charity. All volunteers at Digit<all> as well as ambassadors and staff have DBS certificates. The charity provides these workshops as it enables young people and their families to learn about sustainable approaches, which in turn improve carbon reduction. These activities change minds and inspire young people in their local community space to be more climate-conscious and become the digital climate champions of tomorrow. Engineering is one of the key drivers for solving the climate crisis, it is through developing young engineers that global solutions can be discovered. This will directly support the goal for carbon neutrality by 2030 through changing minds and behaviours of young people but also in parents and guardians that attend the workshops. Importantly, these activities will inspire to create the future digital climate leaders of tomorrow within the community leading to increased direction in this area. The project supports a Newbury-wide sustainable approach by encouraging sustainable actions and due to the location of the workshops at Newbury Library, they are accessible by some of the most deprived</p>
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	young people in the town who use the library including looked-after children and children with free school meals.
How will success be measured and how will this be fed back to the Council's Climate Change Working Group?	Intent to persist (average rating of 1-5), indicating how much young people want to continue to learn more about STEM, coding and positive impacts on sustainability and climate change Net promoter score (average rating of 1-5) indicating how much the children enjoyed the sessions and the learning that they gained as a result. Number of young people and adults engaged in the activities. Number of children with free school meals and number of girls involved in activities.
Total cost of scheme/project/activity for which grant aid is required: (Rounded to the greater pound)	8480.00
Amount of grant applied for: (Rounded to the greater pound)	6880.00
What other sources of funding have been approached, or are available for this scheme?	The charity will be gifting the use of laptops and micro:bit programmable devices for the workshops
Have you received a Newbury Town Council Grant before?	No

Carbon Footprint Reduction Interim Report for FY 2024/25*

Our target is to reduce CO2 emissions by > 7 tonnes / annum year on year to 2030.
This year's target was to reduce to 26.1 tonnes of CO2 by FYE 24/25

Progress To Date

The interim figures for FY24/25 will be close to the figures below:

- **Site Electricity** is now from green energy suppliers, significant saving of up to **circa 23.5 tonnes of Co2** (based on FY22/23 Electrical Consumption figures from last formal audit report)
- **Grey Fleet**, NTC since 1st November 2024 have an electric vehicle for the ground's maintenance teams use, saving **0.75 tonnes of Co2 this FY. This equates to 1.782 tonnes per annum**. Recharging is now from green energy also.
- **Non controlled site electricity**, we have reduced our electricity consumption by a minimum of 69.5% for the light units we replaced during FY 23/24 **saving 0.4 tonnes of Co2**. Figures for 24/25 are not available at the time of writing. However, during FY 24/25 the electricity supplies are now from green energy sources **saving up to 3 tonnes of Co2 per annum**. The review of the potential for cost savings from quiet time switch off options has not yet been assessed
- **Trees**, our policy of 2 new for every 1 removed continues with a positive contribution of at least 16 trees above this years target replacement- more work required to identify Co2 carbon capture - see later carbon credits bullet point
- **Perennial planting**, continues across our flower beds and FY 25/26 year we will move a 40% target of perennial plants in our flowerbeds – see later carbon credits bullet point
- Community led bulb planting to improve the environment also continues

*Note

The external auditor will determine the final figures, this is an interim assessment.

Projects needing further work beyond FY 24/25 are:

- **Existing Town Hall Solar panels replacement** (£13000 to be scheduled once the roof repairs are completed – subject to funding for additional panels however costing £3500
- **Site Gas** feasibility study to eliminate gas usage from the Town Hall completely **this project is now live** the cost is between £11000 – 12,000 for two electric boilers to

replace existing gas boilers. The financial case is being prepared by the SDM target savings here of a further **6 tonnes of Co2 per annum**

- **Heating review** to reduce electrical consumption of the Town Hall (replace inefficient heaters with more efficient heaters such as UV or Rointe type heaters)
- **Non controlled site electricity**, continue LED lamp upgrades to footway lighting to further reduce our energy consumption and costs
- **New Solar Sites** Work on Café, tennis courts and potentially the Bowls Club on hold until planning permission granted for Victoria Park Café – ready for budget consideration FY 26/27 (planning received late Apr 25)
- On completion of the Victoria Park Café Project, we will recover the Carbon Credits as the project is a refurb/remodeling project
- Relaunch of the grants scheme to encourage greater community awareness and involvement – ongoing promotion with web site links and physical promotion at events
- Revisit Kennet & Avon Canal hydro electricity generation feasibility Q4 FY 25/26
- Replace fire extinguishers with Eco friendly options across all assets Q3 FY 25/26
- Carbon credits from sponsored clients and historic claw back of carbon capture values from ecological activities we have completed (Via MS R Street) Q2 FY 25/26

Extract From The Last External Auditors Report

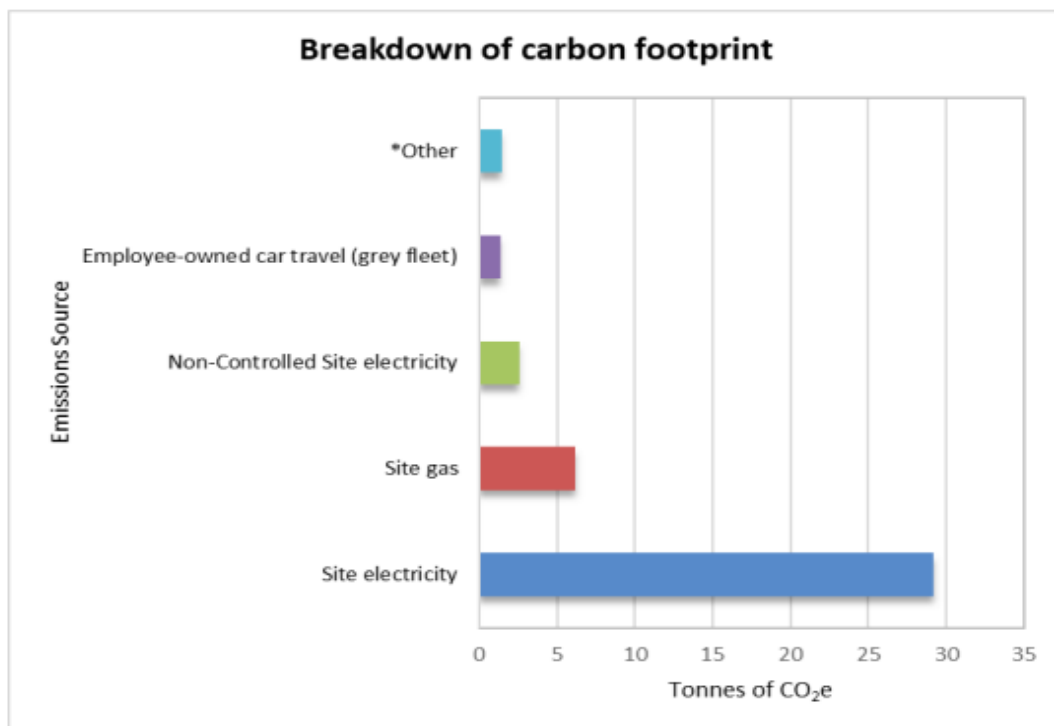


Figure 2: Contribution in tonnes of CO₂e of each element of NTC's carbon footprint

Waste and Recycling Figures

We continue to increase our already high recycling rate and over the last three months our figures have risen from 75.6% to 82.4%. These figures equate to an exceptionally high 90%+ of our recyclable materials being processed. The residual is mainly dog waste which cannot be recycled. It is however incinerated, and the heat (energy) is recycled in a waste power production unit.

MK 13.5.25

Forward Work Programme for FY's 25/26

Quarterly Climate Emergency Sub Committee Meetings	
Forward Work Programme for FY's 25/26	
26 th March 2025 Meeting, Suggested Forward Plan	
<p>Environmental grants – ongoing process (New) Instruct annual external audit and report of our progress Identify sites and cost estimates for new solar PV on NTC Assets (New) Investigate more efficient heating system in the Town Hall and then extend across other NTC assets where feasible. The above are covered in the Carbon Reduction Report Appendix 3</p>	
<p>Recommendation: To note and agree any other items that Members resolve to add to the Forward Work Programme</p>	
25 th May 2025 Meeting, Suggested Forward Plan	

Grants application further promotion required.
 GM Contract update – Recycling rates
 Green Fest Feedback
 Hutton Close, next steps following flower beds and tree planting Biodiversity listing and carbon reduction calculation – linked to Ms R Street
 (New) Consider and report the opportunity to replace gas to electricity at the Town hall
 (New) Quantify the carbon reduction from the last three years lighting upgrades made
 (New) Investigate power supply source for our street / footway lighting and encourage a switch to green energy if possible

Recommendation: To note and agree any other items that Members resolve to add to the Forward Work Programme

6th October 2025 Meeting, Suggested Forward Plan

Consider what projects you would like included in the budget year 26/27 and forward to RFO for inclusion in the budget formulation process (agenda item for this meeting).

Recommendation: To note and agree any other items that Members resolve to add to the Forward

07 January 2026 Meeting, Suggested Forward Plan

TBA

Recommendation: To note and agree any other items that Members resolve to add to the Forward Work Programme