

2 February 2022.

**To:** Councillors Martin Colston, Billy Drummond, Olivia Lewis, David Marsh, Gary Norman, and Martha Vickers.

**Substitutes:** Councillors Jon Gage, Stuart Gourley, Stephen Masters, and Andy Moore

**Also:** All Members for information

Dear Councillor

You are required to attend a meeting of the **Grants Sub-Committee** to be held at **7.30 pm on Monday 7 February 2022 in the Council Chamber, Town Hall, Newbury.**

The meeting is open to the press and public.

Yours sincerely,

**Hugh Peacocke**  
**Chief Executive Officer**

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## AGENDA

1. **Apologies for absence**
2. **Declarations of interest and dispensations**  
**To receive** any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
3. **Minutes (Appendix 1)**  
**To formally approve** the minutes of a meeting of the Grants Sub-Committee held on 22 November 2021.
4. **Questions and petitions from members of the public**
5. **Members' questions and petitions**
6. **Award of Climate Change Grant Aid (Appendix 2)**  
**To consider** the recommendations received from the Council's climate Emergency working group and  
**To award** Grant Aid to the successful applications in line with the Council's criteria for Grant Aid. (Appendix 3)

Town Hall, Market Place, Newbury, RG14 5AA

**Minutes of a meeting of the Grants Sub-Committee of Newbury Town Council held at 7.30 pm on Monday 22 November 2021 in the Council Chamber, Town Hall, Newbury.**

**Present:** Councillors David Marsh ( Deputy Chairman, chaired this meeting); Martin Colston, Jon Gage (substitute) and Andy Moore (substitute)

**In Attendance:** Hugh Peacocke, Chief Executive Officer

**15. Apologies for absence**

Councillor Gary Norman, Olivia Lewis and Martha Vickers.

**16. Declarations of interest and dispensations**

The Chief Executive Officer declared that Councillors David Marsh and Andy Moore are members of West Berkshire Council and that they have a general dispensation to discuss any matters relating to the business of that Council.

Councillor martin Colston declared an interest in Speakability.

Councillor Jon Gage declared an interest in Mencap and

Councillor Andy Moore declared an interest in Ancantata.

**17. Minutes**

**Proposed:** Councillor Martin Colston

**Seconded:** Councillor David Marsh

**Resolved:** That the minutes of the meeting of the Grants Sub-Committee held on 23 June 2021 be approved as a correct record and signed by the Chairperson.

**18. Questions and petitions from members of the public**

There were none.

**19. Members' questions and petitions**

There were none.

**20. Award of Grant Aid**

Members noted that the Council had provided £24,500 in this year's budgets for grants towards projects registered on the Good Exchange. It was further noted that the Subcommittee had awarded grants totalling £13,395 at the meeting on 23 June, leaving a balance of £11,105 to be disbursed at this meeting.

The subcommittee reviewed the Council's criteria for awarding grants and then considered the applications registered on the Good Exchange from 14 June 2021 to 11 November 2021.

Having regard to the Council's criteria for awarding grants and the Council's Strategic objectives to support youth, the elderly, the vulnerable and the diverse communities in Newbury,

**Proposed:** Councillor Martin Colston

**Seconded:** Councillor David Marsh

**Resolved:** That the Council makes the following grants awards, payable through The Good Exchange:

Project no.	Name of organiser	Award
19300	Incantata Ladies Choir	£780
19268	Newbury cancer care	£1,690
19247	Ladybirds Pre-school	£1,690
19230	Newbury Community Resource Centre	£900
19173	Vox Thrive	£725*
19132	Home-Start West Berks	£250
19095	Educafe	£1,690
19017	West Berks Mencap	£1,690
18974	Loose Ends, Newbury	£1,690
	Total	£11,105

(\* Only £531 required to complete project, per The Good Exchange, 23.11.2021)

The following points were also made:

- Speakability is the Mayor's Charity this year- advise the Civic Manager that the contribution might be made via the Good Exchange to attract match funding
- Invite Voxthrive to perform in the Market, on a Saturday leading up to Christmas
- Advise Community United that the Council is happy to support them through the use of facilities, etc. for events to be held in Newbury.
- Suggest to the Climate Change working group that they might consider project ref. no. 19230 for grant aid- a further £900 would complete their funding target with support from The Good Exchange.

## **21. Supplementary agenda regarding Climate Change Grants**

The Subcommittee noted that the Climate Change Working Group had requested that this be deferred until after they had met and that they would then make recommendations to the Subcommittee.

There being no further business the Chairperson declared the meeting closed at 8.45 pm.

**Chairperson:**

**Date:**

**Newbury Town Council**

**Climate Change Grants**

**Recommendations from the Climate Emergency Working Group to the Grants Subcommittee**

The Working group met on 18<sup>th</sup> January 2022 and agreed that the following recommendations be made to Grants sub-Committee in respect of the Grant applications received by the Council:

- **Apple Day** – the applicant has been asked to resubmit in the CC format and explain the CC benefits that would be achieved if the Grant was recommended- response still awaited.
- **1st Newbury Scouts** – the applicants have been written to and asked to clarify exactly what the Grant will be used for (solar roof panels?) and the Carbon benefits that will generate – response still awaited.
- **Ladybird Nursery** – the Thermal survey indicated a few fundamental issues with this building. The CCWG did not feel that just installing another gas boiler was an appropriate and proportionate outcome. A comprehensive action plan showing benefits & returns is needed and some confirmation of the viability and longevity of the investment – is the building fit for purpose to give the required return on any investment? The application as submitted was not recommended for approval. (See attached for information submitted via online application and The Good Exchange, Ref [19185](#))
- **St John's Church porch** - The CCWG accepted the benefit of the project however did not see the carbon saving being sufficient in terms of the return on such a large investment. The CCWG would support other Carbon saving measures with demonstrable Carbon saving, e.g., addition of Solar panels to generate energy in preference to low carbon saving measures at high cost and extended returns on their investment. The CCWG could at this time not support this application. (See attached for information submitted via online application)
- **ARK project** – the CCWG was minded to approve this application on the basis that it fitted with the Council's overall Climate Change message and the need to encourage Biodiversity as part of the mitigation to carbon generation. The applicant has now applied via the Good Exchange to obtain added value. The CCWG recommend the £1,000 Grant application alongside a Good Exchange match funding. The funding should have a requirement for ARK to report Annually on progress of the project and in respect of those areas within NTC Control. (See attached for information submitted via online application and the Good Exchange Ref [19338](#) )
- **Newbury Resource Centre** – the CCWG was minded to recommend approval for the £900 application SUBJECT TO the applicant providing some data as to the energy/ carbon saving that might be generated by this requirement and an explanation of how the end product (shredded cardboard) would be used (composted/ recycled again ) . This should be produced annually and submitted to the Council.

- **West Berks Sustainable Community project** – The CCWG was minded recommending for approval the application of £800 as a contribution to setting up a web site for educating, learning & disseminating of information on sustainability and particularly sustainable plastics. The CCWG would encourage this also being a “Green Directory” for the sharing of information, good practice, contact details for interested parties to share same.

In recommending the Grant the CCWG also suggest that the Project Team submit action plan with timelines indicating how the website will be built and managed and when it will become live.

Cllr Slack & Foot declared an interest in this Group and agreed to feed back on progress should the Grant be approved.

- **Community Matters** – The CCWG having discussed this request are minded recommending approval for the request for a Grant of £1,900 to support a new initiative around reuse & recycling. The idea of being able to repair and reuse items rather than dispose is welcome and as a volunteer project has Community benefit. The Council is already supporting the Lending Library and other project initiated by Community matter all of which have been well managed.

The CCWG would recommend approval subject to annual feedback from the Project on volume of material recycled, repair and redistributed and that this project should not seek commercial gain above covering costs.

The Chair declared an interest in the Group.

"Address: The address of the main contact."	Please give details of the purpose for which the grant is required how carbon reduction/benefit will be achieved by this investment and how this relates to the Town Council Climate Change Agenda.	How will success be measured and how will this be fed back to the Council's Climate Change Working Group?	"Total cost of scheme/project/activity for which grant aid is required: (Rounded to the greater pound)"	"Amount of grant applied for: (Rounded to the greater pound)"	What other sources of funding have been approached, or are available for this scheme?	Have you received a Newbury Town Council Grant before?	When and what was the amount?	Please give further information in support of your application:
ARK, Avebury, Elcot Park, Elcot Lane, Marlborough, SN8 2BG	<p>"The purpose of this grant is to continue our Love the Lambourn project, as there is still plenty of habitat improvements to be carried out at this stretch, which will make the river more robust to the increasing pressures it face. This urban and public stretch of the Lambourn has been neglected. It is a SSSI chalk stream in 'Unfavourable, recovering' condition. Chalk streams are internationally rare habitats, supporting a wealth of wildlife, here in England we have 85% of them.</p> <p>With grant funding we will be able to run more professionally led community river restoration training days and empower local people to learn the skills and methods needed to make the Lambourn a healthy river corridor.</p> <p>Our Love the Lambourn Project phase 1 has already galvanised a broad spectrum of the community to volunteer with us and help improve the ecology of their local chalk stream, whilst learning new skills, meeting like minded individuals and enjoying and learning about their river.</p> <p>Grant funding will enable us to continue and achieve a better balance of light and shade along the riverbank (vital for a healthy chalk stream), create brushwood mattresses (structures made of local sourced natural materials) that trap silt and lessen the road surface runoff that enters the river. A better mix of native marginal plants not only improves the river for a wealth of aquatic wildlife (hiding places for fish such as minnows, young trout and grayling), they are also great for pollinating insects, such as bees, butterflies and moths.</p> <p>We will restore 'deflectors', these are woody debris structures that deflect the flow and create riffles, this oxygenates the water, which benefits the creatures that live in the river.</p> <p>The habitat work helps to create meanders, which means the river functions more naturally and the riverbed gravels are clean. This means fish can spawn successfully and the tiny invertebrates (mayfly larve, freshwater shrimp etc.) thrive. These invertebrates are the main food source for many other species and are an indicator of a healthy river.</p> <p>We will continue to remove the litter that blights this stretch. Removing all items found, including the vast number of plastics that are as much a problem in rivers as our seas.</p> <p>The £1,000 requested in this grant application will fund three professionally led community training volunteering days and a plant order."</p>	<p>"Success will be measured through riverfly monitoring, this is a long-term study checking the health of the river through regular kick sampling. It will also be measured by images to evidence the habitat restoration, the habitats created and the success of plant rich buffer strips.</p> <p>We will also measure the number of volunteers and volunteer hours given to this project. Will will also record the amount of litter removed."</p>	£6,000.00	£1000.00	<p>We will be applying for a Rivers &amp; Wetlands Community Days grant for £5,000.00 early in 2022, when this fund re-opens. We were a successful applicant with this fund earlier this year and secured £5,000.00 to funded Love the Lambourn phase 1 over 2021. Our final day for phase one is Friday 29th Oct 2021.</p>	No		<p>"We are a registered charity and are the Rivers Trust for the Kennet Catchment. We have won several awards for our river restoration projects, including a Wild Trout Trust Conservation Award. The Environment Agency are aware of this project and support the work that we have and would like to continue to carry out. Local interest and uptake of volunteering has been excellent in Newbury and a locally based company, Cirrus Logic has also joined us this year for a corporate volunteering day on the Lambourn. Our community volunteering and training days are very popular and feedback is very positive, volunteers get a great deal out of working outdoors with nature, whilst helping us carry out high quality habitat works at great value.</p> <p>The more robust we can make our rivers, including the Lambourn the better they will cope with climate change, such as longer dry periods and intense rain. If further information is required please do get in touch."</p>

"Address: The address of the main contact."	Please give details of the purpose for which the grant is required how carbon reduction/benefit will be achieved by this investment and how this relates to the Town Council Climate Change Agenda.	How will success be measured and how will this be fed back to the Council's Climate Change Working Group?	"Total cost of scheme/project/activity for which grant aid is required: (Rounded to the greater pound)"	"Amount of grant applied for: (Rounded to the greater pound)"	What other sources of funding have been approached, or are available for this scheme?	Have you received a Newbury Town Council Grant before?	When and what was the amount?	Please give further information in support of your application:
Ladybirds Pre-school, Roebuts Close, Newbury, Berkshire, RG14 7AP	The grant would pay for a new, energy efficient boiler to heat Ladybirds Pre-school (including water). The current boiler is over 15years old, unreliable and British gas have confirmed is inefficient and not as eco friendly as it should be (due to age). A new boiler would hugely benefit the Pre-school, in ensuring a reliable source of heat and hot water. It would remove the need to use stand alone heaters (inefficient, not environmentally friendly) in the event of a boiler break down (which happened at various times over the winter months). The improvements a new boiler would provide from an environmental perspective relate directly to the Town council climate agenda, in making Ladybirds more environmentally sustainable in line with other Newbury based community organisations.	The success of the project could be fed back to the climate change working group, by sharing service reports from British Gas once a new boiler is installed; confirming the improved level of efficiency of the new boiler. Ladybirds could seek an energy rating for the building, before and after the boiler has been installed to review the impact it has had.	£3000	£3000	None at the present time.	Yes	£2500 - West Berkshire council grant for surveys to investigate thermal efficiency. A thermal survey has taken place to identify the areas where improvement is needed. As expected this survey has identified a whole range of areas for improvement; the roof, wall insulation and as confirmed by British gas - the boiler.	
St Johns Church 39 Laurel Gardens, Newbury, RG19 8XU	"As an historic building it is difficult to input infrastructure that will help us to reduce our carbon footprint. However we have decided on a two pronged approach. Firstly we plan to build a new porch at the main entrance to our church; as it stands we have to prop open our heavy wooden doors throughout the service as they are to burdensome for our older congregants, however in the winter months this does lead to a large loss of heating. Building the new glass porch with mechanised doors will allow us to have an easy access for those of various mobility and neuro based divergences, yet self closing meaning we are able to keep the warmth in the building, further supporting our older congregants. We also believe that with the glass porch less lighting would be needed for the vestibule, meaning a hopeful reduction in our electricity useage. Our second approach is an aim to go carbon neutral through the use of ""Climate Stewards"" an organisation that allows you to pay to offset the church's carbon footprint through investment into re-forestation throughout the globe, and efficient cooking implements in third world countries where coal or charcoal would be the main staple. We would also have an annual drive for the individual members of our community to utilise the system in an effort to have individual carbon neutrality."	We hope that a success from the porch would be made visible in a reduction of our quarterly gas and electricity bill. We will also input the data regarding our investment in carbon neutrality.	£75000 approximate for the porch and £950 per annum in carbon neutrality payments	£10,000	We will be utilising local giving through the Good Exchange, and grant systems from the Greenham Common Trust. We will also strive to involve all the communities of Newbury to encourage giving to this cause	No		We have already paid nearly £10,000 out of the Church's own funds and investments in order to push through architect and planning application expenditures. We will meet the target required but there would be a significant ease on our burden with support from the town council.



## Climate Emergency - Grant Aid Application Form

Applicants should study the criteria below to ensure that they qualify.

Any questions should be directed to the Town Council before applying.

### Criteria for Grant Aid

Priority shall be given to organisations which:

- Are based within the boundary of Newbury Town Council or which serve wholly or mainly the residents of Newbury.
- Would give benefit to the greatest number and range of Newbury town residents.
- Provide a benefit for the wider community beyond progressing the interest of its members.
- Have made an effort to raise funds themselves and are not reliant on donations to fund the total project
- Show a commitment to long term sustainability.
- Show a commitment to equality and diversity

In addition:

- Grants will not be awarded to bodies that unitary or national government has a legal obligation to fund.
- Priority will be given to those organisations whose objectives meet the priorities and targets laid down in the Council's Strategy.
- The Applicant will need to demonstrate the Carbon reduction / benefit to be achieved in their project in their application
- The Applicant will be required to feedback on the project and be willing to demonstrate the outcomes as a Climate Change Workshop organised by the Council.

1. I confirm that the criteria for grant aid has been read. ☐



# Person/Organisation Information

**2. Name of Person/Organisation/Body seeking grant:**

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**3. Point of Contact:**

The name of the main contact for the person/organisation/body seeking the grant.

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**4. Address:**

The address of the main contact.

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**5. Telephone (Home):**

The home contact number of the main contact.

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**6. Telephone (Work):**

The work contact number of the main contact.

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**7. Email**

The email address of the main contact.

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**8. Where does the organisation meet:**

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# The Grant

9. Please give details of the purpose for which the grant is required how carbon reduction/benefit will be achieved by this investment and how this relates to the Town Council Climate Change Agenda.

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10. How will success be measured and how will this be fed back to the Council's Climate Change Working Group?

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11. Total cost of scheme/project/activity for which grant aid is required:  
(Rounded to the greater pound)

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12. Amount of grant applied for: (Rounded to the greater pound)

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13. What other sources of funding have been approached, or are available for this scheme?

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14. Have you received a Newbury Town Council Grant before?

15. If yes, When?

16. If yes, what was the amount?

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17. Please give further information in support of your application:

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### Required Action...

Please email a balance sheet giving a breakdown of the organisation's income/expenditure in the previous year, including details of all balances held.

Email Address: [towncouncil@newbury.gov.uk](mailto:towncouncil@newbury.gov.uk)

Your application will not proceed without this.

18. I have read and acknowledge the required action.

*Check all that apply.*

☐ Yes

### Confirmation

19. I confirm the information provided to be true.

*Check all that apply.*

☐ Confirm

20. Please insert your name to digitally sign this document. \*

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