

MINUTES OF A MEETING OF VICTORIA PARK PROJECTS SUB-COMMITTEE (VPPSC) HELD IN THE ELSIE KIMBER ROOM, NEWBURY TOWN HALL, MARKET PLACE, NEWBURY ON MONDAY 05TH JANUARY 2026 AT 7.30PM.

PRESENT

Councillors: Roger Hunneman (Chairperson), Vaughan Miller, Graham Storey, Meg Thomas & Martha Vickers. Including Gary Norman (observing capacity).

IN ATTENDANCE

Martin Kavanagh SDM

Neil Cook - Aero Consulting (PM)

1. APOLOGIES FOR ABSENCE

None

2. DECLARATIONS OF INTEREST

The Services Delivery Manager declared that Councillor Martha Vickers who is also a Member of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

3. MINUTES

PROPOSED: Councillor Miller

SECONDED: Councillor Storey

RESOLVED: That the minutes of the meeting of the Victoria Park Projects Sub-Committee held on Monday 3rd December 2025, be approved, and signed by the Chairperson.

4. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC

There was one member of the public on behalf of Park Run raised a question and representation on behalf of Park Run and potential mitigations for the current grounds, target cancellation lead times (Thursdays AM) and safety issues. Members thanked the Park Run representative for their input to this meeting. **Action SDM** to re-circulate the document.

5. MEMBERS' QUESTIONS AND PETITIONS

There were none.

6. CAFÉ PROJECT UPDATE

Committee **received** the project update from Neil Cook, project plan (Gant chart) from MASPACE. It was **noted** that this chart needs further revision ensuring the revised windows supply date is included. Further the PM agreed to produce a Completion plan from here simply focussing on the outstanding works and timescales covering the final weeks of the programme to handover back to NTC and commissioning to add further clarity to the reporting.

Pergola frame colour and retractable roof colour instruction to the supplier required.

PROPOSED: Cllr Storey

SECONDED: Cllr Miller

RESOLVED: That the frame colour to be the same RAL colour match as the window and door frames and the fabric roof to be Ivory in colour swatch ref PRG111.

7. CAFÉ PROJECT BUDGET MANAGEMENT

Committee received a verbal update from the PM & SDM on the budget. The committee asked that their thanks be noted and communicated to the CEO in particular for securing a grant towards the delivery of the new changing places facility. Also to recirculate documents of 4th December to members. **Note** a deadline of 4th February 2026 for the completed café operator lease agreement and legal sign off. **Action SDM.**

8. PARKRUN

Parkrun in Victoria Park update was covered in the responses to the mitigations issues in Agenda item 4. The commitment to work to find further mitigations and look at best practices of other Council Park Runs and report back in February. Further input from Cllr Miller was also **noted** regarding route potential changes and will update the meeting of progress at the next meeting.

In the meantime, the current suspension of Park Run will continue until the next review in February. As agreed at the last committee meeting.

9. FORWARD WORK PROGRAMME

The Programme was **noted** however the committee agreed to meet at two weekly intervals from here as we approach the final weeks of the project and ask that this be reflected in the programme.

10 NEXT MEETING

The next meeting is proposed for **Tuesday 20th January 2026 at 3pm** (subject to a suitable venue being available and not now Wednesday 4th February 2026 as Agenda item 10 of the Agenda. **SDM to confirm 20th January meeting once a venue is secured.**

THERE BEING NO OTHER BUSINESS THE CHAIR DECLARED THE MEETING CLOSED AT 21:10.