

06th August 2025

To Councillors: Chris Hood, Roger Hunneman, Vaughan Miller, Graham Storey, Meg Thomas and Martha Vickers.

Substitute Councillors: Alistair Bounds, Jo Day, Sam Dibas, Ian Jee, Steve Masters and Sarah Slack.

Dear Councillors,

You are summoned to attend a meeting of the **Victoria Park Projects Sub Committee** on **Monday 11th August 2025 at 7:30pm**. The meeting will be held in the Council Chamber, Newbury Town Hall, Market Place, Newbury, RG14 5AA.

The meeting is open to the press and public and will be streamed via Zoom:

Join Zoom Meeting

<https://us02web.zoom.us/j/81209741516?pwd=ofZapSf8wBc3ktQp5LdQNwHGn3XQgk.1>

Meeting ID: 812 0974 1516

Passcode: 487105

Martin Kavanagh
Services Delivery Manager

AGENDA

- 1. Apologies**
Services Delivery Manager
- 2. Declarations of Interest and Dispensations**
Services Delivery Manager
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
- 3. Minutes (Appendix 1)**
Chair
To approve the minutes of a meeting of the Victoria Park Sub-Committee held on Monday 2nd June 2025.
- 4. Questions and Petitions from Members of the Public**
Chair
Questions, in writing, must be with the Services Delivery Manager by 2pm on Friday 8th August 2025.
- 5. Members' Questions and Petitions**
Chair
Questions, in writing, must be with the Services Delivery Manager by 2pm on Friday 8th August 2025.

6. Forward Work Programme for the Sub-Committee

To propose any new items for consideration that Members resolve to add to the Forward Work Programme.

7. Exclusion of the Press and Public

Chair

To move that under Section 1, Paragraph 2 of The Public Bodies (Admission to Meetings Act 1960) the press and public be excluded from the meeting for the following items of business because publicity would be prejudicial to the public interest by reason of the confidential financial business to be transacted.

8. Café Project Update (Appendix 2)

Services Delivery Manager

To note: the Café Project Report.

If you would prefer a paper copy or large print copy of this document, please request this at Newbury Town Hall reception desk.

**MINUTES OF A MEETING OF VICTORIA PARK SUB-COMMITTEE HELD IN THE COUNCIL CHAMBER,
NEWBURY TOWN COUNCIL, MARKET PLACE, NEWBURY ON
MONDAY 02nd JUNE 2025 AT 7.30PM.**

PRESENT

Councillors, Chirs Hood, Roger Hunneman, Graham Storey, Gary Norman Meg Thomas and Martha Vickers

IN ATTENDANCE

Martin Kavanagh, Services Delivery Manager (SDM).

Appointment of Chairperson

PROPOSED BY: Councillor Storey, for Councillor Hunneman

SECONDED: BY: Councillor Thomas

Appointment of Vice Chairperson

Councillor Hunneman

Councillor Slack

1. APOLOGIES

Councillor: Vaughan Miller (Sub Cllr Ian Jee)

Absent: None

2. DECLARATIONS OF INTEREST

The Services Delivery Manager declared that Councillor Martha Vickers who is also a Member of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

3. MINUTES

PROPOSED: Councillor Storey

SECONDED: Councillor Norman

RESOLVED: That the minutes of the meeting of the Victoria Park Sub-Committee held on Monday 3rd March 2025, be approved, and signed by the Chairperson once the amendment to remove the words "Abstained Councillor" from agenda item 3.

4. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC

There were no questions or petitions received from Members of the Public.

5. MEMBERS' QUESTIONS AND PETITIONS

There were no questions or petitions received from Members.

6. NAME CHANGE OF SUB COMMITTEE**PROPOSED:** Councillor Norman**SECONDED:** Councillor Vickers

RESOLVED: That from today this Sub - Committee shall be known as VICTORIA PARK PROJECTS SUB COMMITTEE (VPPSC).

7. TERMS OF REFERENCE (Appendix 2)**PROPOSED:** Councillor Hunneman**SECONDED:** Councillor Vickers

RESOLVED: That the proposed amended terms of reference (Appendix 2A) are adopted for the VICTORIA PARK PROJECTS SUB COMMITTEE (VPPSC) & forward to parent committee for approval.

8. CAFÉ PROJECT UPDATE ([24/02510/FUL](#)) (Appendix 3)*Services Delivery Manager (SDM)***TO NOTE:** The Café Project Report.**PROPOSED:** Councillor Hunneman**SECONDED:** Councillor Norman

RESOLVED: That the SDM review the regulation regarding inclusivity for wheelchair users and re-calculate seating capacity while meeting the regulation. Also check with the IT support provider to see if any data is salvageable from the initial period where data did not reach us.

9. FORWARD WORK PROGRAMME (Appendix 4)**TO NOTE:** The new items be added as listed to the Forward Work Programme**PROPOSED:** Councillor Hunneman**SECONDED:** Councillor Storey

RESOLVED: That the new items be adopted into our Forward Work Programme

THERE BEING NO OTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 09:10HRS

CHAIRPERSON

Signature: _____ Date: _____

If you would prefer a paper copy or large print copy of this document, please request this at Newbury Town Hall reception desk.