

**MINUTES OF A MEETING OF THE CLIMATE EMERGENCY SUB-COMMITTEE HELD IN THE ELSIE KIMBER ROOM,  
NEWBURY TOWN COUNCIL, MARKET PLACE, NEWBURY ON  
MONDAY 7<sup>TH</sup> JANUARY 2026 AT 7.30PM**

**PRESENT**

Councillors, David Harman (Chair), Martha Vickers, Roger Hunneman  
Lay member: Dr Patrica Glover

**IN ATTENDANCE**, Martin Kavanagh, Services Delivery Manager (SDM)

**22. APOLOGIES**

*Services Delivery Manager*

Apologies received. Ms Coome & Cllr Masters - who attended by zoom

**23. DECLARATIONS OF INTEREST**

*Services Delivery Manager*

It was declared that Councillor Martha Vickers who is also a Member of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow her to partake in discussions relating to West Berkshire Council business. Dr Glover also declared her interest as a carbon literacy trainer.

**24. MINUTES (Appendix 1)**

*Chair*

**PROPOSED: Cllr Harman**

**SECONDED: Cllr Hunneman**

**RESOLVED:** The meeting minutes of the Climate Emergency Sub Committee of 21<sup>st</sup> May & 10.11 2025 were **approved** and signed by the chair.

**25. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC**

*Services Delivery Manager*

**RESOLVED:** There were no questions or petitions.

Signed ..... Dated.....

(Chair)

**26. MEMBERS' QUESTIONS AND PETITIONS***Services Delivery Manager***PROPOSED: Cllr Vickers****SECONDED: Cllr Harman**

**RESOLVED:** the committee agreed to review the request from charities and good causes as appropriate, for environmental aids such as water butts, water retention coverings shovels, spades, etc as a shared resource. Data to be collated from the parties expressing interest (currently allotment tenants). Normal grant guidelines will still apply.

**Action:** CS officers to collate the requests to be considered in the next meeting.

**27. ENVIRONMENTAL GRANT APPLICATIONS (Appendix 2)***Services Delivery Manager*

**MEMBERS NOTED:** the SDM advised that £2805 of the budgeted £10,000 has previously been committed for CESC grants.

Seven new applications were received and considered as follows:

- **City Arts £1000 Door Grant approved** - subject to the project being on the good exchange, if not they need to re-apply for reconsideration
- **Community Resource Centre (Community Furniture Project)** - does not meet our criteria no award  
**Action** CS officers to revert highlighting our grant criteria to this applicant.
- **Mencap PV Project Grant £2000 – held on reserve pending acceptance on the good exchange**  
**Action** SDM Also Encourage approach to secure members bids
- **Newbury Nature Corridor – project, precursor a Match funding site and resubmit**
- **Corn Exchange Freezer – no award**
- **St Barts revisit specific project, precursor a Match funding site and resubmit**
- **GreenFest - £2000 award**

**28. CARBON FOOTPRINT REDUCTION UPDATE (Appendix 3)***Services Delivery Manager*

**MEMBERS NOTED:** the Service Delivery Managers report and feedback to Dr Glover for more information around our carbon footprint journey and future projects. The SDM agreed to explore additional marketing channels with Dr Glover and provide addition information outside of the meeting. Hydro -Electric generation on deemed not viable and to be removed from the forward work programme.

Signed ..... Dated.....

(Chair)

**SDM** to ratify if change of energy from dirty fuel to clean provides any value in the reporting of carbon reduction figures. Also investigate Dr Glovers recommendation of validation of heat pump viability v electric boiler. Referencing Hungerford Heat library as a starting point. Finally, Send Last audited Carbon Footprint report to Cllr Masters.

**SDM** to confirm, solar on the Town hall roof plus heating and lighting upgrades are fully funded for FY 26/27 . Also quantify saving made in FY25/26 from Footway lighting, Suites lighting upgrades in the Town Hall (and other assets) , including Victoria Park Café.

**29. FORWARD WORK PROGRAMME**

***Services Delivery Manager (SDM)***

The forward work programme was **noted** by the committee and Agenda item to be added for March 26 meeting, grant recipients to be invited and / or provide feedback to the committee.

**30. NEXT MEETING DATE**

***Chair***

**MEMBERS NOTED:** the next meeting date as Wednesday 8<sup>th</sup> April 2026 at 7:30 pm.

*However, the standing consideration “that if 3 or more grant applications are received the committee will consider sitting earlier” still applies.*

**THERE BEING NO OTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 21.22 HRS**

If you would like a paper copy or large print copy of these minutes, please request this from the Reception Desk at Newbury Town Hall.

Signed ..... Dated.....

(Chair)