

# **Newbury's Neighbourhood Development Plan (NDP)**

## **Steering Group Meeting**

A meeting of the **NDP Steering Group** is scheduled for **Tuesday 27/09/2022 at 7:00 pm** and will be held over Zoom.

Members of the public may request to join the meeting by messaging

[NDP@Newbury.gov.uk](mailto:NDP@Newbury.gov.uk)

### **Newbury's NDP Steering Group:**

- A) Newbury Town Council (NTC): Councillors Nigel Foot (Chairperson), Martin Colston, David Marsh, Vaughan Miller (Joint Project Manager), Gary Norman, and Martha Vickers
- B) Members of the public: Ian Blake, John Brownell, Paul Millard, Anthony Pick, Louise Sturgess (Deputy-Chairperson), and Kim Whysall-Hammond (Joint Project Manager)

### **Other Attendees:**

Darius Zarazel (NDP Secretary and Democratic Services Officer, Newbury Town Council)

### **Agenda:**

1. **Apologies**  
*Secretary*
2. **Declarations of Interest**  
*Chairperson*  
**To receive** any declarations of interest relating to business to be conducted in this meeting.
3. **Minutes (Appendix 1)**  
*Chairperson*  
**To approve** the minutes of a meeting of the NDP SG held on Wednesday 24/08/2022 (already circulated).
4. **NDP Questionnaires (Appendix 2.1 and 2.2)**  
*Chairperson*
  - 4.1 **To agree** upon any amendments to the NDP Questionnaires.
  - 4.2 **To resolve** to approve the NDP Questionnaires.

**5. NDP Public Consultation (Appendix 3)**

*Chairperson*

**To agree** upon a timeline and tasks to initiate the first NDP Consultation.

**6. Forward Work Programme (Appendix 4)**

*Chairperson*

**To note** and agree any other items to add to the Forward Work Programme.

**7. To Fix the Date of the Next Meeting**

*Chairperson*

**Minutes of a meeting of Newbury's Neighbourhood Development Plan (NDP)  
Steering Group  
Held via Zoom  
24/08/2022 at 7:00pm/19:00**

**Present:**

**Newbury's NDP Steering Group:**

- A) Newbury Town Council (NTC): Councillors Nigel Foot (Chairperson), David Marsh, Vaughan Miller (Joint Project Manager), and Gary Norman
- B) Members of the public: Ian Blake, John Brownell, Anthony Pick, and Kim Whysall-Hammond (Joint Project Manager)

**Other Attendees:**

Jeremy Flawn (Bluestone Planning) and Darius Zarazel (NDP Secretary and Democratic Services Officer, Newbury Town Council)

**71. Apologies**

Apologies received from Councillor Marth Vickers and Louise Sturgess.

Councillor Martin Colston and Paul Millard were absent.

John Brownell joined the meeting at 7:25pm/19:25.

Councillor Gary Norman joined the meeting at 7:34/19:34.

**72. Declarations of Interest**

There were none.

**73. Minutes**

**Proposed:** Anthony Pick

**Seconded:** Councillor Vaughan Miller

**Resolved:** That the minutes of the meeting of the NDP Steering Group, held on 20/07/2022, be approved.

**74. NDP Questionnaires**

**74.1** The Steering Group received feedback from Mr Jeremy Flawn (Bluestone Planning) on the NDP Questionnaires. Overall, Mr Flawn agreed with the minutes of the last meeting and the points made. In addition, he believes that the questionnaire is generally fit for purpose.

Superficially, on the full questionnaire, Mr Flawn made a series of suggestions that were then discussed by the Steering Group members:

- 1) Would be better to put the section heading in the questionnaire
- 2) Numbers for the questions would also help
- 3) Could add an open box for 'other' for some questions, such as for questions like 'What do you like about living in Newbury?
- 4) Could remove reference to parking from the 'Community Facilities' section and leave them in the 'Transport & Access' section
- 5) There are lots of questions about sports and recreation and they are asked in different ways. Every question should be phrased in the same way so as to avoid the perception of bias.  
Specifically, some questions about Rugby club are statements so rephrasing them to saying, 'does it need more/less' or 'do you think the facilities are adequate' would avoid leading questions.
- 6) On types of housing, some reorganising of the categories might be helpful. Several types of affordable housing are presented separately but could be combined or alternatively, a category could be shared ownership.
- 7) Some questions could be deleted due to potential repetition. For example, 'Development should be in keeping with the character, design, and materials of surrounding buildings' and 'Development using good, contemporary design that is in keeping with existing buildings should be supported'. Keep one of the two, combine them, or add comments section.
- 8) Question in Heritage section about 'Development should aim to not add any carbon dioxide to the atmosphere' could be moved to the renewable section or removed.
- 9) Having a question about important views is necessary, however it was recommended to add a comment box to ask what views people find important rather than agree/disagree. In addition, a similar question about green spaces could be included.
- 10) On the 'non-designated heritage assets' question, it was recommended to change the question into plain English. One potential option raised by the Steering Group was as 'Are there any properties, open areas, or green spaces in Newbury that can be identified for their Heritage value'.
- 11) There are two questions about leisure facilities in Newbury, combine these into one.
- 12) Regarding the question about 'Major refurbishments of existing buildings should go above and beyond current minimum building standards' in the Sustainability & Climate Change Section, it was

agreed that this needed to be explained or simplified as people might not understand what they are being asked.

- 13) There is a missing sentence on the online questionnaire at the beginning of the 'Biodiversity & Wildlife' Section that says: 'Thinking about biodiversity' and wildlife in Newbury, how important are the following to you? (Please answer all)'.
- 14) There is potential duplication of question in the 'Economy & Enterprise' section over co-working spaces. There are 6 questions could be condensed into 1 or 2. Some questions are best responded to with a yes or no, not the opinion-based options presented. The first question could be 'Do you use co-working spaces' and the second 'Would you use co-working spaces if they were available in my local area' and then an open question box for 'Any other comments on co-working space'.
- 15) On the question 'There is a need for high quality office space in Newbury', this is also about demand as well as supply. This question could be removed or amended to be a question about encouraging more businesses into the town or a comment box about 'how should we encourage business into Newbury'.
- 16) The two conversion of office space questions could be condensed into one.
- 17) There are two questions about Newbury being a 'great place for businesses'. Members mentioned that this is not how people think. It was agreed to change the wording to 'attractive' or 'good' place instead. A potential replacement question was raised as 'Should Newbury be attractive to businesses' or 'What improvements can be made to make Newbury attract more business' as an open question.
- 18) There is a question about the Newbury Market in the middle of a series of business questions and it was agreed to move this question to the top of the 'Economy & Enterprise' section.

Finally, Mr Flawn confirmed to the Steering Group that he believe that the questionnaire does reflect the Vision and Objectives.

The Steering Group agreed that respondents should be able to submit a partially completed online form. This could also be made clear to people before starting the questionnaire.

In addition, the 'About You' section was also agreed to be moved so it would be the last section.

Finally, an option to fill out or skip sections based on an initial question for each section was also agreed to be included.

- 74.2** The Steering Group agreed to confirm the final Questionnaires at the next meeting once the corrections have been made.

**75. Initial NDP Consultation**

- 75.1** The Steering Group then asked Mr Flawn about what consultation methods could be used in the initial public consultation.

Mr Flawn said the consultation methods used was up to the Steering Group but that he would provide a helpful document from Locality about consultations and public engagement.

At this stage, Steering Groups publish the questionnaire and try to reach as many people as possible through the normal outlets – social media, print news, local news, etc. Some groups choose to hold face to face events, or informal displays such as drop in events, but some choose not to.

An informal drop in event was considered as a medium between nothing and formal events. A pile of physical questionnaires could also be provided for these events. There needs to be evidence that the Steering Group tried to reach broad elements of the Newbury community including the young, businesses, and community groups.

In terms of response rate, Mr Flawn said he would not be disappointed with 10-15% but went on to emphasise that these questionnaires are more about trends and issues raised by the public, rather than lots of responses.

Mr Flawn informed the Steering Group that the normal timeframe for this type of questionnaire would be about 4 - 6 weeks. The higher end of this timeframe was recommended for the Newbury NDP initial public consultation.

- 75.2** The next steps in launching the initial NDP consultation was agreed to be decided at the next meeting alongside the finalising of the questionnaires.

**76. Forward Work Programme**

The tasks to be completed by the next meeting were agreed to be:

- DSO to make amendments to the Questionnaires.
- Mr Flawn to forward notes and Locality document to DSO for circulation.

**77. To fix the date of the next meeting**

The next meeting was agreed to be held on 20/09/2022 at 7:00pm/19:00 via Zoom.

**There being no other business, the Chairperson declared the meeting closed at 20:36 hrs.**

DRAFT

## NEWBURY NEIGHBOURHOOD DEVELOPMENT PLAN SURVEY

### Please help us shape the future of Newbury

We're creating a Neighbourhood Development Plan (NDP) for Newbury.

A Neighbourhood Development Plan is a document written by the local community that sets out planning policies for the neighbourhood area. It gives communities the opportunity to influence the priorities for planning in their area and decide where and what type of development should happen.

This survey is an opportunity for you to share your views and help shape the future of Newbury. The results will be used to help guide and finalise the vision and objectives for the Neighbourhood Development Plan, which have been drafted by the NDP Steering Group, a group created to progress the NDP. We'll also be consulting the public at other key stages as the NDP progresses.

A summary of responses will be made public. Personal information will be removed from all published material and original forms destroyed in accordance with GDPR requirements, once data has been collated and anonymised.

If you have any questions, please get in touch at [NDP@newbury.gov.uk](mailto:NDP@newbury.gov.uk)

Thank you for your time.



## SECTION 1: ABOUT NEWBURY

1. What do you like about living in Newbury? (Please select all that apply)

Access to major travel routes	
Close to family / friends	
Easy access to countryside	
Parks and other green spaces	
Friendly atmosphere	
The neighbourhood I live in	
Canal and river	
Historic buildings	
Independent shops	
Pubs and restaurants	
Schools and College	
Sports facilities e.g. playing fields, gyms	
Arts and culture, including cinema	
Car parking in town centre	
Public transport to town centre	
Public transport to surrounding towns and villages	
Easy to walk/cycle around	
The Market that takes place on Thursday and Saturday each week (Charter Market)	
Other (please specify)	

2. What would you like to see improved in Newbury? (Please select all that apply)

Car parking in town centre	
Public transport to town centre	
Public transport to surrounding towns and villages	
Traffic in the town centre	
Variety of shops	
Number of local/independent shops	
Inappropriate development (housing & retail)	
Leisure facilities	
Leisure facilities for young people	
Cultural facilities (theatres, cinemas etc.)	
Play areas for children	
High-quality office space / co-working space	
Walkability/Cyclability of the town	

Green spaces		
Other (please specify)		

3. Do you have any other comments about living in Newbury?

## SECTION 2: TRANSPORT & ACCESS

1. Thinking about transport and access in and around Newbury, are there any areas that should be better connected to each other?



2. Are there any routes that could be improved (walking, cycling, driving, etc)?



3. Are there any transport and access facilities that could be improved?



4. Are there additional services that would improve travelling in and around Newbury?



5. Do you have any other comments about walking, cycling, driving, or public transport in Newbury?



## SECTION 3: COMMUNITY FACILITIES

1. Thinking about community facilities in Newbury, to what extent would you agree or disagree with the following statements?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree
There is a need for more GP surgeries.					
There is a need for more NHS dentists.					
Young people need more to do in Newbury town centre and surrounding areas.					
Newbury needs more skate parks.					
There is a need for more leisure and cultural facilities in Newbury town centre for people of all ages.					
The Wharf car park should become an open space for public events.					
The Market Place should be a main centre of interest and activity in Newbury.					

2. Are there community facilities that should be protected (i.e. not demolished or allowed to get into a bad state of repair)?

3. Are there community facilities that people should be encouraged to use more?

4. Do you have any other comments about community facilities in Newbury?

5. Thinking about gyms and sporting facilities in Newbury, to what extent would you agree or disagree with the following statements?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree
Newbury needs more gyms.					
Newbury needs more football pitches.					
Newbury's main football ground needs to be in the town centre.					
Newbury needs more hockey facilities.					
Newbury needs more indoor facilities for sports like netball, basketball, badminton, squash, 5-a-side football, snooker, gymnastics, cricket training, etc.					
Newbury needs more tennis courts.					
Newbury needs more basketball facilities.					
Newbury needs more indoor and outdoor bowls facilities.					

6. Where would be the best place for Newbury's rugby needs to be met and are they sufficient?

7. Where would be the best place for Newbury's cricket needs to be met and are they sufficient?

8. Are there any other sports you would like to play or see better provision of in Newbury or have any other questions about sports facilities in Newbury?

## SECTION 4: HERITAGE & DESIGN

1. What type of homes (if any) should be built in **Newbury's Town Centre** in the future (Please select your top 3)?

Detached	
Semi-detached	
Terraced	
Bungalow	
Flats / maisonettes	
First homes (a new type of affordable housing aimed at first time buyers)	
Self-build	
Affordable housing (normally a property provided at least 20% below market value or where the rent is set in accordance with the Government)	
Socially rented (provided by Local Councils or housing associations)	
Shared ownership (part ownership part rent)	
Retirement properties / housing for the elderly	
No further housing is needed	

2. What type of homes (if any) should be built in the **Newbury's suburbs** in the future (Please select your top 3)?

Detached	
Semi-detached	
Terraced	
Bungalow	
Flats / maisonettes	
First homes (a new type of affordable housing aimed at first time buyers)	
Self-build	
Affordable housing (normally a property provided at least 20% below market value or where the rent is set in accordance with the Government)	
Socially rented (provided by Local Councils or housing associations)	
Shared ownership (part ownership part rent)	
Retirement properties / housing for the elderly	
No further housing is needed	

3. Thinking about the design of new housing in Newbury, which of the following would you prefer it to be? (Please select all that apply)

One-off exceptional design	
Innovative, eco-friendly design	
Traditional building style	
Contemporary design	
Other (please specify)	

4. Thinking about development in Newbury, to what extent would you agree or disagree with the following statements?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree
New development should be in keeping with the scale and height of the surrounding buildings.					
New development should use good, contemporary design and be in keeping with the character and materials of surrounding buildings.					
New development should meet the highest sustainability standards.					
New development should aim to measurably improve the environment and biodiversity.					
Maintenance of open space / play areas in new housing developments should be the responsibility of West Berkshire Council.					

5. Thinking about the heritage of Newbury, to what extent would you agree or disagree with the following statements?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree
Historic buildings should be identified and preserved.					
Historic buildings should be used in a variety of ways so that people can enjoy them.					
New buildings in the town centre should use design, materials and detailing in keeping with Newbury's heritage.					
New buildings in the town centre can be modern but in need to blend in with Heritage buildings.					

6. Are there important views in Newbury that should be protected and preserved?

7. Are there any open green spaces in Newbury that should be protected and preserved?

8. Are there any properties, open areas, or green spaces in Newbury that can be identified for their Heritage vale?

9. Are there buildings or sites in Newbury that, in your opinion, are a detriment to the town?

10. Do you have any other comments about heritage and design in Newbury?



## SECTION 5: SUSTAINABILITY & CLIMATE CHANGE

1. Thinking about buildings in Newbury, to what extent do you agree or disagree with the following statements?

	Strongly agree	Agree	Neither agree nor disagree	Disagree	Strongly disagree
Vacant buildings should be re-used and re-fitted wherever possible, to minimise new building and demolition.					
Developers should seek to deliver the best standards of development possible, with additional measure like broadband, EV charging facilities etc.					
Buildings should be highly insulated where possible.					
Renewable energy from sunlight, wind, rain etc. should be used to power new buildings and developments where possible.					
All new buildings and developments should be Zero Net Energy (ZNE). <i>A ZNE building is one where the amount of energy it uses each year is the same as the amount of renewable energy it creates.</i>					

2. Do you think more charging points for electric cars should be provided for on-street parking and in new developments?

Yes	
No	
Don't mind	

3. If yes, how many charging points per property in a new development should there be?

4. Do you agree that the parking spaces next to EV charging points should be reserved for electric vehicles?

5. Are you concerned about the air quality in the location where you live?

Yes	
No	
No view	

6. Have you or any property you own or occupy in Newbury been affected by flooding?

Yes	
No	

7. If yes, what kind of flooding? (Please select all that apply)

Canal/river	
Drains/sewage	
Surface Water	

8. Do you think the current flood risk management is sufficient in Newbury?

Yes	
No	
No view	

9. Would you be interested in becoming a Flood Warden or joining a Flood Forum, to help hold the Flood Risk Management Authorities to account?

Yes	
No	

10. Do you have any other comments about flooding in or around Newbury?

11. Do you have any other comments about sustainability and climate change in Newbury?

## SECTION 6: BIODIVERSITY & WILDLIFE

1. Thinking about biodiversity\* and wildlife in Newbury, how important are the following to you? (Please answer all)

	Very important	Fairly important	Not important
Tree planting (including to help provide protection from the sub)			
Community orchards			
Community / public gardens			
Parks			
Commons			
Kennet & Avon canal			
River Lambourn			
Creating wildlife corridors (including Hedgehog Highways)			
Increasing wildlife habitats (e.g. growing wild flowers, putting up bird boxes etc.)			

*\*Biodiversity describes the whole range of the different varieties of living things and systems on earth e.g. animal species, plant species*

2. How do you think we can increase biodiversity and wildlife in Newbury?

3. The Environment Act states that any new developments should have a 10% biodiversity net gain. This means that the natural environment should be left in a better state than it was before, by at least 10%. Do you think we should aim for more than 10%?

Yes	
No	
Don't mind	

4. Do you think new developments should include public, open green and blue (water) spaces?

Yes	
No	
Don't mind	

5. Do you think there should be more allotments in Newbury?

Yes	
No	
Don't mind	

If yes, where should they be located? Please describe fully.

6. Do you have any other comments about biodiversity and wildlife in Newbury?

## SECTION 7: ECONOMY & ENTERPRISE

1. Do you think the Market that takes place on Thursday and Saturday each week (Charter Market) is important to Newbury?

Very important	
Fairly important	
Not important	

2. Do you think that the conversion of office space into housing should be restricted in Newbury?

Yes	
No	

3. Do you use a co-working space in Newbury? Note: Co-working is an arrangement in which people from different companies / people who are self-employed / working from home share an office space

Yes	
No	

4. Would you use co-working spaces if they were available in your local area?

Yes	
No	

5. Any other comments on co-working spaces?

6. Do you think new businesses should be encouraged in Newbury?

Yes	
No	
Don't mind	

7. What type of businesses would you find acceptable and unacceptable?

8. Do you think that Newbury is seen as an attractive place for businesses?

Yes	
No	
Don't know	

9. How could we encourage businesses into Newbury?

A solid blue rectangular box intended for a written response to question 9.

10. Do you have any other comments about the economy or business in Newbury?

A solid blue rectangular box intended for a written response to question 10.

## SECTION 8: ABOUT YOU

1. What is your postcode?

2. How old are you?

0 - 9	
10 – 19	
20 – 29	
30 – 39	
40 - 49	
50 - 59	
60 - 69	
70 - 79	
80+	
Prefer not to say	

3. What is your ethnic group? (Please select one option that best describes your ethnic group or background)

White	
Black	
Asian	
Other	
Prefer not to say	

4. How would you describe where you live?

Flat	
Terraced house	
Detached house	
Maisonette	
Bungalow	
Semi-detached house	
Houseboat	
Other (please specify)	
Prefer not to say	

5. How would you describe your living situation?

Live on my own	
Live with a partner/spouse	
Live in a family	
Live with friends/house share	
Other (please specify)	
Prefer not to say	

6. How far away from your home do you work or study?

Under 1 mile	
1-3 miles	
3-5 miles	
5-10 miles	
10-20 miles	
20+ miles	
Work from home	
I'm not working	
Retired	
Prefer not to say	

7. How do you usually travel to work or study?

Walk	
Cycle	
Bus	
Car	
Train	
Work from home	
I'm not working	



Retired	
Other	
Prefer not to say	

## NEWBURY NEIGHBOURHOOD DEVELOPMENT PLAN SURVEY (SHORT)

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### Please help us shape the future of Newbury

We're creating a Neighbourhood Development Plan (NDP) for Newbury.

A Neighbourhood Development Plan is a document written by the local community that sets out planning policies for the neighbourhood area. It gives communities the opportunity to influence the priorities for planning in their area and decide where and what type of development should happen.

This document is a shortened and simplified version of the full NDP questionnaire which normally takes around 5 minutes to complete and can be filled in as an alternative to the full questionnaire.

This survey is an opportunity for you to share your views and help shape the future of Newbury. The results will be used to help guide and finalise the vision and objectives for the Neighbourhood Development Plan, which have been drafted by the NDP Steering Group, a group created to progress the NDP. We'll also be consulting the public at other key stages as the NDP progresses.

A summary of responses will be made public. Personal information will be removed from all published material and original forms destroyed in accordance with GDPR requirements, once data has been collated and anonymised.

If you have any questions, please get in touch at [NDP@newbury.gov.uk](mailto:NDP@newbury.gov.uk)

Thank you for your time.

1. What is your postcode?

2. How old are you?

0 - 9	
10 – 12	
13 – 15	
16 – 17	
18+	
Prefer not to say	

3. What is your ethnic group? (Please select one option that best describes your ethnic group or background)

White	
Black	
Asian	
Other	
Prefer not to say	

4. How would you describe where you live?

Flat	
Terraced house	
Detached house	
Maisonette	
Bungalow	
Semi-detached house	
Houseboat	
Prefer not to say	

5. What do you like most about living in and around Newbury?

6. What would you like to see improved in Newbury?

7. Do you think it's easy to travel in and around Newbury?

Yes	
No	
Don't know	

8. Is there anything that would make it easier to travel in and around Newbury?

9. Do you think there is enough for young people to do in and around Newbury?

Yes	
No	
Don't know	

10. What would you like to be able to do, that you can't do now?

11. Is it easy for you play the sports you want to, in and around Newbury?

Yes	
No	
I don't play sports	

12. Is there anything that would make it easier for you to play the sports you want to?

13. Do you go shopping in Newbury?

Yes	
No	
I don't go shopping	

14. What kind of shops would you like more of in Newbury?

15. Do you go to cafes / restaurants / bars in Newbury?

Yes	
No	
I don't go to cafes / restaurants / bars	

16. Are there particular types of cafes / restaurants / bars you would like to have in Newbury?

17. Is climate change and the environment important to you?

Yes	
No	
Don't know	

18. Is wildlife (birds, animals, fish etc.) important to you?

Yes	
No	
Don't know	

19. How do you think we can manage climate change and the environment in and around Newbury in the future?

20. How do you think we can look after wildlife in and around Newbury in the future?

A solid blue rectangular box intended for a user to provide their response to question 20.

21. If you have any other comments about living in and around Newbury, please tell us here.

A solid blue rectangular box intended for a user to provide their response to question 21.

## Appendix 3

	JUNE		JULY				AUGUST					SEPTEMBER				OCTOBER			
ACTIVITY	w/c 20	w/c 27	w/c 4	w/c 11	w/c 18	w/c 25	w/c 1	w/c 8	w/c 15	w/c 22	w/c 29	w/c 5	w/c 12	w/c 19	w/c 26	w/c 3	w/c 10	w/c 17	w/c 24
<b>Survey pilot (w/c 20 Jun - w/c 25 Jul)</b>																			
Create survey (paper & online)																			
Identify pilot groups																			
Test survey (paper & online)																			
Review pilot feedback																			
Amend survey (paper & online)																			
<b>Awareness raising (w/c 1 - 29 Aug)</b>																			
NTC website - NDP page update																			
NTC surgeries - promote consultation																			
NTC Facebook																			
NTC Instagram																			
NTC Twitter																			
Local Facebook groups																			
Newbury Today website - article																			
Newbury Weekly News - article																			
Penny Post eNews																			
Penny Post Instagram																			
Kennet Radio																			
Radio Berks																			
<b>Consultation communications (w/c 5 -26 Sept)</b>																			
NTC website - homepage banner																			
NTC surgeries - promote consultation																			
NTC Facebook																			
NTC Instagram																			
NTC Twitter																			
Local Facebook groups																			
Newbury Today website - article																			
Newbury Weekly News - article																			
Newbury Today Instagram																			
Penny Post eNews																			
Penny Post Instagram																			
<b>Consultation activities (w/c 5 -26 Sept)</b>																			
Online questionnaire																			
Exhibitions (locations tbc)																			
Stakeholder engagement activities																			
Pop-ups/market stalls (locations tbc)																			
<b>Feedback (w/c 17 -24 Oct)</b>																			
<b>Data consolidation</b>																			
NTC website - NDP page update																			
NTC Facebook																			
NTC Instagram																			
NTC Twitter																			
Local Facebook groups																			
Newbury Today website - article																			
Newbury Weekly News - article																			
Newbury Today Instagram																			
Penny Post eNews																			
Penny Post Instagram																			

STAKEHOLDER GROUPS	KEY CONTACT	NDP KEY CONTACT	ENGAGEMENT STRATEGY	DETAILS
<b>Businesses</b>				
Asole Print & Creative	Andrew Watts, Director sales@asoleprint.co.uk			
Barry Forkin	info@barryforkin.com			
BID	Melissa Hughes - Chief Executive Officer info@newburybid.com			
Camp Hopson	Madeleine Thompson, General Manager info@camphopson.co.uk			
Catherine Wheel	Warwick Heskins, Landlord 01635 569897, info@thecatherinewheel.com			
Charter Market smallholders	Caroline Edmunds (Newbury Town Council) caroline.edmunds@newbury.gov.uk			
Collins's Kitchen	collins@collinskitchen.com			
Empire Café	Mrs Wendy Berkeley orders@theempirecafe.co.uk			
Gardner Leader	Derek Rodgers, Managing Partner d.rodgers@gardner-leader.co.uk			
Hetherot's Bakery	01635 40948			
London Road Industrial Estate (LRIE)				
Micro Focus	Stephen Murdoch, Chief Executive Officer			
Newbury Building Society	Philippa Cardno, Chief Executive (access through the web site) stephen.milward@mmmozioice.com			
Mr Moo Juice	Emma Benson emma@mrsm.kitchen			
Mrs B's Kitchen				
Ospermans Gears	enquiries@philipbrownviolins.co.uk			
Philip Brown violins	ian.furness, CEO info@irotechnologies.com			
Roc Technologies	Access through the web site			
SPX Flow Technology	enquiries@stryker.co.uk			
Stryker				
The Cross Keys				
The Dolphin	01635 930034			
The Globe	hello@theglobenewbury.com			
The Teashop by the Canal	paulandviana@theteashopbythecanal.co.uk			
Triangle Travel	Jessica Munday jessicamunday@triangletravel.co.uk			
Vodafone				
<b>Cultural bodies</b>				
Acta Saase	angus@newbury@btinternet.com			
City Arts	Isabel Carmona isabel@ca-sa.co.uk			
Corn Exchange	Katy Griffiths, Director katy@cornexchangenew.co.uk			
Harmonv Newburv	Helen Tuck mrsheleentuck@gmail.com			
U3A	Rosemarie Franklin, Chairman office@newburyu3a.com			
The Arts Society (aka NADFAS)	Daniel Carr, Chairman info@theartsocietynewbury.org.uk			
New Era Players	Lisa Harrington, Chairperson, boxoffice@neweraplayers.org			
Newbury Choral Society	Liz Wallace, Chairman secretary@newburychoral.org.uk			
Newbury District Field Club	Phil Wood, Chairman, phil@burnell-wood.org.uk			
Newbury National Trust Association	Colin Walther, Chairman walther258@btinternet.com			
Newbury Society	Dr David Peacock, Chairman dpeacockhist@gmail.com			
Newbury Spring Festival	Julian Chadwick, Chairman enquiries@newburyspringfestival.org.uk			
<b>Education</b>				
Falkland Primary School	Linda Wood, Headteacher headteacher@falkland.w-berks.sch.uk			
Fir Tree Primary School	Mrs Lindsay Wood, Associate Headteacher office@firtree.newburycademytrust.org			
Highwood Copse School	Serraphina Robinson, Headteacher admin@highwoodcopse.co.uk			
John Rankin School	Mr F Rayner, Executive Headteacher office@jrs.w-berks.sch.uk (Flora Cooper will be Executive Headteacher from September)			
Newbury College	Iain Wolloff, Principal & Chief Executive info@newbury-college.ac.uk			
Park House School	Damian Crabbe, Interim Principal office@parkhouseschool.org			
St Bartholomew's School	Ms J Mortimore, Headteacher office@stbarts.co.uk (Dr David Fitter will be Headteacher from September)			
St John the Evangelist School	Mr Keith Harvey, Executive Headteacher office@sjehew.w-berks.sch.uk (a federation of two schools, officially known as the St John's and St Nicholas Federation)			
Speenhamland Primary School	Mrs J Lewry, Headteacher office@speenhamland.newburycademytrust.org			
Trinity School	Dr Charlotte Wilson, Executive Head Teacher, office@trinity.newburycademytrust.org			
West Berkshire Training Consortium	Anthony Bravo, Chairman rachel@wbtc-uk.com			
Willows Primary School	Miss MacArthur, Headteacher office@willows.w-berks.sch.uk			
Winchcombe School	Mr Neil Pilsworth, Headteacher office@winchcombe.w-berks.sch.uk			
<b>Environmental groups</b>				
Environment & Nature West Berks Network				
Extinction Rebellion (XR)				
Friends of the Earth	Susan Millington, Joint Chair smillington.susan@gmail.com; Amy Pattenden, Joint Chair amy.pattenden3@gmail.com			
Growing Newbury Green	Tony Hammond, Chair archoad@hammond3plus.com			
West Berkshire Climate Action Network Group	see web page see web page			
<b>Faith groups</b>				
Newbury Baptist Church	Rev. Richard Littledale, Minister office@newburybaptistchurch.org			
Newbury Methodist Church	Rev. Peter Bennett, Minister minister@newburymethodistchurch.org.uk			
Newbury Jamme Mosque	Mr Lucky Nazam, Chairman newbury.masjid@yahoo.co.uk			
Quakers Religious Society of Friends	01635 904105			
St George's Church	Rev. Becky Bevan, Vicar bbevan.vicar@stg-st.org.uk (includes St John's)			
St John's Church	See above			
St Joseph's Church (Roman Catholic)	Fr. Michael Fava CBE, Parish Priest office@stjosephnewbury.org.uk			
St Nicolas Church	Rev. Will Hunter-Smart, Rector will@st-nicks.org			
<b>Health bodies</b>				
BUPA				
Macmillan Cancer Support				
Newbury Cancer Care Trust	David Ormrod, Chair of Trustees office@newburycancercare.org.uk			
Stroke Care Newbury & West Berkshire	wendygorden@hotmail.com			
West Berkshire Menopap	Stephan Luff Self Smith, Trustee info@wbmenopap.co.uk			
West Berkshire Young Carers project	01635 529735			
<b>Sports bodies</b>				
AFC Newbury	Steve Taylor, Secretary, afnewburysecretary@outlook.com			
Falkland Cricket Club	John Bolan, Chair 07768 696291			
Monks Lane Sports Hub				
Newbury Cricket Club	John O'Sullivan, Chairperson johnosullivan01@gmail.com			
Newbury Football Club	Keith Moss, Chairman 07817 723846			
Newbury Parkton				
Newbury Road Club	Steve Dawes, Chairmen (access through website)			
Newbury Rugby Club	Louise Goodall, Chair 07787 225789			
Newbury Velo	Glen Knight, Chairman glen.knight@newburyvelo.co.uk			
Phoenix Lacrosse	contact@phoenixlax.co.uk			
Team Kennet Athletics & Triathlon Club	Nick Bull, Chairman chairman@teamkennet.com			
<b>Voluntary bodies</b>				
Community United	Alice Kunjappu-Clifton, Director, 01635 725825, hello@communityunited.co.uk			
Empowering West Berkshire	Shelly Hambrecht info@empoweringwb.org.uk / shelly@empowernewb.org.uk			
Fairclose Day Centre	James Wilcox, Chief Executive hello@fairclosecentre.org			
Newbury Freemasons, Loyal Berkshire Lodge of Hope	Royal Berkshire Lodge of Hope*			
Kennet Radio	Julian Swift-Hook, Chairman, 01635 762111, studio@kennetradio.com			
Kennet Valley Probus Club	Mauline Akins, Chairman m.kins18@gmail.com			
Lions Club of Newbury	John Coleman, President president@newburylions.org.uk			
Newbury Probus Club	Richard Jones, Chairman enquiries.newburyprobus@gmail.com			
Rotary Club of Newbury				
Scouts	1st Wash Common, Rob Daniels, Group Scout Leader, GS@washcommonscouts.org.uk			
Soroptimists	Joyce Lewis, President Elect joycelewis@aol.com			
Volunteer Centre West Berkshire	Garry Poulson, Director garry@vcwb.org.uk			
<b>Welfare bodies</b>				
Age UK	Tracey Bright, Interim CEO 0118 959 4242			
Berkshire Youth	David Seward, Chief Executive david.seward@berkshireyouth.co.uk			
Citizens Advice West Berkshire	Phil Cowhit, Chair 01635 516605			
Community Matters, Westfields group				
Home Start West Berkshire				
Samaritans	58 West Street, Newbury RG14 1BD			
Sovereign Housing	Paul Massara, Chair 01635 572222			
Waterside Centre	Berkshire Youth admin@berkshireyouth.co.uk			



## Newbury's Neighbourhood Development Plan Steering Group

Forward Work Programme for NDP Steering Group: 27<sup>th</sup> of September.

### Standing Items on each (ordinary meeting) agenda:

1. Apologies
2. Declarations of Interests
3. Approval of Minutes of Previous Meeting
4. Forward Work Programme
5. To Fix the Date of the Next Meeting

27/09/2022	1) To finalise the NDP Questionnaires 2) To agree upon the timeline and tasks for the first NDP public consultation.
TBD	To conduct an initial consultation with the Newbury Community about the NDP.
	To collate and write up the responses to the questionnaires for review.
	To make amendments to the Vision and Objectives, if appropriate.
	To form Topic Sub-Groups who will gather evidence and draft the NDP Policies.
	To collate all the policies into a Draft NDP.
	To consult the Newbury Community on the Draft NDP.
	To collate and write up the responses to the Draft NDP and make any necessary amendments.
	To get the draft NDP approved by Newbury Town Council.