

19 February 2019

To: The Leader and Deputy Leader of the Council; Councillors Howard Bairstow; Jeanette Clifford; Jo Day; David Fish; Sarah Greenall; Arthur Johnson; Mike Johnson; Margo Payne (Chairperson); Kuldip Singh Kang; Julian Swift-Hook.

Substitutes: Councillors Lynne Doherty; James Fredrickson; John Gardner; Andrew Steel; Tony Stretton; Martha Vickers.

Also to: All Members of the Council for information.

Dear Councillor

You are required to attend a meeting of the **Civic Pride, Arts & Leisure Committee** to be held in the Council Chamber, Town Hall, Market Place, Newbury on **Monday 25 February 2019 at 7.30pm**. The meeting is open to the Press and Public.

Yours sincerely,

Joyce Lewis
Civic Manager

AGENDA

1. **Apologies**
Civic Manager
2. **Declarations of interest and dispensations**
Chairperson
To receive any declarations of interest relating to business to be conducted in this meeting and confirmation of any relevant dispensations.
3. **Minutes (Appendix 1)**
Chairperson
To approve the minutes of a meeting of the Civic Pride, Arts & Leisure Committee held on Monday 19 November 2018 (previously circulated).
4. **Questions and petitions from members of the public**
Chairperson
5. **Members' questions and petitions**
Chairperson

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Newbury Town Council is committed to continuing to make Newbury a better place to live, work and visit

6. Newbury Twin Town Association (Appendix 2)

Chairperson

To receive an annual report from Zita Lang, Chairman of the Newbury Twin Town Association on their activities over the past year together with forthcoming activities, including the forthcoming twinning arrangements with Carcaixent. A copy of which is attached at Appendix 2

7. Newbury & District Arts Forum

Chairperson

To note that a meeting of the Newbury & District Arts Forum will take place on Thursday 28 February 2019.

8. National Heritage Open Week

Chairperson/Civic Manager

To note that West Berkshire Council will be using the weekend of 14 and 15 September 2019 to open for National Heritage open week. The Town Hall will therefore open on Saturday 14 September to fall in line with the WBC activities.

9. Newbury Town Civic Awards 2019

Chairperson/Civic Manager

To note that the Civic Awards in 2019 have been launched and the Awards will be presented at the Annual Town Meeting on Monday 18 March 2019.

10. Community Clean 2019

Chairperson/Civic Manager

To note that following the resolution at the CPA&L meeting on 19 November 2018 to hold a Community Clean Event in conjunction with Newbury/Britain in Bloom Working Group and discuss plans for same, the Community Clean Event will take place on the afternoon of Saturday 23 March 2019.

11. Raising the Profile of the Council in the Community (Appendix 3)

Chairperson

To note the letters of congratulations that the Mayor of Newbury has sent to residents and organisations in the community since the last meeting of this committee.

12. Forward Work Programme for Civic Pride, Arts & Leisure Committee meetings 2018/19 (Appendix 4)

Chairperson

To note and agree any other items that Members resolve to add to the Forward Work Programme

13. Civic Events

Chairperson/Civic Manager

a) **To review** civic events since the last meeting of the Committee

- Civic Carol Service in St John's Church, 3 pm 16.12.18
- Launch of Civic Awards 2019

- b) **To note** the programme of Civic Events until the next meeting
28 02 19 – N&D Arts Forum meeting
18 03 19 – Annual Town Meeting & Civic Award Presentations
23 03 19 - Community Clean
13 04 19 – Mayor's Coffee Morning
19 05 19 – Mayor Making and Civic Service

- c) **To receive and consider** ideas for suggested or potential future events or activities.

If you would like a paper copy or large print copy of this agenda please request this from the Reception Desk at the Town Hall.

NEWBURY TOWN COUNCIL**CIVIC PRIDE, ARTS & LEISURE**

**MINUTES OF A MEETING OF THE CIVIC PRIDE, ARTS & LEISURE COMMITTEE HELD IN
THE COUNCIL CHAMBER, TOWN HALL, MARKET PLACE, NEWBURY ON
MONDAY 19 NOVEMBER 2018 AT 7.30PM**

PRESENT

Councillors Howard Bairstow; Jeanette Clifford (Chairperson); Jo Day; Miles Evans; Sarah Greenall; Arthur Johnson; Kuldip Singh Kang.

OFFICERS PRESENT:

Joyce Lewis, Civic Manager
Margaret Gore, Corporate Services Officer.

41. APOLOGIES FOR ABSENCE

Councillors David Fish, Adrian Edwards; Margo Payne.
Absent: Councillor Mike Johnston, Julian Swift-Hook.

42. DECLARATIONS OF INTEREST AND DISPENSATIONS

The Civic Manager declared that Councillors Howard Bairstow and Jeanette Clifford declared that they are also Members of West Berkshire Council, which is declared as a general interest on their behalf and a dispensation is in place to allow them to partake in discussions relating to West Berkshire Council business.

33. MINUTES

PROPOSED: Councillor Howard Bairstow

SECONDED: Councillor Jo Day

RESOLVED: That the Minutes of the meeting of the Civic Pride, Arts & Leisure Committee held on Monday 3 September 2018 be approved and signed by the Chairperson.

34. QUESTIONS AND PETITIONS FROM MEMBERS OF THE PUBLIC

There were none.

35. MEMBERS' QUESTIONS AND PETITIONS

There were none.

36. NEWBURY & DISTRICT ART FORUM

The Committee heard that an inaugural meeting to establish an Arts Forum was held on 13th November 2018 and very well attended. The matter was being progressed and a further meeting is planned.

37. WORLD WARS WORKING GROUP

The minutes of the World Wars Working Group meeting held on 24 September 2018 were received and noted by the Committee.

Councillor Jo Day gave a verbal report regarding the WW1 Exhibitions & talks, reference was given to the list of events that had been organised over the last 5 years, as at Appendix 1 of these minutes.

Councillor Day formally thanked Phil Woods and Jane Burrell for all their hard work done throughout the whole event, from their research to the manning of the exhibition. Councillor Day went on to thank all those involved.

The Civic Manager, Joyce Lewis reiterated Councillor Jo Day's words of thanks and went on to say that these events would not have happened without the help of all volunteers, Newbury Lions, Newbury Rotary and Councillors

The report regarding the WW1 Battles Over Beacon Event was received and noted by the Committee.

The Chairperson, Councillor Jeanette Clifford thanked Councillor Jo Day and The Civic Manager, Mrs Joyce Lewis and all the volunteers for everything they have done to make these event so successful

48. TOWN HALL OPEN DAY IN CONJUNCTION WITH THE NATIONAL HERITAGE WEEK

Members received a report on the Town Hall Open Day held on Saturday 15 September 2018 in conjunction with the National Heritage Week.

Members agreed to open again next year in conjunction with the National Heritage Open Days and, if the Mayor of the time was agreeable, to consolidate this event with a Mayor's Coffee Morning and to open the same weekend as West Berkshire facilities.

49. REMEMBRANCE SUNDAY 11 NOVEMBER 2018

The Civic Manager, Joyce Lewis informed members that she had received lots of positive feedback and again could not have managed the event without the help of The Police, The Royal British Legion, The Scouts, The Rotary Club, and Rotoract.

The Chairperson, Councillor Jeanette Clifford stated that this year's event was the best ever in scale and content, a very moving event and very fitting for this significant year.

50. Civic Pride Arts & Leisure Budget 2018-19

The information regarding amount spent against the current financial year 2017/18 was received and noted by the Committee.

The Vice-Chairperson, Kuldip Singh Kang asked that the Policy and Resources Committee consider that any funds left from this year's budget be ring fenced for events during 2019/2020.

It was also requested that cost centres 4600 – CPA&L Committee Fund and 4605 – CPA&L Small Projects be combined for 2019/2020 financial year.

51. TWINNING WITH CARCAIXENT, SPAIN

The information regarding a formal acceptance letter received from the Mayor of Carcaixent agreeing to the proposed twinning arrangement between Carcaixent and Newbury, was received and noted by the Committee.

52. NEWBURY TOWN CIVIC AWARDS 2019

It was agreed that Civic Awards take place in 2019 in the same format as 2018.

53. ANNUAL TOWN MEETING - 18 MARCH 2019

It was agreed that this be run in conjunction with the Civic Awards Ceremony as in previous years.

54. COMMUNITY CLEAN 2019

It was agreed that a Community Clean Event be held during 2019. Councillor Sarah Greenall asked that this be organised in conjunction with the Newbury in Bloom / Newbury, Britain in Bloom working group for 2019. A date is yet to be arranged.

55. RAISING THE PROFILE OF THE COUNCIL IN THE COMMUNITY

The information regarding the letters of congratulations that the Mayor of Newbury has sent to residents and organisations in this community since the last meeting of this committee was received and noted.

56. CYCLO-CROSS TROPHY EVENT

PROPOSED: Councillor Kuldeep Singh Kang

SECONDED: Councillor Sarah Greenall

RESOLVED: That this Council provide non-financial support to the Cyclo-Cross Trophy Event being organised by Newbury Road Club working alongside British Cycling in conjunction with local bike shop Banjo Cycles. It was noted that volunteers will probably be required to help with this event.

57. FORWARD WORK PROGRAMME FOR CIVIC PRIDE, ARTS & LEISURE COMMITTEE MEETINGS 2018/19

It was agreed that the following amendment be made to the Forward Work Programme:

- Change "Newbury & District Arts Council" to "Newbury & District Arts Forum".

58. CIVIC EVENTS

- a) The information regarding Civic events held since the last meeting of this Committee was received and noted.
- b) The information relating to future Civic Events as detailed on the agenda was received and noted by the Committee.
- c) Councillor Sarah Greenall asked that the Bulb Planting Event in Victoria Park on Sunday 2 December 2018 at 11am be added to the list of future events.

THERE BEING NO FURTHER BUSINESS THE CHAIRPERSON DECLARED THE MEETING CLOSED AT 8.05PM.

CHAIRPERSON

Evaluation Report - World Wars 2018 Exhibition

The official opening of the exhibition took place on Thursday 8 November including a talk by Philip Wood on 'Newbury 1918'. The exhibition was set up that morning and opened on Friday 9th to the public, it then ran to Sunday 18th November 2018 from 10 am to 2 pm during the week and 10 am - 4 pm at weekends. Two school visits of one hour duration each led by Cllrs Jo Day and Margo Payne took place and a visit from a Brownies group took place in the evening. During opening hours, the exhibition was manned by a minimum of 3 stewards to whom I extend sincere thanks for giving so generously of their time.

Three further talks took place enhancing the exhibition experience, all receiving a good size audience.

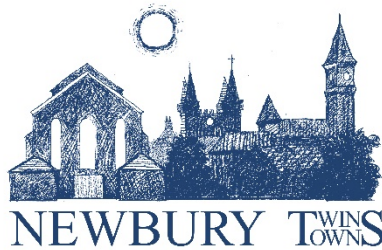
Overall, the exhibition received 940 visitors, compared to 837 visitors in 2017. Some of the visitors recorded their comments in the visitor's book or on the review sheets.

Comments received in the visitor's book included:-

- Very, very impressive
- Very interesting
- Great amount of information
- Good to see that we all remember our fallen
- Beautifully put together
- Very interesting and a fitting reward to a great tragedy
- Brilliant but sad exhibition
- Well-presented and very thought provoking
- Excellent, brings the war and casualties into perspective
- We must never forget the lessons from our history.
- Just outstanding
- Fascinating display and very interesting to learn more about the town's history and all those who fought for us, 100 years on.
- What an achievement and a monumental task- a wonderful commemoration for the people of Newbury who served and died.
- Amazing amount of information. I hope this is all made available for years to come - maybe in the Museum?
- Very interesting exhibition with lots of local information - fantastic!
- Thank you to everyone involved in creating a very interesting exhibition, have also attended 2 talks this week - Well done Newbury
- Impressive - thanks for keeping up the memory.
- Most revealing and informative, very well laid out. A fitting memory to those who served and those who paid the final price.

Sincere thanks are extended to Phillip Wood and Jane Burrell for their outstanding contributions to each of the exhibitions, the World Wars Working Group and all the events that have taken place over the last five years. Huge thanks must also be expressed to all members of the World Wars Working Group who have worked tirelessly, all those that have contributed in so many different ways over the years by providing items for display, help at events and stewarding the exhibition. Also the contributions from Newtown Road Cemetery Friends, the Royal Berkshire County Show exhibition on the Countryside at War, Sandham Memorial, St Bartholomew's School Exhibition and so many items loaned for display by the Royal British Legion and people in our community.

Jrl 19 11 2018



APPENDIX 2 – CPA&L 25 02 2019

NTTA activities for February 2018 to February 2019 and forthcoming events

The Newbury Twin Town Association (NTTA) has enjoyed another busy year of activities in Newbury and visits to our twin towns. Membership is open to all local residents who enjoy taking part in visiting our twin towns or welcoming visitors to Newbury. Activities are publicised in our newsletters, social media and by email communication. Press releases are sent to the Newbury Weekly News for publication.

We had another group of school students visiting from Eeklo in March 2018. This is the 4th year they have come to visit Newbury for the day as part of a week-long school trip, staying at Streatley youth hostel. NTTA members take them for a tour of the town and bring them into the Town Hall to meet the Mayor.

Our members had an opportunity to visit:

- Bagnols, France in May 2018
- Zamosc, Poland in June 2018
- Braunfels, Germany in July 2018
- Feltre, Italy in October 2018

The main focus for the NTTA was the thematic project meeting at Easter 2018 when over 60 visitors from all our twins and associate towns came to Newbury for a 4-day weekend. The theme of the weekend was: Are newcomers European citizens?

Looking ahead to the events taking place in 2019, the association has received invitations to go to

- Carcaixent Spain in March 2019 (the thematic project includes twinning with each other)
- Bagnols France in May 2019
- Braunfels Germany in August 2019
- Kiskunfelegyhaza in September 2019

We are hosting 7 teenagers from Eeklo in March who are spending two weeks in Newbury doing work experience, organised by the Education Business Partnership and funded by Erasmus.

We are hosting an event this year in July, during the carnival weekend when we also celebrate the twinning with Carcaixent. 64 guests have been invited. If you would like to get involved please let me or Gillian Durrant (the membership secretary) know.

Finally, I would like to thank the Town Council for the support given to the Association in 2018 and to the Madam Mayor for the use of the council chamber for our recent AGM and Coffee morning.

Zita Lang
Chairperson
Newbury Twin Town Association
18th February 2019

Public Report to Civic Pride, Arts & Leisure Committee 25 February 2019

Agenda Item No xx – Raising the Profile of the Council in the Community

Background

In accordance with the Newbury Town Council Strategy, Other Objectives No. 5
“Acknowledge the contributions made by those who improve Newbury life”

Objective

To raise the profile of all the positive things that happen in this community and, wherever possible, acknowledge them.

Raising the Profile of the Council in the Community

Letters of congratulations sent since the last meeting of this committee

15 11 18	Newbury Weekly News for creating the Best in Business Awards
19 12 18	Ely Williams on receiving an accolade for courage at the Wave Projects Annual Awards
28 01 19	Vodafone for committing its future to Newbury
28 01 19	Newbury Racecourse on successfully securing high quality major events.
08 02 19	Luke Humphries on reaching the last eight in the World Championship in Darts
08 02 19	West Berkshire Homeless Charity on opening a new shelter in West Street.
14 02 19	Park House School 6 th Form Students for helping Drivers at the scene of a traffic accident outside the school.

Joyce Lewis
Civic Manager
2019.02.08

Newbury Town Council

Work Programme for Civic Pride, Arts & Leisure Committee Meetings

Standing Items on each (ordinary meeting) agenda:

1. Apologies
2. Declarations and Dispensation
3. Approval of Minutes of previous meeting
4. Questions/ Petitions from members of the Public
5. Questions/ Petitions form Members of the Council
6. Work programme and future business
7. Newbury Art Trail
8. Newbury & District Arts Forum
9. Past Civic Events
10. Future Civic Events
11. Discussion on Potential Future Civic Events

Meeting Date	Item
June	Election of Chairperson Music in the Market Place planning Report on Mayor Making Report and Review Civic Award Presentation Evening Town Hall Heritage Open Day Report on Civic Awards Charity Coffee Mornings To discuss and review the number of members for each working group
September	Remembrance Sunday Planning Music in the Market Place report Strategy: TL8. Encourage residents' participation in social, recreational and sporting activities: Take to CPA & L for discussion/to develop
November	Report on Heritage Open Day Remembrance Sunday Report Budget and future projects Civic Award Planning
Feb/March	NTTA Report